



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -  
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

---

Tuesday, December 12, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

---

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-0068

\*Next Ordinance in line for adoption: No. 2017-014

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: County Counsel Robert Burns.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

**BOARD OF SUPERVISORS**

- |          |  |
|----------|--|
| <b>1</b> | SUPERVISOR ALBAUGH<br>SUBJECT: Request to designate: \$250 to Big Valley Recreation District<br>(November 28, 2017).<br>FISCAL IMPACT: Appropriation is included in the General Fund, Board of<br>Supervisors Fund/Budget Unit No. (100-0011).<br>ACTION REQUESTED: Approve expenditure. |
| <b>2</b> | SUPERVISOR ALBAUGH<br>SUBJECT: Request to designate: \$500 to Lassen County Arts Council<br>(November 28, 2017).<br>FISCAL IMPACT: Appropriation is included in the General Fund, Board of<br>Supervisors Fund/Budget Unit No. (100-0011).<br>ACTION REQUESTED: Approve expenditure.     |

- 3** SUPERVISOR ALBAUGH  
SUBJECT: Request to designate: \$1000 to Providence 4-H (November 28, 2017).  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).  
ACTION REQUESTED: Approve expenditure.

#### CHILD SUPPORT SERVICES

- 4** TRAVEL AUTHORIZATION  
SUBJECT: Travel authorization for Kelley Cote to attend the National Child Support Enforcement Association Policy Forum, February 14, 2018 to February 18, 2018 in Washington D.C. The total estimated cost of attending the forum is \$2,192.  
FISCAL IMPACT: There is no fiscal impact to the General Fund. Costs will be covered with federal and state child support funds. Fund/Budget Unit No. 528-0432.  
ACTION REQUESTED: 1) Approve travel; and 2) authorize CAO to sign the travel authorization and report form.

Attachments: [DCSS 12.12.17 AGD REQ FORM](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 5** PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for October, 2017.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Personnel Report](#)

#### COUNTY CLERK-RECORDER

- 6** MINUTES  
SUBJECT: Meeting minutes of November 28, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

#### PRISON TRIAL COSTS

- 7 PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July through October 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments:     [CCC](#)  
                             [HDSP](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:
- a) Susanville City Council meeting agenda for December 6, 2017.
  - b) Susanville City Council meeting agenda for December 6, 2017.  
(REVISED)
  - c) Lassen County Architectural Review Committee agenda for December 4, 2017.
  - d) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting agenda for December 7, 2017.
  - e) Lassen County Behavioral Health Advisory Board meeting agenda for December 11, 2017.
  - f) State Water Resources Control Board Notice of Opportunity to Comment.
  - g) Central Valley Regional Water Quality Control Board Meeting Agenda for Thursday, December 7, 2017 and Friday, December 8, 2017.
  - h) Lassen County Planning Commission Regular Agenda for December 6, 2017.
  - i) Lassen County Technical Advisory Committee Meeting "Revised Agenda" for Thursday, December 7, 2017.
  - j) Honey Lake Valley Resource Conservation District Special Meeting Agenda for December 8, 2017.

Attachments:     [Misc Corr](#)

## H. DEPARTMENT REPORTS

### BOARD OF SUPERVISORS

1

## COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointment for 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointment to the following Board, Committee and Commission:

Rural County Representatives of California (RCRC) Environmental Services Joint Powers Agency.

a. Government Code section 6500, Joint Powers Agency.

b. One member of Board of Supervisors. One alternate who is staff from Solid Waste.

Attachments:[BOS - Designation of ESJPA Delegates and Alternates for 2018 MEMO](#)[BOS - FORM for 2018 ESJPA Delegate and Alternate](#)

2

## REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP)

SUBJECT: Discussion and direction to staff regarding fiscal year 2017/2018 Regional Surface Transportation Program (RSTP) Funding request from the Board of Supervisors to the Lassen County Transportation Commission

FISCAL IMPACT: Unknown potential revenue of up to \$129,000 (FY 2016/17 estimate) from the Lassen County Transportation Commission to the County Road Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: Provide direction to staff.

Attachments:[H2 Attach](#)

## PUBLIC WORKS DEPARTMENT

3

## WESTWOOD ONE STOP

SUBJECT: Rejection of all bids received for the Westwood One Stop.

FISCAL IMPACT: None.

ACTION REQUESTED: Reject all bids submitted on November 9, 2017 for the Westwood One Stop Project.

Attachments:[WW One stop attach](#)

- 4** VETERANS MEMORIAL BUILDING / LASSEN FAMILY SERVICES  
SUBJECT: Use of Susanville Veterans Memorial Building by Lassen Family Services for Fundraising Event.  
FISCAL IMPACT: Loss of revenue in the amount of \$646 from Fund/Budget Unit No. 100-0221.  
ACTION REQUESTED: 1) Approve a special reduced use fee of \$374 for use of the Susanville Veterans Memorial Building by Lassen Family Services for a fundraising special event held on October 19th - 21st, 2017; and 2) approve refund for the amount of \$646 to Lassen Family Services from Fund/Budget Unit No. 100-0221.

Attachments: [PW Lassen Family Svcs Attach](#)

- 5** VETERANS MEMORIAL BUILDING / BEST OF BROADWAY 2018  
SUBJECT: Use of Susanville Veterans Memorial Building by Lassen County Best of Broadway for the Year 2018 Theatrical Production.  
FISCAL IMPACT: Neutral to Fund/Budget Unit No. 100-0221. The proposed user fee is estimated to be same amount as the facility's operational costs to host the event.  
ACTION REQUESTED: 1) Consider a special long term use fee in the amount of \$4,630 for use of the Susanville Veterans Memorial Building (SVMB) for a special event by the Lassen County Best of Broadway's (B of B) 2018 theatrical performance; and 2) accept long term use fee upon conclusion of event; and 3) utilize currently adopted short term Application and Use Agreement and User Responsibilities for special event use.

Attachments: [PW SVMB-B of B Agenda Slip](#)

COUNTY ADMINISTRATIVE OFFICE

## **I. CORRESPONDENCE**

## **J. AGENDA ADDENDUM**

### **2017 PROPOSED MEETINGS:**

**December 19, 2017 – 9:00 a.m. – Board Meeting**

**December 26, 2017 – Holiday – No Board Meeting**

## **ADJOURNMENT**