



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, September 11, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 18-060

*Next Ordinance in line for adoption: No. 2018-10

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Fair Manager.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1** 10:00 a.m.: BUDGET
SUBJECT: Fiscal Year 2018 - 2019 Budget Hearing and Budget Adoption.
FISCAL IMPACT: Provide appropriations for 2018-2019 Fiscal Year.
ACTION REQUESTED: 1) Conduct a public hearing on the 2018-2019 Lassen County Budget; and 2) either continue the public hearing or take action as follows: a) Adopt Resolution Establishing Appropriations Limit in the amount of \$34,284,925, for Fiscal Year 2018 - 2019 Pursuant to California Constitution Article XIII-B and Government Code §7910; and/or b) approving the 2018 - 2019 Lassen County Budget and Setting the 2018 - 2019 Tax Rate.

Attachments:

[18-19 Recommended Expenditures](#)
[18-19 Recommended Fund Summary](#)
[18-19 Budget Committee Issues](#)
[18-19 Budget Memo and Resolution](#)
[18-19 Fund Balance Classifications](#)
[18-19 Recommended Revenues](#)
[18-19 Allocated Positions](#)

D. MATTERS SET FOR TIME CERTAIN

- 1 10:45 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Proposal to Update the Housing Element of the Lassen County General Plan for the 2019-2024 Cycle.
FISCAL IMPACT: To be paid from Geothermal Fund/Budget Unit No. 174-1741.
ACTION REQUESTED: 1) Receive report; and 2) Find that “there is no new geothermal development and substantial planning, maintenance, and environmental mitigation of geothermal development has been achieved” as referenced in Public Resources Code Section 3824.5 in order to use the County’s geothermal fund to pay for said update; and
3) Consider approval of the attached draft contract with Michael Baker International, Inc., to update the Housing Element for the 2019-2024 cycle in the amount of \$48,115.

Attachments: [PB M Baker Contract 9-11-18pckt](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 FAIR ADVISORY BOARD
SUBJECT: Vacancy on the Fair Advisory Board District 5. Term is set to expire on March 31, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicants: Wilma Kominek; Eric Fletcher).

Attachments: [Applicants](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 SUPERVISOR GALLAGHER
SUBJECT: Approval of a letter of support for Lassen County Fire Safe Council, Inc. Diamond Mountain Forest and Watershed Restoration Project application for the Sierra Nevada Conservancy's Watershed Improvement Program.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve and authorize the Chairman to sign.

Attachments: [180911 Ltr of Support Diamond Mtn](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for August, 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

- 3 MINUTES
SUBJECT: Meeting minutes of August 28, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

PLANNING AND BUILDING SERVICES

- 4 COUNTY SURVEYOR
SUBJECT: Resolution to approve Parcel Map No. 2018-003, a Parcel Map Waiver for Patrick & Beverly Wood and Keith Wood, located in a portion of Section 5, Township 36 North, Range 10 East, and in a portion of Section 32, Township 37 North, Range 10 East, Mount Diablo Base and Meridian.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Resolution.

Attachments: [PB PM2018-004 Wood 9-11-18](#)

PRISON TRIAL COSTS

- 5 PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2017 through June 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost Reports](#)

SHERIFF'S DEPARTMENT

- 6 ADULT CORRECTIONAL CORE ACADEMY
SUBJECT: Travel authorization for Correctional Deputy Miller to attend the required Standard Training for Corrections (STC) training from September 13, 2018 through October 12, 2018. The total estimated cost of training is approximately \$3,543.63.
FISCAL IMPACT: Funds have been appropriated within Fund/Budget Unit No. 130-0525.
ACTION REQUESTED: Approve.

Attachments: [SO - Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Technical Advisory Committee Meeting Agenda for August 23, 2018.
b) Lassen County Technical Advisory Committee Meeting Agenda for September 6, 2018.
c) Central Valley Regional Water Quality Control Board Notice of Public Workshop for October 4 - 5, 2018.
d) Honey Lake Valley Resource Conservation District special agenda for August 31, 2018.
e) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for June 27, 2018.
f) Lassen County Planning Commission Agenda for September 5, 2018.
g) Susanville City Council Special Meeting agenda for September 4, 2018.
h)) Susanville City Council Regular Meeting agenda for September 5, 2018.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

TREASURER/TAX COLLECTOR'S OFFICE

- 1 OFFICE OF RECOVERY & REIMBURSEMENT
SUBJECT: Resolution to Approve Sliding Fee Scale for Financial Evaluations and Collecting Moneys Owed to the County.
FISCAL IMPACT: Possible increase in revenue.
ACTION REQUESTED: Approve Resolution authorizing Financial Evaluation Officer to utilize sliding fee scale based on Federal Poverty guidelines where applicable by law for collections.

Attachments: [ORR SLIDING FEE SCALE BOS LTR](#)

COUNTY ADMINISTRATIVE OFFICE

- 2** SURPLUS PROPERTY
SUBJECT: County Owned Real Property located at 476 Alexander Ave,
Susanville.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Adopt Resolution.

Attachments: [Real Property Alexander Ave](#)

COUNTY ADMINISTRATIVE OFFICE

- 3** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2018 PROPOSED MEETING:

September 18, 2018 – 9:00 a.m. – Board Meeting
September 25, 2018 – 9:00 a.m. – Board Meeting
October 2, 2018 – No Board Meeting
October 9, 2018 – 9:00 a.m. – Board Meeting
October 16, 2018 – 9:00 a.m. – Board Meeting
October 23, 2018 – 9:00 a.m. – Board Meeting
October 30, 2018 – No Board Meeting
November 6, 2018 – No Board Meeting
November 13, 2018 – 9:00 a.m. – Board Meeting
November 20, 2018 – 9:00 a.m. – Board Meeting
November 27, 2018 – 9:00 a.m. – Board Meeting
December 4, 2018 – No Board Meeting
December 11, 2018 – 9:00 a.m. – Board Meeting
December 18, 2018 – 9:00 a.m. – Board Meeting
December 25, 2018 – Holiday – No Board Meeting

ADJOURNMENT