



Meeting Minutes
Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF
HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

Tuesday, April 19, 2022

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh, and Hammond.
Also present: County Administrative Officer (CAO) Richard Egan, County
Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, Gary Bridges, Jeff Hemphill, Aaron Albaugh and Tom
Hammond

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Gallagher announced Closed Session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Gallagher requested to adjourn in memory of Carol Menard.

**A motion was made by Supervisor Bridges, seconded by Supervisor
Hammond, that this Agenda be approved. The motion carried by the
following vote:**

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

PUBLIC COMMENTS

Carol Clark: Discussed commercial cannabis growing in Lassen County.

Wade Workman: Announced the Junior Fishing Derby would be held on May 21,
2022, and provided posters of the event.

Susan Somerville: Spoke on behalf of Shiela Miner.

Bill Buckman: Discussed illegal cannabis grows, taxes, and personal property.

Jason Ingram: Discussed illegal cannabis grow taxes in support of Bill Buckman.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: Hosted a town clean up in Bieber.

Supervisor Hammond: Will be having a town clean up April 30, and May 1, around the dump.

Supervisor Hemphill: Requested to donate \$500 to the fishing derby from discretionary funds.

Supervisor Bridges: 1) Attended a Fair Advisory Board meeting; 2) attended a JJCC meeting; 3) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 4) attended a meeting with Terry Gabriel; 5) had a conference call with Ed Valenzuela; 6) visited Lassen Community College. Have been receiving a lot of calls pertaining to the Gun Smith Program being closed and re-evaluated in a year.

Supervisor Gallagher: Will be attending Legislative Days in Sacramento.

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

BOARD OF SUPERVISORS

SOUTHERN CASCADES EMERGENCY SERVICES FACILITY COMPLEX

SUBJECT: Resolution and letter of support of Southern Cascades Emergency Services Facility Complex.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Resolution; and 2) approve letter of support; and 3) authorize Chairman to sign letter; and/or 4) provide direction to staff.

Attachments: [220419 Southern Cascades Resolution and Letter](#)

This Resolution No. 22-025 was adopted on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of March 22; 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: None.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

DISTRICT ATTORNEY

SPECIAL PROSECUTOR PRISON PROSECUTION CONTRACT

SUBJECT: Second Amended contract for Special Prosecutor prison

prosecution legal services.

FISCAL IMPACT: \$216,000 per year reimbursed by the state to Prison Prosecution from Fund/Budget Unit No. 07-0421.

ACTION REQUESTED: 1) Approve Amendment, and; 2) authorize County Administrative Officer and Board Chair to sign.

Attachments: [DA Attach](#)

This Action Item was approved on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Memorandum of Understanding (MOU) between California Department of State Hospitals and The California Mental Health Services Authority (CalMHSA) and Participating Counties for the Purchase of State Hospital Beds.

FISCAL IMPACT: No impact to County General Fund.

ACTION REQUESTED: 1) Approve the Memorandum of Understanding, and 2) authorize the County Administrative Officer to execute the MOU.

Attachments: [G4 - BOS BH CalMHSA Hospital Beds 04.19.2022](#)

Supervisor Albaugh questioned the purchasing of state hospital beds. Assistant Director/Personnel Coordinator Danielle Sanchez stated state hospital beds are purchased in the event hospital beds are unavailable and need to find placement for a person. County Counsel Uhrhammer informed the board this was to reserve a place in the hospital and not an actual bed. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Bid Award: Three (3) Zero Turn Mowers.

FISCAL IMPACT: Cost of purchase is \$28,605.62 (quote attached).

Funding for the purchase is currently budgeted in Buildings and Grounds Fund/Budget Unit No. 100-0221 and Cemetery Fund/Budget Unit No. 123-1231.

ACTION REQUESTED: That the Board of Supervisor's award purchase of three (3) John Deere zero turn mowers to Pape Machinery, Inc.

Attachments: [PW Attach](#)

Supervisor Hemphill asked if Pape Machinery, Inc were the only bidders. Director of Public Works Pete Heimbigner stated the cost was pre-negotiated pricing and did not have to go through the bidding process. Director Heimbigner also stated services on the mowers could be done in house. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

SHERIFF'S DEPARTMENT

OPERATIONS

SUBJECT: Fleet vehicle purchases.

FISCAL IMPACT: \$278,169.13 from the Fleet Maintenance Fund/Budget Unit No. 135-0352. \$20,397 will be used from the Office of Emergency Services Fund/Budget Unit No. 100-0661 to cover the cost increase for unit# 6601.

ACTION REQUESTED: Authorize the purchase of the listed vehicles.

Attachments: [SO Fleet Purchases Attach](#)

Sheriff's Captain Michael Carney stated this item was a fleet vehicle replacement order and two of the vehicles quotes did not include taxes. Captain Carney informed the board of the tax amount and price difference from what was provided to the board. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

MATTERS SET FOR TIME CERTAIN

RETIREMENT PROCLAMATION PRESENTATION

SUBJECT: Retirement Proclamation

FISCAL IMPACT: None.

ACTION REQUESTED: Sue Bardouski 13 years with the Lassen County Public Health Department.

Supervisor Gallagher presented a Proclamation to Sue Bardouski (Health and Social Services) on her retirement from Lassen County.

SPEAKERS: Chief Fiscal Manager Yvonne Smith, Program Coordinator Michelle Godman, and Director of Health and Social Services Barbara Longo.

A motion was made by Supervisor Albaugh, seconded by Supervisor

Hammond, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

10:00 a.m.: RECOGNITION AWARDS PRESENTATION

SUBJECT: Recognition Committee Award Presentation for April

FISCAL IMPACT: None.

ACTION REQUESTED: Present Recognition Award to: 10 Years: Susan Rios (District Attorney).

Supervisor Gallagher recognized the following employee: 10 Years: District Attorney Melyssah Rios.

10:05 a.m.: NATIONAL FOSTER CARE MONTH

SUBJECT: Resolution for National Foster Care Month. The US Government and the State of CA designate the month of May as National Foster Care Month. The attached resolution recognizes May as Foster Care Month in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [Prob Attach](#)

Chief Probation Officer Jennifer Branning gave an overview of Foster Care Awareness Month and stated she would present this item every April to spotlight awareness of Foster Youth and Foster Parents. Director of Community Social Services Jenna Ducasse gave a statistics report on youth in care, transitioning youth, non-minor, adoptive placement, and how Covid-19 effected foster placement. Additional discussion was held.

CAO Egan was absent from 10:10 a.m. - 10:12 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Resolution No. 22-024 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

PUBLIC COMMENT - REOPENED

Clinton Davis: Discussed Community Services Districts for the Emergency Medical Services in the Northwest portion of Lassen County and Modoc.

AGRICULTURAL COMMISSIONER

PICKUP TRUCK PURCHASE

SUBJECT: Purchase of Chevrolet truck.

FISCAL IMPACT: No further impact. Budgeted in Fiscal Year (FY 2021-2022 Budget.

ACTION REQUESTED: 1) Approve CMAS purchase price of \$41,067.44 for one (1) 2023 Chevy 2500 Double Cab 4x4; and 2) authorize County

Administrative Officer to approve and/or execute purchase from Fund/Budget Unit No. 100-0601.

Attachments: [Ag Attach](#)

Agricultural (Ag) Commissioner Craig Hemphill informed the board the vehicle was paid with the majority of grant funding, but didn't cover the entire amount. The grant agreement was from two years ago. Ag Commissioner Hemphill stated the vehicle was purchased a few days prior and briefly discussed the vehicle's features. Additional discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

SHERIFF'S DEPARTMENT

ADMINISTRATION

SUBJECT: Fiscal Year 2023 Community Project Funds: Lassen and Plumas County Emergency Communications Integration Project.

FISCAL IMPACT: There is no fiscal impact associated with submitting a project for this program.

ACTION REQUESTED: The Sheriff requests the Lassen County Board of Supervisors approve a resolution in support of the "Lassen and Plumas County Emergency Communications Integration Project", and authorize the Chairman of the Board of Supervisors to sign a letter of support for the project.

Attachments: [SO Project Attach](#)

Sheriff/Coroner Dean Growdon informed the board this item was a draft with Plumas County integrating the 911 calling system. Sheriff Growdon gave detailed information on the project, and the 911 calling system. Additional discussion was held pertaining to other law enforcement responding systems.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 22-026 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) The Board of Supervisors meeting scheduled for April 26, 2022, will be held in Bieber, CA.; 2) spoke with Supervisor Rosen in Sierra County and suggested we consider holding a quad county meeting that would include: Sierra, Plumas, Modoc, and Lassen Counties; 3) brief discussion was

held regarding Bill Buckman's marijuana complaint. CAO Egan stated he would meet with Mr. Buckman for additional details.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:32 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board