



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, July 9, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 19-031

\*Next Ordinance in line for adoption: No. 2019-07

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

**B. 9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

- 1                    10:00 a.m.: PACIFIC GAS AND ELECTRIC COMPANY  
SUBJECT: Presentation of Pacific Gas and Electric Company's (PG&E) Community Wildfire Safety Program.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive Presentation.
- 2                    10:15 a.m.: LASSEN COUNTY FIRE SAFE COUNCIL, INC.  
SUBJECT: Report on community wildfire protection projects in Lassen County.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive Report.

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1 COUNTY BUDGET - CAPITAL PROJECTS  
SUBJECT: Fiscal Year 2019-2020 partial budget adoption for capital outlay portion of Capital Project Budget 154-1541 Courthouse Square Construction.  
FISCAL IMPACT: None. Revenue for the Courthouse Square Construction is available from Lease-Purchase proceeds and by State Grant.  
ACTION REQUESTED: Approve Fiscal Year 2019-2020 partial Capital Project Budget, Fund/Budget Unit No. 154-1541 - Courthouse Square Construction for capital outlay in the amount of \$1,700,000.

Attachments: [20190705103056327](#)

- 2 PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for May, 2019.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Personnel Report](#)

#### COUNTY CLERK-RECORDER

- 3 MEETING MINUTES  
SUBJECT: Minutes of June 18, 2019 and June 25, 2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2019-06-18](#)  
[DRAFT MINS 2019-06-25](#)

#### HEALTH AND SOCIAL SERVICES

- 4 HEALTH AND SOCIAL SERVICES  
SUBJECT: Sub Recipient Agreement between Shasta County through its Community Action Agency and Lassen County through its Health and Social Services Agency for funding related to the Homeless Emergency Aid Program (HEAP) for Fiscal Year 2019 -2021.  
FISCAL IMPACT: There is no impact to County General Fund. This is a Revenue Agreement.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize Barbara Longo, Director of Health and Social Services to execute the Agreement.

Attachments: [BOS HSS Shasta HEAP 07092019](#)

- 5 SUBJECT: Agreement between Lassen County Health and Social Services and North American Mental Health Services for Fiscal Year 2019/2020.  
FISCAL IMPACT: There is no impact to County General Fund. This will be paid through Mental Health Realignment, Mental Health Services Act (MHSA) and Substance Use Disorder (SUD) Funding.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the CAO to execute the Agreement.

Attachments: [BOS BH North American Mental Health 070919](#)

#### PRISON TRIAL COSTS

- 6 PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2018 through June, 2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Attach](#)

#### TREASURER/TAX COLLECTOR

- 7 TAX COLLECTOR  
SUBJECT: Excess proceeds from the 2018 Tax Sale.  
FISCAL IMPACT: Increase to the General Fund in Unclaimed Excess Proceeds in the amount of \$73,187.01  
ACTION REQUESTED: Approve claims.

Attachments: [Treas Tax Attach](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Architectural Review Committee Notice of Adjournment held on June 27, 2019.  
b) Lassen County Architectural Review Committee Meeting Agenda for June 27, 2019.  
c) Lassen County Planning Commission Meeting Agenda for July 2, 2019.  
d) Lassen County Technical Advisory Committee Meeting Agenda for July 2, 2019.  
e) Susanville City Council Meeting Agenda for July 3, 2019.  
f) Lassen Transit Service Agency Meeting Notice of Cancellation for July 8, 2019.

Attachments: [Misc Corr](#)

#### H. DEPARTMENT REPORTS

## HEALTH &amp; SOCIAL SERVICES

- 1** ENVIRONMENTAL FEE ORDINANCE  
SUBJECT: Amendment to Title 3 and 7 to: 1) establish a fee for the inspection of underground storage tanks; and 2) establish fees for various other services of Lassen County Department of Health and Social Services.  
FISCAL IMPACT: Increase to Fund/Budget Unit No.110-732.  
ACTION REQUESTED: 1) Adopt Ordinance.

Attachments: [BOS EH Fees 06.25.19](#)

## PLANNING AND BUILDING SERVICES

- 2** TITLE 18  
SUBJECT: Discuss possible amendments to Title 18 of the Lassen County Code regarding cannabis dispensaries, cannabis testing facilities and commercial cannabis cultivation.  
FISCAL IMPACT: Possible future implementation costs if an ordinance is adopted.  
ACTION REQUESTED: Provide direction to staff.

Attachments: [PB Cannabis Rev 7-9-19](#)

## PUBLIC WORKS DEPARTMENT

- 3** ROAD DEPARTMENT  
SUBJECT: Fiscal Year 2019-2020 Partial Road Budget Adoption for Capital Outlay portion of Road Operating Fund/Budget Unit No. 122-1221 and Road Construction Fund/Budget Unit No. 122-1222.  
FISCAL IMPACT: Road Operating Fund/Budget Unit No. 122-1221 (Capital Outlay) (expenditures and revenues in the amount of \$1,262,656). Road Construction Fund/Budget Unit No. 122-1222 (expenditures in the amount of \$14,135,000 and revenues in the amount of \$13,326,000 with the balance from Fund Balance).

Attachments: [PW Attach](#)

## COUNTY ADMINISTRATIVE OFFICE

- 4** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**2019 PROPOSED MEETINGS:**

July 16, 2019 – 9:00 a.m. – Board Meeting  
July 23, 2019 – 9:00 a.m. – Board Meeting  
August 6, 2019 – No Board Meeting  
August 13, 2019 – 9:00 a.m. – Board Meeting  
August 20, 2019 – 9:00 a.m. – Board Meeting  
August 27, 2019 – 9:00 a.m. – Board Meeting  
September 3, 2019 – No Board Meeting  
September 10, 2019 – 9:00 a.m. – Board Meeting  
September 17, 2019 – 9:00 a.m. – Board Meeting  
September 24, 2019 – 9:00 a.m. – Board Meeting  
October 1, 2019 – No Board Meeting  
October 8, 2019 – 9:00 a.m. – Board Meeting  
October 15, 2019 – 9:00 a.m. – Board Meeting  
October 22, 2019 – 9:00 a.m. – Board Meeting  
October 29, 2019 – No Board Meeting  
November 5, 2019 – No Board Meeting  
November 12, 2019 – 9:00 a.m. – Board Meeting  
November 19, 2019 – 9:00 a.m. – Board Meeting  
November 26, 2019 – 9:00 a.m. – Board Meeting  
December 3, 2019 – No Board Meeting  
December 10, 2019 – 9:00 a.m. – Board Meeting  
December 17, 2019 – 9:00 a.m. – Board Meeting  
December 24, 2019 – Holiday – No Board Meeting

**ADJOURNMENT**