



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, July 25, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-045

*Next Ordinance in line for adoption: No. 2017-006

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: c) Lassen County Road Workers Assn. (LCRWA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m. RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 15 Year Award: Rhea Giannotti (Public Defender). 20 Year Award: Tamara Chandler (Adult Services). 30 Year Award: Nanette Henderson (Road Department).
FISCAL IMPACT: None.
ACTION: Present awards.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 SUPERVISORS TEETER/ALBAUGH
SUBJECT: Request to designate: \$800 to Sage Brush Ranch Horse Association (July 11, 2017).
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

AUDITOR'S OFFICE

- 2 REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of June, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 06-30-2017](#)

COUNTY CLERK-RECORDER

- 3 MINUTES
SUBJECT: Meeting minutes of July 11, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes 2017-07-11](#)

COUNTY COUNSEL

- 4 HONEY LAKE VALLEY RECREATION AUTHORITY
SUBJECT: Conflict of Interest Code.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve Conflict of interest code; and 2) adopt resolution; or 3) provide direction to staff.

Attachments: [0779_001](#)

HEALTH AND SOCIAL SERVICES

- 5 HEALTH AND SOCIAL SERVICES ADMINISTRATION
SUBJECT: Health & Social Services (HSS) Contracts for Fiscal Year 2017/18.
FISCAL IMPACT: There is no impact to County General Fund beyond the required maintenance of effort currently identified within the HSS 2017/18 annual budgets pending approval.
ACTION REQUESTED: 1) Approve the contracts for Fiscal Year 2017/18; and 2) authorize the County Administrative Officer to execute the Agreements.

Attachments: [BOS HSS Contracts for FY 17.18](#)

- 6 PUBLIC HEALTH
SUBJECT: Naloxone Distribution Grant Agreement No. 16-11036.
FISCAL IMPACT: None. This is a revenue agreement.
ACTION REQUESTED: 1) Approve; and 2) authorize County Administrative Officer to sign the agreement.

Attachments: [BOS PH Naloxone Grant Agreement #16-11036](#)

PROBATION DEPARTMENT

7

TRAINING

SUBJECT: Travel authorization for Kelly Riley to attend the mandatory Juvenile Corrections Officer Core Course training, August 6, 2017 through September 1, 2017 in Sacramento. The total estimated cost of the training is approximately \$4,094.60.

FISCAL IMPACT: From Fund/Budget Unit No. 145-0562 with partial reimbursement from the Standards & Training for Corrections (STC) program.

ACTION REQUESTED: Approve.

Attachments:[Prob - JCO Core K.Riley doc](#)

8

AGREEMENT

SUBJECT: Agreements between Lassen County with Plumas and Modoc Counties for placements in Juvenile Hall. The agreements with each county have a daily rate of \$110 for detained minors and a daily rate of \$85 for court ordered commitments with reimbursements for medical, psychological, and educational services.

FISCAL IMPACT: Revenue Agreements for Probation Fund/Budget Unit No. 145-0562.

ACTION REQUESTED: Approve.

Attachments:[Prob - Plumas Modoc agree](#)

PUBLIC WORKS DEPARTMENT

9

ROAD DEPARTMENT

SUBJECT: Award Asphalt Concrete (1/2" max. med. PG Grade 64-28) to Hat Creek Construction and Materials, Inc. in the amount of \$68 per ton (not to exceed 2,000 tons or \$145,860 with tax) for Susanville, Standish, Bieber, Ravendale, Herlong and Doyle areas and to Sierra Cascade. Aggregate in the amount of \$68 per ton (not to exceed 1,000 tons or \$72,930 with tax) for the Susanville and Westwood areas. The lowest bidders meeting the requirements considering transportation costs to haul the material from the respective plants to the individual job sites.

FISCAL IMPACT: Funding will be from the Services and Supplies section of the current Fiscal Year (FY) 2017/18 Road Operating Fund/Budget Unit No. 122-1221. Maximum cost would be an amount equal to \$218,790 if all material was utilized.

ACTION REQUESTED: Award bid to Hat Creek Construction and Sierra Cascade Aggregate.

Attachments:[PW Asphalt Bid Award doc](#)

SHERIFF'S DEPARTMENT

10

TRAINING

SUBJECT: Travel authorization for Executive Development Training.
FISCAL IMPACT: \$3418 from Sheriff Fund/Budget Unit No. 130-0525.
ACTION REQUESTED: Approve.

Attachments: [SO Attachment](#)

TREASURER/TAX COLLECTOR

11

TAX DEFAULTED PROPERTY

SUBJECT: Resolution approving the sale of a Tax Defaulted property at public auction October 13, 2017 - October 16, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [doc03702620170718130810](#)

12

REPORT

SUBJECT: Treasurer's Investment Report for June, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 06-30-2017](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

13

ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Transportation Commission Meeting for Monday, July 10, 2017.
b) Lassen County Public Improvement Corporation Annual Meeting Agenda for July 11, 2017 at 1:30 p.m.
c) Lassen Transit Service Agency Meeting Agenda for Monday, July 10, 2017.
d) Central Valley Regional Water Quality Control Board Notice of Public Workshop for the 2018 Triennial Review of the Water Quality Control Plans for the Sacramento River and San Joaquin River Basins and the Tulare Lake Basin.
e) Central Valley Regional Water Quality Control Board Notice of Public Hearing scheduled for August 10-11, 2017.
f) Susanville City Council meeting agenda for July 19, 2017.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

1

PLANNING AND BUILDING SERVICES

SUBJECT: Proposed Ordinance to revise Chapter 12.25 (Uniform Code for the Abatement of Dangerous Buildings) of the Lassen County Code to adopt the most current version of the Uniform Code for the Abatement of Dangerous Buildings, to empower the Building Official to “abate any public nuisance summarily without notice in an emergency where life or safety of the public is endangered,” and to complete any abatement work himself or herself or to contract with a private party in order to accomplish said work. The proposed ordinance also amends the above chapter of the Lassen County Code and Chapter 12.15 (Uniform Housing Code) to empower a hearing officer to function as the board of appeals for appeals under both the Uniform Code for the Abatement of Dangerous Buildings and the Uniform Housing Code. The Planning Commission currently serves those functions. FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and 2) introduce the ordinance and read (or waive).

Attachments:[PB IntroOrdDangBldgs7-25-17pckt](#)

2

BUILDING DIVISION

SUBJECT:

The proposed ordinance repeals and replaces Chapter 12.22 (Board of Appeals) of the Lassen County Code in its entirety. The duties of the board of appeals shall be to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the uniform codes. The proposed ordinance amends Section 12.22.010, citing the current sections of the California Building Code under which the Appeals Board is established; Section 12.22.020, amending the Board composition from up to six members to three members; and eliminates Section 12.22.050 allowing for an appeal of the Board of Appeals’ decision to the Board of Supervisors, rendering the decision of the Board of Appeals final.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and 2) introduce the ordinance and read (or waive).

Attachments:[PB IntroOrdBoardofAppeals7-25-17pckt](#)

PUBLIC WORKS DEPARTMENT

3

PARTIAL AVIATION BUDGET

SUBJECT: Fiscal Year (FY) 2017/18 Partial Aviation Budget Adoption (Capital Outlay) in the amount of \$421,230.

FISCAL IMPACT: Expenditures from Aviation Fund/Budget Unit No.124-1241 in the amount of \$421,230. Revenues in the amount of \$379,107 is available for this project through the California Aide to Airports Program (CAAP) where funding is available on a 90% reimbursable basis. Other required funding in the amount \$42,123 will be from the Aviation Fund/Budget Unit No.124-1241 carryover balance.

ACTION REQUESTED: Adopt Capital Outlay portion of the 2017-2018 Fiscal Year Aviation Budget in the amount of \$421,230.

Attachments:

[PW -doc04141920170706101957](#)

4

PARTIAL ROAD BUDGET

SUBJECT: Fiscal Year 2017-2018 Partial Road Budget Adoption in the amount of \$6,886,000 (\$150,000 Road Operating and \$6,736,000 Road Construction) for Capital Outlay.

FISCAL IMPACT: Road Operating Fund/Budget Unit No.122-1221 (expenditures and revenues in the amount of \$150,000. Road Construction Fund/Budget Unit No.122-1222 (expenditures in the amount of \$6,736,000 and revenues in the amount of \$6,638,500 with balance of \$97,500 from Fund Balance). See attached budget details.

ACTION REQUESTED: Adopt Fiscal Year 2017/18 Partial Road Budget.

Attachments:

[PW Partial Road Budget doc](#)

5

PARTIAL CEMETERY BUDGET

SUBJECT: Fiscal Year 2017/18 Partial Cemetery Budget Adoption (Capital Outlay) in the amount of \$25,000.

FISCAL IMPACT: Expenditures from Cemetery Fund/Budget Unit No.123-1231-3006100 in the amount of \$25,000. Funding for this budget unit consist of revenues from property taxes and the sale of grave plots and from the Cemetery Budget Fund/carryover balance.

ACTION REQUESTED: Approve Capital Outlay portion of the 2017/18 Fiscal Year Cemetery Budget in the amount of \$25,000.

Attachments:

[doc04180820170714051542](#)

6

PUBLIC WORKS

SUBJECT: Fiscal Year 2017/18 Building & Grounds Budget-Partial Capital Outlay Adoption in the amount of \$22,600.

FISCAL IMPACT: Expenditures from Building and Grounds Fund/Budget Unit No.100-0221-3006100 in the amount of \$22,600.

ACTION REQUESTED: Approve a portion of Fiscal Year 2017/18 Building and Grounds Budget-Capital Outlay in the amount of \$22,600.

Attachments:

[doc04181920170714060918](#)

VETERANS SERVICES

- 7 SEMI-ANNUAL REPORT
SUBJECT: County Veteran Service Officer's Semi-Annual Report to the State of California Department of Veterans Affairs for the period January 1, 2017 through June 30, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive presentation and authorize Chairman to sign the report.

Attachments: [VSO Semi-Annual Report 001](#)

COUNTY ADMINISTRATIVE OFFICE

- 8 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM****2017 PROPOSED MEETINGS:**

July 25, 2017 – 9:00 a.m. – Board Meeting
August 1, 2017 – No Board Meeting
August 8, 2017 – 9:00 a.m. – Board Meeting
August 15, 2017 – 9:00 a.m. – Board Meeting
August 22, 2017 – 9:00 a.m. – Board Meeting
August 29, 2017 – No Board Meeting
September 5, 2017 – No Board Meeting
September 12, 2017 – 9:00 a.m. – Board Meeting
September 19, 2017 – 9:00 a.m. – Board Meeting
September 26, 2017 – 9:00 a.m. – Board Meeting
October 3, 2017 – No Board Meeting
October 10, 2017 – 9:00 a.m. – Board Meeting
October 17, 2017 – 9:00 a.m. – Board Meeting
October 24, 2017 – 9:00 a.m. – Board Meeting
October 31, 2017 – No Board Meeting
November 7, 2017 – No Board Meeting
November 14, 2017 – 9:00 a.m. – Board Meeting
November 21, 2017 – 9:00 a.m. – Board Meeting
November 28, 2017 – 9:00 a.m. – Board Meeting
December 5, 2017 – No Board Meeting
December 12, 2017 – 9:00 a.m. – Board Meeting
December 19, 2017 – 9:00 a.m. – Board Meeting
December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT