



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, March 9, 2021

9:00 AM

Lassen County Fairground  
Jensen Hall  
195 Russell Ave  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 21-012

\*Next Ordinance in line for adoption: No. 2021-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: 1) Director of Child Support Services; and 2) Public Defender.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                      10:00 a.m.: RECOGNITION COMMITTEE  
SUBJECT: Service Proclamation for Jennifer Uruburu, 20 years with the  
Lassen County Sheriff Office.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Proclamation.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

- 1                      LOCAL AGENCY FORMATION COMMISSION (LAFCo)  
SUBJECT: Committee Appointments for 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointment to the following Commission.  
  
1. Local Agency Formation Commission (LAFCo)  
a. Government Code section 56000  
b. Two regular members and one alternate member selected from the Board of Supervisors.  
c. Term: Four years or serves at the will of the Board of Supervisors.  
CURRENT MEMBERS: Hemphill (R), Gallagher (R), Teeter (A)

- 2** BIG VALLEY PEST ABATEMENT DISTRICT  
SUBJECT: Vacancy on the Big Valley Pest Abatement District.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. Term to expire:  
1/14/2022. (David Adams).

Attachments: [F2 Attach](#)

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### AUDITOR'S OFFICE

- 1** FUND CASH BALANCES  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of January, 2021.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 1-31-2021](#)

### COUNTY ADMINISTRATIVE OFFICE

- 2** STATE AND FEDERAL SURPLUS PROPERTY PROGRAM  
SUBJECT: Adoption of a resolution and authorizing the submittal of an application to the State of California, Department of General Services, State and Federal Surplus Property Program.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Adopt resolution; and 2) authorize the County Administrative Officer or his designee to execute and submit the application package.

Attachments: [210309 Resolution and application - State and Federal Surplus Property Progr](#)

### COUNTY CLERK-RECORDER

- 3** MINUTES  
SUBJECT: Meeting Minutes of January 28, 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-01-28](#)

- 4 MINUTES  
SUBJECT: Meeting Minutes of February 23, 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-02-23](#)

#### HEALTH & SOCIAL SERVICES

- 5 PUBLIC HEALTH  
SUBJECT: Agreement between Lassen County and Baharak Amanzadeh, DDS, MPH for Consulting Activities through June 2022.  
FISCAL IMPACT: There is no impact to County General Funds. Funding for this Agreement will be paid out of Fund/Budget Unit No. 110-0731.  
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize CAO to execute the Agreement.

Attachments: [BOS Packet PH Dr Baharak 03.09.2021](#)

#### PUBLIC WORKS DEPARTMENT

- 6 ROAD DEPARTMENT  
SUBJECT: Conversion of a Road Division truck chassis to a 4,000-gallon water truck.  
FISCAL IMPACT: \$30,182.00 from the 2020/21 Road Operating Budget, Fund/Budget Unit No.122-1221.  
ACTION REQUESTED: Approve the purchase of materials and labor to convert a Road Division truck chassis to a water truck in the amount of \$30,182.00 from Smith Equipment and Welding, Prineville, Oregon.

Attachments: [PW Road Attach](#)

#### SHERIFF'S DEPARTMENT

- 7 ADULT CORRECTIONAL CORPORAL CORE COURSE  
SUBJECT: Travel authorization for Correctional Corporal Noelan Greer to attend the required Standard Training for Corrections (STC) training from March 15th through March 26th.  
FISCAL IMPACT: Funds have been appropriated within Fund/Budget Unit No. 130-0525. The total estimated cost of training is approximately \$2,478.84.  
ACTION REQUESTED: Approve.

Attachments: [SO CORE Training Attach](#)

- 8 PEACE OFFICER STANDARDS AND TRAINING (POST)  
SUBJECT: Travel authorization for one Sergeant to attend a POST Supervisory Course as required by the Commission on Peace Officer Standards and Training in Monterey, Ca, March 22, 2021 - April 2, 2021.  
FISCAL IMPACT: The estimated cost of the training is approximately \$3254.02; full per diem and tuition are to be provided prior to the start of training session From Public Safety-Sheriff Patrol Fund/Budget Unit No. 130-0522.  
ACTION REQUESTED: Approve.

Attachments: [SO Post Training](#)

#### TREASURER/TAX COLLECTOR'S OFFICE

- 9 PORTFOLIO  
SUBJECT: Treasurer's Investment Report for January, 2021.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 1-31-2021](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 10 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Planning Commission Meeting agenda for March 2, 2021.  
b) Big Valley Groundwater Basin Advisory Committee Meeting March 3, 2020.  
c) Planning and Service Area Agency on Aging (PSA2 AAA) Public Hearing Notice scheduled for March 23, 2021.  
d) Application for Alcoholic Beverage License(s) - Dollar General #17878.  
e) Susanville City Council Special Meeting agenda for March 3, 2021.

Attachments: [MISC CORR](#)

## H. DEPARTMENT REPORTS

#### COUNTY ADMINISTRATIVE OFFICE

- 1 MID-YEAR BUDGET REVIEW  
SUBJECT: Fiscal Year 2020/2021 Mid-Year Budget.  
FISCAL IMPACT: Increase in budget appropriation and revenues for the 2020/2021 Fiscal Year.  
ACTION REQUESTED: Adopt budget modifications in Funds 100, 108, 110, 120, 121, 130, 131, 138, 145, 160, 165, 166, 167, 175. (4/5 vote required).

Attachments: [210309 FY20-21 Mid-Year Budget](#)

- 2** INJURY ILLNESS AND PREVENTION PROGRAM  
SUBJECT: Update Lassen County IIPP to include COVID-19 Addendum.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Review and approve update to the Lassen County IIPP including the COVID-19 Addendum.

Attachments: [210309 COVID19 IIPP PROPOSED](#)

PROBATION DEPARTMENT

- 3** REVISED JOB DESCRIPTION  
SUBJECT: Deputy Probation Officer I/II/III-Revised County Job Description.  
FISCAL IMPACT: No fiscal impact for Fiscal Year 2020/2021.  
ACTION REQUESTED: Approve Job Description for Deputy Probation Officer I/II/III.

Attachments: [Prob Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2021 PROPOSED MEETINGS:**

**March 16, 2021 – 9:00 a.m. – Board Meeting**

**March 23, 2021 – 9:00 a.m. – Board Meeting**

**April 6, 2021 – No Board Meeting**

**April 13, 2021 – 9:00 a.m. – Board Meeting**

**April 20, 2021 – 9:00 a.m. – Board Meeting**

**April 27, 2021 – 9:00 a.m. – Board Meeting**

**May 4, 2021 – No Board Meeting**

**May 11, 2021 – 9:00 a.m. – Board Meeting**

**May 18, 2021 – 9:00 a.m. – Board Meeting**

**May 25, 2021 – 9:00 a.m. – Board Meeting**

**June 1, 2021 – No Board Meeting**

**June 8, 2021 – No Board Meeting**

**June 15, 2021 – 9:00 a.m. – Board Meeting**

**June 22, 2021 – 9:00 a.m. – Board Meeting**

**June 29, 2021 – 9:00 a.m. – Board Meeting**

**July 6, 2021 – No Board Meeting**

**July 13, 2021 – 9:00 a.m. – Board Meeting**

**July 20, 2021 – 9:00 a.m. – Board Meeting**

**July 27, 2021 – 9:00 a.m. – Board Meeting**

**August 3, 2021 – No Board Meeting**

**August 10, 2021 – 9:00 a.m. – Board Meeting**

**August 17, 2021 – 9:00 a.m. – Board Meeting**

**August 24, 2021 – 9:00 a.m. – Board Meeting**

**September 7, 2021 – No Board Meeting**

**September 14, 2021 – 9:00 a.m. – Board Meeting**

**September 21, 2021 – 9:00 a.m. – Board Meeting**

**September 28, 2021 – 9:00 a.m. – Board Meeting**

**October 5, 2021 – 9:00 a.m. – Board Meeting**

**October 12, 2021 – 9:00 a.m. – Board Meeting**

**October 19, 2021 – 9:00 a.m. – Board Meeting**

**October 26, 2021 – No Board Meeting**

**November 2, 2021 – No Board Meeting**

**November 9, 2021 – 9:00 a.m. – Board Meeting**

**November 16, 2021 – 9:00 a.m. – Board Meeting**

**November 23, 2021 – 9:00 a.m. – Board Meeting**

**November 30, 2021 – No Board Meeting**

**December 7, 2021 – No Board Meeting**

**December 14, 2021 – 9:00 a.m. – Board Meeting**

**December 21, 2021 – 9:00 a.m. – Board Meeting**

**December 28, 2021 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**