



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 11, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 22-001

*Next Ordinance in line for adoption: No. 2022-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. CALL TO ORDER BY DEPUTY CLERK OF THE BOARD OF SUPERVISORS MICHELE YDERRAGA AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

- 2) Conference with Labor Negotiator Richard Egan: Department Heads and Confidential employees.
- 3) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Public hearing to consider adoption of an ordinance to correct Ordinance 467A-210, to reflect a determination made by the Lassen County Department of Planning and Building Services that the intent of Section Three of Ordinance 467A-210 was to rezone from A-1 (General Agricultural) to Open Space, only those lands administered by Lassen National Park. This correction would remove Assessor's Parcel Numbers 097-240-001, 002, 004, 005, 010, 011, 012, 014, and 015, which are privately owned, from the Open Space Zoning District, and pursuant to Section Four of Ordinance 467A-210 would place said Parcels in the U-C-2 (Upland Conservation Resource Management) Zoning District.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt the ordinance, by title only, implementing the rezone; or 4) provide direction to staff.

Attachments: [C-1 RZ 2021-002 BrdPacket](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

1

COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointments for 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following
Boards, Committees and Commissions:

1. Behavioral Health Advisory Board

a. Welfare and Institution Code section 5604; Resolution No. 13-025.

b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Bridges (R), Gallagher (A)

2. Public Risk Innovation Solutions Management (PRISM)

a. Government Code section 6500, Joint Powers Agency.

b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

a. Unknown.

b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Gallagher

4. Emergency Medical Care Committee

a. Health and Safety Code Section 1797.272.

b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill (R)

5. Honey Lake Valley Recreation Authority

a. Government Code section 6500, Joint Powers Agency.

b. Two regular appointees from each member entity (Supervisors) and one
alternate (Supervisor).

CURRENT APPOINTMENTS: Hemphill (R), Bridges (R), Hammond (A)

6. Indian Gaming Local Community Benefit Committee

a. Government Code section 12715.

b. Two representatives from the County, selected by the Board of
Supervisors.

CURRENT APPOINTMENTS: Hammond, Hemphill

7. Land Conservation Committee

a. Resolution No. 12-050; Minute Order of January 16, 2001.

b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

8. Lassen County Air Pollution Control District

a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order

of the Board of Supervisors.

b. Three County Supervisors.

CURRENT APPOINTMENTS: Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)

a. Health and Safety Code section 130100; County Code Chapter 7.02.

b. One County Supervisor.

CURRENT APPOINTMENTS: Gallagher

10. Lassen County Transportation Commission (LCTC)

a. Government Code section 29535.

b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond (R), Bridges (A)

11. Lassen Transit Services Agency (LTSA)

a. Government Code section 6500, Joint Powers Agency.

b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

CURRENT APPOINTMENTS: Albaugh (R), Gallagher (A); Hemphill (R), Bridges (A); Hammond (R), Bridges (A)

12. Lassen Regional Solid Waste Management Authority (LRSWMA)

a. Government Code section 6500, Joint Powers Agency.

b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.

CURRENT APPOINTMENTS: Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

13. Lassen-Plumas-Sierra Community Action Agency

a. Government Code section 6500, Joint Powers Agency.

b. Two elected officials or their representatives, appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)

a. Government Code Section 6500, Joint Powers Agency

b. One Supervisor from each member County; one alternate, need not be a Supervisor

CURRENT APPOINTMENTS: Hemphill (R), Bridges (A)

15. Northern Rural Training and Employment Consortium (NorTEC)

a. Government Code Section 6500, Joint Powers Agency.

b. One County Supervisor and one alternate.

CURRENT APPOINTMENTS: Bridges (R), Gallagher (A)

16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

a. Government Code Section 6500, Joint Powers Agency.

b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.

CURRENT APPOINTMENTS: Hemphill (R), Hammond (A)

17. Trindel Insurance Fund

a. Government Code section 6500, Joint Powers Agency.

b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.

CURRENT APPOINTMENTS: Egan, Shaw

18. Environmental Services Joint Powers Agency (ESJPA)

a. Government Code section 6500, Joint Powers Agency.

b. One member of Board of Supervisors. One alternate who is staff from Solid Waste.

CURRENT APPOINTMENTS: Albaugh (R), Gallagher (1st A), Vacant (2nd A)

19. California State Association of Counties (CSAC)

a. California Non-Profit Corporation

b. Shall not be less than one Supervisor for each member county.

CURRENT APPOINTMENT: Gallagher (R), Bridges (A)

20. Long Valley Groundwater Management District

a. Government Code Section 6500, Joint Powers Authorization.

b. A member of the Board of Supervisors to fill a vacancy of a four year term for Director 1 (exp. July 1, 2025).

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

1

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of November 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:

[LASSEN COUNTY FUND BALANCES 11-30-2021](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for October, 2021.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Personnel Report](#)

- 3 HISTORIC JAIL
SUBJECT: Approval of a Resolution approving the submittal of a grant application seeking up to \$3 million dollars from the State of California for Rural Recreation and Tourism Program for the Historic Lassen County Jail.
FISCAL IMPACT: To be determined, annually.
ACTION REQUESTED: Approve.

Attachments: [220111 Rural Recreation and Tourism Grant](#)

COUNTY CLERK-RECORDER

- 4 MINUTES
SUBJECT: Meeting Minutes of November 23, 2021.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-11-23](#)

- 5 THIS ITEM WAS PULLED FROM THE AGENDA

- 6 MINUTES
SUBJECT: Meeting Minutes of December 21, 2021.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-12-21](#)

HEALTH AND SOCIAL SERVICES

- 7 AGREEMENTS
SUBJECT: Health and Social Services Agreements and Amendments to Agreements for Fiscal Year 2021/2022 and 2022/2023 to include the following Contractors: Alliance for Workforce Development, J. Reid McKellar, Ph.D., Ability, GrandCare Systems, Mar-Ric Care Home, UC Davis and Lab 24, LLC.
FISCAL IMPACT: There is no impact to County General Funds.
ACTION REQUESTED: 1) Approve Agreements and Amendments; and 2) authorize the CAO to execute both.

Attachments: [BOS HSS Agreements 01.11.2022](#)

8

PUBLIC HEALTH

SUBJECT: Grant Agreement # 21-10819 between The California Department of Public Health and County of Lassen for Comprehensive Suicide Prevention.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve Grant; and 2) authorize the CAO to execute the Grant Agreement.

Attachments: [BOS PH Grant #21-10819 01.11.2022](#)

OFFICE OF EMERGENCY SERVICES

9

REVIEW OF LOCAL EMERGENCY

SUBJECT: Review proclamation for the Beckwourth, Dixie and COVID Local Emergency (Resolution No. 21-033, 20-014, 21-037), and the Beckwourth, COVID, and Dixie Local Health emergency (Resolution No. 21-038, 20-015, and 21-050)

FISCAL IMPACT: None.

ACTION REQUESTED: Review and continue Resolution No. 21-033, 20-014, 21-037, 21-038, 20-015, and 21-050.

Attachments: [OES Attach](#)

PUBLIC WORKS DEPARTMENT

10

ROAD DEPARTMENT

SUBJECT: Agreement between Lassen County and Cashman Equipment Company.

FISCAL IMPACT: Maximum contract not-to-exceed amount of \$75,000 from Road Operating/Maintenance Fund/Unit Budget No. 122-1221.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Director of Public Works to sign.

Attachments: [PW Cashman Attach](#)

TREASURER/TAX COLLECTOR

11

PORTFOLIO

SUBJECT: Treasurer's Investment Report for November 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 11-30-2021](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

12

ACTION REQUESTED: Receive and file the following correspondence:

- a) Resolution No. 20-047 Resolution Setting Forth the Board of Supervisors Rules of Procedure and Rescinding Resolution No. 19-009.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for January 10, 2022.
- c) Lassen County Planning Commission Meeting agenda for January 4, 2022.
- d) Lassen County Technical Advisory Committee agenda for January 6, 2022.

Attachments:[MISC CORR](#)

H. DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

1

JOB CLASSIFICATIONS

SUBJECT: Revision to job classifications within the Planning and Building Services Department and Environmental Health Department.

FISCAL IMPACT: Appropriated in the Fiscal Year 2021/2022 budget

ACTION REQUESTED: 1) Receive report; and 2) Approve revisions to the job classifications for the budget funded positions of Director of the Planning and Building Services Department, Deputy Director of the Planning and Building Services Department, Director of the Planning Division, County Surveyor, Director of the Environmental Health Division, and Building Official subject to review and concurrence by the bargaining unit (mid-management); and 3) Approve revisions to the job classification for the budget funded position of Code Enforcement Officer I/II, subject to review and concurrence by the bargaining unit (UPEC).

Attachments:[PBS Org Change Packet](#)

PLANNING AND BUILDING SERVICES

2**LASSEN COUNTY BUILDING CODE**

SUBJECT: Introduce and Waive the First Reading of an Ordinance Amending Article I of Title 12 of the Lassen County Code (known as the Lassen County Building Code).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) find that introduction of the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3); and 3) Introduce and waive the first reading of the ordinance I amending Title 12 of the Lassen County Code and adopting by reference the most recent version of the California Code of Regulations Title 24 (California Building Standards Code) and also adding Chapter 12.27 (Limited Density Owner-Builder Rural Dwellings) to the Lassen County Code; and 4) set a Public Hearing for February 8, 2022, meeting at 10:00 a. m., to waive the second reading and adopt the ordinance; and 5) authorize the Clerk of the Board of Supervisors to make available for public review the proposed ordinance and publish a notice of hearing as required by Government Code sections 50022.3, 50022.6, and 6066.

Attachments:

[PBS Building Code Adoption Attach](#)

3**CONTRACT AMENDMENT**

SUBJECT: Direction regarding a proposed amendment to the existing contract between Lassen County and GEI Consultants.

FISCAL IMPACT: Staff time needed to prepare required amendments for consideration by the Board at a future meeting.

ACTION REQUESTED: 1) Receive letter from GEI Consultants; and 2) provide direction to staff.

Attachments:

[PBS GEI Contract Amendment 606.67](#)

PUBLIC WORKS DEPARTMENT**4****PUBLIC WORKS**

SUBJECT: Agreement for consultant services to complete Americans with Disabilities Act (ADA) Transition Plan and self-evaluation.

FISCAL IMPACT: Project is budget in the 150 Capital Projects of this Fiscal Year's (FY) 2021/2022 budget.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Director of Public Works to sign.

Attachments:

[PW ADA Transition Attach](#)

COUNTY ADMINISTRATIVE OFFICE**5**

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2022 PROPOSED MEETINGS:

January 4, 2022 – No Board Meeting
January 11, 2022 – 9:00 a.m. – Board Meeting
January 18, 2022 – 9:00 a.m. – Board Meeting
January 25, 2022 – 9:00 a.m. – Board Meeting
February 1, 2022 – No Board Meeting
February 8, 2022 – 9:00 a.m. Board Meeting
February 15, 2022 – 9:00 a.m. Board Meeting
February 22, 2022 – 9:00 a.m. – Board Meeting
March 1, 2022 – No Board Meeting
March 8, 2022 – 9:00 a.m. – Board Meeting
March 15, 2022 – 9:00 a.m. – Board Meeting
March 22, 2022 – 9:00 a.m. – Board Meeting
April 5, 2022 – No Board Meeting
April 12, 2022 – 9:00 a.m. – Board Meeting
April 19, 2022 – 9:00 a.m. – Board Meeting
April 26, 2022 – 9:00 a.m. – Board Meeting
May 3, 2022 – No Board Meeting
May 10, 2022 – 9:00 a.m. – Board Meeting
May 17, 2022 – 9:00 a.m. – Board Meeting
May 24, 2022 – 9:00 a.m. – Board Meeting
May 31, 2022 – No Board Meeting
June 7, 2022 – No Board Meeting
June 14, 2022 – 9:00 a.m. – Board Meeting
June 21, 2022 – 9:00 a.m. – Board Meeting
June 28, 2022 – 9:00 a.m. – Board Meeting
July 5, 2022 – No Board Meeting
July 12, 2022 – 9:00 a.m. – Board Meeting
July 19, 2022 – 9:00 a.m. – Board Meeting
July 26, 2022 – 9:00 a.m. – Board Meeting
August 2, 2022 – No Board Meeting
August 9, 2022 – 9:00 a.m. – Board Meeting
August 16, 2022 – 9:00 a.m. – Board Meeting
August 23, 2022 – 9:00 a.m. – Board Meeting
September 6, 2022 – No Board Meeting
September 13, 2022 – 9:00 a.m. – Board Meeting
September 20, 2022 – 9:00 a.m. – Board Meeting
September 27, 2022 – 9:00 a.m. – Board Meeting
October 4, 2022 – No Board Meeting
October 11, 2022 – 9:00 a.m. – Board Meeting
October 18, 2022 – 9:00 a.m. – Board Meeting
October 25, 2022 – 9:00 a.m. – Board Meeting
November 1, 2022 – No Board Meeting

November 8, 2022 – 9:00 a.m. – Board Meeting
November 15, 2022 – 9:00 a.m. – Board Meeting
November 22, 2022 – 9:00 a.m. – Board Meeting
November 29, 2022 – No Board Meeting
December 6, 2022 – No Board Meeting
December 13, 2022 – 9:00 a.m. – Board Meeting
December 20, 2022 – 9:00 a.m. – Board Meeting
December 27, 2022 – 9:00 a.m. - Board Meeting

ADJOURNMENT