



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, August 8, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-047

*Next Ordinance in line for adoption: No. 2017-006

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:30 a.m. APPEAL HEARING
SUBJECT: Appeal, filed by Everd McCain, of the Lassen County Planning Commission non-action regarding Design Review #2017-009, Danny Leung. The applicant is proposing to bring into compliance an existing (unapproved/unpermitted) 1,080 square foot detached garage. The proposed project does not meet the building height requirements of Lassen County Code § 18.22.050(B). Deviation from these requirements may be allowed through the Design Review process. The project site is zoned R-1-NH-3-AA-D (Single Family Residential, 3 Acre Natural Habitat, Accessory Animal, and Design Combining District) and has a land use designation of "Estate Residential" in the Richmond/Gold Run Area Plan, 1993, and The Lassen County General Plan, 2000. The project site is located approximately a half mile north west of the intersection of Richmond Road North and Susan Hills Drive at 473-645 Audrey Drive, Susanville CA, 96130. APN: 116-460-15.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Conduct a public hearing to consider the appeal; and 2) Adopt a resolution approving the appeal; thereby approving the design review application; or 3) adopt a resolution denying the appeal; thereby disapproving the design review application.

Attachments: [PB LeungAppeal8-8-17pckt\(mmedit\)](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m. PROCLAMATION
SUBJECT: Proclamation recognizing Kimberly Perkins (Health and Social Services) on her retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

Attachments: [Proclamation 2017 -- Kimberly Perkins](#)

- 2 10:05 a.m. ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.
SUBJECT: Board Update of job seeker and business services provided to Lassen County by Alliance for Workforce Development, Inc.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

Attachments: [Alliance for Workforce](#)

- 3 10:50 a.m. PUBLIC WORKS
SUBJECT: Fredonyer Butte Trail System Project Concept.
FISCAL IMPACT: Staff time contributed to conceptual project.
ACTION REQUESTED: Provide direction to staff concerning the Fredonyer Butte Trails System Project Concept for several items: 1) Submittal of Resource Advisory Committee funding request; and 2) entering into a Memorandum of Understanding (MOU) with Lassen National Forest and other interested partners to undertake project; and 3) enter into "Challenge Cost Share Agreement" with Lassen National Forest and other interested partners to undertake project; and 4) authorize the Chairman of the Board or CAO to prepare and sign a letter supporting the Resource Advisory Committee (RAC) funding request.

Attachments: [doc04251720170802104829](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1 MINUTES
SUBJECT: Meeting minutes of July 25, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Agenda Minutes 7-25-17](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for August, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

PLANNING AND BUILDING SERVICES

- 3 PLANNING AND BUILDING SERVICES
SUBJECT: Second reading of ordinance. Proposed Ordinance to revise Chapter 12.25 (Uniform Code for the Abatement of Dangerous Buildings) of the Lassen County Code to adopt the most current version of the Uniform Code for the Abatement of Dangerous Buildings, to empower the Building Official to “abate any public nuisance summarily without notice in an emergency where life or safety of the public is endangered,” and to complete any abatement work himself or herself or to contract with a private party in order to accomplish said work. The proposed ordinance also amends the above chapter of the Lassen County Code and Chapter 12.15 (Uniform Housing Code) to empower a hearing officer to function as the board of appeals for appeals under both the Uniform Code for the Abatement of Dangerous Buildings and the Uniform Housing Code. The Planning Commission currently serves those functions. This ordinance was introduced at the Board of Supervisors meeting on July 25, 2017.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Adopt Ordinance; and/or 2) provide direction to staff.

Attachments: [PB AdoptOrdDangBldgs8-8-17pckt](#)

- 4 BUILDING DIVISION
SUBJECT: Second reading of ordinance. The proposed ordinance repeals and replaces Chapter 12.22 (Board of Appeals) of the Lassen County Code in its entirety. The duties of the board of appeals shall be to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the uniform codes. The proposed ordinance amends Section 12.22.010, citing the current sections of the California Building Code under which the Appeals Board is established; Section 12.22.020, amending the Board composition from up to six members to three members; and eliminates Section 12.22.050 allowing for an appeal of the Board of Appeals’ decision to the Board of Supervisors, rendering the decision of the Board of Appeals final. This ordinance was modified and introduced at the Board of Supervisors meeting held on July 25, 2017.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: [PB AdoptOrdBdofAppeals8-8-17ord](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 5 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Behavioral Health Advisory Board meeting agenda for August 14, 2017.
 - b) Susanville City Council meeting agenda for August 2, 2017.
 - c) Lassen County Planning Commission Board Meeting Agenda for August 2, 2017.
 - d) Lassen County Technical Advisory Committee Meeting agenda for August 3, 2017.
 - e) Central Valley Regional Water Quality Control Board Meeting Agenda for August 11, 2017.
 - f) Central Valley Regional Water Quality Control Board Notice of Public Outreach meeting for August 28, 2017.
 - g) State Water Resources Control Board Notice of Opportunity for Public Comment, Staff Informational Workshops, Board Workshop and Public Hearing to be held on July 20, 2017, July 27, 2017 and August 2, 2017.
 - h) Honey Lake Valley Resource Conservation District Special Meeting Minutes (Closed Session) for April 26, 2017.
 - i) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for April 26, 2017.
 - j) Honey Lake Valley Resource Conservation District Regular Meeting for May 24, 2017.
 - k) Central Valley Regional Water Quality Control Board REVISED Change of Hearing Date and Deadline for Comments NOTICE OF PUBLIC HEARING to be held on October 19-20, 2017.
 - l) Honey Lake Valley Resource Conservation District Public Notice of Regular Meeting for July 26, 2017.
 - m) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for June 28, 2017.
 - n) Honey Lake Valley Resource Conservation District Special Meeting Minutes for June 28, 2017.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

- 1 ONE STOP
SUBJECT: One stop projects staff report.
FISCAL IMPACT: Project funding is within Fund/Budget Unit No. 110-0751 and 164-0752.
ACTION REQUESTED: 1) Receive staff report; and/or 2) provide direction to staff.

Attachments: [doc04259120170803051549](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2017 PROPOSED MEETINGS:

- August 15, 2017 – 9:00 a.m. – Board Meeting**
- August 22, 2017 – 9:00 a.m. – Board Meeting**
- August 29, 2017 – No Board Meeting**
- September 5, 2017 – No Board Meeting**
- September 12, 2017 – 9:00 a.m. – Board Meeting**
- September 19, 2017 – 9:00 a.m. – Board Meeting**
- September 26, 2017 – 9:00 a.m. – Board Meeting**
- October 3, 2017 – No Board Meeting**
- October 10, 2017 – 9:00 a.m. – Board Meeting**
- October 17, 2017 – 9:00 a.m. – Board Meeting**
- October 24, 2017 – 9:00 a.m. – Board Meeting**
- October 31, 2017 – No Board Meeting**
- November 7, 2017 – No Board Meeting**
- November 14, 2017 – 9:00 a.m. – Board Meeting**
- November 21, 2017 – 9:00 a.m. – Board Meeting**
- November 28, 2017 – 9:00 a.m. – Board Meeting**
- December 5, 2017 – No Board Meeting**
- December 12, 2017 – 9:00 a.m. – Board Meeting**
- December 19, 2017 – 9:00 a.m. – Board Meeting**
- December 26, 2017 – Holiday – No Board Meeting**

ADJOURNMENT