



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, September 27, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 22-047

*Next Ordinance in line for adoption: No. 2022-09

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Initiation of litigation pursuant to Government Code Section 54956.9 (c),(d)(4): One case.

2) Employee performance evaluation: Agricultural Commissioner.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

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| 1 | 10:00 a.m.: LASSEN NATIONAL FOREST
SUBJECT: Verbal report from Lassen National Forest regarding Dixie Fire post-wildfire forest restoration activities on USDA Forest Service (USFS) managed land.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report. |
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10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ASSESSOR'S OFFICE

- 1 MEMORANDUM OF UNDERSTANDING
SUBJECT: Memorandum of Understanding (MOU) for California Assessor's Application to State for IT Grant Funding.
FISCAL IMPACT: No county matching funds. A To Be Determined amount shared by all participating counties for maintenance.
ACTION REQUESTED: 1) Approve; and 2) authorize the Assessor to sign the MOU.

Attachments: [Assessor Attach](#)

AUDITOR'S OFFICE

- 2 FUND CASH BALANCES
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of August, 2022.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 08-31-2022](#)

TREASURER/TAX COLLECTOR

- 3 PORTFOLIO
SUBJECT: Treasurer's Investment Report for August, 2022.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 08-31-2022](#)

H. DEPARTMENT REPORTS

FAIR

- 1 CONTRACT
SUBJECT: Sierra Cascade Nursery Contract.
FISCAL IMPACT: The fair will receive \$975 per day starting in the 2023 year from September 5, 2023, through November 16, 2023, during the H2A workers stay at the Lassen County Fairgrounds each year to Fund/Budget Unit No. 175-1751.
ACTION REQUESTED: 1) Approve the Contract; and 2) authorize the Fair Manager to execute the Contract.

Attachments: [Fair Attach](#)

PLANNING AND BUILDING SERVICES

2**BUILDING PERMIT FEES**

SUBJECT: Ordinance repealing and replacing Lassen County Code Section 3.18.09, Building Permit Fees (File #1415.01).

FISCAL IMPACT: Increase in revenues to General Fund 100.

ACTION REQUESTED: 1) Adopt the ordinance.

Attachments:

[BOS 9-27-22 Packet 1415.01 Building Fees Adoption](#)

PUBLIC WORKS DEPARTMENT**3****HISTORIC COURTHOUSE**

SUBJECT: Lassen County Historic Courthouse Project - New Floor Plan for Tenant Improvements.

FISCAL IMPACT: None

ACTION REQUESTED: 1) Receive plan; and 2) provide direction to staff.

Attachments:

[PW Attach](#)

SHERIFF'S DEPARTMENT**4****MAIL SCANNER PURCHASE**

SUBJECT: Purchase of VeroVision Mail Scanner by ChemImage based on a financing option for five annual payments of \$45,580.00. Total purchase amount will be \$227,906.65.

FISCAL IMPACT: The Sheriff's Office sought a financing solution for the purchase of this device. This would include five annual payments of \$45,580.33 starting in March 2023. This has been allocated for in the 2022-2023 Fiscal Year annual budget.

ACTION REQUESTED: Authorize the County Administrative Officer to execute the financial agreement with ChemImage for the VeroVision Mail Scanner.

Attachments:

[Board Packet 10-11-22](#)

COUNTY ADMINISTRATIVE OFFICE**5**

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM**

2022 PROPOSED MEETINGS:

October 4, 2022 – No Board Meeting

October 11, 2022 – 9:00 a.m. – Board Meeting

October 18, 2022 – 9:00 a.m. – Board Meeting

October 25, 2022 – 9:00 a.m. – Board Meeting

November 1, 2022 – No Board Meeting

November 8, 2022 – 9:00 a.m. – Board Meeting

November 15, 2022 – 9:00 a.m. – Board Meeting

November 22, 2022 – 9:00 a.m. – Board Meeting

November 29, 2022 – No Board Meeting

December 6, 2022 – No Board Meeting

December 13, 2022 – 9:00 a.m. – Board Meeting

December 20, 2022 – 9:00 a.m. – Board Meeting

December 27, 2022 – 9:00 a.m. - Board Meeting

ADJOURNMENT