



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4
- AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 14, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 20-001

*Next Ordinance in line for adoption: No. 2020-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. (CALL TO ORDER BY DEPUTY CLERK OF THE BOARD MICHELE YDERRAGA AND ELECTION OF CHAIRMAN AND VICE-CHAIRMAN.)

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Fair Manager.

2. CLOSED SESSION

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

1

COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointments for 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

1. Behavioral Health Advisory Board

a. Welfare and Institution Code section 5604; Resolution No. 13-025.

b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Teeter (R), Gallagher (A)

2. California State Association of Counties-Excess Insurance (CSAC-EIA) Authority

a. Government Code section 6500, Joint Powers Agency.

b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

a. Unknown.

b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Gallagher

4. Emergency Medical Care Committee

a. Health and Safety Code Section 1797.272.

b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill (R)

5. Honey Lake Valley Recreation Authority

a. Government Code section 6500, Joint Powers Agency.

b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).

CURRENT APPOINTMENTS: Hammond (R), Teeter (R), Hemphill(A)

6. Indian Gaming Local Community Benefit Committee

a. Government Code section 12715.

b. Two representatives from the County, selected by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond, Hemphill

7. Land Conservation Committee

a. Resolution No. 12-050; Minute Order of January 16, 2001.

b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

8. Lassen County Air Pollution Control District

a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order of the Board of Supervisors.

b. Three County Supervisors.

CURRENT APPOINTMENTS: Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)

a. Health and Safety Code section 130100; County Code Chapter 7.02.

b. One County Supervisor.

CURRENT APPOINTMENTS: Teeter

10. Lassen County Transportation Commission (LCTC)

a. Government Code section 29535.

b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R), Gallagher (A)

11. Lassen Transit Services Agency (LTSA)

a. Government Code section 6500, Joint Powers Agency.

b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

CURRENT APPOINTMENTS: Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R), Gallagher (A)

12. Lassen Regional Solid Waste Management Authority (LRSWMA)

a. Government Code section 6500, Joint Powers Agency.

b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.

CURRENT APPOINTMENTS: Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

13. Lassen-Plumas-Sierra Community Action Agency

a. Government Code section 6500, Joint Powers Agency.

b. Two elected officials or their representatives, appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Teeter

14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)

a. Government Code Section 6500, Joint Powers Agency

b. One Supervisor from each member County; one alternate, need not be a Supervisor

CURRENT APPOINTMENTS: Hemphill (R), Albaugh (A)

15. Northern Rural Training and Employment Consortium (NorTEC)

- a. Government Code Section 6500, Joint Powers Agency.
 - b. One County Supervisor and one alternate.
- CURRENT APPOINTMENTS: Teeter (R), Gallagher (A)

16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

- a. Government Code Section 6500, Joint Powers Agency.
 - b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.
- CURRENT APPOINTMENTS: Teeter (R), Hemphill (A)

17. Trindel Insurance Fund

- a. Government Code section 6500, Joint Powers Agency.
 - b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.
- CURRENT APPOINTMENTS: Egan, Shaw

18) Susanville Veterans Memorial Building Task Force

- a. Resolution 09-057; Minute Order of October 13, 2009.
 - b. Multiple.
- CURRENT APPOINTMENTS:

1) Board of Supervisors

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Hemphill, (A) nominee by the City of Susanville

2) Blue Star Mothers of America

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Christine Boyd, (A) Tricia Deutsch

3) Marine Corps League

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Vacant, (A) Vacant

4) Veterans of Foreign Wars

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Donald Moose, (A) Ron Wood

5) Veterans Auxiliary Groups

- i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Lola Ramey, (A) Denise Piazza

6) Public-at-Large

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Geoff Pregill, (a) Vacant

7) Lassen County Veterans Service Officer

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Veteran Services Officer (VSO), (A) Designee of VSO

8) Lassen County Director of Public Works

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Larry Millar, (A) Designee of Director

9) American Legion

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (A) John Wilczynski, (A) Larry Rogers

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for October, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel report](#)

COUNTY CLERK-RECORDER

- 2** MINUTES
SUBJECT: Approve Meeting Minutes of December 17, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

DISTRICT ATTORNEY

- 3** CHILD ADVOCACY CENTER
SUBJECT: Child Advocacy Center Travel Request.
FISCAL IMPACT: No fiscal impact to the General Fund. Costs covered in the CAC training budget.
ACTION REQUESTED: 1) Approve travel to San Diego for Child Maltreatment National Conference; and 2) authorize CAO and Board Chair to sign.

Attachments: [DA Travel Authorization](#)

PRISON TRIAL COSTS

- 4** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July, 2019, through November, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Reports](#)

PUBLIC WORKS DEPARTMENT

- 5** DIESEL EMISSIONS SERVICE
SUBJECT: Northstate Truck Equipment, Inc. (DBA: Diesel Emissions Service) purchase authorization.
FISCAL IMPACT: Authorize up to \$50,000 from the current fiscal year Road Operating Fund/Budget Unit No. 122-1221.
ACTION REQUESTED: 1) Authorize the Purchasing Agent to approve invoices from Northstate Truck Equipment, Inc. for up to \$50,000 this fiscal year.

Attachments: [PW Diesel Emissions Attach](#)

- 6** ECORP CONSULTING
SUBJECT: ECORP Consulting, Inc. Agreement- Whitehead Slough Bridge.
FISCAL IMPACT: The total not-to-exceed contract amount of \$108,354 is available within the annual Road Operating Budget Fund/Budget Unit No. 122-1221 for completing this work with 100% reimbursement from the Highway Bridge Program (HBP).
ACTION REQUESTED: 1) Approve Agreement with ECORP Consulting, Inc.; and 2) authorize the Public Works Director to sign.

Attachments: [PW Ecorp Attach](#)

- 7 GRAVIER PIT
SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Gravier Pit, CA Mine ID# 91-18-0028, in the amount of \$95,000.
FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Gravier Pit in the amount of \$95,000.
ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue For Gravier Pit To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Gravier Pit Attach](#)

- 8 SNOW TRUCK
SUBJECT: 1996 International Dump/Snow Plow Truck (DT-18) Repair.
FISCAL IMPACT: Funding in the amount of \$35,000 is available within the current Road Operating Fund/Budget Unit No. 122-1221.
ACTION REQUESTED: Authorize the Public Works/Road Department to proceed with the repair of a 1996 International dump/snow plow truck with Silver State International, Sparks, Nevada, in the total amount of not-to-exceed \$35,000.

Attachments: [PW Snow Truck attach](#)

SHERIFF'S DEPARTMENT

- 9 OFF HIGHWAY GRANT
SUBJECT: Off-Highway Grant Acceptance.
FISCAL IMPACT: No impact on public safety nor public funds.
ACTION REQUESTED: Accept grant award of \$54,905 from the California Department of Parks and Recreation Off Highway Vehicle Law Enforcement Project G-18-03-65-L01.

Attachments: [SO OHV Grant Attach](#)

- 10 STATE SURPLUS PROPERTY
SUBJECT: Adoption of Resolution authorizing county representatives to acquire State Surplus Property.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Adopt a Board Resolution (California Department of General Services form OFAM 202) designating Richard Egan, Dean Growdon, and Larry Millar as authorized representatives of the county to acquire surplus property through the auspices of the California State Agency for surplus property; and 2) accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying the attached form"OFAM 202".

Attachments: [SO State Surplus PropertyAttach](#)

- 11** REPORT
SUBJECT: Results of inspection conducted by the Board of State and Community Corrections on September 17, 2019.
FISCAL IMPACT: No fiscal impact to the County. Report is informational report to the Board.
ACTION REQUESTED: Report from the Sheriff's Office to be reviewed by the Board.

Attachments: [SO BSCC Attach](#)

- 12** EQUIPMENT PURCHASE
SUBJECT: Purchase of Taser devices, cartridges and holsters from ProForce.
FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No. 130-0525 for \$9,233.69.
ACTION REQUESTED: 1) Approve the purchase; and 2) authorize the Sheriff's Office to purchase the requested items from ProForce.

Attachments: [SO Taser Device Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 13** ACTION REQUESTED: Receive and file the following correspondence:
- a) Susanville City Council Meeting Agenda for December 18, 2019.
 - b) California Regional Water Quality Control Board Lahontan Region Notice of Intent to Adopt a Negative Declaration and Notice of Public Hearing to Adopt, March 11-12, 2020.
 - c) Lassen County Architectural Review Committee Meeting Agenda for December 19, 2019.
 - d) Lassen County Behavioral Health Advisory Board meeting agenda for January 13, 2020.
 - e) Lassen County Technical Advisory Committee Meeting Agenda for January 2, 2020.
 - f) Lassen County Planning Commission Meeting Agenda for January 7, 2020.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

- 1** THIS ITEM HAS BEEN PULLED.
2 THIS ITEM HAS BEEN PULLED.

FAIR

- 3 REPORT
SUBJECT: Fair Manager Report.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

Attachments: [Fair Manager's Report](#)

SHERIFF'S DEPARTMENT

- 4 INMATE COMMISSARY SERVICES
SUBJECT: Contract for adult inmate commissary care to Keefe Group.
FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No.130-0525. The services will be implemented at no cost as stated in the proposal. The County will receive a Commission of 38% from purchases made from the Commissary Service
ACTION REQUESTED: Authorize the CAO to sign the contract.

Attachments: [SO Commissary Contract Attach](#)

BOARD OF SUPERVISORS

- 5 BOARD OF SUPERVISORS RULES OF NOTICE AND PROCEDURE
SUBJECT: Annual Review of Board's Rules of Notice and Procedure.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Review and discuss possible changes to Rules of Notice and Procedure; and/or 2) provide direction to staff.

Attachments: [BOS Board's Rules of Notice and Procedure](#)

COUNTY ADMINISTRATIVE OFFICE

- 6 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2020 PROPOSED MEETINGS:

January 21, 2020 – 9:00 a.m. – Board Meeting
January 28, 2020 – 9:00 a.m. – Board Meeting
February 4, 2020 - No Board Meeting
February 11, 2020 – 9:00 a.m. Board Meeting
February 18, 2020 – 9:00 a.m. Board Meeting
February 25, 2020 – 9:00 a.m. – Board Meeting
March 3, 2020 – No Board Meeting
March 10, 2020 – 9:00 a.m. – Board Meeting
March 17, 2020 – 9:00 a.m. – Board Meeting
March 24, 2020 – 9:00 a.m. – Board Meeting
April 7, 2020 – No Board Meeting
April 14, 2020 – 9:00 a.m. – Board Meeting
April 21, 2020 – 9:00 a.m. – Board Meeting
April 28, 2020 – 9:00 a.m. – Board Meeting
May 5, 2020 – No Board Meeting
May 12, 2020 – 9:00 a.m. – Board Meeting
May 19, 2020 – 9:00 a.m. – Board Meeting
May 26, 2020 – 9:00 a.m. – Board Meeting
June 2, 2020 – No Board Meeting
June 9, 2020 – No Board Meeting
June 16, 2020 – 9:00 a.m. – Board Meeting
June 23, 2020 – 9:00 a.m. – Board Meeting
June 30, 2020 – 9:00 a.m. – Board Meeting
July 4, 2020 – No Board Meeting
July 14, 2020 – 9:00 a.m. – Board Meeting
July 21, 2020 – 9:00 a.m. – Board Meeting
July 28, 2020 – 9:00 a.m. – Board Meeting
August 4, 2020 – No Board Meeting
August 11, 2020 – 9:00 a.m. – Board Meeting
August 18, 2020 – 9:00 a.m. – Board Meeting
August 25, 2020 – 9:00 a.m. – Board Meeting
September 1, 2020 – No Board Meeting
September 8, 2020 – 9:00 a.m. – Board Meeting
September 15, 2020 – 9:00 a.m. – Board Meeting
September 22, 2020 – 9:00 a.m. – Board Meeting
September 29, 2020 – No Board Meeting
October 6, 2020 – 9:00 a.m. – Board Meeting
October 13, 2020 – 9:00 a.m. – Board Meeting
October 20, 2020 – 9:00 a.m. – Board Meeting
October 27, 2020 – No Board Meeting
November 3, 2020 – No Board Meeting
November 10, 2020 – 9:00 a.m. – Board Meeting

November 17, 2020 – 9:00 a.m. – Board Meeting

November 24, 2020 – 9:00 a.m. – Board Meeting

December 1, 2020 – No Board Meeting

December 8, 2020 – 9:00 a.m. – Board Meeting

December 15, 2020 – 9:00 a.m. – Board Meeting

December 22, 2020 – 9:00 a.m. - Board Meeting

ADJOURNMENT