



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, May 18, 2021

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 21-017

*Next Ordinance in line for adoption: No. 2021-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RETIREMENT PROCLAMATION
SUBJECT: Proclamation recognizing Howard Heard (Public Works - Road Department) on his retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

 Attachments: [Proclamation 2021-Howard Heard](#)
- 2 10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 10 Years: Glenda Turnage (Health and Social Services - Behavioral Health); Joseph Vicondoa (Public Works - Road Department). 15 Years: Mike McGarva (Sheriff's Department); Shannon Parker (Sheriff's Department). 26 Years: Marian Tweddell (Courts).
FISCAL IMPACT: None.
ACTION: Present award.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

1

LETTER OF SUPPORT

SUBJECT: Letter of support for the Golden State Finance Authority's Rural California Broadband Strategic Planning application to the U.S. Department of Commerce, Economic Development Administration, to develop a Broadband Strategic Plan for Lassen County.

FISCAL IMPACT: Participation by Lassen County would require providing matching funds in the amount of \$25,000 from the Fiscal Year 2021/2022 budget and allocated from the county's share of Federal American Rescue Plan Act of 2021 funding.

ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [210518 Golden State Finance Authority](#)

COUNTY CLERK-RECORDER

2

THIS ITEM WAS REMOVED FROM THE AGENDA

INFORMATION SERVICES

3

MICROSOFT ENTERPRISE AGREEMENT

SUBJECT: Request to Approve 3-Year Microsoft Enterprise Agreement.

FISCAL IMPACT: \$453,956.25 (annual payments of \$151,318.75) to be paid from the Non-Capitalized Equipment and the appropriation is included in the FY 2021 budget. Departments will be billed back their share of cost through the Cost Allocation Plan.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize CAO sign annual installment PO to Dell, the awarded Microsoft fulfillment partner.

Attachments: [Board Memo for Microsoft EA 051421](#)
[Lassen County PRE SIG - signed](#)
[Riverside County MSFT Enterprise Agreement fully signed](#)
[Microsoft Terms and Conditions May 2021](#)

PUBLIC WORKS DEPARTMENT

4

TRANSPORTATION

SUBJECT: Resolution certifying county maintained road mileage for 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [doc01703220210514144048](#)

SHERIFF'S DEPARTMENT

5

FLEET

SUBJECT: County vehicle fleet purchases.

FISCAL IMPACT: Purchases appropriated in 2020/2021, 2021/2022 budget.

ACTION REQUESTED: Authorize the purchase of ten (10) vehicles from the Department of General Services State Bid Contracts to be put into use at various County Departments.

Attachments:[SO](#)

AUDITOR'S OFFICE

6

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of April, 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:[LASSEN COUNTY FUND BALANCES 4-30-2021](#)

TREASURER/TAX COLLECTOR'S OFFICE

7

PORTFOLIO

SUBJECT: Treasurer's Investment Report for April, 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:[LASSEN COUNTY PORTFOLIO 4-30-2021](#)**H. DEPARTMENT REPORTS**

BOARD OF SUPERVISORS

1

SUPERVISOR ALBAUGH

SUBJECT: Fair Manager Blue Grass Festival update.

FISCAL IMPACT: \$30,000.

ACTION REQUESTED: 1) Approve expenditure; and/or 2) provide direction to staff. (4/5 vote required).

VETERANS SERVICES

2

VETERANS SERVICES OFFICER

SUBJECT: Veterans Burial Policy.

FISCAL IMPACT: To be determined.

ACTION REQUESTED: Direction to staff.

COUNTY ADMINISTRATIVE OFFICE

3

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

4

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM****2021 PROPOSED MEETINGS:****May 25, 2021 – 9:00 a.m. – Board Meeting****June 1, 2021 – No Board Meeting****June 8, 2021 – 9:00 a.m. – Board Meeting****June 15, 2021 – 9:00 a.m. – Board Meeting****June 22, 2021 – 9:00 a.m. – Board Meeting****June 29, 2021 – No Board Meeting****July 6, 2021 – No Board Meeting****July 13, 2021 – 9:00 a.m. – Board Meeting****July 20, 2021 – 9:00 a.m. – Board Meeting****July 27, 2021 – 9:00 a.m. – Board Meeting****August 3, 2021 – No Board Meeting****August 10, 2021 – 9:00 a.m. – Board Meeting****August 17, 2021 – 9:00 a.m. – Board Meeting****August 24, 2021 – 9:00 a.m. – Board Meeting****September 7, 2021 – No Board Meeting****September 14, 2021 – 9:00 a.m. – Board Meeting****September 21, 2021 – 9:00 a.m. – Board Meeting****September 28, 2021 – 9:00 a.m. – Board Meeting****October 5, 2021 – 9:00 a.m. – Board Meeting****October 12, 2021 – 9:00 a.m. – Board Meeting****October 19, 2021 – 9:00 a.m. – Board Meeting****October 26, 2021 – No Board Meeting****November 2, 2021 – No Board Meeting****November 9, 2021 – 9:00 a.m. – Board Meeting****November 16, 2021 – 9:00 a.m. – Board Meeting****November 23, 2021 – 9:00 a.m. – Board Meeting****November 30, 2021 – No Board Meeting****December 7, 2021 – No Board Meeting****December 14, 2021 – 9:00 a.m. – Board Meeting****December 21, 2021 – 9:00 a.m. – Board Meeting****December 28, 2021 – 9:00 a.m. – Board Meeting****ADJOURNMENT**