



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 15, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 19-005

*Next Ordinance in line for adoption: No. 2019-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Child Support Services Director.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PROCLAMATION
SUBJECT: Proclamation recognizing Matthew McFarland (Sheriff's Office) and Sherry Bennett (Sheriff's Office) on their retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

Attachments: [Proclamation 2019 -- Sherry Bennett](#)
[Proclamation 2019 -- Matt McFarland](#)

- 2 10:02 a.m. RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 15 Years: David Woginrich (Sheriff's Office); 20 Years: Maurice Anderson (Planning and Building) and Angela Lewis (Sheriff's Office); 25 Years: Dean Growdon (Sheriff's Office); 30 Years: Jeff Nelson (Road Department).
FISCAL IMPACT: None.
ACTION REQUESTED: Present Awards.

- 3 10:05 a.m.: JUNIOR FAIR BOARD
SUBJECT: Junior Fair Board introduction and presentation.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive presentation.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1** FUND CASH BALANCES
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of December 31, 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 12-31-2018](#)

COUNTY ADMINISTRATIVE OFFICE

- 2** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for November, 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report Attach](#)

COUNTY CLERK-RECORDER

- 3** MINUTES
SUBJECT: Meeting minutes of January 8, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

PUBLIC WORKS DEPARTMENT

- 4** ROAD DEPARTMENT
SUBJECT: Sixth Amendment to Agreement between Lassen County and Morrison Structures, Inc. - Long Valley Creek Bridges 7C-12 and 7C-81.
FISCAL IMPACT: The additional cost for this Sixth Amendment is \$88,470 which makes the maximum amount payable under this multi-year contract \$306,770. Funding is available in the Road Construction Fund/Budget Unit No. 122-1222 where Highway Bridge Funding is available for reimbursement.
ACTION REQUESTED: 1) Approve the Sixth Amendment with Morrison Structures, Inc.; and 2) authorize the Public Works Director to sign.

Attachments: [PW Road Attach](#)

TREASURER/TAX COLLECTOR

- 5 PORTFOLIO
SUBJECT: Treasurer's Investment Report for December 31, 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 12-31-2018](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 6 a) Lassen County Architectural Review Committee Special Meeting Agenda for January 10, 2019.
b) Lassen County Behavioral Health Advisory Board meeting agenda for January 14, 2019.

Attachments: [20190111123612413](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

1

COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointment for 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointment to the following Board, Committee and Commission:

1. Susanville Veterans Memorial Building Task Force
 - a. Resolution 09-057; Minute Order of October 13, 2009.
 - b. Multiple.

1) Board of Supervisors

- i. Primary (reappointment, Supervisor Hemphill).
- ii. Alternate (vacant, a nominee by the City of Susanville).

2) Blue Star Mothers of America

- i. Primary (reappointment, Christine Boyd).
- ii. Alternate (reappointment, Tricia Deutsch).

3) Marine Corps League

- i. Primary (Vacant).
- ii. Alternate (Vacant).

4) Veterans of Foreign Wars

- i. Primary (reappointment, Jim Dandois).
- ii. Alternate (reappointment, Ron Wood).

5) Veterans Auxiliary Groups

- i. Primary (reappointment, Lola Ramey).
- ii. Alternate (reappointment, Denise Piazza).

6) Public-at-Large

- i. Primary (reappointment, Geoff Pregill).
- ii. Alternate (Vacant).

7) Lassen County Veterans Service Officer

- i. Primary - Veteran Services Officer.
- ii. Alternate - Designee of VSO.

8) Lassen County Director of Public Works

- i. Primary - Director of Public Works.
- ii. Alternate - Designee of Director.

9) American Legion

- i. Primary (reappointment, John Wilczynski).
- ii. Alternate (reappointment, Larry Rogers).

2. Rural County Representatives of California (RCRC) Environmental Services Joint Powers Agency.

a. Government Code section 6500, Joint Powers Agency.

b. One member of Board of Supervisors. One alternate who is staff from Solid Waste.

2

BOARD OF SUPERVISORS RULES OF NOTICE AND PROCEDURE

SUBJECT: Annual Review of Board's Rules of Notice and Procedure.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Review and discuss proposed changes to rules of notice and procedure; and/or 2) provide direction to staff.

Attachments:

[RosenbergText_2011](#)

[18-024](#)

AUDITOR'S OFFICE

3

BIG VALLEY FIRE PROTECTION DISTRICT BI-ANNUAL AUDIT REQUEST

SUBJECT: Big Valley Fire Protection District is requesting to go from an Annual Audit to a Bi-Annual Audit.

FISCAL IMPACT: Savings over the cost of two annual audits.

ACTION REQUESTED: Approve Big Valley Fire Protection District's request to go to a Bi-Annual Audit as allowed under Government Code Section 26909 (b)(1) to be reviewed on a 2 year cycle and authorize the County Auditor to revoke if needed. (Requires unanimous vote.)

Attachments:

[AudScans20190110094240](#)

AGRICULTURAL COMMISSIONER

4

CROP REPORT

SUBJECT: 2017 Lassen County Crop Report.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive Report.

Attachments:

[AGRICULTURE-CROPREPORT-WEB](#)

COUNTY ADMINISTRATIVE OFFICE

5

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

COUNTY COUNSEL

1

CORRESPONDENCE

SUBJECT: Public Records Act request made to the Department of Water Resources.

FISCAL IMPACT: None.

ACTION REQUESTED: None.

Attachments:

[11 Attach](#)

J. AGENDA ADDENDUM

2019 PROPOSED MEETINGS:

January 22, 2019 – 9:00 a.m. – Board Meeting
January 29, 2019 – No Board Meeting
February 5, 2019 – No Board Meeting
February 12, 2019 – Holiday - No Board Meeting
February 19, 2019 – 9:00 a.m. – Board Meeting
February 26, 2019 – 9:00 a.m. – Board Meeting
March 5, 2019 – No Board Meeting
March 12, 2019 – 9:00 a.m. – Board Meeting
March 19, 2019 – 9:00 a.m. – Board Meeting
March 26, 2019 – 9:00 a.m. – Board Meeting
April 2, 2019 – No Board Meeting
April 9, 2019 – 9:00 a.m. – Board Meeting
April 16, 2019 – 9:00 a.m. – Board Meeting
April 23, 2019 – 9:00 a.m. – Board Meeting
April 30, 2019 – No Board Meeting
May 7, 2019 – 9:00 a.m. – Board Meeting
May 14, 2019 – 9:00 a.m. – Board Meeting
May 21, 2019 – 9:00 a.m. – Board Meeting
May 28, 2019 – No Board Meeting
June 4, 2019 – No Board Meeting
June 11, 2019 – 9:00 a.m. – Board Meeting
June 15, 2019 – 9:00 a.m. – Board Meeting
June 25, 2019 – 9:00 a.m. – Board Meeting
July 2, 2019 – No Board Meeting
July 9, 2019 – 9:00 a.m. – Board Meeting
July 16, 2019 – 9:00 a.m. – Board Meeting
July 23, 2019 – 9:00 a.m. – Board Meeting
August 6, 2019 – No Board Meeting
August 13, 2019 – 9:00 a.m. – Board Meeting
August 20, 2019 – 9:00 a.m. – Board Meeting
August 27, 2019 – 9:00 a.m. – Board Meeting
September 3, 2019 – No Board Meeting
September 10, 2019 – 9:00 a.m. – Board Meeting
September 17, 2019 – 9:00 a.m. – Board Meeting
September 24, 2019 – 9:00 a.m. – Board Meeting
October 1, 2019 – No Board Meeting
October 8, 2019 – 9:00 a.m. – Board Meeting
October 15, 2019 – 9:00 a.m. – Board Meeting
October 22, 2019 – 9:00 a.m. – Board Meeting
October 29, 2019 – No Board Meeting
November 5, 2019 – No Board Meeting
November 12, 2019 – 9:00 a.m. – Board Meeting

November 19, 2019 – 9:00 a.m. – Board Meeting

November 26, 2019 – 9:00 a.m. – Board Meeting

December 3, 2019 – No Board Meeting

December 10, 2019 – 9:00 a.m. – Board Meeting

December 17, 2019 – 9:00 a.m. – Board Meeting

December 24, 2019 – Holiday – No Board Meeting

ADJOURNMENT