



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

---

Tuesday, November 13, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

---

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 18-073

\*Next Ordinance in line for adoption: No. 2018-10

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: John Bohl vs. the County of Lassen; Workers Compensation Appeals Board; Case No. ADJ11211438.

3) Conference with Labor Negotiator Richard Egan: a) United Public Employees of California (UPEC).

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**1**

10:00 a.m.: CODE ENFORCEMENT / BOYLESCOPE

SUBJECT: Public Hearing on Accounting pursuant to Lassen County Code Sections 19.140; and consideration of report of administrative civil penalties (as ordered to Ira Lee Boylescope, by the Decision of Administrative Hearing Officer, CDEF2017-224 on October 23, 2017), charged pursuant to Lassen County Code Section 19.170.

FISCAL IMPACT: \$13,259.08 to the General Fund.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and; 3) adopt Resolution.

**Attachments:**

[PB Boylescope Packet](#)

- 2                    10:05 a.m.: CODE ENFORCEMENT / ORTEGA  
SUBJECT: Public hearing to determine if the substandard structure at 445-310 Herlong Access Road will be abated by Lassen County in accordance with the Order of the Building Official, if the property owner does not complete the demolition by November 30, 2018. Assessor Parcel Number 139-040-08 (CDEF2015-031, Ortega/Bristow).  
FISCAL IMPACT: Unknown cost if the County abates; which could potentially be recovered through recordation of a lien.  
ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and; 3) adopt Resolution.

Attachments:        [PB Code Ortega 11-13-18 final pkt](#)

#### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:10 a.m. SUPERVISOR GALLAGHER  
SUBJECT: Presentation by Mountain Meadows Conservancy regarding bass stocking effort at Walker Lake (Mountain Meadows Reservoir), Mountain Meadows Gateway property acquisition, and Indian Ole Dam Enhancement Project.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Receive presentation; or 2) provide direction to staff.

Attachments:        [BOS 181113 Ag Req- Mountain Meadows](#)

- 2                    10:45 a.m. PROCLAMATION  
SUBJECT: Proclamation commending the Susanville FFA Veterinary Science Team for winning the 91st National FFA Convention & Expo Veterinary Science Competition and for being Susanville FFA's first national winning team in the organization's history.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Proclamation.

Attachments:        [181113 FFA proclamation FINAL](#)

10:25 a.m.: RECESS

#### **E. STUDY SESSION**

#### **F. BOARDS AND COMMISSIONS**

#### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

#### COUNTY CLERK-RECORDER

- 1                    MEETING MINUTES  
SUBJECT: Meeting minutes of October 16, 2018 and October 23, 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments:     [Draft Minutes 2018-10-23](#)  
                         [Draft Minutes 2018-10-16](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 2                    PURCHASING AGENT  
SUBJECT: Resolution authorizing the County Purchasing Agent (County Administrative Officer) to sell or dispose of any personal property belonging to the county not required for public use.  
FISCAL IMPACT: None  
ACTION REQUESTED: Approve Resolution.

Attachments:     [Admin 181113 Resolution Clarifying Purchasing Agent Authority](#)

- 3                    PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for September 2018.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments:     [Personnel Report](#)

#### PRISON TRIAL COSTS

- 4                    PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2017 through June 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments:     [Prison Trial Costs Attach](#)

#### PUBLIC WORKS DEPARTMENT

- 5 ROAD DEPARTMENT  
SUBJECT: Surplus 1992 Ford Ranger (P-33) to Lassen County Waterworks District 1.  
FISCAL IMPACT: \$500.00 revenue to the Road Budget, Fund/Budget Unit No. 122-1221.  
ACTION REQUESTED: Authorize the Public Works Department to surplus a 1992 Ford Ranger (P-33) to Lassen County Waterworks District 1.

Attachments: [PW Road Dept Attach](#)

- 6 EQUIPMENT SURPLUS  
SUBJECT: Equipment Surplus and Sale.  
FISCAL IMPACT: Anticipated revenue to the Road Department Operating Budget Fund/Budget Unit No. 122-1221 in the estimated amount of \$8,000.00.  
ACTION REQUESTED: 1) Authorize the Public Works/Road Department to proceed with the surplus and sale of various heavy equipment; and 2) authorize the Public Works Director to sign the Contract to Auction with Ritchie Bros. Auctioneers (America) Inc.

Attachments: [PW doc06151720181101084253](#)

- 7 AGREEMENT AMENDMENT  
SUBJECT: Third Amendment to Agreement between Lassen County and Bender Rosenthal, Inc. Long Valley Creek Bridges 7C-12 and 7C-81.  
FISCAL IMPACT: The additional cost for this Third Amendment is \$5,000 which makes the maximum amount payable under this multi-year contract \$30,000. Funding is available in the Road Construction Budget Fund/Budget Unit No. 122-1222 where 100% Highway Bridge Funding is available for reimbursement.  
ACTION REQUESTED: 1) Approve the Third Amendment with Bender Rosenthal, Inc.; and 2) authorize the Public Works Director to sign.

Attachments: [PW Long Valley Creek Bridge Attach](#)

## HEALTH AND SOCIAL SERVICES

- 8 BEHAVIORAL HEALTH  
SUBJECT: Agreement between Lassen County and Disability Response for Fiscal Year 2018/2019.  
FISCAL IMPACT: None. There is no impact to County General fund. The funding for this contract will be paid by the Mental Health Services Act (MHSA) Budget.  
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to sign.

Attachments: [HSS BOS BH CIT Training 11.13](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

9

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Technical Advisory Committee Meeting Agenda for November 1, 2018.
- b) Honey Lake Valley Resource Conservation District Special Meeting Minutes for August 31, 2018.
- c) Central Valley Regional Water Quality Control Board Public Hearing for December 6-7, 2018.
- d) Susanville City Council Regular Meeting Agenda for November 7, 2018.
- e) Lassen County Planning Commission Agenda for November 6, 2018.
- f) Honey Lake Valley Resource Conservation District Special Meeting Agenda for October 8, 2018.
- g) Land Conservation Committee meeting agenda for November 2, 2018.
- h) Lassen County Behavioral Health Advisory Board meeting agenda for November 13, 2018.
- i) Honey Lake Valley Resource Conservation District Special Meeting Agenda for October 26, 2018.
- j) Honey Lake Valley Resource Conservation District Closed Session Meeting Agenda for August 31, 2018.

Attachments:[Misc Corr](#)**H. DEPARTMENT REPORTS**

## BOARD OF SUPERVISORS

1

## COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee Appointments for 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following Board, Committee, and Commission:

1. (RCRC) Rural County Representatives of California
  - a. California Non-Profit Corporation
  - b. One member of Board of Supervisors. One alternate from Board of Supervisors.
2. (RCRC) Golden State Finance Authority
  - a. Government Code section 6500, Joint Powers Agency
  - b. One member of Board of Supervisors. One alternate from Board of Supervisors

**Attachments:**[Admin 2019 RCRC Meeting Calendar](#)[Admin RCRC 2019 Memo \(1\)](#)[Admin RCRC 2019 Memo \(2\)](#)[Admin GSFA 2019 Memo](#)[Admin FORM for 2019 GSFA Delegate and Alternate](#)

## PLANNING AND BUILDING SERVICES

2

## WILLDAN ENGINEERING CONTRACT

SUBJECT: Third Amendment to the 2016 contract with Willdan Engineering, to change the not to exceed amount from \$40,000 to \$80,000.

FISCAL IMPACT: The full costs of this contract are proposed to be paid from Fund/Budget Unit No.100-0682. The corresponding building permit application fees will be paid into Fund/Budget Unit No. 100-0682.

ACTION REQUESTED: 1) Receive report; and 2) authorize the Chairman to sign the Third Amendment with Willdan Engineering.

**Attachments:**[PB Amend Willdan 11-13-18 pkt](#)

3

## SUSTAINABLE GROUND WATER MANAGEMENT ACT

SUBJECT: Receive report on implementation of the Sustainable Groundwater Management Act (California Water Code Section 10720 et seq) in Lassen County and preparation of a Groundwater Sustainability Plan (GSP) for the Big Valley Groundwater Basin.

FISCAL IMPACT: None. Discussion only.

ACTION REQUESTED: 1) Receive report; and 2) provide direction if necessary.

## PUBLIC WORKS DEPARTMENT

- 4** BIEBER ONE STOP  
SUBJECT: Bid Award for Bieber One Stop Remodel Project.  
FISCAL IMPACT: Funding is available within the current 2018/19 Fiscal Year (FY) Mental Health Services Act Fund/Budget Unit No. 164-0752.  
ACTION REQUESTED: 1) Award the contract for “Lassen County Bieber One Stop Remodel Project” to RSJ Design and Construction of Susanville CA, the lowest bidder meeting the specifications, in the amount of \$187,355; and 2) authorize the Director of Public Works to sign the Agreement (agreement has been approved by County Council); and 3) authorize the Director of Public Works to authorize Change Orders up to a “not-to-exceed” amount of \$10,000 (approximately 5%) or a total contract not-to-exceed cost of \$197,355.

Attachments: [PW Bieber One Stop Attach](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 5** LASSEN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE  
SUBJECT: Proposed multi-jurisdictional meeting of the Lassen County Board of Supervisors with the City of Susanville City Council and Susanville Indian Rancheria Tribal Business Council to receive Lassen County Multi-Jurisdictional Hazard Mitigation Plan Update.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Select preferences for time, date and place; and/or 2) provide direction to staff.
- 6** MEMORANDUM OF UNDERSTANDING  
SUBJECT: Memorandum of Understanding (MOU) between the County of Lassen and United Public Employees of California (UPEC) Local 792.  
FISCAL IMPACT: Undetermined.  
ACTION REQUESTED: 1) Ratify MOU; and/or 2) provide direction to staff.

Attachments: [MOU Attach](#)

- 7** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

#### I. CORRESPONDENCE

#### J. AGENDA ADDENDUM



**2018 PROPOSED MEETING:**

**November 20, 2018 – 9:00 a.m. – Board Meeting**

**November 27, 2018 – 9:00 a.m. – Board Meeting**

**December 4, 2018 – No Board Meeting**

**December 11, 2018 – 9:00 a.m. – Board Meeting**

**December 18, 2018 – 9:00 a.m. – Board Meeting**

**December 25, 2018 – Holiday – No Board Meeting**

**ADJOURNMENT**