



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, June 14, 2022

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 22-032

\*Next Ordinance in line for adoption: No. 2022-06

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

### B. 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

#### **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

#### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                      10:30 a.m.: DEPARTMENT OF CHILD SUPPORT SERVICES  
SUBJECT: 2021 California State Association of Counties (CSAC)  
Challenge Award Presentation.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive report.

10:25 a.m.: RECESS

#### **E. STUDY SESSION**

#### **F. BOARDS AND COMMISSIONS**

#### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

#### **BOARD OF SUPERVISORS**

- 1                      SUPERVISOR ALBAUGH  
SUBJECT: Request to designate: 1) \$500 to the Big Valley 50 Plus Club;  
and 2) \$250 to the Blue Star Moms; and 3) \$250 to the Lassen Library; 4)  
remainder of discretionary to the law Enforcement Torch Run.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of  
Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.

- 2** SUPERVISOR BRIDGES  
SUBJECT: Request to designate: \$300 to the Law Enforcement Torch Run.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.
- 3** SUPERVISOR GALLAGHER  
SUBJECT: Request to designate: 1) \$300 to the Law Enforcement Torch Run; and 2) \$500 to the Westwood Museum.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.

#### COUNTY ADMINISTRATIVE OFFICE

- 4** RECOMMENDED COUNTY BUDGET  
SUBJECT: Resolution adopting the Recommended Budget for the Fiscal year (FY) July1, 2022 - June 30, 2023.  
FISCAL IMPACT: Adoption of the recommended budget allowing departments to continue operations prior to the adoption of the final budget.  
ACTION REQUESTED: Adopt resolution.

Attachments: [220614 Recommended Budget Resolution\\_001](#)

#### AUDITOR'S OFFICE

- 5** FUND CASH BALANCES  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of April, 2022.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 04-30-2022 - Copy](#)

#### CHILD SUPPORT SERVICES

- 6** AGREEMENT  
SUBJECT: Request Board of Supervisors to approve the State 2022/2023 Fiscal Year agreement between the Department and Law Office of Jessica Ryan Keeney.  
FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations.  
ACTION REQUESTED: 1) Approve the agreement with the Law Office of Jessica Ryan Keeney; and 2) authorize the County Administrator to execute the contract on behalf of the Board.

Attachments: [DCSS attach 1](#)  
[DCSS Attach 2](#)

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## TRAVEL AUTHORIZATION

SUBJECT: Travel authorization and report for Director Kelley Cote to attend the 2022 NACo Annual Conference in Adams County, Colorado, July 20-25, 2022. Estimated travel cost for the conference is \$2,624.59.

FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations.

ACTION REQUESTED: 1) Approve the travel request; and 2) authorize the County Administrator Officer to execute on behalf of the Board of Supervisors.

Attachments:[DCSS](#)[20220510 LASSEN COUNTY TRAVEL AUTHORIZATION AND REPORT The](#)

## COUNTY CLERK-RECORDER

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THIS ITEM WAS PULLED FROM THE AGENDA.

## DISTRICT ATTORNEY

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## VICTIM WITNESS GRANT REQUEST

SUBJECT: Resolution approving the undertaking/ continuation of the Lassen County District Attorney's Victim/Witness Assistance Program to be funded utilizing reimbursable grant sources available through the State and Federal funds, administered by the California Office of Emergency Services (CalOES).

FISCAL IMPACT: \$235,116 for Victim/Witness Grant; Fund/Budget Number Unit No.108-0433; none to the General Fund.

ACTION REQUESTED: Adopt Resolution.

Attachments:[DA VW Grant](#)[DA VW Grant Application](#)[DA Resolution](#)

## HEALTH AND SOCIAL SERVICES

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## AGREEMENTS

SUBJECT: Health and Social Services Agreements to include the following Contractors: Davis Guest Home, Inc., Alliance for Workforce Development, Inc., Pathways to Child and Family Excellence, Inc., County of Butte, County of Santa Cruz, UC Davis, County of Shasta, and County of Plumas.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Agreements; and 2) authorize the CAO to execute the Agreements.

Attachments:[G10-HSS Contracts 06.14.2022](#)

- 11 MEMORANDUM OF UNDERSTANDING  
SUBJECT: Memorandum of Understanding with Northern Rural Training and Employment Consortium (NoRTEC) for 2022 - 2025.  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: 1) Approve MOU; and 2) authorize the CAO to execute the MOU.

Attachments: [G11-NoRTEC 2022.2025 MOU 06.14.2022](#)

#### OFFICE OF EMERGENCY SERVICES

- 12 ZONEHAVEN CONTRACT  
SUBJECT: Zonehaven Contract five (5) years.  
FISCAL IMPACT: None. Grant funded.  
ACTION REQUESTED: 1) Approve; and 2) authorize Chairman to sign.

Attachments: [220614 Zonehaven Agreement](#)

- 13 ADMINISTRATION  
SUBJECT: Resolution approving the submittal of an application to the California Climate Investment Fire Prevention Grant Program.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve; and 2) authorize Chairman to sign.

Attachments: [220614 CalFire Fire Prevention Grant Application](#)

- 14 TUCKER SNO-CAT  
SUBJECT: Bid Award: One (1) new 2023 Tucker SNO CAT in the amount of \$224,063.79 from Fund/Budget Unit No. 185-0540.  
FISCAL IMPACT: None. Grant funded purchase. Budgeted in the current Fiscal Year (FY) 2021/2022 budget.  
ACTION REQUESTED: 1) Award bid to Tucker SNO CAT incorporated, Medford, Oregon; and 2) authorize the County Administrative Officer to approve change orders in the amount of 10% (\$22,406.38) not to exceed a total purchase price of \$246,470.17.

Attachments: [220614 SnoCat Bid Award](#)

#### PROBATION DEPARTMENT

- 15 CONTRACT  
SUBJECT: Redwood Toxicology Laboratory Contract.  
FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No. 145-0561. Partial reimbursement from Pretrial Grant. Contract not to exceed \$8,000.  
ACTION REQUESTED: Authorize the County Administrative Officer to execute the contract.

Attachments: [G15 Attach](#)

## PUBLIC WORKS DEPARTMENT

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## ASPHALT EMULSION

SUBJECT: Bid Award: Asphalt Emulsion Oil.

FISCAL IMPACT: Funding available in Road Operating Budget,  
Fund/Budget Unit No. 122-1221.ACTION REQUESTED: Award the bid to Albina Asphalt, 801 Main Street,  
Vancouver, WA 98660, the lowest bidder meeting the specifications, in the  
amount of \$369,250 for asphalt emulsion oil bidder plus an additional amount  
of \$25,000 for spreading costs and an additional \$75,000 (20% of low bid) to  
cover volatility in oil prices for a not to exceed amount of \$469,250.

Attachments:      [PW Asphalt Emulsion Attach](#)

## SHERIFF'S DEPARTMENT

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## ADMINISTRATION

SUBJECT: Memorandum of Understanding (MOU) between the County of  
Lassen and the Superior Court of California, County of Lassen.

FISCAL IMPACT: Revenue of \$333,647 for Fiscal Year (FY) 2022/2023.

ACTION REQUESTED: 1) Approve the proposed MOU; and 2) authorize the  
Chairman to sign.

Attachments:      [SO Admin Attach](#)

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## SEWER GRINDER

SUBJECT: Emergency Purchase Ratification of Sewage Grinder and  
Service Contract.FISCAL IMPACT: Funding is available in Sheriff's Office Fund/Budget Unit  
No. 130-0525 in the amount of \$59,640 for the repair work and \$12,000 for  
the service contract. Total fiscal impact would be \$71,640.ACTION REQUESTED: 1) Ratify the emergency purchase authorized by the  
County Administrative Officer in the amount of \$59,640; and 2) authorize the  
County Administrative Officer to execute the service contract in the amount of  
\$12,000 over a five year period for annual service and repair.

Attachments:      [SO Grinder Attach 1](#)  
                         [SO Grinder Attach 2](#)  
                         [SO Grinder Attach 3](#)  
                         [So Grinder Attach 4](#)

## TREASURER/TAX COLLECTOR

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## PORTFOLIO

SUBJECT: Treasurer's Investment Report for April, 2022.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:[LASSEN COUNTY PORTFOLIO 04-30-2022 - Copy](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

20

June 14, 2022

ACTION REQUESTED: Receive and file the following correspondence:

a) Central Valley Regional Water Quality Control Board Meeting Agenda for Thursday, June 9, 2022, and Friday, June 10, 2022.

b) Lassen County Technical Advisory Committee Meeting Agenda for June 2, 2022.

c) Fish and Game Commission Meeting Agenda for June 15 - 16, 2022.

d) Lassen County Planning Commission Meeting Agenda for June 7, 2022.

e) Lassen Local Agency Formation Commission (LAFCo) Regular Meeting agenda for June 13, 2022.

Attachments:[MISC CORR](#)**H. DEPARTMENT REPORTS**

## PUBLIC WORKS DEPARTMENT

1

## ECORP AGREEMENT

SUBJECT: Agreement with ECORP Consulting, Inc. for Environmental and Engineering Services Related to Hackstaff Bridges Replacement Project.

FISCAL IMPACT: Adds an additional \$38,600 to current contract for a revised not to exceed amount of \$192,070. Funding is available in Road Fund/Budget Unit No.122-1221.

ACTION REQUESTED: 1) Approve second amendment to agreement with ECORP Consulting, Inc. to perform environmental and engineering services related to Public Works/Transportation Hackstaff Bridge Replacement Project in the amount of \$38,600; and 2) Authorize the Director of Public Works to sign agreement.

Attachments:[PW ECORP Attach](#)

**2****ROAD MAINTENANCE AND REHABILITATION****SUBJECT:** SB-1 Road Maintenance and Rehabilitation Account (RMRA)

Funding - FY 2022-23.

**FISCAL IMPACT:** Anticipated revenue in the estimated amount \$3,070,814 from the 2022/23 appropriation of SB 1 RMRA Funds to the Fiscal Year (FY) 2022/2023 Road Construction Fund/Budget Unit No. 122-1222.**ACTION REQUESTED:** 1) Approve the Project List for the FY 2022/2023 SB-1 Road Maintenance and Rehabilitation Account (RMRA) funding; and 2) adopt resolution; 3) and authorize the Chairman to sign.**Attachments:**[PW RMRA Attach](#)**SHERIFF'S DEPARTMENT****3****TRANSPORT VAN****SUBJECT:** Authorize the County Administrative Officer to execute the proposal purchasing the vehicle from Braun NW, Inc. in the amount of \$170,811.71.**FISCAL IMPACT:** The cost of the vehicle will be attributed to the Sheriff's Office Fund/Budget Unit No. 130-0525 in the amount of \$170,811.71. This includes the cost of the vehicle plus sales tax. The funding request would be from the General Fund.**ACTION REQUESTED:** Authorize the County Administrative Officer to execute the proposal purchasing the vehicle from Braun NW, Inc. in the amount of \$170,811.71.**Attachments:**[SO Transport Van Attach](#)**COUNTY ADMINISTRATIVE OFFICE****4****SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS****I. CORRESPONDENCE****J. AGENDA ADDENDUM**



**2022 PROPOSED MEETINGS:**

**June 21, 2022 – 9:00 a.m. – Board Meeting**

**June 28, 2022 – 9:00 a.m. – Board Meeting**

**July 5, 2022 – No Board Meeting**

**July 12, 2022 – 9:00 a.m. – Board Meeting**

**July 19, 2022 – 9:00 a.m. – Board Meeting**

**July 26, 2022 – 9:00 a.m. – Board Meeting**

**August 2, 2022 – No Board Meeting**

**August 9, 2022 – 9:00 a.m. – Board Meeting**

**August 16, 2022 – 9:00 a.m. – Board Meeting**

**August 23, 2022 – 9:00 a.m. – Board Meeting**

**September 6, 2022 – No Board Meeting**

**September 13, 2022 – 9:00 a.m. – Board Meeting**

**September 20, 2022 – 9:00 a.m. – Board Meeting**

**September 27, 2022 – 9:00 a.m. – Board Meeting**

**October 4, 2022 – No Board Meeting**

**October 11, 2022 – 9:00 a.m. – Board Meeting**

**October 18, 2022 – 9:00 a.m. – Board Meeting**

**October 25, 2022 – 9:00 a.m. – Board Meeting**

**November 1, 2022 – No Board Meeting**

**November 8, 2022 – 9:00 a.m. – Board Meeting**

**November 15, 2022 – 9:00 a.m. – Board Meeting**

**November 22, 2022 – 9:00 a.m. – Board Meeting**

**November 29, 2022 – No Board Meeting**

**December 6, 2022 – No Board Meeting**

**December 13, 2022 – 9:00 a.m. – Board Meeting**

**December 20, 2022 – 9:00 a.m. – Board Meeting**

**December 27, 2022 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**