



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, July 23, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 19-031

\*Next Ordinance in line for adoption: No. 2019-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

PUBLIC COMMENT

CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.

2) Employee performance evaluation: Fair Manager.

3) Public Employee Appointment (interviews): Public Defender (interviews to begin at 2:00 p.m.)

## **9:46 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

PUBLIC COMMENTS

UNAGENDIZED REPORTS BY BOARD MEMBERS

### **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

#### **MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

##### GRANTS AND LOANS

SUBJECT: Resolution for the No Place Like Home Program  
Non-Competitive Allocation Acceptance.

FISCAL IMPACT: There is no impact to the County General Fund.

ACTION REQUESTED: Adopt Resolution.

**Attachments:** [BOS HSS NPLH Resolution 2019](#)

##### CALTRANS

SUBJECT: Status report by Caltrans District 2 regarding Caltrans' Susanville  
CAPM (Susanville Main Street) paving, curb, gutter, and sidewalk project.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

RECESS: 10:52 a.m. - 11:00 a.m.

### **E. STUDY SESSION**

### **F. BOARDS AND COMMISSIONS**

### **INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

#### HEALTH AND SOCIAL SERVICES

##### CONTRACTS

SUBJECT: Health & Social Services Contracts for Fiscal Year 2019/2020.

FISCAL IMPACT: There is no impact to County General Fund beyond the required maintenance of effort currently identified within the HSS Fiscal Year 2019/2020 annual budgets pending approval by the Board of Supervisors.

ACTION REQUESTED: 1) Approve the Health & Social Services Department contracts for Fiscal Year 2019/2020; and 2) authorize the County Administrative Officer to execute the Agreements.

**Attachments:** [BOS HSS Contracts 2019.2020](#)

#### COUNTY CLERK-RECORDER

##### MINUTES

SUBJECT: Meeting Minutes of July 9, 2019, and July 16, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS 2019-07-09](#)

[DRAFT MINS 2019-07-16](#)

#### SHERIFF'S DEPARTMENT

##### REQUEST FOR PROPOSAL (RFP)

SUBJECT: RFP for Computer Aided Dispatch (CAD) / Records Management System (RMS).

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: Authorize the selection of the recommended vendor by the evaluation committee, and authorize the Sheriff and County Administrative Officer to enter into negotiations and contract development.

**Attachments:** [SO Attach CAD RMS](#)

#### COUNTY COUNSEL

##### PUBLIC DEFENDER APPOINTMENT

SUBJECT: Appointment of acting Public Defender.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Appoint Savina Haas as acting Public Defender; and/or 2) provide direction to staff.

**Attachments:** [Appt of acting Public Defender](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:  
a) Susanville City Council Meeting Agenda for 17, 2019.

**Attachments:** [Misc Corr](#)

## DEPARTMENT REPORTS

### ASSESSOR'S OFFICE

#### GRANT

SUBJECT: California State Grant for upgrading the County Property Tax System.

FISCAL IMPACT: Grant will require matching funds to be appropriated in 2019, 2020, 2021 Fiscal Year budgets.

ACTION REQUESTED: Adopt Resolution.

**Attachments:** [Assessor Attach](#)

### DISTRICT ATTORNEY

#### VEHICLE PURCHASE

SUBJECT: Authorize Victim Witness & Child Advocacy Center Vehicle Purchases.

FISCAL IMPACT: Grant funding in Fund/Budget Unit No. 108 0433 (Victim Witness) and 108 0438 (Mikailia Child Advocacy Center).

ACTION REQUESTED: 1) Approve and appropriate the expenditure of \$47,965.20 to Susanville Ford; and 2) authorize the purchase of two vehicles.

**Attachments:** [DA attach VW & CAC Memo](#)

### HEALTH & SOCIAL SERVICES

#### PUBLIC HEALTH

SUBJECT: 2019 World Breastfeeding Week, August 1-8, 2019.

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: 1) Adopt and sign the Proclamation.

**Attachments:** [BOS PH Breastfeeding Proclamation 2019](#)

### PUBLIC WORKS DEPARTMENT

**BUILDINGS AND GROUNDS**

SUBJECT: Grant Application to Sierra Nevada Conservancy to consider possible acquisition of additional easements adjacent to County Road A-21 to allow for the continuation of the Bizz Johnson Trail to the intersection of County Road A-21 and Highway 36.

FISCAL IMPACT: Positive revenue, some of which may be used to offset staff time.

ACTION REQUESTED: Adopt a Resolution, approving the application for grant funds for the Sierra Nevada Watershed Improvement Program Strategic Land Conservation Grant Program 2019, to consider possible acquisition of additional easements adjacent to County Road A-21 to allow for the continuation of the Bizz Johnson Trail to the intersection of County Road A-21 and Highway 36.

Attachments: [20190716164357437](#)

**BUILDINGS & GROUNDS**

SUBJECT: Grant application to Sierra Nevada Conservancy to consider possible acquisition of land for addition to Susanville Ranch Park.

FISCAL IMPACT: Positive revenue, some of which may be used to offset staff time.

ACTION REQUESTED: Adopt a Resolution approving the application for grant funds for the Sierra Nevada Watershed Improvement Program Strategic Land Conservation Grant Program 2019, to consider possible acquisition of land for addition to Susanville Ranch Park.

Attachments: [PW Attach](#)

**SHERIFF'S DEPARTMENT****ADMINISTRATION**

SUBJECT: Fiscal year 2019/2020 Budget Adoption for identified Sheriff's Office Budgets.

FISCAL IMPACT: No General Fund impact.

ACTION REQUESTED: Adopt Fiscal Year 2019/2020 Sheriff's budgets for the following Fund/Budget Units in the identified amounts: 1) \$282,591 Equipment Depreciation 185-0540; 2) \$1,574,771 Lassen County Motor-Pool 135-0352; 3) \$215,630 Sheriff Contracts-Boat Patrol 111-0520.

Attachments: [SO Attach](#)

**COUNTY ADMINISTRATIVE OFFICE**

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**2019 PROPOSED MEETINGS:**

**August 6, 2019 – No Board Meeting**  
**August 13, 2019 – 9:00 a.m. – Board Meeting**  
**August 20, 2019 – 9:00 a.m. – Board Meeting**  
**August 27, 2019 – 9:00 a.m. – Board Meeting**  
**September 3, 2019 – No Board Meeting**  
**September 10, 2019 – 9:00 a.m. – Board Meeting**  
**September 17, 2019 – 9:00 a.m. – Board Meeting**  
**September 24, 2019 – 9:00 a.m. – Board Meeting**  
**October 1, 2019 – No Board Meeting**  
**October 8, 2019 – 9:00 a.m. – Board Meeting**  
**October 15, 2019 – 9:00 a.m. – Board Meeting**  
**October 22, 2019 – 9:00 a.m. – Board Meeting**  
**October 29, 2019 – No Board Meeting**  
**November 5, 2019 – No Board Meeting**  
**November 12, 2019 – 9:00 a.m. – Board Meeting**  
**November 19, 2019 – 9:00 a.m. – Board Meeting**  
**November 26, 2019 – 9:00 a.m. – Board Meeting**  
**December 3, 2019 – No Board Meeting**  
**December 10, 2019 – 9:00 a.m. – Board Meeting**  
**December 17, 2019 – 9:00 a.m. – Board Meeting**  
**December 24, 2019 – Holiday – No Board Meeting**

**ADJOURNMENT**