



# Lassen County

## Meeting Agenda

### Board of Supervisors Special Meeting

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL  
- VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, April 24, 2018

10:00 AM

Bieber Veterans Memorial Hall  
657-575 Bridge Street  
Bieber, CA 96009

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 18-033

\*Next Ordinance in line for adoption: No. 2018-05

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 10:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9. Two cases.

#### B. 10:00 A.M. OPENING CEREMONIES

## **Pledge of Allegiance and Invocation**

### **1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

### **2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

### **3. PUBLIC COMMENTS**

Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

### **4. UNAGENDIZED REPORTS BY BOARD MEMBERS**

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

- |          |   |
|----------|---|
| <b>1</b> | 10:30 a.m. NOR-CAL EMS<br>SUBJECT: Update on services provided by Nor-Cal EMS from Dan Spiess, CEO and Dr. Eric Rudnick, Medical Director.<br>ACTION REQUESTED: Receive presentation.<br>FISCAL IMPACT: None.   |
| <b>2</b> | 10:45 a.m. PLANNING<br>SUBJECT: Request by Dava Montgomery, to waive the \$159 appeal filing fee established at Section 3.18.020 of Lassen County Code. Fee waiver request made pursuant to Lassen County Code Section 3.18.100 (Request for Waiver or Refund of Application Fees).<br>FISCAL IMPACT: Net loss of \$159 to the General Fund/Budget Unit No. 100<br>ACTION REQUESTED: Consider the request and either: 1) waive the \$159 fee; or 2) deny the request for waiver of the fee. |

Attachments:      [PB FeeWaiverMontgomery4-24-18pckt](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

## **E. STUDY SESSION**

## **F. BOARDS AND COMMISSIONS**

## **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1                   SUPERVISOR HAMMOND  
SUBJECT: Request to authorize \$1328 to C&S Waste.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).  
ACTION REQUESTED: Approve expenditure.
- 2                   SUPERVISOR ALBAUGH  
SUBJECT: Request to designate: 1) The cost of 5 neighborhood watch signs to Susanville Ranch Park Neighborhood watch; and 2) \$400 to Susanville Rancheria for the Susanville Indian Rancheria Annual POW-WOW.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).  
ACTION REQUESTED: Approve expenditures.

COUNTY CLERK-RECORDER

- 3                   MINUTES  
SUBJECT: Meeting minutes of April 17, 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments:       [Draft Minutes](#)

HEALTH AND SOCIAL SERVICES

- 4                   HEALTH AND SOCIAL SERVICES  
SUBJECT: Job Description Approval for Analyst Position.  
FISCAL IMPACT: There is no impact to County General Fund.  
ACTION REQUESTED: Approve the Analyst Job Description.
- 5                   BEHAVIORAL HEALTH  
SUBJECT: Mental Health Services Act (MHSA) Three-Year Plan Update for 2017/2020 Fiscal Years (FY).  
FISCAL IMPACT: There is no impact to County General Fund.  
ACTION REQUESTED: Adopt the 2017/2020 FY MHSA Three-Year Plan Update and approve its submission to the Mental Health Services Oversight Accountability Commission (MHSOAC).

Attachments:       [HSS AR BH MHSA FY 2017](#)

PUBLIC WORKS DEPARTMENT

6

ROAD DEPARTMENT

SUBJECT: Asphalt Concrete (1/2" max. med. PG Grade 64-28).

FISCAL IMPACT: Funding will be from the Services and Supplies section of the current 2017/2018 Fiscal Year Road Operating Fund/Budget Unit No. 122-1221. Maximum cost would be an amount equal to \$254,718.75 if all material was utilized.

ACTION REQUESTED: 1) Award Asphalt Concrete (1/2" max. med. PG Grade 64-28) to Hat Creek Construction and Materials, Inc. in the amount of \$69 per ton (not to exceed 2,000 tons or \$148,005 with tax) for Susanville/Standish area; 2) Sierra Cascade Aggregate and Asphalt in the amount of \$66 per ton (not to exceed 1,000 tons or \$70,785 with tax) for the Westwood area; and 3) Eagle Peak Rock in the amount of \$67 per ton (not to exceed 500 tons or \$35,928.75 with tax) for the Ravendale/Bieber area, the lowest bidders meeting the requirements considering transportation costs to haul the material from the respective plants to the individual job sites.

Attachments:

[PW Asphalt \(2nd\) Board Request Attach](#)

7

ROAD DEPARTMENT

SUBJECT: Award Asphalt Concrete (3/4" max. med. PG Grade 64-28).

FISCAL IMPACT: Funding will be from the Services and Supplies section of the current 2017-18 Fiscal Year Road Operating Fund/Budget Unit No. 122-1221. Maximum cost would be an amount equal to \$109,395 if all material was utilized.

ACTION REQUESTED: Award Asphalt Concrete (3/4" max. med. PG Grade 64-28) to Hat Creek Construction and Materials, Inc. in the amount of \$68 per ton (not to exceed 1,500 tons or \$109,395 with tax) for Susanville/Standish area, the lowest bidder meeting the requirements considering transportation costs to haul the material from the respective plants to the job sites.

Attachments:

[PW Asphalt Attach](#)

COUNTY ADMINISTRATIVE OFFICE

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PROCLAMATION

SUBJECT: Proclamation designating May 6, 2018 - May 12, 2018 as Public Service Recognition Week to honor the employees of the federal government, state and local governments and members of the uniformed services.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve Proclamation.

Attachments:

[20180420112924884](#)

OFFICE OF EMERGENCY SERVICES

- 9 RESCUE EQUIPMENT PURCHASE  
SUBJECT: Purchase rescue equipment from LN Curtis in the amount of \$3,578.93  
FISCAL IMPACT: \$3,578.93 From Fund/Budget Unit No. 185. Expenses to be fully reimbursed by the 2017 Homeland Security Grant Program.  
ACTION REQUESTED: Approve purchase.

Attachments: [OES Attach](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 10 ACTION REQUESTED: Receive and file the following correspondence:  
a) Application for Alcohol Beverage License for Janesville Payless, located at 463-770 Main St, Janesville, CA 96114.  
b) Application for Alcohol Beverage License for Sierra Energy, located at 301 Third St, Westwood, CA 96137.  
c) Susanville City Council Regular Meeting agenda for April 18, 2018.  
d) Level I Developer Fee Study for Richmond Elementary School District.  
e) Level I Developer Fee Study for Lassen Union High School District.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### BOARD OF SUPERVISORS

- 1 BIEBER LIGHTING DISTRICT  
SUBJECT: Request for additional street lighting in the Bieber Lighting District.  
ACTION REQUESTED: Authorize the Director of Public Works to submit an application for service to Pacific Gas and Electric Company or provide direction to staff.  
FISCAL IMPACT: None to the County General Fund; Cost to the Bieber Lighting District to be determined.

### COUNTY COUNSEL

- 2 COUNTY COUNSEL  
SUBJECT: Authorizing Initiation of Litigation.  
FISCAL IMPACT: Undetermined.  
ACTION REQUESTED: 1) Receive report; and 2) adopt Resolution; or 3) provide direction to staff.

Attachments: [Resol](#)  
[Prof Svcs Agmt](#)  
[Brochure](#)  
[Lassen facts](#)

COUNTY ADMINISTRATIVE OFFICE

- 3** FUTURE BOARD MEETINGS AND THEIR LOCATION  
SUBJECT: Discussion of future Board of Supervisor meeting time and locations.  
FISCAL IMPACT: Undetermined.  
ACTION REQUESTED: 1) Receive report; and/ or 2) provide direction to staff.

AGRICULTURAL COMMISSIONER

- 4** PREDATORY ANIMAL  
SUBJECT: Work and financial plan between Lassen County and Animal & Plant Health Inspection Services - Wildlife Services (APHIS-WS).  
FISCAL IMPACT: Approval of this work plan will require inclusion of this amount in the 2018/2019 Fiscal Year (FY) budget as an appropriation from Fund/Budget Unit No. 100-0602.  
ACTION REQUESTED: 1) Adopt a Resolution that does the following: a) Approve work and financial plan for Wildlife Damage Management Services for fiscal year 2018/2019; b) authorize the CAO to sign the agreement for services, not to exceed \$83,950; and 2) direct the Environmental Review Officer to file a Notice of Exemption.

Attachments: [Ag Attach](#)

PLANNING AND BUILDING SERVICES

- 5** SUSTAINABLE GROUNDWATER MANAGEMENT ACT  
SUBJECT: Receive report on implementation of the Sustainable Groundwater Management Act (California Water Code Section 10720 et. seq.) in Lassen County and preparation of a Groundwater Sustainability Plan (GSP) for the Big Valley Groundwater Basin.  
FISCAL IMPACT: None - discussion only.  
ACTION REQUESTED: 1) Receive report; and 2) Provide direction if necessary.

COUNTY ADMINISTRATIVE OFFICE

- 6** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2018 PROPOSED MEETING:**

**May 1, 2018 – 6:00 p.m. – Special Board Meeting to be held in the Board Chambers**

**May 8, 2018 – 9:00 a.m. – Board Meeting Cancelled**

**May 15, 2018 – 9:00 a.m. – Board Meeting**

**May 22, 2018 – 9:00 a.m. – Board Meeting**

**May 29, 2018 – No Board Meeting**

**June 5, 2018 – No Board Meeting**

**June 12, 2018 – 9:00 a.m. – Board Meeting**

**June 19, 2018 – 9:00 a.m. – Board Meeting**

**June 26, 2018 – 9:00 a.m. – Board Meeting**

**July 3, 2018 – No Board Meeting**

**July 10, 2018 – 9:00 a.m. – Board Meeting**

**July 17, 2018 – 9:00 a.m. – Board Meeting**

**July 24, 2018 – 9:00 a.m. – Board Meeting**

**August 7, 2018 – No Board Meeting**

**August 14, 2018 – 9:00 a.m. – Board Meeting**

**August 21, 2018 – 9:00 a.m. – Board Meeting**

**August 28, 2018 – 9:00 a.m. – Board Meeting**

**September 4, 2018 – No Board Meeting**

**September 11, 2018 – 9:00 a.m. – Board Meeting**

**September 18, 2018 – 9:00 a.m. – Board Meeting**

**September 25, 2018 – 9:00 a.m. – Board Meeting**

**October 2, 2018 – No Board Meeting**

**October 9, 2018 – 9:00 a.m. – Board Meeting**

**October 16, 2018 – 9:00 a.m. – Board Meeting**

**October 23, 2018 – 9:00 a.m. – Board Meeting**

**October 30, 2018 – No Board Meeting**

**November 6, 2018 – No Board Meeting**

**November 13, 2018 – 9:00 a.m. – Board Meeting**

**November 20, 2018 – 9:00 a.m. – Board Meeting**

**November 27, 2018 – 9:00 a.m. – Board Meeting**

**December 4, 2018 – No Board Meeting**

**December 11, 2018 – 9:00 a.m. – Board Meeting**

**December 18, 2018 – 9:00 a.m. – Board Meeting**

**December 25, 2018 – Holiday – No Board Meeting**

**ADJOURNMENT**