



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

Tuesday, September 19, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-056

*Next Ordinance in line for adoption: No. 2017-009

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

- 1 10:15 a.m. GRANTS AND LOANS
SUBJECT: Resolution authorizing the adoption of the Community Development Block Grant (CDBG) Microenterprise Technical Assistance Program Guidelines.
FISCAL IMPACT: There is no fiscal impact to the County General Fund.
ACTION REQUESTED: 1) Conduct a public hearing; and 2) adopt Resolution.

Attachments: [BOS GL Micro TA Bd 09.19.17](#)

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m. RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 10 year awards: Kevin Fournier (Road Department), Dustin Russell (Sheriff's Department) and David Evans (District Attorney's Office).
15 year award: Tracy Kindle (Sheriff's Department). 25 year award: Cheryl Douglas (Personnel). 30 year award: Bob McGarva (Road Department).
FISCAL IMPACT: None.
ACTION REQUESTED: Present awards.

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1** **REPORT**
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of August, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 08-31-2017](#)

COUNTY CLERK-RECORDER

- 2** **MINUTES**
SUBJECT: Meeting minutes of September 12, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

HEALTH AND SOCIAL SERVICES

- 3** **PUBLIC HEALTH**
SUBJECT: Childhood Lead Poisoning Prevention (CLPP) Program Amendment to Standard Agreement No. 17-10257.
FISCAL IMPACT: There is no impact to the General Fund. This is a revenue Agreement.
ACTION REQUESTED: 1) Approve the Standard Agreement with California Department of Public Health (CDPH) for the CLPP Program; and 2) authorize the CAO to sign.

Attachments: [BOS PH Childhood Lead Poisoning Prevention Program 17-10257](#)

TREASURER/TAX COLLECTOR

- 4** **TAX COLLECTOR**
SUBJECT: Discharge Accountability for Collection of Unsecured Taxes.
FISCAL IMPACT: None.
ACTION REQUESTED: Discharge Accountability for Collection of Unsecured Taxes.

Attachments: [Tax Coll Attach](#)

- 5 REPORT
SUBJECT: Treasurer's Investment Report for August, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 08-31-2017](#)

COUNTY CLERK-RECORDER

- 6 PROPOSITION 65 REPORT
SUBJECT: REPORT NO. 140.11872.17976 NOTIFICATION OF
HAZARDOUS MATERIALS RELEASE
Report received from California Highway Patrol (CHP) Commander J. A. Micheletti, September 7, 2017, regarding a September 5, 2017 incident of approximately 5 gallons of diesel fuel were spilled on the north dirt shoulder of Wendel Road. The clean-up was coordinated by the carrier, Dig It Construction and the Lassen County Roads Supervisor Bob McGarva. Clean-up will be accomplished by StoneCo Construction, Inc.
ACTION: Receive and file Report No. 140-11872.17976.

Attachments: [Prop 65 Report](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:
a) Horizon Water and Environment Initial Study/Proposed Negative Declaration for the Commercial Cannabis Business Licensing Program.
b) Lassen Transit Service Agency Regular Meeting Agenda for September 11, 2017.

Attachments: [20170913113849505](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 SUPERVISOR HEMPHILL
SUBJECT: Presentation by Frontier Communications.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Receive presentation.

COUNTY ADMINISTRATIVE OFFICE

2

ADMINISTRATION

SUBJECT: Discussion and direction to staff on the subject of a transaction and use (sales) tax revenue measure for county voter approval.

FISCAL IMPACT: County voter approval of any increase in the local transaction and use tax rate, known as sales tax, is expected to have a positive fiscal impact to the county general fund. The local sales tax rate is 1% at the point of sale. For the 2013-2016 calendar years, \$2,863,007 was the average amount of sales tax revenue collected annually at a rate of 1% at the point of sale. A 0.50% sales tax increase would generate about \$1,431,503, annually, in additional revenue to the county's general fund and it could be used for any government purpose.

ACTION REQUESTED: Provide direction to staff.

Attachments:[20170907143054334](#)

3

476 ALEXANDER AVENUE

SUBJECT: Discussion and direction to staff regarding county owned real property, 476 Alexander Avenue, Susanville, and commonly known as the County's Alcohol and Drug Administration and Outpatient Program building.

FISCAL IMPACT: Disposal of the property by sale may have a positive fiscal impact if the selling price is greater than the asset's 'book value' and selling expenses.

ACTION REQUESTED: Provide direction to staff to initiate procedural requirements for declaring county owned real property, located at 476 Alexander Ave, Susanville, as surplus property for disposal.

Attachments:[170919-Ag Memo-Alxndr 001](#)

4

720 RICHMOND ROAD

SUBJECT: Discussion and direction to staff regarding county owned real property, 720 Richmond Road, Susanville, commonly known as the Roosevelt Annex and the previous location of several County Department of Health and Social Services (HSS) programs.

FISCAL IMPACT: Disposal of the property by sale may have a positive fiscal impact if the selling price is greater than the asset's 'book value' and selling expenses.

ACTION REQUESTED: Provide direction to staff to initiate procedural requirements for declaring county owned real property, located at 720 Richmond Road, Susanville, as surplus property for disposal.

Attachments:[170919 Ag Memo-Rchmnd 001](#)

PUBLIC WORKS DEPARTMENT

- 5 ROAD DEPARTMENT
SUBJECT: Lassen County's State Transportation Improvement Program (STIP) Project List.
FISCAL IMPACT: Potential revenue from the STIP program.
ACTION REQUESTED: 1) Review Lassen County's STIP Project List; and 2) prioritize projects; and 3) authorize Public Works Director to submit STIP project list to the Lassen County Transportation Commission.

Attachments: [PW doc04392520170829093321](#)

- 6 BUILDINGS AND GROUNDS
SUBJECT: Status report for Fredonyer Trails Project.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: Receive project status report.

- 7 BUILDINGS AND GROUNDS
SUBJECT: Status report for One Stop Remodel Projects.
FISCAL IMPACT: Not applicable.
ACTION REQUESTED: Receive project status report.

COUNTY ADMINISTRATIVE OFFICE

- 8 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2017 PROPOSED MEETINGS:

September 19, 2017 – 9:00 a.m. – Board Meeting

September 26, 2017 – 9:00 a.m. – Board Meeting

October 3, 2017 – No Board Meeting

October 10, 2017 – 9:00 a.m. – Board Meeting

October 17, 2017 – 9:00 a.m. – Board Meeting

October 24, 2017 – 9:00 a.m. – Board Meeting

October 31, 2017 – No Board Meeting

November 7, 2017 – No Board Meeting

November 14, 2017 – 9:00 a.m. – Board Meeting

November 21, 2017 – 9:00 a.m. – Board Meeting

November 28, 2017 – 9:00 a.m. – Board Meeting

December 5, 2017 – No Board Meeting

December 12, 2017 – 9:00 a.m. – Board Meeting

December 19, 2017 – 9:00 a.m. – Board Meeting

December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT