



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, October 15, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 19-047

*Next Ordinance in line for adoption: No. 2019-10

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m.: PROCLAMATION
SUBJECT: Proclamation recognizing Corrine Reed (Health and Social Services) on her retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

 Attachments: [Proclamation](#)
- 2 10:00 a.m. RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 15 Year: Deborah Rivas (Solid Waste); 20 Year: Michael Carney (Sheriff's Office).
FISCAL IMPACT: None.
ACTION: Present awards.

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1 FUND CASH BALANCES
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of September 30, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 9-30-19](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for August, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

- 3 MEETING MINUTES
SUBJECT: Meeting Minutes of October 8, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

PUBLIC WORKS DEPARTMENT

- 4 SPAULDING AIRPORT
SUBJECT: Spaulding Airport Crack Seal and Remark Project.
FISCAL IMPACT: Funding is available within the current Fiscal Year 2019/2020 Aviation Budget.
ACTION REQUESTED: 1) Award the contract for Spaulding Airport Crack Seal and Remark Project to Michael Kirack Construction, Inc., Susanville, CA, the lowest bidder meeting the specifications, in the amount of \$38,695; and 2) authorize the Director of Public Works to sign the Agreement; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$3,800 (approximately 10%) or a total contract not-to-exceed cost of \$42,495.

Attachments: [PW Spaulding Airport Attach](#)

TREASURER/TAX COLLECTOR

- 5** PORTFOLIO
SUBJECT: Treasurer's Investment Report for September 30, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 9-30-19](#)

BOARD OF SUPERVISORS

- 6** SUPERVISOR TEETER
SUBJECT: Request to designate \$250 to the Blue Star Moms.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Behavioral Health Advisory Board meeting agenda for October 7, 2019.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

- 1** MOTOR GRADER
SUBJECT: Bid Award: Motor Grader.
FISCAL IMPACT: Funding in the amount of \$324,002.39 from Road Operating Budget, Fund/Budget Unit No. 122-1221.
ACTION REQUESTED: Award the bid to Pape Machinery, Inc., Redding, California, in the amount of \$324,002.39 for the purchase of one (1) new John Deere 672G Motor Grader.
- Attachments: [PW Motor Grader Attach](#)
- 2** LETTER OF SUPPORT
SUBJECT: Letter of Support request by Sierra Buttes Trail Stewardship for a Grant Application to Sierra Nevada Conservancy for the Development of a Regional Connected Communities - Trails Master Plan.
FISCAL IMPACT: No impact.
ACTION REQUESTED: 1) Consider approving the attached letter of support; and 2) authorize Chairman to sign.

Attachments: [PW Sierra Nevada Conservancy Attach](#)

SHERIFF'S DEPARTMENT

3

ADMINISTRATION

SUBJECT: Budget adoption for Byrne JAG Grant and creation of 1.5 FTE Community Services Officer positions.

FISCAL IMPACT: No General Fund impact.

ACTION REQUESTED: 1) Approve the Fund/Budget Unit No. 182-0544 (JAG) with a total appropriation of \$220,000 and a revenue of \$220,000 for the 2019/2020 Fiscal Year (4/5 vote); and 2) the Board of Supervisors authorize the addition of 1.5 FTE Community Services Officer positions.

Attachments: [SO Byrne Jag Attach](#)

HEALTH AND SOCIAL SERVICES

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HEALTH AND SOCIAL SERVICES

SUBJECT: Lassen Aurora Network.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive Report.

Attachments: [BOS HSS LAN Staff Report 10.15.19](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM****2019 PROPOSED MEETINGS:**

October 22, 2019 – 9:00 a.m. – Board Meeting

October 29, 2019 – No Board Meeting

November 5, 2019 – No Board Meeting

November 12, 2019 – 9:00 a.m. – Board Meeting

November 19, 2019 – 9:00 a.m. – Board Meeting

November 26, 2019 – 9:00 a.m. – Board Meeting

December 3, 2019 – No Board Meeting

December 10, 2019 – 9:00 a.m. – Board Meeting

December 17, 2019 – 9:00 a.m. – Board Meeting

December 24, 2019 – Holiday – No Board Meeting

ADJOURNMENT