



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, September 20, 2022

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 22-044

\*Next Ordinance in line for adoption: No. 2022-09

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Real Property Negotiations: Property Address: Lassen County Assessor Parcel Number (APN): 105-180-23 and 105-130-01; Agency Negotiator: Richard Egan; Negotiating Party: County of Lassen; Under Negotiation: Price and/or terms of payment.

### B. 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

### **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: PUBLIC HEARING LASSEN COUNTY BUDGET  
SUBJECT: Fiscal Year 2022-2023 Budget Hearing and Budget Adoption.  
FISCAL IMPACT: Provide appropriations for 2022/2023 Fiscal Year.  
ACTION REQUESTED: 1) Open public hearing on the 2022/2023 Lassen County Budget; and 2) either continue the public hearing or take actions as follows: a) Adopt resolution Establishing Appropriations Limit in the amount not to exceed \$39,529,027 for Fiscal Year 2022/2023 Pursuant to California Constitution Article XIII-B and Government Code §7910; and b) approving the 2022/2023 Lassen County Budget; c) setting the 2022/2023 Tax Rate; and d) authorize County Administrative Officer and Auditor to create Fund No. 105 and 173, and transfer the fund balances, budget, and revenues from Fund 110, Budget Unit 0732 to the new Fund.

**Attachments:**

[FY 22-23 Budget Memo and Resolution](#)

[FY 22-23 Revenues](#)

[FY 22-23 Expenditures](#)

[FY 22-23 Allocated Positions](#)

[FY 22-23 Fund Summary](#)

[FY 22-23 Transfers](#)

[FY 22-23 Other Documents](#)

- 2** 10:00 a.m.: BIEBER LIGHTING DISTRICT  
SUBJECT: Bieber Lighting District Fiscal Year 2022/2023 Budget Hearing and Budget Adoption (Recess as the Board of Supervisors and convene as the Bieber Lighting District).  
FISCAL IMPACT: No significant impact.  
ACTION REQUESTED: Open public hearing on the 2022/2023 Bieber Lighting District Budget and either continue the public hearing or take actions as follows: 1) Adopt resolution Establishing Appropriations Limit the amount of \$24,804 for Fiscal Year 2022/2023 Pursuant to California Constitution Article XIII-B and Government Code Sec. 7910; and 2) approving the 2022/2023 Bieber Lighting District Budget in the amount of \$3,575.
- Attachments: [220920 Bieber Lighting FY 22-23 Budget](#)
- 3** 10:00 a.m.: PLANNING AND BUILDING SERVICES  
SUBJECT: Building permit fee increase.  
PUBLIC HEARING: The proposed ordinance repeals and replaces Lassen County Code section 3.18.090 (Building permit fees).  
FISCAL IMPACT: Increase in revenues to General Fund No. 100.  
ACTION REQUESTED: 1) Receive report regarding proposed fees; and 2) conduct a public hearing in accordance with Section 66016 of the Government Code; and 3) introduce the ordinance and read (or waive).
- Attachments: [BOS 9-20-22 Packet 1415.01 Building Fees](#)  
[ORD SUMMARY Building fees](#)
- 4** 10:05 a.m.: PUBLIC HEARING COUNTY SERVICE AREA #1 HONEY LAKE TV  
SUBJECT: Fiscal Year 2022/2023 Budget Hearing and Budget Adoption (Recess as the Board of Supervisors and convene as the County Service Area #1 Budget (Honey Lake TV).  
FISCAL IMPACT: No significant impact.  
ACTION REQUESTED: Open public hearing on the 2022/2023 County Service Area #1 Budget (Honey Lake TV) Budget and either continue the public hearing or take actions as follows: 1) Adopt resolution approving the 2022/2023 County Service Area #1 Budget (Honey Lake TV) in the amount of \$111,700, and adopting the 2021/2022 TV User Fee in the amount of \$25 per single-family unit and \$10 per multi-family unit.
- Attachments: [220920 HLTV FY 22-23 Budget](#)

#### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 10 Years: Yvette Proffer (Sheriff's Office); 20 Years: Tracy Kindle (Sheriff's Office).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Present awards.
- 2                    10:00 a.m.: RETIREMENT PROCLAMATION  
SUBJECT: Proclamation recognizing Rebecca Terwilliger (10 Years - Health and Social Services) and Rhonda Joines (7 Years -Treasurer/Tax Collector).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt
- 3                    10:00 a.m.: UNITED WAY OF NORTHERN CALIFORNIA  
SUBJECT: 2022 United Way of Northern California Workplace Giving Campaign.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation from Larry Olmstead, CEO of United Way of Northern California.

10:25 a.m.: RECESS

#### **E. STUDY SESSION**

#### **F. BOARDS AND COMMISSIONS**

- 1                    BIG VALLEY RECREATION DISTRICT  
SUBJECT: Two vacancies on the Big Valley Recreation District. One vacancy for Resident-Modoc term to expire December 1, 2023, and one vacancy for Resident-Lassen term to expire December 5, 2025.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment (Deanna Morrison / Modoc; Lori Salters / Lassen).

Attachments:        [F1](#)

- 2                    LASSEN COUNTY PLANNING COMMISSION  
a) Title 7, Chapter 3 of California Government Code; Lassen County Code Chapter 2.20  
b) Term to Expire on March 31, 2025  
1) SUPERVISOR DISTRICT FOUR  
i. Primary (applicant, Mark R. Higgins)

Attachments:        [F2](#)

#### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

## BOARD OF SUPERVISORS

- 1 MT LASSEN POWER, INC  
SUBJECT: Approval of a Letter of Support of Mt. Lassen Power Inc.'s application to the CAL FIRE Wood Products and Bioenergy Business and Workforce Development Grant Program.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Authorize Chair to execute the letter.

Attachments: [220920 Ltr of Support Mt. Lassen Power](#)

## COUNTY CLERK-RECORDER

- 2 MINUTES  
SUBJECT: Meeting Minutes of September 13, 2022.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

## HEALTH AND SOCIAL SERVICES

- 3 AGREEMENTS  
SUBJECT: Participation Agreement #22-MCIPLASSEN-18 between Lassen County and Department of Health Care Services (DHCS) Medi-Cal County Inmate Program (MCIP).  
FISCAL IMPACT: Unknown Impact to the County General Fund.  
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [G3-BOS DHCS #22-MCIPLASSEN-18 9.20.22](#)

- 4 AGREEMENTS  
SUBJECT: Health and Social Services Agreements and Amendment to Agreements between Lassen County and the following contractors: UC Davis, North American Mental Health Services, Crisis Support Services of Alameda County, Communities United for Children and Families - Westwood and Fort Sage Family Resource Centers, Lassen Family Services, Skyline Self Storage, and Ziegner Technologies, Inc.  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: 1) Approve Agreements & Amendments; and 2) authorize the County Administrative Officer to execute.

Attachments: [G4- BOS HSS Agreements 9.20.22](#)

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## AGREEMENTS

SUBJECT: Participation Agreement #14444-PEI-2021-LAS between California Mental Health Services Authority and Lassen County for Statewide Prevention and Early Intervention (PEI) Program.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments:[G5- BOS #14444-PEI-2021-LAS 9.20.22](#)

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## AGREEMENTS

SUBJECT: Agreement #22-20190 between Lassen County and California Department of Health Care Services (DHCS) - Medi-Cal County Inmate Program (MCIP) for Administrative Services.

FISCAL IMPACT: The amount that the County shall be obligated to pay for MCIP administrative services rendered under this Agreement shall not exceed its share of the nonfederal share of DHCS administrative costs. The maximum payable amount the County shall be obligated to pay for services rendered under this Agreement shall not exceed \$176.98.

ACTION REQUESTED: 1) Approve Agreement; and 2) Authorize the County Administrative Officer to execute the Agreement.

Attachments:[G6- BOS DHCS #22-20190 9.20.22](#)

## PROBATION DEPARTMENT

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## MEMORANDUM OF UNDERSTANDING - SHASTA COUNTY

SUBJECT: Memorandum of Understanding (MOU) between Lassen County and Shasta County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$115 for detained minors.

FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No. 145-0561. Contract not to exceed \$83,950 per fiscal year.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman and County Administrative Officer to execute the MOU.

Attachments:[Prob Attach 1 - Shasta](#)[Prob Attach 2 - Shasta](#)

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## CONTRACT AMENDMENT

SUBJECT: Lassen Intervention Contract Amendment.

FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No. 143-0553. Contract not to exceed \$174,800.

ACTION REQUESTED: Authorize the County Administrative Officer to execute the amended Agreement.

Attachments:[Prob Memo Lassen Intervention Agreement](#)[Prob Lassen Intervention Contract Amend Attach](#)

- 9 MEMORANDUM OF UNDERSTANDING - TEHAMA COUNTY  
SUBJECT: Memorandum of Understanding (MOU) between Lassen County and Tehama County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$150 for detained minors.  
FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No.145-0561. Contract not to exceed \$150,000 per fiscal year.  
ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to execute the MOU.

Attachments: [Prob Memo Tehama Contract](#)  
[Prob Tehama Contract Attach](#)

#### PUBLIC WORKS DEPARTMENT

- 10 ROAD DEPARTMENT  
SUBJECT: Bid Award: Heating Oil-Diesel #2.  
FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.  
ACTION REQUESTED: Award bid for Heating Oil-Diesel #2 for various county facilities to Ed Staub and Sons, the lowest bidder, in the amount of \$0.477/gallon (firm margin above Butane Propane News BPN) for all areas including Susanville and Westwood.

Attachments: [PW Diesel #2 Attach](#)

- 11 ROAD DEPARTMENT  
SUBJECT: Bid Award: Liquid Propane.  
FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.  
ACTION REQUESTED: Award bid for Liquid Propane for various County facilities to Amerigas, the lowest bidder, in the amount of \$0.36/gallon (firm margin above Butane Propane News BPN) for all areas including Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville and Westwood.

Attachments: [PW Liquid Propane Attach](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 12 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting for September 15, 2022.  
b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Virtual Executive Board Meeting Agenda, September 19, 2022.

Attachments: [MISC CORR](#)

#### H. DEPARTMENT REPORTS

## COUNTY ADMINISTRATIVE OFFICE

- 1**                      **END OF YEAR BUDGET MODIFICATIONS**  
SUBJECT: End of Year 2021/2022 Budget Modifications.  
FISCAL IMPACT: No additional impact.  
ACTION REQUESTED: 1) Adopt budget modifications in Fund No. 100, 141, and 143. (4/5 vote required).

**Attachments:**        [220920 End of Year Adjustments](#)

## COUNTY ADMINISTRATIVE OFFICE

- 2**                      **SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS**

**I. CORRESPONDENCE****J. AGENDA ADDENDUM****2022 PROPOSED MEETINGS:**

**September 27, 2022 – 9:00 a.m. – Board Meeting**

**October 4, 2022 – No Board Meeting**

**October 11, 2022 – 9:00 a.m. – Board Meeting**

**October 18, 2022 – 9:00 a.m. – Board Meeting**

**October 25, 2022 – 9:00 a.m. – Board Meeting**

**November 1, 2022 – No Board Meeting**

**November 8, 2022 – 9:00 a.m. – Board Meeting**

**November 15, 2022 – 9:00 a.m. – Board Meeting**

**November 22, 2022 – 9:00 a.m. – Board Meeting**

**November 29, 2022 – No Board Meeting**

**December 6, 2022 – No Board Meeting**

**December 13, 2022 – 9:00 a.m. – Board Meeting**

**December 20, 2022 – 9:00 a.m. – Board Meeting**

**December 27, 2022 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**