



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, March 17, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 20-012

*Next Ordinance in line for adoption: No. 2020-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.

3) Employee performance evaluation: Director of Child Support Services

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RECOGNITION COMMITTEE
RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 15 Year Awards: Jennifer Branning (Probation); Latoya Salas (District Attorney).
FISCAL IMPACT: None.
ACTION: Present awards.

- 2 10:05 a.m.: SHERIFF'S OFFICE
SUBJECT: Approve and allocate Title III funds as requested from the Lassen County Sheriff's Office in the amount of \$103,663 for search and rescue and other emergency services training and equipment purchases to provide emergency service on national forest lands.
FISCAL IMPACT: To be paid from Fund/Budget Unit No. 142-0023, Federal Title III.
ACTION REQUESTED: 1) Receive public comment and; 2) approve and allocate Title III funds as requested to the Lassen County Sheriff's Office.

Attachments: [Admin - Sheriff Search and Rescue Memo - Attach](#)
[D2 Title III_001](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD
SUBJECT: Vacancy on the Lassen County Behavioral Health Advisory Board Category 1 and Category 3.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider appointing Cheryl Swetland to the Lassen County Behavioral Health Advisory Board, Category 3, and Richard St. Peter to the Lassen County Behavioral Health Advisory Board Category 1.

Attachments: [F1 Attach](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1 FUND BALANCE REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of February, 2020.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 2-29-20](#)

BOARD OF SUPERVISORS

- 2 SUPERVISOR GALLAGHER
SUBJECT: Request to designate: \$200 to the Westwood High School Drama Club for the trip to the drama trip to Ashland, Oregon.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).
ACTION REQUESTED: Approve expenditure.
- 3 HONEY LAKE POWER
SUBJECT: Approval of a letter supporting Honey Lake Power's request to expand the definition of High Hazard Zones to boost hazardous fuel removal as feedstock for Biofuel Renewable Auction Mechanism (BioRAM) program in response to California Governor Jerry Brown's October 30, 2015 Proclamation of a State of Emergency to remove dead and dying trees throughout California forests.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve Letter; and 2) authorize the Chair to Sign.

Attachments: [G3 Attach](#)

HEALTH AND SOCIAL SERVICES

- 4** COMMUNITY SOCIAL SERVICES
SUBJECT: Agreement #19-5088 with California Department of Social Services for Case Review for the Child and Family Services unit of Community Social Services for 2020/2024.
FISCAL IMPACT: There is no impact to the General Fund.
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the CAO to execute the agreements.

Attachments: [BOS CSS #19-5088 CDSS Case Review 03.17.20](#)

CHILD SUPPORT SERVICES

- 5** TRAVEL AUTHORIZATION
SUBJECT: Travel Authorization for 1) Director of Child Support Services Kelley Cote; and 2) Lead Child Support Specialist Regina Richardson; and 3) Child Support Specialist II Brandon Gutierrez, to attend the Straus Institute of Dispute, Professional Skills Program in Dispute Resolution in Burbank, CA, June 24, 2020, through June 27, 2020, for an estimated travel cost of \$2,114.96 per person.
FISCAL IMPACT: There is no fiscal impact to the General Fund. There is no net increase to appropriations.
ACTION REQUESTED: 1) Approve the travel authorization; and 2) authorize the County Administrator Officer to execute the authorization.

Attachments: [DCSS Kelley Cote Travel Packet](#)
[DCSS Brandon G. Travel Packet](#)
[DCSS Regina R. Travel Packet](#)

COUNTY ADMINISTRATIVE OFFICE

- 6** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for January, 2020.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [doc00383020200312150105](#)

COUNTY CLERK-RECORDER

- 7** THIS ITEM HAS BEEN PULLED FROM THE AGENDA.

COUNTY COUNSEL

- 8 LACTATION ACCOMODATION POLICY
SUBJECT: In accordance with Senate Bill 142 the county has an obligation to develop and implement a written Lactation Accomodation Policy to provide breaks, and safe private locations, to reasonably accomodate all employees who desire to express breast milk at work.
FISCAL IMPACT: May require future appropriations.
ACTION REQUESTED: 1) Adopt Policy No. 20-P01-Lactation Accomodation Policy; and/or 2) provide direction to staff.

Attachments: [COCO County Lactation Policy](#)
[COCO DRAFT Lassen County Lactation Accommodation Policy](#)

SHERIFF'S DEPARTMENT

- 9 SHERIFF'S DEPARTMENT
SUBJECT: Resolution for Off Highway Vehicle (OHV) G-18.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Resolution for OHV G-18 grant.

Attachments: [OHV Resolution](#)
[SO OHV Grant board packet 1-14-20](#)

- 10 DISPATCH
SUBJECT: Authorization for a 5-year, fixed pricing contract with Avtec, LLC for dispatch software upgrades, remote factory support, 24/7 emergency assistance and training. Previous contract expired 10/31/2019.
FISCAL IMPACT: Annual estimated cost of the contract is \$9,489.89. Over five years, the estimated total cost is \$47,449.45. From Public Safety - Sheriff Dispatch Fund/Budget Unit No. 130-0523.
ACTION REQUESTED: Approve.

Attachments: [SO Dispatch Contract](#)

TREASURER/TAX COLLECTOR

- 11 PORTFOLIO
SUBJECT: Treasurer's Investment Report for February, 2020.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO -2-29-20](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 12 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Architectural Review Committee Meeting agenda March 5, 2020.
 - b) Lassen County Air Pollution Control District Governing Board Meeting Agenda for March 10, 2020.
 - c) Lassen Transit Service Agency Meeting Agenda for March 9, 2020.
 - d) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting agenda for March 12, 2020.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 APPOINTMENT
SUBJECT: Auditor Appointment.
FISCAL IMPACT: No increase to the General Fund as costs are budgeted.
ACTION REQUESTED: 1) Appoint Auditor; and/or 2) provide direction to staff.

Attachments: [H1 Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 SOLID WASTE
SUBJECT: Adoption of a Resolution adding 1.0 FTE Deputy Director of Public Works (Solid Waste) as an allocated position in Fund/Budget Unit No. 585-0241 Solid Waste to be funded in Fiscal Year 2019-2020 final budget.
FISCAL IMPACT: None. Pursuant to Joint Exercise of Powers Agreement establishing the Authority, all county costs and charges against and Authority are recoverable through A-87 or as approved by the Authority.
ACTION REQUESTED: Adopt Resolution.

Attachments: [H2 Attach](#)

- 3 TITLE III FUNDING
SUBJECT: Receive request in the amount of \$51,000 from the Lassen County Fire Safe Council for federal Title III funding.
FISCAL IMPACT: None.
ACTION REQUESTED: Provide direction to staff.

Attachments: [200317 Item H3 - Title III](#)

SHERIFF'S DEPARTMENT

- 4 ADMINISTRATION
SUBJECT: Authorization to exceed \$25,000 spending limit with single vendor (Safariland LLC).
FISCAL IMPACT: The funds expended from the Sheriff's Equipment Replacement Fund/Budget Unit No. 185-0540, will be reimbursed through the State Homeland Security Grant Program SHSGP program.
ACTION REQUESTED: Authorize the Sheriff's Office to exceed the \$25,000 per vendor, per year, spending restriction with Safariland LLC during the 2019/2020 Fiscal Year.

Attachments: [SO Admin Attach](#)

- 5 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

- 1 a) Letter from Federal Bureau of Justice to the Lassen County Board of Supervisors re: approval of of repurposing the Lassen County Juvenile Hall Detention Facility.

Attachments: [BJA Approval Letter for Lassen County CA March 2020](#)

J. AGENDA ADDENDUM

2020 PROPOSED MEETINGS:

March 24, 2020 – 9:00 a.m. – Board Meeting
April 7, 2020 – No Board Meeting
April 14, 2020 – 9:00 a.m. – Board Meeting
April 21, 2020 – 9:00 a.m. – Board Meeting
April 28, 2020 – 9:00 a.m. – Board Meeting
May 5, 2020 – No Board Meeting
May 12, 2020 – 9:00 a.m. – Board Meeting
May 19, 2020 – 9:00 a.m. – Board Meeting
May 26, 2020 – 9:00 a.m. – Board Meeting
June 2, 2020 – No Board Meeting
June 9, 2020 – No Board Meeting
June 16, 2020 – 9:00 a.m. – Board Meeting
June 23, 2020 – 9:00 a.m. – Board Meeting
June 30, 2020 – 9:00 a.m. – Board Meeting
July 7, 2020 – No Board Meeting
July 14, 2020 – 9:00 a.m. – Board Meeting
July 21, 2020 – 9:00 a.m. – Board Meeting
July 28, 2020 – 9:00 a.m. – Board Meeting
August 4, 2020 – No Board Meeting
August 11, 2020 – 9:00 a.m. – Board Meeting
August 18, 2020 – 9:00 a.m. – Board Meeting
August 25, 2020 – 9:00 a.m. – Board Meeting
September 1, 2020 – No Board Meeting
September 8, 2020 – 9:00 a.m. – Board Meeting
September 15, 2020 – 9:00 a.m. – Board Meeting
September 22, 2020 – 9:00 a.m. – Board Meeting
September 29, 2020 – No Board Meeting
October 6, 2020 – 9:00 a.m. – Board Meeting
October 13, 2020 – 9:00 a.m. – Board Meeting
October 20, 2020 – 9:00 a.m. – Board Meeting
October 27, 2020 – No Board Meeting
November 3, 2020 – No Board Meeting
November 10, 2020 – 9:00 a.m. – Board Meeting
November 17, 2020 – 9:00 a.m. – Board Meeting
November 24, 2020 – 9:00 a.m. – Board Meeting
December 1, 2020 – No Board Meeting
December 8, 2020 – 9:00 a.m. – Board Meeting
December 15, 2020 – 9:00 a.m. – Board Meeting
December 22, 2020 – 9:00 a.m. - Board Meeting

ADJOURNMENT