



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

Tuesday, September 12, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-0051

*Next Ordinance in line for adoption: No. 2017-008

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Existing litigation; County of Lassen vs. Valenta, Cooper, et al, Lassen County Court Case No. 60593.

3) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m. BIEBER LIGHTING DISTRICT BUDGET HEARING
SUBJECT: Public Hearing - Bieber Lighting District - Fiscal Year (FY)
2017/2018 Budget Hearing and Budget Adoption.
(Recess as the Board of Supervisors and convene as the Bieber Lighting
District).
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: 1) Open public hearing; and/or 2) continue the public
hearing; and/or 3) adopt Resolution establishing appropriations Limit the
amount of \$20,530, for FY 2017/2018 Pursuant to California Constitution
Article XIII-B and Government Code Sec. 7910; and approving the
2017/2018 Bieber Lighting District Budget in the amount of \$3,450.

(Adjourn as the Bieber Lighting District and reconvene as the Board of
Supervisors).

Attachments: [Bieber Lighting](#)

- 2** 10:05 a.m. HONEY LAKE TV FISCAL YEAR (FY) 2017/2018 BUDGET HEARING
SUBJECT: Public hearing - County Service Area #1 Honey Lake TV - FY 2017/2018 Budget Hearing and Budget Adoption.
(Recess as the Board of Supervisors and convene as the County Service Area #1 Budget (Honey Lake TV)).
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: 1) Open public hearing; and/or 2) continue the public hearing; and/or 3) adopt Resolution approving the 2017/2018 County Service Area #1 Budget (Honey Lake TV) in the amount of \$55,710, and adopting the 2017/2018 TV User Fee in the amount of \$25.
(Adjourn as the County Service Area #1 and reconvene as the Board of Supervisors).

Attachments: [Honey Lake TV](#)

- 3** 10:10 a.m. PUBLIC HEARING - BUDGET
SUBJECT: Fiscal Year (FY) 2017/ 2018 Budget Hearing and Budget Adoption.
FISCAL IMPACT: Provide appropriations for FY 2017/2018 .
ACTION REQUESTED: 1) Open public hearing on the 2017/2018 Lassen County Budget; and/or 2) continue the public hearing; and/or 3) adopt Resolution establishing appropriations limit in the amount of \$32,717,745, for FY 2017/ 2018 Pursuant to California Constitution Article XIII-B and Government Code §7910; approving the 2017/ 2018 Lassen County Budget and Setting the 2017/ 2018 Tax Rate.

Attachments: [170907 Fund Summary](#)
[170907 Revenues](#)
[170907 Expenditures](#)
[170907 Allocated Positions](#)
[170912 Agenda Memo-Budge 001](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

CHILD SUPPORT SERVICES

1

TRAVEL AUTHORIZATION

SUBJECT: Travel authorization for Chris Sullivan, Office Manager to attend the Western Interstate Child Support Enforcement Council, September 23, 2017 - September 29, 2017 in Anchorage, AK. The total estimated cost of attending the forum is \$2,492.

FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations. Costs will be covered with federal and state child support funds Fund/Budget Unit No. 528-0432.

ACTION REQUESTED: 1) Approve travel; and 2) authorize CAO to sign.

Attachments: [Child Support BOS 9.12.17 Packet](#)

COUNTY ADMINISTRATIVE OFFICE

2

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for July, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [July Personnel Report](#)

COUNTY CLERK-RECORDER

3

MINUTES

SUBJECT: Meeting Minutes of August 22, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

OFFICE OF EMERGENCY SERVICES

4

EMERGENCY SERVICES RESOLUTION

SUBJECT: Resolutions authorizing positions to administer financial assistance provided by the Federal Emergency Management Agency (FEMA), the Federal Department of Homeland Security, the California Office of Emergency Services (Cal-OES) or any funds sub-granted through the State of California.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [OES Resol](#)

PLANNING AND BUILDING SERVICES

5

COUNTY SURVEYOR

SUBJECT: Resolution to approve Subdivision Map No. 2017-001, a Final Map of the Peterson Hill Phase 2 Subdivision, located in portions of Sections 4 and 5, Township 28 North, Range 13 East, Mount Diablo Base and Meridian.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments:

[PB PetersonHillMap9-12-17pckt](#)

6

PLANNING

SUBJECT: Proposed amendment to Title 18 of the Lassen County Code to add sections 18.14.762 "Medical helipad" and 18.102.030(e) "Selected District Uses." This amendment would allow for the placement of medical helipads, subject to securing a use permit, in all zoning districts except for residential districts as defined in Lassen County Code Section 18.14.995, and medical helipads shall not be permitted in "P-C" Planned Community Districts, "O-S" Open Space Districts, "O-D" Primitive Area Districts, "O-H" Historical Site Districts, "O-C-B" Public Campground/Boating/Beach Districts, "T-P-Z" Timber Production Zone Districts, or "A-P" Agricultural Preserve Combining Districts. This Ordinance was introduced at the Board of Supervisors meeting on August 22, 2017.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Ordinance; and/or 2) provide direction to staff.

Attachments:

[PB Ord Helipads 8-22-17pckt](#)

PRISON TRIAL COSTS

7

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2016 through June 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments:

[Prison Trial Cost Attachments](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

8

ACTION REQUESTED: Receive and file the following correspondence:

- a) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council Agenda Conference Call for Monday, August 25, 2017.
- b) Lassen Transit Service Agency Special Meeting Agenda for August 21, 2017.
- c) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council Agenda Conference Call for Monday, August 21, 2017.
- d) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for August 23, 2017.
- e) Lassen County Behavioral Health Advisory Board meeting agenda for September 11, 2017.
- f) Lassen County Technical Advisory Committee Meeting agenda for September 7, 2017.
- g) Horizon Water and Environment Notice of Intent to Adopt a Proposed Negative Declaration for the Bureau of Cannabis Control's commercial cannabis business licensing program.
- h) Northeastern California plateaus Bioregion Science Synthesis for Lassen and Modoc National Forests - August Progress Update.
- i) Susanville City Council meeting agenda for September 6, 2017.
- j) State Water Resources Control Board Transmittal of a Notice of Public Hearing and Notice of Intent.
- k) State Water Resources Control Board Notice of Opportunity for Public Comment, Public Hearing and Adoption Meeting. Public Hearing will be held on Tuesday: October 3, 2017 and the State Water Board will consider approval of the draft Mitigated Negative Declaration and adoption of the proposed General Order on: Tuesday, December 5, 2017.
- l) Lassen County Planning Commission Board Meeting Agenda for September 6, 2017.

Attachments:

[Misc Corr](#)

H. DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

1

ADMINISTRATION

SUBJECT: Discussion and direction to staff on the subject of a transaction and use (sales) tax revenue measure for county voter approval.

FISCAL IMPACT: County voter approval of any increase in the local transaction and use tax rate, known as sales tax, is expected to have a positive fiscal impact to the county general fund. The local sales tax rate is 1% at the point of sale. For the 2013-2016 calendar years, \$2,863,007 was the average amount of sales tax revenue collected annually at a rate of 1% at the point of sale. A 0.50% sales tax increase would generate about \$1,431,503, annually, in additional revenue to the county's general fund and it could be used for any government purpose.

ACTION REQUESTED: Provide direction to staff.

Attachments: [20170907143054334](#)

PUBLIC WORKS DEPARTMENT

2

ROAD DEPARTMENT

SUBJECT: Lassen County's State Transportation Improvement Program (STIP) Project List.

FISCAL IMPACT: Potential revenue from the STIP program.

ACTION REQUESTED: 1) Review Lassen County's STIP Project List; and 2) prioritize projects; and 3) authorize Public Works Director to submit STIP project list to the Lassen County Transportation Commission.

Attachments: [PW doc04392520170829093321](#)

PROBATION DEPARTMENT

3

JOB DESCRIPTION

SUBJECT: Criminal Justice Analyst - New Job Description.

FISCAL IMPACT: Increase expenditure to Probation Fund/Budget Unit No. 145-0561 and the Local Community Corrections Fund/Budget Unit No. 138-0551 included in the County Administrative Officer Fiscal Year 2017-2018 draft recommended budget.

ACTION REQUESTED: Approve job description for Criminal Justice Analyst.

Attachments: [Prob job Description](#)

COUNTY ADMINISTRATIVE OFFICE

4

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM**

2017 PROPOSED MEETINGS:

September 12, 2017 – 9:00 a.m. – Board Meeting

September 19, 2017 – 9:00 a.m. – Board Meeting

September 26, 2017 – 9:00 a.m. – Board Meeting

October 3, 2017 – No Board Meeting

October 10, 2017 – 9:00 a.m. – Board Meeting

October 17, 2017 – 9:00 a.m. – Board Meeting

October 24, 2017 – 9:00 a.m. – Board Meeting

October 31, 2017 – No Board Meeting

November 7, 2017 – No Board Meeting

November 14, 2017 – 9:00 a.m. – Board Meeting

November 21, 2017 – 9:00 a.m. – Board Meeting

November 28, 2017 – 9:00 a.m. – Board Meeting

December 5, 2017 – No Board Meeting

December 12, 2017 – 9:00 a.m. – Board Meeting

December 19, 2017 – 9:00 a.m. – Board Meeting

December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT