



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

---

Tuesday, April 13, 2021

9:00 AM

Lassen County Fairground  
Jensen Hall  
195 Russell Ave  
Susanville, CA 96130

---

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 21-015

\*Next Ordinance in line for adoption: No. 2021-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), d) Lassen County Deputy Sheriffs Association (LCDSA).

3) Employee performance evaluation: Director of Child Support Services.

4) Conference with Legal Counsel: Pending litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Morrow, Claim# TIBV-600249 and Claim# TIBW-600074.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

## **E. STUDY SESSION**

## **F. BOARDS AND COMMISSIONS**

- 1 PLANNING AND SERVICE AREA 2 AGENCY ON AGING ADVISORY COUNCIL (PSA 2 AAA)  
SUBJECT: Vacancy on the Planning and Service Area 2 Agency on Aging Advisory Council.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. (Rebecca Terwilliger and Tina Kennemore - Terms expire four (4) years after appointed date).

**Attachments:** [doc01597920210409125200](#)

- 2 LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD  
SUBJECT: Vacancy on the Behavioral Health Advisory Board (term expiring: 1/11/2022 - Category 3)  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. (Curtis Bortle).

Attachments: [F2](#)

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### BOARD OF SUPERVISORS

- 1 SUPERVISOR ALBAUGH  
SUBJECT: Request to designate \$400 to the Big Valley Bull's Eyes and \$400 to the Lassen Union High School Clay Breakers.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.
- 2 LETTER OF SUPPORT  
SUBJECT: Letter in support of Plumas-Sierra Telecommunications' fiber-optic broadband project for unserved areas in Lassen County.  
ACTION FISCAL IMPACT: None.  
REQUESTED: 1) Approve Letter; 2) authorize Chairman to sign.

Attachments: [210413 Ltr of Support of Plumas-Sierra Telecommuncations](#)

### COUNTY ADMINISTRATIVE OFFICE

- 3 PRISON TRIAL COSTS REIMBURSEMENT  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2020, through February, 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs Reimbursement Attach](#)

- 4 PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for February, 2021.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [MISC CORR](#)

### COUNTY CLERK-RECORDER

- 5 MINUTES  
SUBJECT: Meeting Minutes of March 16, 2021.  
FISCAL IMPACT:None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-03-16](#)

- 6 MINUTES  
SUBJECT: Meeting Minutes of March 23, 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-03-23](#)

- 7 MINUTES  
SUBJECT: Meeting Minutes of April 6, 2021.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-04-06](#)

#### FAIR

- 8 CARNIVAL AGREEMENT  
SUBJECT: Lassen County Fair 5-year Carnival Agreement.  
FISCAL IMPACT: Award of this agreement obligates the carnival operator to provide \$50,000 minimum guaranteed in revenue to the Lassen County Fair to Fund/Budget Unit No. 175-1751.  
ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Chair to sign.

Attachments: [Memo BOS Carnival Agenda RFP](#)  
[2021 carnival RFP](#)  
[Financial Proposal Wold 2021](#)  
[5 year Carnival Contract 21-25 \(Wold\)REV](#)

#### HEALTH AND SOCIAL SERVICES

- 9 PUBLIC HEALTH  
SUBJECT: Amendment to Service Agreement with Strategies by Design for Consultant Services to evaluate and prepare state reports for the Public Health Tobacco Use Reduction Program for 2017-2021 Fiscal Year (FY).  
FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health Tobacco funds.  
ACTION REQUESTED: 1) Approve the Amendment; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS PH Strategies by Design 04.13.2021](#)

- 10** MEMORANDUM OF UNDERSTANDING (MOU)  
SUBJECT: MOU between California Government Operations Agency and the County of Lassen to provide for the vaccination of Californians in order to mitigate the continued spread of COVID-19.  
FISCAL IMPACT: There is no impact to the County General Funds. This is a No-Cost MOU.  
ACTION REQUESTED: 1) Approve MOU; and 2) authorize the County Administrative Officer to execute the agreement.

**Attachments:** [BOS PH MOU Vaccine Allocations 04.13.2021](#)

#### OFFICE OF EMERGENCY SERVICES

- 11** REVIEW OF LOCAL EMERGENCY - COVID-19  
SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-014 and the Local Health Emergency Regarding Novel Coronavirus (COVID-19), Resolution No. 20-015.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Review and continue Resolution No. 20-014 and Resolution No. 20-015.

**Attachments:** [210416 COVID Resolution](#)

- 12** REVIEW OF LOCAL EMERGENCY - GOLD, HOG, LAURA, LAURA 2 FIRES  
SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-031 Gold Fire, Resolution No. 20-032 Hog Fire, and the Proclamation of Local Emergency Laura Fire. Additionally, the Local Health Emergency and Resolution No. 2020-05 Laura 2 Fire.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Terminate local emergencies for Gold, Hog, Laura and Laura 2 Fires.

**Attachments:** [210413 2020 Fire Resolutions](#)

- 13** REVIEW OF LOCAL EMERGENCY - SHEEP FIRE  
SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-039 Sheep Fire and Declaration of Local Health Emergency, Resolution No. 2020-04 Sheep Fire.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Review and continue Resolution No. 20-039 and No. 2020-04 Sheep.

**Attachments:** [210416 Sheep Fire Resolution](#)

#### PLANNING AND BUILDING SERVICES

- 14** COUNTY SURVEYOR  
SUBJECT: Resolution to approve Parcel Map No. 2020-002, a parcel map for Alan E. Siemer, as Trustee of The 2009 Alan E. Siemer Revocable Trust, located in portions of Sections 9 and 16, Township 28 North, Range 13 East, Mount Diablo Base and Meridian.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [PBS Parcel Map Attach](#)

#### PUBLIC WORKS DEPARTMENT

- 15** FEDERAL EXCHANGE FUNDS  
SUBJECT: Federal Exchange and State Match Program.  
FISCAL IMPACT: Receive \$473,285 in State match and Federal exchange funds to be deposited into Road Fund/Budget Unit No. 122-1221 for county road purposes.  
ACTION REQUESTED: Authorize the Chairman of the Board of Supervisors to sign the Federal Apportionment Exchange Program and State Match Program, Agreement No. X21-5907(077), with the California Department of Transportation.

Attachments: [PW Federal Exchange Attach](#)

- 16** HACKSTAFF BRIDGES  
SUBJECT: Habitat Mitigation Purchase for Hackstaff Bridges Project.  
FISCAL IMPACT: Expenditure in an amount of not-to-exceed \$103,800 from Road Construction Fund/Budget Unit No. 122-1222. Reimbursement in the amount of 100% is available from STIP funds set aside for the Hackstaff Bridges Project.  
ACTION REQUESTED: 1) Approve the Credit Transfer Agreement between Lassen County and National Fish and Wildlife Foundation; and 2) approve the Agreement for Sale of Mitigation Credits by Stillwater Plains Mitigation Bank, Inc.; and 3) authorize the Director of Public Works/Transportation to sign said documents.

Attachments: [PW Hackstaff Bridges Project Attach](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

17

ACTION REQUESTED: Receive and file the following correspondence:

- a) Notice of Meeting Cancellation - Lassen County Technical Advisory Committee scheduled for April 1, 2021.
- b) Susanville City Council Regular Meeting agenda for March 29, 2021.
- c) Notice of Meeting Cancellation - Lassen County Planning Commission scheduled for April 6, 2021.
- d) Susanville City Council Regular Meeting agenda for April 7, 2021.
- e) Lassen Local Agency Formation Commission (LAFCo) Regular Meeting agenda for April 12, 2021.
- f) Lassen County Behavioral Health Advisory Board meeting agenda for April 12, 2021.
- g) Application for Alcoholic Beverage License(s) - Tracy Lynn Hobbs, Stephen Paul Rademaker, Eileen Louise Sader, Steven Lee Sader.

Attachments:      [MISC CORR](#)

**H. DEPARTMENT REPORTS**

BOARD OF SUPERVISORS

1

## TITLE III

SUBJECT: Approval of Federal Title III projects, including authorization to post a public notice to initiate the required minimum 45-day period for the public to comment on the projects prior to final award by the Board of Supervisors on or after June 8, 2021.

FISCAL IMPACT: Positive. Provides for the reimbursement of county costs.

ACTION REQUESTED: 1) Approve Federal Title III projects; and 2) authorize 45-day public notice as follows:

From Fiscal Year 2019-2020 county payment:

Funding Request: \$74,295

Project Applicant: Lassen County Sheriff's Department

Proposed Use: Reimbursement for implementing search and rescue, law enforcement, and other emergency response activities performed on Federal land and paid for by Lassen County, including law enforcement patrols, associated training costs, and equipment purchases directly related to those services.

From Fiscal Year 2020-2021 county payment:

Funding Request: \$59,383

Project Applicant: Lassen Fire Safe Council, Inc.

Proposed Uses: Lassen Fire Safe Council, inc shall carry out Firewise Communities Program assessments and action plans in the amount of \$39,383 (including a proposed 15% administrative fee) and (2) shall develop and carry out community wildfire protection plans before November 15, 2020, in the total amount of \$20,000 (including a proposed 15% administrative fee).

Funding Request: Residual amount of \$44,280 plus approximately \$5,000 in interest.

Project Applicant: Lassen County Sheriff's Department

Proposed Uses: Reimbursement for implementing search and rescue and other emergency response activities performed on Federal land and paid for by Lassen County including law enforcement patrols, associated training costs, and equipment purchases directly related to those services.

**Attachments:**

[210413 Board Memo including Title III request from the Lassen Fire Safe Council](#)

PLANNING AND BUILDING SERVICES



- 2** LETTER TO THE BOARD OF FORESTRY AND FIRE PROTECTION  
SUBJECT: Letter to the Board of Forestry and Fire Protection regarding proposed amendments to the Fire Safe Regulations (14 California Code of Regulation § § 1270.00-1276.07).  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: Authorize the Chairman to sign.

Attachments: [PBS Letter to Forestry Attach](#)

- 3** LETTER IN SUPPORT  
SUBJECT: Letter in support of Assembly Bill 754, proposing to extend the deadline to submit a Groundwater Sustainability Plan to the Department of Water Resources to January 31, 2023.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Authorize the Chairman to sign.

Attachments: [PBS Letter to Support AB754 attach](#)

#### SHERIFF'S DEPARTMENT

- 4** ADMINISTRATION  
SUBJECT: Purchase of jail facility command and control system.  
FISCAL IMPACT: The funding for the purchase, in the amount of \$34,856, plus sales tax of \$2,527.06, is available in the Jail Equipment Fund/Budget Unit No. 130-0525. in the 2020-2021 Fiscal Year budget.  
ACTION REQUESTED: 1) Authorize the purchase of the Guardian RFID system in the amount of \$37,383.06; and 2) authorize the Sheriff to work with the vendor to draft a contract not to exceed \$37,383.06; and 3) authorize the County Administrative Officer to execute the contract upon review and approval of County Counsel.

Attachments: [SO Admin Attach](#)

- 5** CORRECTIONAL TECHNICIAN POSITIONS  
SUBJECT: The Sheriff's Office would like to add four (4) full-time equivalent (FTE) positions for the classification of Correctional Technician and freeze two (2) FTE positions for the classification of Correctional Deputy.  
FISCAL IMPACT: Addition to Fund/Budget Unit No. 130-0525 in the amount of \$56,000 for each FTE. Reduction in the amount of \$31,400 for the frozen positions in the Correctional Deputy classification. The current vacancies will cover the net difference in cost.  
ACTION REQUESTED: 1) Approve the addition of Correctional Technician FTE positions; and 2) freeze the two requested Correctional Deputy positions.

Attachments: [SO Deputy to Tech Attach](#)

#### COUNTY ADMINISTRATIVE OFFICE

6

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM****2021 PROPOSED MEETINGS:****April 20, 2021 – 9:00 a.m. – Board Meeting****April 27, 2021 – 9:00 a.m. – Board Meeting****May 4, 2021 – No Board Meeting****May 11, 2021 – 9:00 a.m. – Board Meeting****May 18, 2021 – 9:00 a.m. – Board Meeting****May 25, 2021 – 9:00 a.m. – Board Meeting****June 1, 2021 – No Board Meeting****June 8, 2021 – No Board Meeting****June 15, 2021 – 9:00 a.m. – Board Meeting****June 22, 2021 – 9:00 a.m. – Board Meeting****June 29, 2021 – 9:00 a.m. – Board Meeting****July 6, 2021 – No Board Meeting****July 13, 2021 – 9:00 a.m. – Board Meeting****July 20, 2021 – 9:00 a.m. – Board Meeting****July 27, 2021 – 9:00 a.m. – Board Meeting****August 3, 2021 – No Board Meeting****August 10, 2021 – 9:00 a.m. – Board Meeting****August 17, 2021 – 9:00 a.m. – Board Meeting****August 24, 2021 – 9:00 a.m. – Board Meeting****September 7, 2021 – No Board Meeting****September 14, 2021 – 9:00 a.m. – Board Meeting****September 21, 2021 – 9:00 a.m. – Board Meeting****September 28, 2021 – 9:00 a.m. – Board Meeting****October 5, 2021 – 9:00 a.m. – Board Meeting****October 12, 2021 – 9:00 a.m. – Board Meeting****October 19, 2021 – 9:00 a.m. – Board Meeting****October 26, 2021 – No Board Meeting****November 2, 2021 – No Board Meeting****November 9, 2021 – 9:00 a.m. – Board Meeting****November 16, 2021 – 9:00 a.m. – Board Meeting****November 23, 2021 – 9:00 a.m. – Board Meeting****November 30, 2021 – No Board Meeting****December 7, 2021 – No Board Meeting****December 14, 2021 – 9:00 a.m. – Board Meeting****December 21, 2021 – 9:00 a.m. – Board Meeting****December 28, 2021 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**