



# Lassen County

## Meeting Agenda

### Board of Supervisors

#### LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND**

**Tuesday, March 28, 2017**

**9:00 AM**

**Board Chambers  
707 Nevada Street  
Susanville, CA 96130**

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-016

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (KEEP).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: United Public Employees of California, Local 792 vs Lassen County; Public Employment Relations Board Case No. SA-CE-902-M.

3) Conference with Labor Negotiator Dan Fulks telephonically: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Rick Haeg regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                      10:30 a.m.: CODE ENFORCEMENT - SUSTAINABLE AG ENERGY  
Hearing on Accounting pursuant to Lassen County Code Section 19.140; and  
Consideration of Report of Administrative civil penalties (as ordered to  
Sustainable Ag Energy, by the Decision of Administrative Hearing Officer,  
MCOH-16-60; CDEF 2016-056 on September 15, 2016), charged pursuant to  
Lassen County Code Section 19.170.  
FISCAL IMPACT: Potential \$62,327.98 increase to the General Fund.  
ACTION REQUESTED:  
1) Receive the Enforcing Officer's Report; and 2) Conduct a public hearing  
pursuant to County Code Section 19.140 (Hearing on Accounting); and a)  
Consider enforcing, and recording in the Office of Lassen County Recorder, a  
lien against real property identified herein, on which marijuana cultivation  
occurred in violation of Lassen County Code Title 19, in order to recover both  
the administrative and abatement costs associated with said violation, as  
accounted for by the Enforcing Officer; or b) Through adoption of a  
resolution, order that the administrative and abatement costs associated with  
the violation, as defined by Title 19 of Lassen County Code, be placed on the  
county tax roll, in an effort to recover said costs.

Attachments:            [PBSusAgEnergy3-28-17packet](#)

**2**

10:35 a.m.: CODE ENFORCEMENT - MATHFALLU

SUBJECT: Hearing on Accounting pursuant to Lassen County Code Section 19.140; and Consideration of Report of Administrative civil penalties (as ordered to Amar Singh Mathfallu, by the Decision of Administrative Hearing Officer, MCOH-16-21; CDEF 2016-054 on September 1, 2016), charged pursuant to Lassen County Code Section 19.170.

FISCAL IMPACT: Potential \$28,905.66 increase to the General Fund.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) Conduct a public hearing pursuant to County Code Section 19.140 (Hearing on Accounting); and a) Consider enforcing, and recording in the Office of Lassen County Recorder, a lien against real property identified herein, on which marijuana cultivation occurred in violation of Lassen County Code Title 19, in order to recover both the administrative and abatement costs associated with said violation, as accounted for by the Enforcing Officer; or b) Through adoption of a resolution, order that the administrative and abatement costs associated with the violation, as defined by Title 19 of Lassen County Code, be placed on the county tax roll, in an effort to recover said costs.

**Attachments:**

[PBMathfallu3-28-17packet](#)

**3**

10:40 a.m.: CODE ENFORCEMENT - VORACHAK

SUBJECT: Hearing on Accounting pursuant to Lassen County Code Section 19.140; and Consideration of Report of Administrative civil penalties (as ordered to Chanthala Vorachak, by the Decision of Administrative Hearing Officer, MCOH-16-19; CDEF 2016-049 on September 1, 2016), charged pursuant to Lassen County Code Section 19.170.

FISCAL IMPACT: Potential \$20,113.80 increase to the General Fund.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) Conduct a public hearing pursuant to County Code Section 19.140 (Hearing on Accounting); and a) Consider enforcing, and recording in the Office of Lassen County Recorder, a lien against real property identified herein, on which marijuana cultivation occurred in violation of Lassen County Code Title 19, in order to recover both the administrative and abatement costs associated with said violation, as accounted for by the Enforcing Officer; or b) Through adoption of a resolution, order that the administrative and abatement costs associated with the violation, as defined by Title 19 of Lassen County Code, be placed on the county tax roll, in an effort to recover said costs.

**Attachments:**

[PBVorachak3-28-17packet](#)

4

10:45 a.m.: CODE ENFORCEMENT - MACKAY

SUBJECT: Hearing on Accounting pursuant to Lassen County Code Section 19.140; and Consideration of Report of Administrative civil penalties (as ordered to Reade Mackay, by the Decision of Administrative Hearing Officer, MCOH-16-08; CDEF 2016-032 on July 20, 2016), charged pursuant to Lassen County Code Section 19.170.

FISCAL IMPACT: Potential \$36,712.45 increase to the General Fund.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) Conduct a public hearing pursuant to County Code Section 19.140 (Hearing on Accounting); and a) Consider enforcing, and recording in the Office of Lassen County Recorder, a lien against real property identified herein, on which marijuana cultivation occurred in violation of Lassen County Code Title 19, in order to recover both the administrative and abatement costs associated with said violation, as accounted for by the Enforcing Officer; or b) Through adoption of a resolution, order that the administrative and abatement costs associated with the violation, as defined by Title 19 of Lassen County Code, be placed on the county tax roll, in an effort to recover said costs.

Attachments:

[PBMackay3-28-17packet](#)

5

10:50 a.m.: CODE ENFORCEMENT - MUA

SUBJECT: Hearing on Accounting pursuant to Lassen County Code Section 19.140; and Consideration of Report of Administrative civil penalties (as ordered to Neng Mua, by the Decision of Administrative Hearing Officer, MCOH-16-17; CDEF 2015-006 on September 15, 2016), charged pursuant to Lassen County Code Section 19.170.

FISCAL IMPACT: Potential \$46,344.85 increase to the General Fund.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) Conduct a public hearing pursuant to County Code Section 19.140 (Hearing on Accounting); and a) Consider enforcing, and recording in the Office of Lassen County Recorder, a lien against real property identified herein, on which marijuana cultivation occurred in violation of Lassen County Code Title 19, in order to recover both the administrative and abatement costs associated with said violation, as accounted for by the Enforcing Officer; or b) Through adoption of a resolution, order that the administrative and abatement costs associated with the violation, as defined by Title 19 of Lassen County Code, be placed on the county tax roll, in an effort to recover said costs.

Attachments:

[PBMua3-28-17packet](#)

#### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 A.M. -TIME CERTAIN - AUDITOR  
SUBJECT: 2015-16 Financial Statements and Audit.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation.

Attachments:     [2015-16 Lassen Financial Statements - Final](#)  
[2015-16 Lassen Single Audit -Final](#)

10:25 a.m.: RECESS

#### **E. STUDY SESSION**

#### **F. BOARDS AND COMMISSIONS**

#### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

##### **ADMINISTRATIVE SERVICES**

- 1                    DEPARTMENT OF CHILD SUPPORT SERVICES (DCSS)  
SUBJECT: Authorize the Lassen County Department of Child Support Services (DCSS) to be closed to the general public from April 11, 2017 through April 13, 2017 for the purpose of moving the State's DCSS server network from 1600 Chestnut Street, Susanville to 2950 Riverside Drive, Susanville.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Authorize closure and provide direction to staff.

Attachments:     [Child Support](#)

##### **BOARD OF SUPERVISORS**

- 2                    SUPERVISOR ALBAUGH  
SUBJECT: Request to designate \$500 to the Susanville Indian Rancheria POW WOW being held May 19 - 21, 2017. (March 21, 2017).  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).  
ACTION REQUESTED: Approve expenditures.
- 3                    SUPERVISOR HEMPHILL  
SUBJECT: Request to designate \$500 to Janesville Town Council. (March 21, 2017).  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).  
ACTION REQUESTED: Approve expenditures.

- 4 SUPERVISOR GALLAGHER  
SUBJECT: Request to designate \$500 to the Lassen County Fish and Game Commission. (March 21, 2017).  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).  
ACTION REQUESTED: Approve transfer.
- 5 SUPERVISOR GALLAGHER  
SUBJECT: Request to designate \$250 to the Westwood Little League. (March 21, 2017).  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).  
ACTION REQUESTED: Approve expenditures.

#### HEALTH AND SOCIAL SERVICES

- 6 GRANTS AND LOANS  
SUBJECT: Resolution Authorizing Sale of Surplus County Property Located at 169 Gay Street, Chester, Plumas County, California, Plumas County Parcel Number 100-055-014, via Bid4Assets.  
FISCAL IMPACT: Proceeds from the sale will be deposited in Community Development Block Grant (CDBG) Program Income Trust #312-0941-7603396.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [BOS GLD Chester Property Sale Resolution](#)

#### SHERIFF'S DEPARTMENT

- 7 TRAINING  
SUBJECT: Travel authorization for two (2) Correctional Deputies to attend the mandatory Correctional Core Academy in Marysville, CA April 10, 2017-May 9, 2017. The estimated cost of the training is approximately \$6,363.13; full per diem, tuition and clothing to be provided prior to the start of training session.  
FISCAL IMPACT: From Public Safety - Sheriff Jail Fund# 130-0525.  
ACTION REQUESTED: Approve.

Attachments: [Sheriff's Office Training](#)

#### COUNTY CLERK-RECORDER

- 8 MINUTES  
SUBJECT: Meeting minutes of March 21, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 9 ACTION REQUESTED: Receive and file the following correspondence:  
a) Honey Lake Valley Recreation Authority Governing Board Meeting agenda for March 21, 2017.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### BOARD OF SUPERVISORS

- 1 SUPERVISOR TEETER  
SUBJECT: Expenditure of \$5,000 to the Lassen County Chamber of Commerce for organizing a 100th anniversary celebration of the Historic Lassen County Courthouse to be held in the fall of 2017.  
FISCAL IMPACT: Appropriation from the General Fund, Non-Departmental (100-0101).  
ACTION REQUESTED: Approve expenditure and authorize the CAO and the Department of Public Works to work with the Lassen County Chamber of Commerce to obtain any necessary permits or approvals to use county property for the 100th anniversary celebration of the Historic Lassen County Courthouse.

Attachments: [Chamber of Commerce Historic Courthouse](#)

### COUNTY ADMINISTRATIVE OFFICE

- 2 CHILD SUPPORT SERVICES  
SUBJECT: Director of Child Support Services.  
FISCAL IMPACT: No impact to the General Fund.  
ACTION REQUESTED: 1) Approve step increase from Range M30 Step D to Range M30 Step E; 2) Provide direction to staff.

Attachments: [Child Support Services](#)

### DISTRICT ATTORNEY

- 3 CONTRACT AMENDMENT  
SUBJECT: Proposed amendment to contract with Dan Howe for Special Prosecution services (County contract #2017-0113 C0170248) and District Attorney's Office Public Informational and Statistical Update.  
FISCAL IMPACT: Increase contract \$20,000 from contingency from General Reserve.  
ACTION REQUESTED: 1) Provide caseload report; 2) Increase appropriation of 130-0431 by \$20,000 (4/5 vote).

Attachments: [DA Case Summary 2007 through 2017 revised 3.12.2017](#)  
[DA Presentation Materials PDF](#)

### COUNTY ADMINISTRATIVE OFFICE

4

**JUNIOR FISHING DERBY**

SUBJECT: Request from the Lassen Sportsmens Club to designate a County Supervisor as the Lassen County Board of Supervisor's representative for the 28th Annual Junior Fishing Derby to be held on April 22nd, 2017 at Memorial Park, Susanville; to extend the County's insurance coverage to the event, and authorizing an expenditure from Supervisor's discretion funds in the amount of up to \$1,000.

FISCAL IMPACT: Appropriation from General Fund, Board of Supervisors budget (100-0011).

ACTION REQUESTED: 1) Designate a Supervisor; 2) Approve request to extend the County's insurance coverage to the event; and 3) Approve expenditure.

**Attachments:**[0083\\_001](#)[0079\\_001](#)

5

**SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS****I. CORRESPONDENCE****J. AGENDA ADDENDUM**



**2017 PROPOSED MEETINGS:**

**March 28, 2017 – 9:00 a.m. – Board Meeting**

**April 4, 2017 – No Board Meeting**

**April 11, 2017 – 9:00 a.m. – Board Meeting**

**April 18, 2017 – 9:00 a.m. – Board Meeting**

**April 25, 2017 – 9:00 a.m. – Board Meeting**

**May 2, 2017 – No Board Meeting**

**May 9, 2017 – 9:00 a.m. – Board Meeting**

**May 16, 2017 – 9:00 a.m. – Board Meeting**

**May 23, 2017 – 9:00 a.m. – Board Meeting**

**May 30, 2017 – No Board Meeting**

**June 6, 2017 – No Board Meeting**

**June 13, 2017 – 9:00 a.m. – Board Meeting**

**June 20, 2017 – 9:00 a.m. – Board Meeting**

**June 27, 2017 – 9:00 a.m. – Board Meeting**

**July 4, 2017 – Holiday - No Board Meeting**

**July 11, 2017 – 9:00 a.m. – Board Meeting**

**July 18, 2017 – 9:00 a.m. – Board Meeting**

**July 25, 2017 – 9:00 a.m. – Board Meeting**

**August 1, 2017 – No Board Meeting**

**August 8, 2017 – 9:00 a.m. – Board Meeting**

**August 15, 2017 – 9:00 a.m. – Board Meeting**

**August 22, 2017 – 9:00 a.m. – Board Meeting**

**August 29, 2017 – No Board Meeting**

**September 5, 2017 – No Board Meeting**

**September 12, 2017 – 9:00 a.m. – Board Meeting**

**September 19, 2017 – 9:00 a.m. – Board Meeting**

**September 26, 2017 – 9:00 a.m. – Board Meeting**

**ADJOURNMENT**