



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -  
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, September 26, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-057

\*Next Ordinance in line for adoption: No. 2017-009

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: County Administrative Officer Richard Egan.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                      10:00 a.m. PLANNING  
SUBJECT: Rezone lands within Lassen County owned by the Freitas Family Trust into an Agricultural Preserve Combining District (A-P) and allow these lands to be entered into a new Land Conservation (Williamson Act) contract. If approved, the rezone and contract will affect five assessor's parcels and approximately 796 acres of non-contiguous land. The project is exempt from CEQA under Section 15317 (class 17) of the Guidelines. (File RZ #2017-004 and AA #2017-003).  
FISCAL IMPACT: Potential for loss of tax revenue if Williamson Act Contract offered.  
ACTION REQUESTED: 1) Receive the Planning Commission's recommendation on rezoning; and 2) Conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments); and 3) Introduce (and waive reading) and adopt an Ordinance implementing the rezone of the 796 acres of property from U-C-2 to U-C-2-A-P; and 4) receive and consider the Land Conservation Committee recommendation on the establishment of an agricultural preserve; and 5) adopt resolution establishing an agricultural preserve and authorize the execution of a Williamson Act Contract; or 6) alternatively, the Board could determine that the lands are not suitable for the purpose of establishing a Williamson Act Contract and deny the applications.

**Attachments:**            [PB Freitas 9-26-17- FINAL pkt](#)

**2****10:10 a.m. PLANNING**

**SUBJECT:** Rezone lands within Lassen County owned by Wynn and Tamsen Myers into an Agricultural Preserve Combining District (A-P) and allow these lands to be entered into a new Land Conservation (Williamson Act) contract. If approved, the rezone and contract will affect seventeen assessor's parcels and approximately 3,307 acres of contiguous, partially irrigated land (about 75 irrigated acres). The project is exempt from CEQA under Section 15317 (class 17) of the Guidelines. (File RZ #2017-002 and AA #2017-001).

**FISCAL IMPACT:** Potential for loss of tax revenue if Williamson Act Contract offered.

**ACTION REQUESTED:** 1) Receive the Planning Commission's recommendation on rezoning; and 2) conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments); and 3) introduce (and waive reading) and adopt an Ordinance implementing the rezone of the 3,307 acres of property from A-1, U-C and U-C-2 to U-C-2-A-P; and 4) receive and consider the Land Conservation Committee recommendation on the establishment of an agricultural preserve; and 5) adopt resolution establishing an agricultural preserve and authorize the execution of a Williamson Act Contract; or 6) alternatively, the Board could determine that the lands are not suitable for the purpose of establishing a Williamson Act Contract and deny the applications.

**Attachments:**

[PB Myers 9-26-17- FINAL pkt](#)

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 LASSEN FAMILY SERVICES  
SUBJECT: Proclamation designating the month of October 2017 as Domestic Violence Awareness Month.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt proclamation.

Attachments: [170926 Proclamation-DVAM](#)

#### ADMINISTRATIVE SERVICES

- 2 PERSONNEL  
SUBJECT: A revised job description for the Automotive Technician/Motor-pool Program Coordinator I/II to include: "may drive heavy equipment as needed", and change the driver's license from "Valid California driver's license" to "Valid California class A or B driver's license" and to revise the Drug Free Workplace Policy with the addition of the revised job title of Automotive Technician/Motor-pool Coordinator I/II to Title 6-Commercial Vehicle Safety-Sensitive Employees. The revised job title is to include random Department of Transportation (DOT) testing.  
FISCAL IMPACT: \$41.25 per test.  
ACTION REQUESTED: Approve the revised job description and revised Drug Free Workplace Policy.

Attachments: [20170921090312267](#)

#### COUNTY CLERK-RECORDER

- 3 MINUTES  
SUBJECT: Meeting minutes of September 19, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

- 4 PROPOSITION 65 REPORT  
SUBJECT: REPORT NO. 140.11872.15686 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE  
Report received from California Highway Patrol (CHP) Commander J. A.Micheletti, Saturday, September 10, 2017, regarding a September 9, 2017 incident of approximately 1 quart of power steering fluid was spilled into an irrigation channel, on the east side of Old Town Road, approximately 4.9 miles south of Finland Drive. The cleanup efforts were coordinated by the California Department of Fish and Wildlife, with the assistance of Cal-Fire. The cleanup was completed on September 9, 2017.  
ACTION: Receive and file Report No. 140-11872.15686.

Attachments: [Prop 65 Report](#)

## DISTRICT ATTORNEY

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## INVESTIGATIONS

SUBJECT: Travel authorization for Doug Wilber, Senior Investigator for the District Attorney's Office, to attend the POST mandated DA Investigator training from October 15, 2017 through October 27, 2017 in Roseville, CA. The total estimated cost is \$2,372.44.

FISCAL IMPACT: There is no fiscal impact to the General Fund, funds have been appropriated through Fund/Budget Unit No. 130 0431 and costs for travel and per diem will be reimbursed by POST.

ACTION REQUESTED: 1) Approve travel; and 2) authorize CAO to sign.

Attachments:[DA PDF of Investigator Wilber's Training for Consent Calendar](#)

## HEALTH AND SOCIAL SERVICES

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## PUBLIC/ENVIRONMENTAL HEALTH &amp; CHILD AND FAMILY SERVICES

SUBJECT: Agreements with Ray Morgan Company to lease and maintain two high speed and volume copiers for Public/Environmental Health and Child & Family Services.

FISCAL IMPACT: There is no impact to County General Fund. All costs were budgeted and will be paid from Public/Environmental Health Fund/Budget Unit No. #110 and Child and Family Services Fund/Budget Unit No. #120.

ACTION REQUESTED: 1) Approve the Agreement with Ray Morgan Company and 2) authorize the County Administrative Officer to sign the Lease and Maintenance Agreements on behalf of the Board.

Attachments:[BOS PH-EH Ray Morgan Agr 09.26.17](#)

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## GRANTS AND LOANS

SUBJECT: Resolution authorizing the application for, and receipt of, No Place Like Home Program Technical Assistance Grant Funds.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.

ACTION REQUESTED: 1) Adopt Resolution; and 2) authorize the County Administrative Officer to sign the Certification of Application; and 3) authorize the Health and Social Services Director, or designee, to execute a grant agreement, additional application and participation documentation, and all relevant materials necessary to implement program funds.

Attachments:[BOS GLD No Place Like Home Grant Res 09.26.17](#)

## PUBLIC WORKS DEPARTMENT

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## PUBLIC WORKS

SUBJECT: Notice of Completion for Contract No. 2016-H37-124-3006100 for Herlong Airport Overlay Runway, Taxiway and Apron Project in Herlong, California.

FISCAL IMPACT: The total project cost of \$355,856.62 was paid from the FY 2017/18 Fund 124-1241 with reimbursement in the amount of \$324,096.00 (90%) expected from the State (Caltrans Aviation Division).

ACTION REQUESTED: 1) Approve the Notice of Completion; and 2) authorize the Director of Public Works to sign.

Attachments:[PW doc04486020170914130423](#)

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## PUBLIC WORKS

SUBJECT: Bid Award: Liquid Propane.

FISCAL IMPACT: Funding is budgeted within the Utility line item of various departments.

ACTION REQUESTED: Award bid for Liquid Propane for various County facilities to Ed Staub & Son's, the lowest bidder, in the amount of \$0.25/gallon (firm margin above BPN) for the Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville, and Westwood areas.

Attachments:[Liquid propane bid attach](#)

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## PUBLIC WORKS

SUBJECT: Bid Award: Heating Oil, Diesel #2.

FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.

ACTION REQUESTED: Award bid for Heating Oil, Diesel #2 for the Bieber, Susanville and Westwood areas to Ed Staub & Son's, the lowest bidder in the amount of \$0.188/gallon (firm margin above OPIS).

Attachments:[PW Heating oil attach](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

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ACTION REQUESTED: Receive and file the following correspondence:

a) Susanville City Council meeting agenda for September 20, 2017.

b) Lassen County Architectural Review Committee agenda for September 18, 2017.

Attachments:[Misc Corr](#)**H. DEPARTMENT REPORTS**

## PUBLIC WORKS DEPARTMENT

1

**ROAD DEPARTMENT**

SUBJECT: SB 1 Road Maintenance and Rehabilitation Account (RMRA)  
Funding Fiscal Year (FY) 2017/18.

FISCAL IMPACT: Anticipated revenue in the estimated amount of \$810,000 from the 2017/18 appropriation of SB 1 RMRA Funds to the FY 2017/18 Road Operating Budget, Fund/Budget Unit No. 122-1221, to cover the material costs and possibly some of the in-house labor and equipment costs for these projects.

ACTION REQUESTED: That the Board of Supervisors approve the Project List for the 2017/18 SB-1 Road Maintenance and Rehabilitation Account (RMRA) Funding and the corresponding Resolution and authorize the Chairman to sign.

Attachments:      [PW SB1RMRA attach](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM****2017 PROPOSED MEETINGS:**

**September 26, 2017 – 9:00 a.m. – Board Meeting**

**October 3, 2017 – No Board Meeting**

**October 10, 2017 – 9:00 a.m. – Board Meeting**

**October 17, 2017 – 9:00 a.m. – Board Meeting**

**October 24, 2017 – 9:00 a.m. – Board Meeting**

**October 31, 2017 – No Board Meeting**

**November 7, 2017 – No Board Meeting**

**November 14, 2017 – 9:00 a.m. – Board Meeting**

**November 21, 2017 – 9:00 a.m. – Board Meeting**

**November 28, 2017 – 9:00 a.m. – Board Meeting**

**December 5, 2017 – No Board Meeting**

**December 12, 2017 – 9:00 a.m. – Board Meeting**

**December 19, 2017 – 9:00 a.m. – Board Meeting**

**December 26, 2017 – Holiday – No Board Meeting**

**ADJOURNMENT**