



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, November 19, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 19-051

\*Next Ordinance in line for adoption: No. 2019-10

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

### B. 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

### C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                      10:10 a.m.: PLANNING AND BUILDING SERVICES  
SUBJECT: Continued Public Hearing from November 12, 2019. The proposed ordinance repeals and replaces Lassen County Code section 3.18.020 (Planning Department fees), adds section 3.18.130 (Surveyor fees) and repeals and replaces section 3.18.100 (Waiver or Refund of Fees).  
FISCAL IMPACT: Increase in revenues to General Fund/Budget Unit No. 100.  
ACTION REQUESTED: 1) Receive report regarding proposed fees presented to the Budget Committee on August 26, 2019; and 2) conduct a public hearing; and 3) introduce the ordinance and read (or waive).

Attachments:      [PB PlngFeeContd 11-19-19 pkt](#)  
                             [PB PlngFees Attach](#)

### D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                      10:00 a.m.: PROCLAMATION  
SUBJECT: Retirement Proclamation.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Present Retirement Proclamation to: David Farano (31 Years - Community Social Services).

Attachments:      [20191115145344067](#)

- 2                      10:00 a.m.: RECOGNITION COMMITTEE  
SUBJECT: Recognition Committee Award Presentation for November.  
FISCAL IMPACT: None.  
ACTION REQUESTED: present Recognition Award to: 15 Years: Craig Senseney, (Road Department); 40 Years: James Lane (Road Department).

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

- 1 PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING (PSA 2 AAA)  
EXECUTIVE BOARD  
SUBJECT: Appointment to the PSA 2 AAA Executive Board.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. (Mae Sherman).

Attachments: [F1 Attach](#)

**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

**BOARD OF SUPERVISORS**

- 1 LASSEN COUNTY FIRE SAFE COUNCIL  
SUBJECT: Approval of a letter of Support for the Thompson Peak Wildland  
Urban Interface Fuels Treatment Project by the Lassen County Fire Safe  
Council, Inc.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve letter of support and authorize the  
Chairman to sign.

Attachments: [G1 Attach](#)

- 2 SUPERVISOR GALLAGHER  
SUBJECT: Request to designate \$300 to Lassen Senior Services.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of  
Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.

**AUDITOR'S OFFICE**

- 3 FUND CASH BALANCES  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for  
the month of October 31, 2019.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 10-31-19](#)

**COUNTY CLERK-RECORDER**

- 4 MINUTES  
SUBJECT: Meeting Minutes of November 12, 2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

#### PUBLIC WORKS DEPARTMENT

- 5 ROAD DEPARTMENT TIRE BID  
SUBJECT: Award bid for Tires for the Public Works Department (Road Division).  
FISCAL IMPACT: Funding is budgeted within the Road Budget, Fund/Budget Unit No. 122-1221. Estimated annual cost of \$60,000.  
ACTION REQUESTED: Award bid for Tires for Road Division, for the period of November 1, 2019 through October 31, 2020, to Lassen Tire, Susanville, CA, the lowest bidder meeting specifications.

Attachments: [PW Tire Bid Attach](#)

#### TREASURER/TAX COLLECTOR

- 6 PORTFOLIO  
SUBJECT: Treasurer's Investment Report for October 31, 2019.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 10-31-2019](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Air Pollution Control District Governing Board Meeting Agenda for November 12, 2019.  
b) Lassen County Planning Commission Special Meeting Agenda for November 13, 2019.

Attachments: [MISC CORR](#)

## H. DEPARTMENT REPORTS

#### PLANNING AND BUILDING SERVICES

1

**PROPOSED ORDINANCE AMENDMENT**

SUBJECT: The proposed ordinance amendment would add section 12.25.045 to the Lassen County Code to provide a "Due Process Hearing" to consider confirmation of orders issued by the Lassen County Building Official concerning the repair or abatement of buildings determined to be dangerous in accordance with Chapter 12.25 (Uniform Code For The Abatement Of Dangerous Buildings) of Lassen County Code before a hearing officer instead of the Board of Supervisors as would otherwise be required.

FISCAL IMPACT: No increased cost to the General Fund; hearings would be conducted before the designated hearing officer versus being conducted before the Board of Supervisors.

ACTION REQUESTED: 1) Receive report; and 2) Introduce the ordinance amendment and read (or waive).

**Attachments:**[PB DueProcessOfficer11-19-19 RevPckt](#)**SHERIFF'S DEPARTMENT**

2

**INMATE HEALTH CARE SERVICES**

SUBJECT: Contract for Lassen County Jail Inmate Medical Services with Wellpath.

FISCAL IMPACT: funds budgeted in the 2019/2020 Fiscal Year budget.

ACTION REQUESTED: Authorize the CAO to sign the contract with Wellpath.

**Attachments:**[SO Board Packet Final Contract 2019](#)**COUNTY ADMINISTRATIVE OFFICE**

3

**SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS****I. CORRESPONDENCE****J. AGENDA ADDENDUM****2019 PROPOSED MEETINGS:****November 26, 2019 – 9:00 a.m. – Board Meeting****December 3, 2019 – No Board Meeting****December 10, 2019 – 9:00 a.m. – Board Meeting****December 17, 2019 – 9:00 a.m. – Board Meeting****December 24, 2019 – Holiday – No Board Meeting****ADJOURNMENT**