



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, June 12, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 18-040

*Next Ordinance in line for adoption: No. 2018-05

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Anderson vs County of Lassen, WCAB ADJ11273710; Spalding vs County of Lassen, WCAB ADJ9927128.

3) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9; One Case.

4) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) United Public Employees of California (UPEC) c) Lassen County Road Workers Assn. (LCRWA), d) Management and Professional Association, e) Lassen County Peace Officers Assn. Supervisors Unit (LCPOSA), f) Lassen County Peace Officers Assn. Management Unit (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA), h) Lassen County Management Association (LCMA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m. PLANNING AND BUILDING SERVICES
SUBJECT: Appeal of the Director of Planning and Building Services
Department's April 18, 2018, interpretive action regarding land use occurring
at 705-605 Jordanna Lane filed by Dava Montgomery.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Conduct a public meeting pursuant to Lassen
County Code section 18.122.050; and 2) grant the appeal; or 3) deny the
appeal; and/or 4) provide direction to staff.

Attachments: [PB MontgomeryAppeal Attach](#)

- 2** 10:30 a.m. WALMART DONATION FOR CHILD ADVOCACY CENTER
SUBJECT: Walmart Donation for the District Attorney's Child Advocacy Center.

FISCAL IMPACT: None. Donation was anticipated as a cash match in original budgeted grant application.

ACTION REQUESTED: Accept \$1,000 donation.

- 3** 10:35 A.M. HEALTH AND SOCIAL SERVICES
SUBJECT: Presentation on Lassen County's Housing Site Feasibility Analysis.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

Attachments: [BOS GLD Feasability Analysis 061218](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR GALLAGHER
SUBJECT: 1) Request to designate \$250 to Westwood Museum and \$250 to Westwood Chamber of Commerce for the Paul Bunyan Festival.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.
- 2** SUPERVISOR HAMMOND
SUBJECT: Request to designate \$250 to Doyle Senior Center.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

COUNTY COUNSEL

- 3 AGREEMENT
SUBJECT: Amendment to the Agreement for Legal Services with Liebert Cassidy Whitmore.
FISCAL IMPACT: \$25,000 from Fund/Budget Unit No. 100-0141.
ACTION REQUESTED: 1) Approve the amendment; and/or 2) provide direction to staff.

Attachments: [Agreement](#)
 [First Amendment](#)

COUNTY ADMINISTRATIVE OFFICE

- 4 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for April 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

- 5 INFORMATION SERVICES
SUBJECT: Annual computer replacement purchase as budgeted in the Fiscal Year 2017/18 budget in an amount not to exceed \$75,000.
FISCAL IMPACT: This expenditure will be paid from existing funds in Fund/Budget Unit No. 104-0322, Information Services, and the revenue has been received from the multiple departments scheduled for replacement this year.
ACTION REQUESTED: 1) Approve purchase.

Attachments: [180607 G5 001](#)

- 6 NORTHERN CALIFORNIA EMS (NorCal EMS)
SUBJECT: Modification of Agreement for EMS Services between Northern California EMS, Inc. (NorCal EMS), and Lassen County establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2018 through June 30, 2019 in the amount of \$30,183.60.
FISCAL IMPACT: One annual payment of \$30,183.60 to be paid from Fund 100-0101.
ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Chairman to sign.

Attachments: [180612 AG PKT-NORCALEMS](#)

COUNTY CLERK-RECORDER

- 7 MINUTES
SUBJECT: Meeting minutes of May 15, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

PUBLIC WORKS DEPARTMENT

- 8 FREDONYER BUTTE TRAIL
SUBJECT: Fredonyer Butte Trail System Project Concept.
FISCAL IMPACT: Staff time contributed to project.
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize Director of Public Works or designee to sign Agreement.

Attachments: [PW Fredonyer Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 9 ACTION REQUESTED: Receive and file the following correspondence:
a) Susanville City Council Regular Meeting agenda for June 6, 2018.
b) Lassen County Planning Commission Regular Agenda for June 6, 2018.
c) Honey Lake Valley Resource Conservation District regular meeting minutes for February 28, 2018.
d) Honey Lake Valley Resource Conservation District regular meeting minutes for April 25, 2018.
e) Honey Lake Valley Resource Conservation District regular meeting minutes for March 28, 2018.
f) Transmittal of Local Agency Formation Commission (LAFCo) of Lassen County proposed 2018/19 Fiscal Year budget.
g) Nevada and Northeastern California Greater Sage-Grouse Draft Resource Management Plan Amendment and Environmental Impact Statement; Bureau of Land Management.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 SALES TAX
SUBJECT: Measure J
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: Discussion and possible direction to staff.

DISTRICT ATTORNEY

- 2** JOB DESCRIPTION FOR THE MULTI-DISCIPLINARY INTERVIEW TEAM (MDIT)
SUBJECT: New job description for the MDIT Coordinator I/II staff position within the District Attorney's Child Advocacy Center.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve the job description for the MDIT Coordinator I/II.

Attachments: [MDIT Coordinator I.II Job Description](#)

PLANNING AND BUILDING SERVICES

- 3** SIERRA ENERGY GAS STATION
SUBJECT: Consideration of public convenience or necessity for purposes of licensure before the Department of Alcoholic Beverage Control at the Sierra Energy Gas Station, Westwood CA (301 Third Street, Westwood CA 96137, APN: 125-153-07).
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt resolution; and/or 2) provide direction to staff.

Attachments: [PB SierraEnergyABC 6-12-18pckt](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** ADMINISTRATION
SUBJECT: Resolution adopting the Recommended Budget for the Fiscal Year July 1, 2018 - June 30, 2019.
FISCAL IMPACT: Adoption of the recommended budget allows departments to continue operations prior to the adoption of the final budget.
ACTION REQUESTED: Adopt Resolution.

Attachments: [180607 H4 001](#)

- 5** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2018 PROPOSED MEETING:

June 12, 2018 – 9:00 a.m. – Board Meeting
June 19, 2018 – 9:00 a.m. – Board Meeting
June 26, 2018 – 9:00 a.m. – Board Meeting
July 3, 2018 – No Board Meeting
July 10, 2018 – 9:00 a.m. – Board Meeting
July 17, 2018 – 9:00 a.m. – Board Meeting
July 24, 2018 – 9:00 a.m. – Board Meeting
August 7, 2018 – No Board Meeting
August 14, 2018 – 9:00 a.m. – Board Meeting
August 21, 2018 – 9:00 a.m. – Board Meeting
August 28, 2018 – 9:00 a.m. – Board Meeting
September 4, 2018 – No Board Meeting
September 11, 2018 – 9:00 a.m. – Board Meeting
September 18, 2018 – 9:00 a.m. – Board Meeting
September 25, 2018 – 9:00 a.m. – Board Meeting
October 2, 2018 – No Board Meeting
October 9, 2018 – 9:00 a.m. – Board Meeting
October 16, 2018 – 9:00 a.m. – Board Meeting
October 23, 2018 – 9:00 a.m. – Board Meeting
October 30, 2018 – No Board Meeting
November 6, 2018 – No Board Meeting
November 13, 2018 – 9:00 a.m. – Board Meeting
November 20, 2018 – 9:00 a.m. – Board Meeting
November 27, 2018 – 9:00 a.m. – Board Meeting
December 4, 2018 – No Board Meeting
December 11, 2018 – 9:00 a.m. – Board Meeting
December 18, 2018 – 9:00 a.m. – Board Meeting
December 25, 2018 – Holiday – No Board Meeting

ADJOURNMENT