



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, October 12, 2021

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 21-048

*Next Ordinance in line for adoption: No. 2021-03

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: Lassen County Deputy Sheriffs Association (LCDSA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m. : PUBLIC WORKS
SUBJECT: Use of Susanville Veterans Memorial Building by Lassen County Best of Broadway for the Year 2021 Theatrical Production.
FISCAL IMPACT: The average yearly use fee collected for 2018-2020 was \$4,683.
Long term use fee covers building's operational costs.
ACTION REQUESTED: 1) Consider a special long-term use of the Susanville Veterans Memorial Building (SVMB), for a special event, by the Lassen County Best of Broadway's (B of B) 2021 theatrical production; and 2) consider waving long term use fee for event; and 3) utilize currently adopted short term Application and Use Agreement and User Responsibilities for special event use.

Attachments: [PW BOB Attach](#)

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

- 1 LAKE FOREST FIRE PROTECTION DISTRICT
SUBJECT: Vacancy on the Lake Forest FPD created by the expiration of appointed term.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider appointing applicant, term ending 12/26/2024. (Jon Cross).

Attachments: [Appoint Attach](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1 FUND CASH BALANCES
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of August, 2021.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 8-31-2021](#)

FAIR

- 2 GRANT AGREEMENT
SUBJECT: Public Safety Power Shutoff (PSPS) Mitigation Grant. Authorize Chair to execute grant agreement with California Department of Food and Agriculture for the County to receive funding of \$66,521.78 for the CalOES Public Safety Power Shutoff Resiliency Allocation which will fund the project of installing automatic transfer switches, docking stations, and generators to the administration building, commercial building, and the eastern restroom complex.
FISCAL IMPACT: None.
ACTION REQUESTED: Authorize Chairman to sign grant agreement.

Attachments: [Fair Attach](#)

HEALTH AND SOCIAL SERVICES

- 3** BEHAVIORAL HEALTH
SUBJECT: Performance Agreement #21-10088 with Department of Health Care Services for Fiscal Years 2021 - 2024.
FISCAL IMPACT: There is no Fiscal Impact, this is a Zero Dollar Agreement.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS BH Performance Agreement #21-10088 10.12.21](#)

SHERIFF'S DEPARTMENT

- 4** HEAVY DUTY TRUCK PURCHASE
SUBJECT: Requesting Waiver of County procurement policy and the purchase of a heavy-duty truck.
FISCAL IMPACT: No fiscal impact to General Fund.
ACTION REQUESTED: 1) Approve waiver of procurement policy to waive the formal advertised bidding process; and 2) authorize the purchase of the heavy-duty truck for the amount of \$77,726.27 from Silveria Chevrolet; and 3) authorize the CAO to sign the purchase order.

Attachments: [SO OES Truck Report and Packet](#)

PLANNING AND BUILDING SERVICES

- 5** COUNTY SURVEYOR
SUBJECT: Resolution to approve Parcel Map No. 2021-002 for Stephen and Shannon Miller, husband and wife as joint tenants, being a proposed division of land that is located in a portion of Section 2, Township 28 North, Range 13 East, Mount Diablo Base and Meridian in Lassen County, California.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [PBS Surveyor 10-12-21 BOS Attach](#)

SHERIFF'S DEPARTMENT

- 6** ADMINISTRATION
SUBJECT: Purchase of two modular buildings from Lassen County Office of Education.
FISCAL IMPACT: The funding for the purchase will come from the Sheriff's Patrol Budget.
ACTION REQUESTED: The Sheriff's Office requests the Lassen County Board of Supervisors to approve the purchase of two modular buildings from the Lassen County Office of Education for \$2500.

Attachments: [SO Admin Attach](#)

- 7 CONTRACT AMENDMENT
SUBJECT: The Sheriff's Office is requesting to amend our contract with Wellpath to increase the hours by .20 FTE to the Mental Health Practitioner at the Lassen County Jail.
FISCAL IMPACT: Additional cost of \$35,280 has already been included in the budget for fiscal year 2021-2022.
ACTION REQUESTED: 1) Approve the contract amendment; and 2) authorize the CAO to execute the amendment.

Attachments: [SO Contract Amend Attach](#)

- 8 VACATION COMPENSATION
SUBJECT: Vacation Compensation Request by Correctional Deputy Jason Langslet pursuant to Memorandum of Understanding LCPOA Section 8.04.
FISCAL IMPACT: Payment of 14.27 hours of lost annual leave accrual due to accrual cap.
ACTION REQUESTED: Authorize the compensation to Deputy Langslet pursuant current payroll calculations.

Attachments: [SO Vacaton Comp Attach](#)

TREASURER/TAX COLLECTOR

- 9 PORTFOLIO
SUBJECT: Treasurer's Investment Report for August, 2021.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 8-31-2021](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 10 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Behavioral Health Advisory Board meeting agenda for October 18, 2021.
b) Lassen Local Agency Formation Commission (LAFCo) Regular Meeting agenda for October 18, 2021.
c) Lassen County Planning Commission Meeting agenda for October 5, 2021.
d) Big Valley Groundwater Basin Advisory Committee Meeting agenda for October 6, 2021.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT / OFFICE OF EMERGENCY SERVICES

- 1** LOCAL EMERGENCY
SUBJECT: Verbal report by local, state or federal officials about the status of local and/or state of emergency, or Presidential Major Disaster Declaration in Lassen County (if needed).
FISCAL IMPACT: To be determined.
ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

COUNTY COUNSEL

- 2** GRAND JURY REPLY
SUBJECT: Lassen County Board of Supervisors response to the 2020-2021 Lassen County Grand Jury Report.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive response; and 2) authorize Chairman to sign; or 3) provide direction to staff.

Attachments: [211012 2020-2021 Grand Jury Response](#)

PLANNING AND BUILDING SERVICES

- 3** BUILDING SERVICES
SUBJECT: Request by Michael Frederick to refund \$20,097.20 for Building Permit #2021-018 pursuant to Lassen County Code section 3.18.100 (Request for Waiver or Refund of Fees) for construction at 546-400 Old County Road (APN 013-020-078).
FISCAL IMPACT: Staff time and resources will not be recovered.
ACTION REQUESTED: 1) deny the request for a refund; or 2) Refund \$20,097.20 of the application fee.

Attachments: [PBS Bldg Attach](#)

- 4** CONTRACT
SUBJECT: Contract with the California Association of Environmental Health Administrators (CAEHA) to provide Registered Environmental Health Specialist services to Lassen County, not to exceed \$43,000.
FISCAL IMPACT: \$43,000 appropriated in the Fiscal Year 2021/2022 budget for contracts; Fund/Budget Unit No. 110-0732.
ACTION REQUESTED: Authorize the Chairman to sign the contract.

Attachments: [H-4 Oct 12 2021 Board Packet CAEHA Contract](#)

- 5** JOB DESCRIPTION
SUBJECT: Approve the revised Environmental Health Specialist job description.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Approve.

Attachments: [H-5 BOS Oct 12 2021 EH Job Description](#)

PUBLIC WORKS DEPARTMENT

6

ROAD DEPARTMENT

SUBJECT: Bid Award for Center Road CR 215 Rehab C Hot Mix Asphalt Overlay Project.

FISCAL IMPACT: Funding is available within the current 2021/2022 Fiscal Year Road Construction Budget Unit No. 122-1222.

ACTION REQUESTED: 1) Award the contract for "Center Road CR 215 Rehab C Hot Mix Asphalt Overlay Project" to Hat Creek Construction & Materials, Inc., the only bidder meeting the specifications in the amount of \$3,098,289; and 2) authorize the Director of Public Works to sign the agreement upon approval as to form by County Counsel; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$464,743 (approximately 15%) or a total contract not-to-exceed cost of \$3,563,032.

Attachments:[PW Attach](#)

COUNTY ADMINISTRATIVE OFFICE

7

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM****2021 PROPOSED MEETINGS:****October 19, 2021 – 9:00 a.m. – Board Meeting****October 26, 2021 – 9:00 a.m. – Board Meeting****November 2, 2021 – No Board Meeting****November 9, 2021 – 9:00 a.m. – Board Meeting****November 16, 2021 – 9:00 a.m. – Board Meeting****November 23, 2021 – 9:00 a.m. – Board Meeting****November 30, 2021 – No Board Meeting****December 7, 2021 – No Board Meeting****December 14, 2021 – 9:00 a.m. – Board Meeting****December 21, 2021 – 9:00 a.m. – Board Meeting****December 28, 2021 – 9:00 a.m. - Board Meeting****ADJOURNMENT**