



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, January 19, 2021

9:00 AM

Lassen County Fairground  
Jensen Hall  
195 Russell Ave  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 21-001

\*Next Ordinance in line for adoption: No. 2021-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: One case.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 15 Year Award: Carol Neely (Assessor's Office); 20 Year Award:  
Shiela McGarva (Behavioral Health).  
FISCAL IMPACT: None.  
ACTION: Present awards.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

- 1                    FAIR ADVISORY BOARD  
SUBJECT: Vacancies on the Lassen County Fair Advisory Board for one  
appointment in District 2 (exp. 03/31/2021), one appointment in District 3 (exp.  
3/31/2023), and one appointment in District 5 (exp. 03/31/2023).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointments. (Applicants for District  
2: Christina Rose; Applicants for District 3: Claudio A. Bustamante, and Alan  
Siemer; Applicants for District 5: Tim Ochotorena, Barbara D. Lee and Robin  
Hanson).

Attachments:     [F1 Attach](#)

**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

#### COUNTY CLERK-RECORDER

- 1** MINUTES  
SUBJECT: Meeting Minutes of December 15, 2020.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2020-12-15](#)

- 2** MINUTES  
SUBJECT: Meeting Minutes of January 12, 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-01-12](#)

#### PUBLIC WORKS DEPARTMENT

- 3** AGREEMENT  
SUBJECT: Agreement with Modoc County for Sharing of Equipment for Public Works Projects.  
FISCAL IMPACT: Cost neutral due to in kind exchange.  
ACTION REQUESTED: Consider entering into an agreement with Modoc County for the sharing of equipment between each County's Public Works Department

Attachments: [PW - Modoc County Agreement Attach](#)

#### SHERIFF'S DEPARTMENT

- 4** OFF HIGHWAY VEHICLE  
SUBJECT: Grant funding for Off Highway Vehicle grant G-19.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve grant funding; and 2) adopt Resolution for grant.

Attachments: [SO - OHV](#)

#### TREASURER/TAX COLLECTOR

- 5** PORTFOLIO  
SUBJECT: Treasurer's Investment Report for December, 2020.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Treas Tax - PORTFOLIO](#)

- 6 FUND BALANCE REPORT  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of December, 2020.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Treas Tax LASSEN COUNTY FUND BALANCES 12-31-2020](#)

- 7 LETTER  
SUBJECT: 2020/2021 Tax and Revenue Anticipation Notes (TRANS) - Lassen Community College.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Request the Board of Supervisors direct the Clerk of the Board to sign the letter pursuant to California Government Code 53853 (b) which states that the Board of Supervisors will not authorize issuance of the tax and revenue anticipation notes (TRANS) on behalf of Lassen Community College.

Attachments: [Treas Tax Attach](#)

#### SHERIFF'S DEPARTMENT

- 8 ADMINISTRATION  
SUBJECT: Approval of Contract with Washoe county Medical Examiner's Office for forensic pathology services.  
FISCAL IMPACT: Updated fee schedule resulting in increased cost for services. Actual annual cost to the General Fund is to be determined.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the Chairman to sign.

Attachments: [1110\\_001](#)

#### H. DEPARTMENT REPORTS

##### PLANNING AND BUILDING SERVICES

- 1 CONTRACT AMENDMENT  
SUBJECT: Amendment number six (6) to the contract with Willdan Engineering which increases the amount payable to Willdan from \$80,000 to \$140,000, and extends the term of the contract to June 30, 2024.  
FISCAL IMPACT: Increases general fund expense over a three-year period by \$60,000.00 which is mostly paid for by building permit applicants for plan checks.  
ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to execute the contract amendment.

Attachments: [doc01350320210115152345](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2021 PROPOSED MEETINGS:**

January 26, 2021 – 9:00 a.m. – Board Meeting  
February 2, 2021 – No Board Meeting  
February 9, 2021 – 9:00 a.m. Board Meeting  
February 16, 2021 – 9:00 a.m. Board Meeting  
February 23, 2021 – 9:00 a.m. – Board Meeting  
March 2, 2021 – No Board Meeting  
March 9, 2021 – 9:00 a.m. – Board Meeting  
March 16, 2021 – 9:00 a.m. – Board Meeting  
March 23, 2021 – 9:00 a.m. – Board Meeting  
April 6, 2021 – No Board Meeting  
April 13, 2021 – 9:00 a.m. – Board Meeting  
April 20, 2021 – 9:00 a.m. – Board Meeting  
April 27, 2021 – 9:00 a.m. – Board Meeting  
May 4, 2021 – No Board Meeting  
May 11, 2021 – 9:00 a.m. – Board Meeting  
May 18, 2021 – 9:00 a.m. – Board Meeting  
May 25, 2021 – 9:00 a.m. – Board Meeting  
June 1, 2021 – No Board Meeting  
June 8, 2021 – No Board Meeting  
June 15, 2021 – 9:00 a.m. – Board Meeting  
June 22, 2021 – 9:00 a.m. – Board Meeting  
June 29, 2021 – 9:00 a.m. – Board Meeting  
July 6, 2021 – No Board Meeting  
July 13, 2021 – 9:00 a.m. – Board Meeting  
July 20, 2021 – 9:00 a.m. – Board Meeting  
July 27, 2021 – 9:00 a.m. – Board Meeting  
August 3, 2021 – No Board Meeting  
August 10, 2021 – 9:00 a.m. – Board Meeting  
August 17, 2021 – 9:00 a.m. – Board Meeting  
August 24, 2021 – 9:00 a.m. – Board Meeting  
September 7, 2021 – No Board Meeting  
September 14, 2021 – 9:00 a.m. – Board Meeting  
September 21, 2021 – 9:00 a.m. – Board Meeting  
September 28, 2021 – 9:00 a.m. – Board Meeting  
October 5, 2021 – 9:00 a.m. – Board Meeting  
October 12, 2021 – 9:00 a.m. – Board Meeting  
October 19, 2021 – 9:00 a.m. – Board Meeting  
October 26, 2021 – No Board Meeting  
November 2, 2021 – No Board Meeting  
November 9, 2021 – 9:00 a.m. – Board Meeting  
November 16, 2021 – 9:00 a.m. – Board Meeting  
November 23, 2021 – 9:00 a.m. – Board Meeting

**November 30, 2021 – No Board Meeting**

**December 7, 2021 – No Board Meeting**

**December 14, 2021 – 9:00 a.m. – Board Meeting**

**December 21, 2021 – 9:00 a.m. – Board Meeting**

**December 28, 2021 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**