



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, May 15, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 18-036

\*Next Ordinance in line for adoption: No. 2018-05

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Veterans Service Officer.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

## 1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

## 2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

## 3. PUBLIC COMMENTS

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

## 4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1**                    10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 10 Year Awards: Sara Gould (Probation) and Tina Kennemore (Adult Services); 20 Year Awards: Sherry Bennett (Sheriff's Department); 25 Years: Bob Burns (County Counsel); 30 years: Howard Heard (Road Department).  
FISCAL IMPACT: None.  
ACTION: Present awards.

- 2**                    10:05 a.m.: PROBATION DEPARTMENT  
SUBJECT: Juvenile Hall status update and temporary placement agreements with Shasta and Butte Counties.  
FISCAL IMPACT: Will not exceed existing appropriation.  
ACTION REQUESTED: 1) Approve agreements; and 2) adopt Resolutions.

Attachments:    [PROB Attach](#)  
[JDF RESOLUTION 5-15-18](#)

- 3**                    10:15 a.m.: SIERRA ARMY DEPOT  
SUBJECT: Presentation by Sierra Army Depot.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation.

Attachments:    [Current Command Brief\\_10 MAY 18\\_Lassen Co Board](#)

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### SHERIFF'S DEPARTMENT

- 1** TRAVEL AUTHORIZATION  
SUBJECT: Travel authorization for three (3) Deputy Sheriff Recruits to attend Butte College Basic Law Enforcement Academy July 2 - December 7, 2018 in Chico, Ca.  
FISCAL IMPACT: \$23,820.00 - From Public Safety Sheriff Fund/Budget Unit No. 130-0522.  
ACTION REQUESTED: 1) Approve travel.

- 2** STATE ASSEMBLY BILL 931  
SUBJECT: Letter of opposition to State Assembly Bill 931 (Weber and McCarty) Criminal Procedure, Use of Force by Peace Officers.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [G2 attachment](#)

- 3** JAIL  
SUBJECT: Inmate Welfare Fund.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve report.

Attachments: [20180508155412261](#)

### BOARD OF SUPERVISORS

- 4** SUPERVISOR TEETER  
SUBJECT: Proclamation of May 2018 as Older Americans Month in Lassen County.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Adopt proclamation.

Attachments: [180515 Procl Older Americans Month May 2018](#)

- 5** SUPERVISOR ALBAUGH  
SUBJECT: Letter of Support of the Cove Fire Restoration Project in the Modoc National Forest.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

## AUDITOR'S OFFICE

- 6** REPORT  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of April 30, 2018.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 4-30-18](#)

## COUNTY ADMINISTRATIVE OFFICE

- 7** PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for March, 2018.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [20180508155025729](#)

## COUNTY CLERK-RECORDER

- 8** MEETING MINUTES  
SUBJECT: Approve meeting minutes for May 1, 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

## PUBLIC WORKS DEPARTMENT

- 9** ROAD DEPARTMENT  
SUBJECT: 2017/2018 Optional Regional Surface Transportation Program (RSTP) Federal Exchange and State Match Program.  
FISCAL IMPACT: Receive \$373,285 in State exchange funds and \$100,000 in State Match funds for a total of \$473,285 to be deposited into Road Fund/Budget Unit No. 122-1221 for County Road purposes.  
ACTION REQUESTED: Authorize the Chairman to sign the Federal Apportionment Exchange Program and State Match Program, Agreement No. X18-5907(072), with the California Department of Transportation (Caltrans).

Attachments: [PW RSTP Attach](#)

## TREASURER/TAX COLLECTOR

- 10** DELEGATION OF AUTHORITY  
SUBJECT: Resolution renewing Delegation of Authority.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution renewing the Delegation of Authority to Invest and Reinvest Funds of the County and the Funds of other depositors in the County Treasury.
- Attachments: [Tax Delegation of Authority](#)
- 11** INVESTMENT POLICY  
SUBJECT: Investment Policy for Fiscal Year 2018/2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve the Lassen County Investment Policy for the Fiscal Year 2018/2019; and 2) Adopt Resolution.
- Attachments: [Tax INVESTMENT POLICY](#)
- 12** REPORT  
SUBJECT: Treasurer's Investment Report for April 2018.  
FISCAL IMPACT: None.  
ACTION: Receive and file.
- Attachments: [LASSEN COUNTY PORTFOLIO - 4-30-18](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

- 13** ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Architectural Review Committee agenda for May 10, 2018.  
b) Lassen County Planning Commission Regular Agenda for May 2, 2018.  
c) Notice of Call of special Meeting to the Members of the Susanville City Council for May 11, 2018.  
d) Lassen County Behavioral Health Advisory Board meeting agenda for May 14, 2018.  
e) Susanville City Council Regular Meeting agenda for May 2, 2018.
- Attachments: [Misc Corr](#)

## BOARD OF SUPERVISORS

- 14** SUPERVISOR TEETER  
SUBJECT: Request to designate \$250 to Lassen High School for travel costs to the Science Bowl.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.

**H. DEPARTMENT REPORTS**

## DISTRICT ATTORNEY

- 1** CHILD ADVOCACY CENTER  
SUBJECT: Resolution approving the undertaking of the Lassen County District Attorney's Child Advocacy Center program to be funded by monies available through the State of California, administered by the California Office of emergency Services (Cal OES).  
FISCAL IMPACT: Annual Grant award \$187,425 for the Child Advocacy Center, Fund 108 (to be decided on). Grant revenue and expenditure from April 1, 2018 - June 30, 2018 of \$47,072.  
ACTION REQUESTED: 1) Accept grant; 2) adopt Resolution; 3) increase of revenue and appropriation in the amount of \$47,072 in Fund 108. (4/5 vote required).

**Attachments:** [DA Resolution](#)  
[DA Modified April 26, 2018 Oper](#)  
[DA Modified April 26, 2018 Per](#)  
[DA Modified April 26, 2018 Eq](#)  
[DA Resolution Memo](#)

## PLANNING AND BUILDING SERVICES

- 2** PLANNING AND BUILDING SERVICES  
SUBJECT: Consideration of public convenience or necessity for purposes of licensure before the Department of Alcoholic Beverage Control at the Sierra Energy Gas Station, Westwood CA (301 Third Street, Westwood CA 96137, APN: 125-153-07).  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Adopt resolution; and/or 2) provide direction to staff.

**Attachments:** [PB SierraEnergyABC 5-15-18pckt](#)

## PUBLIC WORKS DEPARTMENT

3

## PUBLIC WORKS

SUBJECT: Project Status Report - Courthouse Square Modernization Project.

FISCAL IMPACT: Funding is available in fund 151 for architect and engineering costs and associated improvements. Amendment decreases total agreement amount from \$213,605 to \$156,680.

ACTION REQUESTED: 1) Receive project status report and; 2) approve the Second Amendment to Agreement for Architectural Services with Lionakis for the Courthouse Square Modernization Project. 3) authorize the Chairman to sign.

Attachments: [PW Courthouse Attach](#)

COUNTY ADMINISTRATIVE OFFICE

4

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**2018 PROPOSED MEETING:**

**May 15, 2018 – 9:00 a.m. – Board Meeting**  
**May 22, 2018 – 9:00 a.m. – Board Meeting**  
**May 29, 2018 – No Board Meeting**  
**June 5, 2018 – No Board Meeting**  
**June 12, 2018 – 9:00 a.m. – Board Meeting**  
**June 19, 2018 – 9:00 a.m. – Board Meeting**  
**June 26, 2018 – 9:00 a.m. – Board Meeting**  
**July 3, 2018 – No Board Meeting**  
**July 10, 2018 – 9:00 a.m. – Board Meeting**  
**July 17, 2018 – 9:00 a.m. – Board Meeting**  
**July 24, 2018 – 9:00 a.m. – Board Meeting**  
**August 7, 2018 – No Board Meeting**  
**August 14, 2018 – 9:00 a.m. – Board Meeting**  
**August 21, 2018 – 9:00 a.m. – Board Meeting**  
**August 28, 2018 – 9:00 a.m. – Board Meeting**  
**September 4, 2018 – No Board Meeting**  
**September 11, 2018 – 9:00 a.m. – Board Meeting**  
**September 18, 2018 – 9:00 a.m. – Board Meeting**  
**September 25, 2018 – 9:00 a.m. – Board Meeting**  
**October 2, 2018 – No Board Meeting**  
**October 9, 2018 – 9:00 a.m. – Board Meeting**  
**October 16, 2018 – 9:00 a.m. – Board Meeting**  
**October 23, 2018 – 9:00 a.m. – Board Meeting**  
**October 30, 2018 – No Board Meeting**  
**November 6, 2018 – No Board Meeting**  
**November 13, 2018 – 9:00 a.m. – Board Meeting**  
**November 20, 2018 – 9:00 a.m. – Board Meeting**  
**November 27, 2018 – 9:00 a.m. – Board Meeting**  
**December 4, 2018 – No Board Meeting**  
**December 11, 2018 – 9:00 a.m. – Board Meeting**  
**December 18, 2018 – 9:00 a.m. – Board Meeting**  
**December 25, 2018 – Holiday – No Board Meeting**

**ADJOURNMENT**