OFFICE OF THE DISTRICT ATTORNEY
COUNTY OF LASSEN

VICTIM/WITNESS ASSISTANCE PROGRAM

Susan M. Rios
District Attorney
Latoya Salas
Victim/Witness Coordinator

2950 Riverside Drive, Suite 102
Susanville, California 96130

(530) 251-8283
(Fax) 251-2692
(530) 251-8281

MEMORANDUM

TO	:	**Honorable Lassen County Board of Supervisors**
FROM	:	**Susan M. Rios** **Lassen County District Attorney**
DATE	:	**July 26, 2022**
SUBJECT	:	**Training For Victim/Witness Staff**

Recommendation: That the Lassen County Board of Supervisors approve the travel requests to send the Victim/ Witness Coordinator, Latoya Salas, to the California District Attorneys Association (CDAA) 2022 Conference and send the Victim/ Witness Advocate, Shamrelle Braninburg, to the required California Crime Victims Assistance Association (CCVAA) Entry Level Training.

The CDAA conference is a joint collaboration with California District Attorney's Investigators Association (CDAIA) and CCVAA and is scheduled for September 6-9, 2022 in Palm Desert, CA. The CCVAA training is scheduled for September 12-16, 2022 in San Diego, CA. The conference and training are grant funded and approved with the 2021/2022 Victim/ Witness grant through Cal OES.

Financial Impact: None to the County General Fund. The Victim/Witness grant is reimbursed to the county as previously approved for the 2021/2022 grant fiscal year (grant fiscal year ends September 30, 2022). The total travel cost is $4,690.99: $2,189.65 for the CDAA Conference and $2,501.34 for the CCVAA Entry Level Training.

Dated: 7/28/22

Susan M. Rios
Lassen County District Attorney

LASSEN COUNTY
TRAVEL AUTHORIZATION AND REPORT

The County Travel Policy and bargaining unit MOUs can be found on the county intranet at ***I:\Policies and Procedures***.
Incomplete Travel Authorizations and claim forms will be returned to the department.
Once a Travel Authorization Form has been signed by the appropriate authority is should not be changed - enter actual expense in the Actual column.
Questions regarding how to complete County forms or allowable expenses should be referred to the Lassen County Auditor's Office.

EMPLOYEE NAME: Latoya Salas — **BARGAINING UNIT:** UPEC/LCEA

DEPARTMENT: District Attorney's Office - Victim/Witness Program

FUND 108 **B/U** 0433 **ACCOUNT** 3002901

TRAVEL DETAILS

DATES: 9/5/2022 through : 9/9/2022 — TIME DEPARTED: 7:00am ☑ A.M ☐ P.M

FROM: Susanville (City) TO: Palm Desert (City) — TIME RETURNED: 5:00 PM ☐ A.M ☑ P.M.

MODE OF TRAVEL (Select from list): AIR — NATURE OF BUSINESS: CDAIA & CDAA Conference

							Estimated	Actual (if different)	Date Paid or check number	Notes or special instructions
						Registration	649.00			
		Reimbursable miles	172.6	x	$0.625		107.88			
						Secondary Transportation	487.97			
Lodging: Number of Days	4	@	$	184.45	per day		737.80			

Date:	9/5/22	9/6/22	9/7/22	9/8/22	9/9/22		
Breakfast @ $ 13.00		13.00			13.00		
Lunch @ $15.00	15.00	15.00			15.00		
Dinner @ $26.00	26.00	26.00	26.00	26.00			
TOTALS	41.00	54.00	26.00	26.00	28.00	0.00	175.00

Per my bargaining unit's MOU I may request meals to be reimbursed at reasonable actual costs. Itemized receipts will be attached to all claims for reimbursement. I understand that perdiem for meals and receipts may not be mixed on any one day.

Incidental Expenses Lyft to and from hotel — 70.00

TOTAL ESTIMATED COST OF TRAVEL	$ 2,157.65	
TOTAL ACTUAL EXPENSE		-
TRAVEL ADVANCE TO EMPLOYEE		-
AMERICAN EXPRESS CHARGES		-
NET DUE TO EMPLOYEE		-

Department Head Authorization for Travel
(payment will not be made without proper authorization)

Department Head — Date approved: 8/10/22

Fiscal Officer (if necessary) — Date approved

Director — Date approved

CAO (if necessary) — Date approved by Board (if necessary)

The undersigned, under penalty of perjury, states that the items listed on this claim are true and correct, that the amounts are properly due this claimant, that no items have been previously paid, and that the claim is being presented within one year of when the expenses were incurred. I certify from my own knowledge, the the articles or services listed on this claim were ordered for use by the department for the purpose indicated and that the articles or services have been delivered or performed and that this claim does not violate any provisions of Article 4, Chapter 1, Division 4 of Tille 1 of the government code (conflict of interest).

Latoya Salas

Signature of Claimant — Date: 8/10/22

Per Lassen County Travel Policy #01-P01 all travel outside of the county must be authorized in advance.
Department Heads shall authorize travel up to $1500. The CAO shall authorize any travel between $1500 - $2000. The Board of Supervisors shall authorize any travel over $2000.
All travel requests by members of boards and commissions must be authorized in advance by the Board of Supervisors and/or the CAO.

COUNTY OF LASSEN

DEPARTMENT / AGENCY				NAME OF FUND		
District Attorney				Victim/Witness		
FUND	B/U	COST CENTER	ACCOUNT	EXPENDITURE AMOUNT	PO/ENC. NO.	LIQ. AMOUNT
108	0433		3002901	$352.88		
PROGRAM NUMBER						
VENDOR NUMBER				CONTRACT NUMBER		
9276						

NAME AND ADDRESS OF VENDOR
Please check if this is an address change. [ ]

Latoya Salas

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD

BY: _____ 8/10/2022
(DESIGNATED AUTHORIZED SIGNATURE ON FILE) (DATE)

The undersigned, under penalty of perjury, states that the above claim and the items as herein set out are true and correct: that no part has been heretofore paid, and that the amount therein is justly due, that the same is presented within one year after the last item hereof has accrued, and if made by a county officer, that said claim does not constitute a violation of any provisions of Article Four, Chapter One, Division Four of Title One of the Government Code (Conflict of Interest).

SIGNATURE OF CLAIMANT
SOCIAL SECURITY NUMBER _____

AUDITOR USE ONLY

DEPARTMENT USE

[ ] Mail to Payee
[x] Return to Department
[ ] Other : _____

APPROVED BY :

ATTACH INVOICE. ENTER EXPLANATORY REMARKS BELOW.
(ORIGINAL AND DUPLICATE , IF COPY IS REQUIRED TO BE SENT WITH PAYMENT)

Travel to Palm Desert, CA for the 2022 CDAA Conference

Per Diem $175.00 + Mileage $107.88 + Transportation to/from Hotel $70.00 = $352.88.

The auditor shall issue his/her warrant on the county treasury for such an amount for each claim as he/she finds to be correct and legal county charge. He/she shall not issue his/her warrant for any claim that has not been on file in his/her office for at least three days. (Sect. 29742 Gov't Code)

CONFERENCE AGENDA

- Agent Under Fire - A Murder and Manifesto
- Christie Wilson "No Body" Homicide
- House of Horrors - Turpin Family Update
- Chief Investigators Leadership Tract
- Fentanyl - Nationwide Killer
- Public Integrity Investigations
- Force Science Technology
- Medical Insurance/Worker's Comp Investigations
  Intellectual Property Crimes
- Prosecutor Leadership Track
- Victim Advocate Track
- Legislation Update
- Ghost Guns "Untraceable" Weapons
- Joint Session for Prosecutors & Victim Advocates

INCLUDED EVENTS

- Welcome Reception Tuesday Evening
- Networking Event Wednesday Evening
- Breakfast Included Wednesday -Friday
- Lunch Wednesday – Thursday
- Awards Banquet- Thursday

OPTIONAL EVENT

- Charity Golf Tournament

JW MARRIOTT.
DESERT SPRINGS RESORT & SPA
ROOM RATE-$159

TUESDAY - FRIDAY
SEPTEMBER 6th - 9th

TO REGISTER OR FOR ADDITIONAL

INFORMATION, PLEASE VISIT

www.CDAIA.org - Investigators & Non-sworn Bureau Staff

https://registrations.cdaa.org/ - Attorneys & Victim Advocates

NUMEROUS
NON-SWORN & VICTIM WITNESS
TRAINING SESSIONS

PROSECUTOR by KARPEL

OPERATION UNDERGROUND RAILROAD

LAPG LA POLICE GEAR

FIRSTNET™ Built with AT&T

INVESTIGATIVE CONSULTANTS IC

NICE

Bochringer Ingelheim

Microsoft

Omega Realty Group

CAHP

2022 CDAA Conference

A Joint Event with CDAIA

September 6-9 • JW Marriott Desert Springs

TUESDAY, SEPTEMBER 6

Morning	Golf Tournament (*separate registration required*) CDAA Victims' Rights Committee Meeting
Afternoon	CDAA Board Meeting CCVAA Board Meeting
Evening	Welcome Reception

WEDNESDAY, SEPTEMBER 7

Morning	General Session IT Directors Meeting Administrators Meeting
Afternoon	Investigator Track Prosecutor Track Victim Advocate Track Assistant DA Roundtable IT Directors Meeting Administrators Meeting
Evening	Reception

THURSDAY, SEPTEMBER 8

Morning	General Session IT Directors Meeting Administrators Meeting
Afternoon	Investigator Track Prosecutor Track Victim Advocate Track DA Roundtable IT Directors Meeting Administrators Meeting
Evening	Closing Conference Event

FRIDAY, SEPTEMBER 9

Morning	General Session IT Directors Meeting CDAA Board Meeting

CDAA | CALIFORNIA DISTRICT ATTORNEYS ASSOCIATION

Event Receipt

Michelle Latimer
Lassen County District Attorney's Office
2950 Riverside Dr Ste 102
Susanville, CA 96130-4754

Bill To ID: 17309

Event:
2022 CDAA Annual Conference
09/06/2022

Inv/Ref	Reg ID	Registrant Name	Registrant Company	Registration Date
49555	18354	Latoya Salas	Lassen County District Attorney's Office	07/18/2022

Total Charges:	$649.00
Total Payments:	$649.00
Balance:	$0.00

Payment Summary:

VISA	**********5551	$649.00
		$649.00

If you have any questions, please contact CDAA at 916-443-2017.

Share this page

2022 CDAA Annual Conference

This year's CDAA annual conference will be a joint event with the California District Attorney Investigators Association (CDAIA). Featuring shared general sessions in the morning and afternoon tracks specifically geared for prosecutors, victim advocates, and investigators, this year's conference will bring the state's DA offices together in a way that hasn't been done before. The prosecutor track will feature a leadership option, as well as sessions covering management issues and emerging best practices. The advocates track will cover areas such as Marsy's Law, Sentencing, Credits, Parole, and Restitution. Prosecutors and Advocates can register below. DA investigators must register through CDAIA, (see link below). CDAIA is planning a golf tournament for Tuesday, September 6. Anyone who wishes to golf can register at cdaia.org.

Date & Location

September 6 - 9, 2022
JW Marriott Desert Springs
74855 Country Club Drive
Palm Desert, CA 92260

(877) 622-3140

MCLE Credit

The conference is certified for approximately 18 hours of general MCLE credit (actual credit will depend upon final agenda)

Agenda

For making plans for travel, click HERE for the tentative conference agenda.

Location

The JW Marriott Desert Springs is located at 74855 Country Club Drive, Palm Desert, CA 92260. To receive the special CDAA room rate of $159 single/double occupancy plus tax (and resort fees) call the hotel at 1-877-622-3140 and mention **California District Attorneys Association (CDAA)** or CLICK HERE for online reservation. If you would like to add additional nights, please call William Newton at (760) 341-1732. The hotel cut-off date is **August 16, 2022**, make your reservation as soon as possible as rooms may sell out before the deadline. Check-in time is 4:00 p.m. and checkout time is 11:00 a.m. Please note: to avoid a one (1) night's room and tax charge, reservations must be cancelled 72 hours prior to scheduled date of arrival.

PLEASE NOTE CDAA reserves the right to: remove rooms from our discounted block if you are not registered for the conference.

Map, Transportation, Parking

For Palm Springs international Airport information CLICK HERE. (*Note: hotel does not offer airport transportation.*) **On-Site Parking**: Self-parking is included in resort fee; Valet Daily $40 (responsibility of each guest).

Registration and Tuition Rates

Prosecutor Registration

Includes 3-days General Sessions with MCLE credits), Afternoon Tracks with MCLE credits, Three (3) Breakfasts, Two (2) Lunches, Two (2) Receptions, One (1) Closing Night Celebration.

Full Registration Early $899 (before July 1, 2022)
Full Registration Regular $949 (after July 1, 2022)

Victim Advocate Registration

Includes 3-days General Session, 2-day Afternoon Advocate Track, Three (3) Breakfasts, Two (2) Lunches, Two (2) Receptions, One (1) Closing Night Celebration.

Full Registration Early $599 (before July 1, 2022)
Full Registration Regular $649 (after July 1, 2022)

IT Director Registration

Includes 2 1/2 days of meeting time, Shared Three (3) hours with Administrators for Vendor Meetings, Three (3) Breakfasts, Two (2) Lunches, Two (2) Receptions (Closing Night Celebration is not included, but may be purchased separately).

IT Committee Early $499 (before July 1, 2022)
IT Committee Regular $549 (after July 1, 2022)

Administrator Registration

Includes 2 days of meeting time, Shared Three hours with IT Directors for Vendor Meetings, Two (2) Breakfasts, Two (2) Lunches, Two (2) Receptions (Closing Night Celebration is not included, but may be purchased separately).

Administrators Early $449 (before July 1, 2022)
Administrators Regular $499 (after July 1, 2022)

District Attorney Investigator Registration

DAIs must register at cdaia.org

Add-On Options

Attendee/Guest Closing Night Celebration — $100 (Thursday, September 8, 2022)
Golf Tournament CLICK HERE

Sponsor & Exhibitor Information:

Download the flyer here

Gold Sponsor — $10,000 — Excellent opportunity for promotion of your company! One (1) tabletop exhibit space, acknowledgement at all General Sessions, five minutes to

address conference attendees, one marketing email blast, scheduled time with IT Directors and Administrators, logo on presentation screens for afternoon prosecutor tracks, attendance for two (2) at conference catered event, includes three (3) breakfasts, two (2) lunches, two (2) receptions, one (1) closing night celebration.

Silver Sponsor — $7,000 — Great opportunity for promotion of your company! One (1) tabletop exhibit space, scheduled time with IT Directors and Administrators, logo on presentation screens for afternoon prosecutor tracks, attendance for two (2) at conference catered event, includes three (3) breakfasts, two (2) lunches, two (2) receptions, one (1) one closing night celebration.

Tabletop Exhibitor — $2,000 — Opportunity to briefly promote your company. One (1) tabletop exhibit space, attendance for one (1) at conference catered event, includes three (3) breakfasts, two (2) lunches, two (2) receptions, (1) one closing night celebration.

Sponsors & Exhibitors - Additional Staff - $350 per person for three (3) breakfasts, Two (2) lunches, two (2) receptions, one (1) closing night celebration.

To register or for more information on sponsor & exhibitor opportunities, contact Alicia Carrillo at acarrillo@cdaa.org

Cancellations

Cancellations must be received in writing by August 1, 2022 to avoid the $175 late cancellation fee. If you need to cancel your registration, please email Alicia Carrillo at acarrillo@cdaa.org. *Please see CDAA's Cancellation Policies and General Registration Information by clicking HERE.*

CDAA Contact

Alicia Carrillo, Training Consultant, acarrillo@cdaa.org

When 9/6/2022 8:00 AM - 9/9/2022 12:00 PM

Where 74855 Country Club Drive
Palm Desert 92260
UNITED STATES

Register Myself

Register Someone Else

Last day to register is 9/9/2022

My registration status: Not registered

Registrants

The Honorable S. Melyssah Rios

Latoya Salas

Registration Options	Price
Prosecutor Registration	949.00
Administrator Comm Registration	499.00
IT Committee Registration	549.00
Victim Advocate Registration	649.00
Sponsors & Exhibitors Additional Staff	350.00
Tabletop Exhibitor	2,000.00

Program

Select programs by Day ☐ **Only display program items in registrant's itinerary**

Tuesday, 06 September 2022

Bias MCLE Credit

Price 0.00

Time 9/6/2022 8:00 AM - 9/9/2022 12:00 PM

8:00 AM

Competence MCLE Credit

Price 0.00

Time 9/6/2022 8:00 AM - 9/9/2022 12:00 PM

8:00 AM

Ethics MCLE Credit

Price 0.00

Time 9/6/2022 8:00 AM - 9/9/2022 12:00 PM

8:00 AM

Thursday, 08 September 2022

Events Search

Events in Calendar View

Webinars

Distance Learning

YOUR TRIP TO:

Reno/Tahoe International Airport (RNO)

Scan this QR code for directions on your mobile device:

1 HR 23 MIN | 86.3 MI

Est. fuel cost: $15.30

Trip time based on traffic conditions as of 10:23 AM on July 22, 2022. Current Traffic: Heavy

Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

Susanville to Reno Airport Roundtrip
86.3 x 2= 172.6

1. Start out going **southeast** on Riverside Dr toward Main St/CA-36.

   Then 0.26 miles — 0.26 total miles

2. Turn **right** onto Main St/CA-36.

   If you reach San Francisco St you've gone about 0.1 miles too far.

   Then 2.88 miles — 3.13 total miles

3. Main St/CA-36 becomes US-395 S (Crossing into **Nevada**).

   Then 82.21 miles — 85.35 total miles

4. Take EXIT 33B toward **Reno/Tahoe Intl Airport**.

   Then 0.46 miles — 85.80 total miles

5. Stay **straight** to go onto E Plumb Ln.

   Then 0.46 miles — 86.27 total miles

6. Reno/Tahoe International Airport (RNO), 2001 E PLUMB LN.

Save to My Maps

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

Michelle Latimer

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Tuesday, July 26, 2022 9:49 AM
To: Michelle Latimer
Subject: You're going to Palm Springs, CA on 09/05 (2PZY6X)!

This message comes from an external sender. EXTERNAL SENDER WARNING!

Here's your itinerary & receipt. See ya soon!
View our mobile site | View in browser

Southwest

Manage Flight | Flight Status | My Account

Travel notice

REAL ID: Beginning May 3, 2023, TSA will require every Passenger to present a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States.

Hi Latoya,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

SEPTEMBER 5 - SEPTEMBER 9

RNO PSP

Reno/Tahoe to Palm Springs, CA

Confirmation # 2PZY6X

Confirmation date: 07/26/2022

PASSENGER	**Latoya Salas**
RAPID REWARDS #	Join or Log in
TICKET #	5262146343140
EXPIRATION[1]	July 26, 2023
EST. POINTS EARNED	4,101

Rapid Rewards® points are only estimations

Your itinerary

Flight 1: Monday, 09/05/2022 Est. Travel Time: **4h 10m** Anytime

	DEPARTS	ARRIVES
FLIGHT **# 1222**	**RNO 10:55**AM Reno/Tahoe	**PHX 12:45**PM Phoenix

Stop: Change planes

	DEPARTS	ARRIVES
FLIGHT **# 2362**	**PHX 02:05**PM Phoenix	**PSP 03:05**PM Palm Springs, CA

Flight 2: Friday, 09/09/2022 Est. Travel Time: **3h 45m** Anytime

	DEPARTS	ARRIVES
FLIGHT **# 2130**	**PSP 10:40**AM Palm Springs, CA	**LAS 11:45**AM Las Vegas

Stop: Change planes

	DEPARTS	ARRIVES
FLIGHT **# 1224**	**LAS 01:00**PM Las Vegas	**RNO 02:25**PM Reno/Tahoe

Payment information

Total cost

Air - 2PZY6X

Base Fare	$	410.02
U.S. Transportation Tax	$	30.75
U.S. 9/11 Security Fee	$	11.20
U.S. Flight Segment Tax	$	18.00
U.S. Passenger Facility Chg	$	18.00
Total	**$**	**487.97**

Payment

Visa ending in 5551
Date: July 26, 2022

Payment Amount: $487.97

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262146343140

All your perks, all in one place. (Plus a few reminders.)

Anytime fare: Your two bags fly free®[2], no change[3] or cancel[4] fees, 10X Rapid Rewards® points, and EarlyBird automatic check-in[10] now included (New!). If you need to cancel your flight, no worries, Anytime fares are refundable.[6] Learn more.

California District Attorneys Association - CDAA 2022

September 6, 2022 - September 8, 2022

Your reservation is complete!

Thank you for booking!

JW Marriott Desert Springs Resort & Spa

74855 Country Club Drive
Palm Desert , CA 92260 , UNITED STATES

HOTEL REWARDS PROGRAM

MARRIOTT BONVOY Click here to join Marriott Bonvoy

STANDARD RESORT ROOM

Edit Cancel Add to calendar

Acknowledgement number: 5SDDCICY

CHECK-IN	CHECKOUT
Mon, Sep 5, 2022	Fri, Sep 9, 2022

Guests

Latoya Salas

We use functional cookies to provide you with a great browsing experience. By using this website, you accept our use of cookies.

Michelle Latimer

From: The JW Marriott Desert Springs Resort & Spa Team <info@cvent.com>
Sent: Tuesday, July 26, 2022 8:51 AM
To: Michelle Latimer
Subject: The JW Marriott Desert Springs Resort & Spa Reservation Confirmation

This message comes from an external sender. EXTERNAL SENDER WARNING!

JW MARRIOTT
DESERT SPRINGS
RESORT & SPA

JW Marriott Desert Springs Resort & Spa

74855 Country Club Drive
Palm Desert, CA 92260 US
Phone: 760-341-2211 Fax: 1-760-341-1872

Reservation for Latoya Salas

Online Confirmation Number: 5SDDCICY
Marriott Confirmation Number: 89358405
Check-in: Sep 5, 2022 (Check-in time: 4:00 PM)
Check-out: Sep 9, 2022 (Check-out time: 11:00 AM)

Modify or Cancel reservation

View Hotel Website

Maps & Transportation

Dear Latoya Salas,

We are pleased to confirm your reservation with Marriott. Below is a summary of your booking and room information. We look forward to making your stay gratifying and memorable. When you're traveling away from home you can always count on Marriott.

JW Marriott Desert Springs Resort & Spa

Planning Your Trip

- Visit Palm Desert area

Reservation Details

Confirmation number: 5SDDCICY

Your hotel: JW Marriott Desert Springs Resort & Spa
Check-in: Sep 5, 2022 (Check-in time: 4:00 PM)
Check-out: Sep 9, 2022 (Check-out time: 11:00 AM)
Room type: STANDARD RESORT ROOM
Number of rooms: 1
Guests per room: 1
Guest name: Latoya Salas
Reservation confirmed: Jul 26, 2022
Guarantee method: Credit Card

Summary of Room Charges	Cost per night per room (USD)
Sep 5, 2022 - Sep 9, 2022	159.00
Estimated taxes and fees	Rates do not include: 14% tax and $2 CTA Fee (both are subject to change). City Tax 1.000pc Room Night Convention / Tourism 1.00 Room Night Occupancy Tax 11.000pc Room Night Resort Fee 15.00 Room Night -X
Total for stay (for all rooms) not including applicable taxes/fees	**636.00**

JW Marriott Desert Springs Resort & Spa will make every effort to accommodate the below requests, however they are not guaranteed.

-

Canceling your Reservation

(3) days prior to arrival to avoid a (1) nights room & tax charge to your credit card.

Resort has a fee of $15 (+ tax) daily resort fee which includes:

- Daily In-Room Enhanced Wireless Internet Access
- Daily Wellness Experience

- Instructional Led Fitness Classes
- Self-Parking (Not Valet)
- Mini Golf
- Daily Golf Bag Storage
- Complimentary Driving Range
- One hour hard court tennis, pickleball, and racquet rental
- All Lawn Games

This is a value of $153.00 per night.

You may modify or cancel your reservation here or call in the US and Canada. Elsewhere, call 760 341 2211. Contact us if you have any questions about your reservation.

Travel Alerts

Please Note: All Marriott hotels in the USA and Canada, are committed to a smoke-free policy.
Learn More

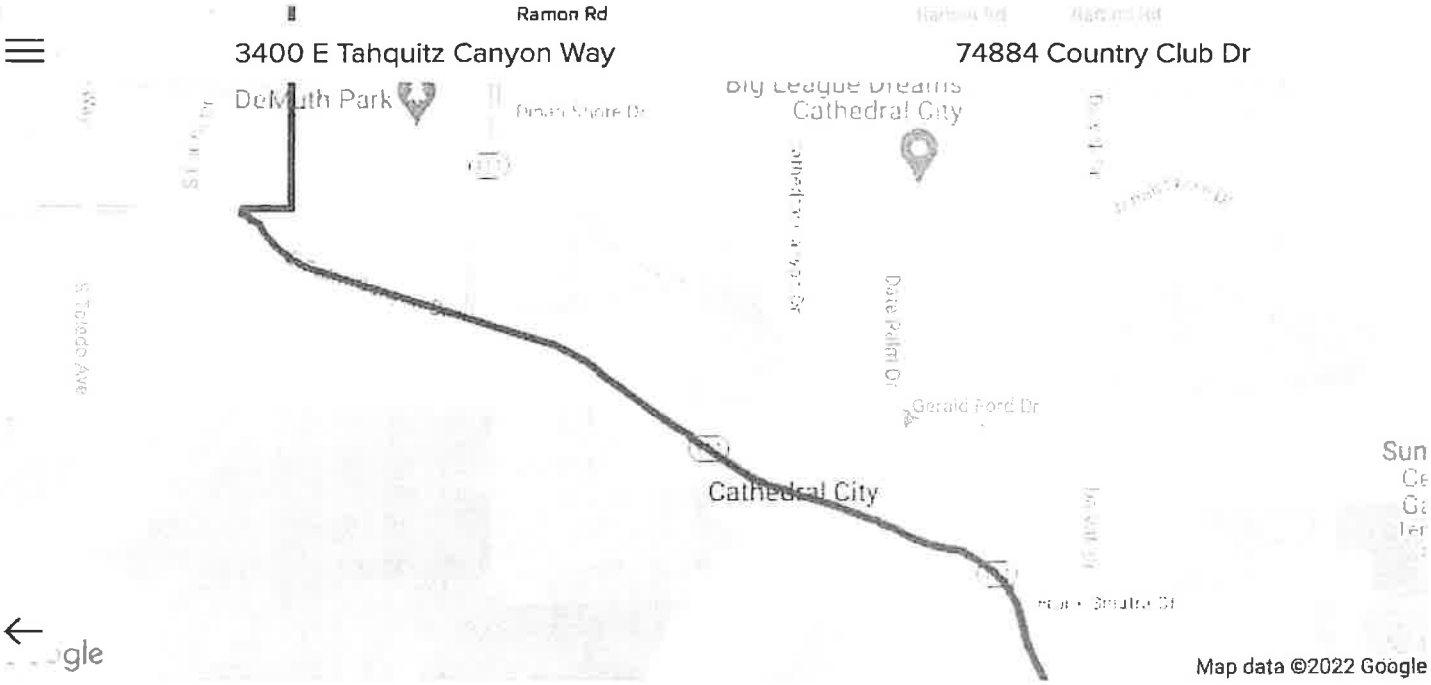
Internet Privacy, Authenticity

Your privacy is important to us. Please visit our Internet Privacy Statement for full details. This email confirmation is an auto-generated message. Replies to automated messages are not monitored.

This email was sent by Passkey International, Inc.
On behalf of:
JW Marriott Desert Springs Resort & Spa

3400 E Tahquitz Canyon Way

74884 Country Club Dr



Fare estimate

Sample fares are estimates only and do not reflect variations due to discounts, traffic delays or other factors. Sign up / Log in to see actual fares.

Lyft	4	**$30 - 35** 3:02 PM
Lyft XL	6	**$35 - 42** 3:02 PM
Lux	4	**$50 - 60** 3:02 PM
Lux Black	4	**$74 - 86** 3:02 PM
Lux Black XL	6	**$90 - 105** 3:02 PM

LASSEN COUNTY
TRAVEL AUTHORIZATION AND REPORT

The County Travel Policy and bargaining unit MOUs can be found on the county intranet at ***I:\Policies and Procedures***.
Incomplete Travel Authorizations and claim forms will be returned to the department.
Once a Travel Authorization Form has been signed by the appropriate authority is should not be changed - enter actual expense in the Actual column.
Questions regarding how to complete County forms or allowable expenses should be referred to the Lassen County Auditor's Office.

EMPLOYEE NAME: Shamrelle Braninburg — **BARGAINING UNIT:** UPEC/LCEA

DEPARTMENT: District Attorney's Office

FUND 108 **B/U** 0433 **ACCOUNT** 3002901

TRAVEL DETAILS

DATES: 9/11/2022 through : 9/17/2022

TIME DEPARTED: 10:00 AM ☑ A.M ☐ P.M

TIME RETURNED: 1:00 PM ☐ A.M ☑ P.M

FROM: Susanville (City) TO: San Diego (City)

MODE OF TRAVEL (Select from list): AIR

NATURE OF BUSINESS: CCVAA Entry Level Training

				Estimated	Actual (if different)	Date Paid or check number	Notes or special instructions
			Registration	-			
Reimbursable miles	172.6	x	$0.625	107.88			
			Secondary Transportation	616.96			
Lodging: Number of Days	6	@ $	203.25 per day	1,219.50			

Date:	9/11 & 17/2022*	9/12/22	9/13/22	9/14/22	9/15/22	9/16/22	
Breakfast @ $ 13.00	13.00	13.00	13.00	13.00	13.00	13.00	
Lunch @ $15.00	15.00	15.00	15.00	15.00	15.00	15.00	
Dinner @ $26.00	26.00	26.00	26.00	26.00	26.00	26.00	
TOTALS	54.00	54.00	54.00	54.00	54.00	54.00	324.00

Per my bargaining unit's MOU I may request meals to be reimbursed at reasonable actual costs. Itemized receipts will be attached to all claims for reimbursement. I understand that perdiem for meals and receipts may not be mixed on any one day.

Incidental Expenses		
	*(9/11 - Dinner only/ 9/17 - Breakfast and Lunch)	
	Ride Shuttle From and To Hotel	36.00
	TOTAL ESTIMATED COST OF TRAVEL	$ 2,304.34
	TOTAL ACTUAL EXPENSE	-
	TRAVEL ADVANCE TO EMPLOYEE	-
	AMERICAN EXPRESS CHARGES	-
	NET DUE TO EMPLOYEE	-

Department Head Authorization for Travel
(payment will not be made without proper authorization)

Department Head — Date approved: 8/10/22

Fiscal Officer (if necessary) — Date approved

Director — Date approved

CAO (if necessary) — Date approved by Board (if necessary)

The undersigned, under penalty of perjury, states that the items listed on this claim are true and correct, that the amounts are properly due this claimant, that no items have been previously paid, and that the claim is being presented within one year of when the expenses were incurred. I certify from my own knowledge, the the articles or services listed on this claim were ordered for use by the department for the purpose indicated and that the articles or services have been delivered or performed and that this claim does not violate any provisions of Article 4, Chapter 1, Division 4 of Title 1 of the government code (conflict of interest).

Shamrelle Braninburg

Signature of Claimant — Date: 8-11-2022

Per Lassen County Travel Policy #01-P01 all travel outside of the county must be authorized in advance.
Department Heads shall authorize travel up to $1500. The CAO shall authorize any travel between $1500 - $2000. The Board of Supervisors shall authorize any travel over $2000.
All travel requests by members of boards and commissions must be authorized in advance by the Board of Supervisors and/or the CAO.

COUNTY OF LASSEN

DEPARTMENT / AGENCY				NAME OF FUND		
District Attorney				Victim/Witness		
FUND	B/U	COST CENTER	ACCOUNT	EXPENDITURE AMOUNT	PO/ENC. NO.	LIQ. AMOUNT
108	0433		3002901	$431.88		
PROGRAM NUMBER						
VENDOR NUMBER				CONTRACT NUMBER		
16048						

NAME AND ADDRESS OF VENDOR
Please check if this is an address change. [ ]

Shamrelle Braninburg

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD

BY: _____ 8/10/2022
(DESIGNATED AUTHORIZED SIGNATURE ON FILE) (DATE)

The undersigned, under penalty of perjury, states that the above claim and the items as herein set out are true and correct: that no part has been heretofore paid, and that the amount therein is justly due, that the same is presented within one year after the last item hereof has accrued, and if made by a county officer, that said claim does not constitute a violation of any provisions of Article Four, Chapter One, Division Four of Title One of the Government Code (Conflict of Interest).

SIGNATURE OF CLAIMANT

SOCIAL SECURITY NUMBER _____

AUDITOR USE ONLY

DEPARTMENT USE

[ ] Mail to Payee
[x] Return to Department
[ ] Other : _____

APPROVED BY :

ATTACH INVOICE. ENTER EXPLANATORY REMARKS BELOW.
(ORIGINAL AND DUPLICATE , IF COPY IS REQUIRED TO BE SENT WITH PAYMENT)

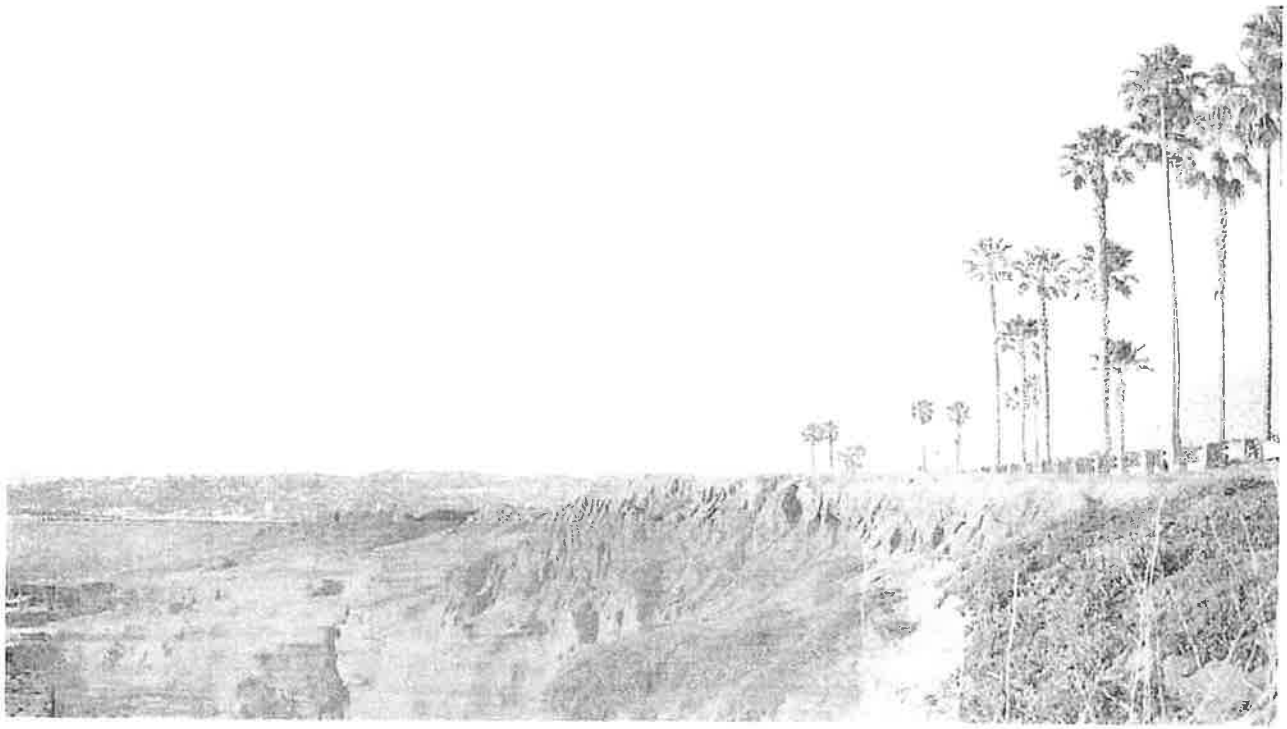
Travel to San Diego, CA for CCVAA Entry Level Training Sept. 11-17, 2022

Per Diem $324.00 + Mileage $107.88 = $431.88.

The auditor shall issue his/her warrant on the county treasury for such an amount for each claim as he/she finds to be correct and legal county charge. He/she shall not issue his/her warrant for any claim that has not been on file in his/her office for at least three days. (Sect. 29742 Gov't Code)

— CCVAA & Waymakers Present —

Entry Level Academy



This **40-hour certification** course is designed to provide a comprehensive introduction to the field of advocacy

Monday- Friday,
September 12 - 16, 2022
San Diego

For more information, please contact: **training@waymakersoc.org**

Latoya Salas

From:	Waymakers Training Team <training@waymakersoc.org>
Sent:	Monday, July 18, 2022 4:27 PM
To:	Gabriella Nieves; Kathleen Jennett
Subject:	Fwd: Acceptance-Entry Level Training (September 12th-16th)
Attachments:	Agenda - EL Sept 2022.pdf; LMS Instructions for Getting Started (email).pdf

This message comes from an external sender. EXTERNAL SENDER WARNING!

Hello,
You are receiving this email because you were listed as a supervisor for an advocate who was accepted into the Entry Level Academy happening on September 12-16, 2022, in San Diego. The advocates have a few items to complete before the training. Starting with confirming their attendance via email by **August 1st.** The pre-requisites are in our LMS and we have instructions attached on how to set up their accounts. Supervisors must sign their checklist. Please make sure they submit it to our LMS by **September 2nd**. Please let us know if you have any questions. Thank you!

---------- Forwarded message ---------
From: **Waymakers Training Team** <training@waymakersoc.org>
Date: Mon, Jul 18, 2022 at 4:25 PM
Subject: Acceptance-Entry Level Training (September 12th-16th)
To: Gabriella Nieves <gnieves@waymakersoc.org>, Kathleen Jennett <kjennett@waymakersoc.org>

Good afternoon,

Thank you for applying for the Entry Level Victim Witness Advocate Academy, taking place in (San Diego) from September 12-16, 2022. It is my pleasure to announce that you have been accepted to attend this training! I would like to point out a couple of preliminary items in preparation for this training:

Training Location
The training will be held at the following location:

Courtyard by Marriott San Diego Mission Valley/Hotel Circle,
595 Hotel Cir S,
San Diego, CA 92108

Travel
Please keep in mind that your respective agency will be responsible for arrangement and payment for all travel costs associated with this training (hotel, airfare, mileage, per diem, etc.). When booking flights, please be sure to select a flight back that will be after the training. Participants may not leave early to make it to a flight. If participants leave before 5:00 PM, they will not receive their certificate.

There is a room block set aside at Courtyard by Marriott with the appropriate state rate. The last day to book a room with this contracted rate is **August 11th**. The following link will lead you to a page where you will be able to book/pay for a hotel room:

(Click Here to Book your Room)

Learning Management System (LMS)

You will need to register for our LMS to access the prerequisites and pre-session assignments. Please see the instructions below and click the link to access the LMS.

Click Here to Access LMS

Prerequisites
Before attending this training, you must complete the prerequisite checklist, which you will find in the LMS, labeled "CCVAA Entry Level Academy Prerequisites". The prerequisites are a combination of online training materials and guided on-the-job training that will examine common knowledge and basic skills in the field of advocacy.

Once this checklist has been completed, please have your respective supervisor sign the bottom of the form (verifying that all the prerequisites have been completed) and submit it by (**September 2nd**).

Pre-Session Assignments
The pre-session assignments contain multiple exercises that will help you reflect on different ideas and situations that you may have come across in the field, and then expand upon these items during the actual training. Please ensure that you complete these assignments before the training commences, and bring your completed copy with you to the first day of training. The assignments will be needed throughout the training. You can find a copy of the pre-session assignments in the LMS as well labeled, "VWA Academy Pre-Session Assignments 2021".

Attendance
Attendance is mandatory throughout the duration of the week in order to receive a certificate of completion. Also, the training will conclude at 5:00 p.m. on the last day September 16th, so please keep this in mind when making travel arrangements home.

Please confirm your attendance for this training via email by **Monday, August 1st**. If you do not confirm your attendance, your spot will be made available to advocates that have been waitlisted. Additionally, please let me know if you have any questions or concerns regarding the training. Our office phone number is (714.988.2022) and my email address is (gnieves@waymakersoc.org). Thank you, and I look forward to seeing you at the training!

Kind regards,

--

Waymakers' Training Team **Phone #: 949.250.4058**

VAP Training Program
training@waymakersoc.org

Waymakers Check us out at ccvaatraining.org Follow us on Instagram

formerly Community Service Programs (CSP)
Guiding Positive and Lasting Change

--

Waymakers' Training Team

Phone #: 949.250.4058

VAP Training Program

training@waymakersoc.org

Waymakers

Check us out at ccvaatraining.org

Follow us on Instagram

formerly Community Service Programs (CSP)

Guiding Positive and Lasting Change

Location: San Diego
Date: Sept 12-16, 2022

Victim/Witness Advocate Academy – Entry Level Training

Monday, September 12

8:00 – 8:30	Registration
8:30 – 10:15	Critical Points of Entry
10:15 – 10:25	Break
10:25 – 11:40	Exercising Victim Rights: Key Issues in the Field of Law
11:40 – 12:40	Lunch (on your own)
12:40 – 1:40	The Legal Framework for Advocacy
1:40 – 1:50	Break
1:50 – 3:40	Victims' Rights and the Role of the Victim/Witness Advocates
3:40 – 3:50	Break
3:50 – 4:50	Impact of Crime on Victims
4:50 – 5:00	Self-care moment

Tuesday, September 13

8:00 – 8:30	Review and Quiz
8:30 – 9:30	Impact of Crime on Victims (cont.)
9:30 – 9:40	Break
9:40 – 11:25	Communicating with a Trauma Informed Approach
11:25 – 12:25	Lunch (on your own)
12:25 – 4:25	Navigating the Criminal Justice System
4:25 – 4:40	Self-care moment

Wednesday, September 14

8:00 – 8:30	Review and Quiz
8:30 – 11:10	Promoting Access to Justice
11:10 – 11:20	Break
11:20 – 12:20	Intimate Partner Violence
12:20 – 1:20	Lunch (on your own)
1:20 – 3:05	Intimate Partner Violence (cont.)
3:05 – 3:15	Break
3:15 – 4:45	Sexual Assault
4:45 – 4:55	Self-care moment

Thursday, September 15

8:00 – 8:30	Review and Quiz
8:30 – 9:30	Ask the Experts
9:30 – 9:45	Break
9:45 – 11:30	Crimes Against Children
11:30 – 12:30	Lunch (on your own)
12:30 – 2:05	Crimes Against Children (cont.)
2:05 – 2:15	Break
2:15 – 4:45	Ethics in Victims Services
4:45 – 5:00	Self-care moment

Friday, September 16

8:00 – 8:30	Review and Quiz
8:30 – 10:30	Victim Services: Assessing, Matching and Monitoring
10:30 – 10:40	Break
10:40 – 11:25	Loss and Recovery
11:25 – 12:25	Lunch (on your own)
12:25 – 2:15	Community Outreach
2:15 – 2:25	Break
2:25 – 3:30	Self-Care
3:30 – 4:00	Review and Quiz
4:00 – 4:30	Putting It All Together

CCVAA TRAINING

Log in | Create account Español

Southwest

FLIGHT | HOTEL | CAR | VACATIONS SPECIAL OFFERS RAPID REWARDS®

Thanks for flying with us!

Price Payment Confirmation

Your flight is booked!

We're sending you a confirmation email to the address below. If the email hasn't arrived in 2 minutes, check your junk or spam folder.
mlatimer@co.lassen.ca.us

Trip summary

Print

Flight

CONFIRMATION #
3QZ3PJ

SEP 11 - 17
RNO ✈ SAN

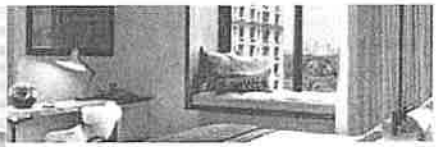
FLIGHT TOTAL
$616.96

Add a car

From $332.09*/week in San Diego

Book now

Add a hotel



The perfect stay is moments away

WHERE ARE YOU HEADED?
San Diego

CHECK-IN 09/11/2022 CHECK-OUT 09/17/2022

Search

Earn 2X points on your next Southwest® purchase

with the Rapid Rewards® Plus Credit Card

Learn more

- **3,000 anniversary points** every year
- **2X points** on **rideshare**
- **1X points** that count toward **Companion Pass®** on all purchases

9/11 - San Diego

100% free inflight entertainment* — all on your devices.

Learn more

*Download the Southwest app to view movies and on-demand content. Inflight messaging only allows access to iMessage and WhatsApp. Apps must be downloaded before the flight.

SEP 11 - 17

Reno/Tahoe, NV *to* San Diego, CA

Confirmation # 3QZ3PJ

PASSENGERS	EST. POINTS	EXTRAS	FARE

PASSENGERS	EST. POINTS	EXTRAS	FARE
Shamrelle Braninburg Rapid Rewards® number › Add Known Traveler # / Redress # › Special Assistance ›	+ 5,301 PTS		Anytime

Transfarency®: Defined
Low fares. Nothing to hide.

Change fees don't fly with us
Flexibility for your travel plans.

Pack with care
Guidelines for carryon luggage.

Departing 9/11/22 Sunday

Anytime *(Passenger x1)* **$219.89**

DEPARTS **1:15** PM **RNO** Reno/Tahoe, NV - RNO
FLIGHT **1909**
SCHEDULED AIRCRAFT Boeing 737-700 *Subject to change*

ARRIVES 2:20 PM **SJC** San Jose, CA - SJC
TRAVEL TIME **1hr 5min**

stop 1: San Jose, CA - SJC

DEPARTS 2:55 PM **SJC** San Jose, CA - SJC
FLIGHT **2749**
SCHEDULED AIRCRAFT Boeing 737-700 *Subject to change*

ARRIVES **4:10** PM **SAN** San Diego, CA - SAN
TRAVEL TIME **1hr 15min**

SUBTOTAL **$219.89**

Returning 9/17/22 Saturday

Anytime *(Passenger x1)* **$310.12**

DEPARTS **9:20** AM **SAN** San Diego, CA - SAN
FLIGHT **1875**
SCHEDULED AIRCRAFT Boeing 737 MAX8 *Subject to change*

ARRIVES 10:35 AM **LAS** Las Vegas, NV - LAS
TRAVEL TIME **1hr 15min**

stop 1: Las Vegas, NV - LAS

DEPARTS 12:30 PM **LAS** Las Vegas, NV - LAS
FLIGHT **1224**
SCHEDULED AIRCRAFT Boeing 737-700 *Subject to change*

ARRIVES **1:50** PM **RNO** Reno/Tahoe, NV - RNO
TRAVEL TIME **1hr 20min**

SUBTOTAL **$310.12**

Taxes & fees	$86.95
Flight total	**$616.96**

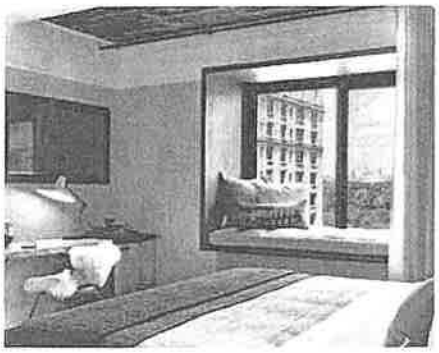
Icon legend

WiFi available · Live TV available · EarlyBird Check-In® · Change planes

Helpful Information:

- Please read the fare rules associated with this purchase.
- When booking with Rapid Rewards® points, your points balance may not immediately update in your account.

Book your hotel with us and save up to 10% on your stay.



The perfect stay is moments away

WHERE ARE YOU HEADED?

San Diego

CHECK-IN	CHECK-OUT
Sun, Sept 11, 2022	Sat, Sept 17, 2022

ROOMS	ADULTS	CHILDREN
1	1	0

Search

Rapid Rewards®

Seek adventure, get rewarded.

- Unlimited reward seats
- No blackout dates
- Your points don't expire

Enroll now, it's free!

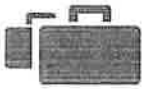
Points don't expire as long as you have flight-earning or partner-earning activity every 24 months. All Rapid Rewards rules and regulations apply.

Payment summary

PAYMENT INFORMATION			AMOUNT PAID
VISA Visa 5551 XXXXXXXXXXXX5551 Expiration: 9/24	CARD HOLDER Michelle Latimer	BILLING ADDRESS 2950 Riverside Drive Suite 102 Susanville, CA US 96130	$616.96

Total charged

You're all set for your upcoming trip.



Get ready to enjoy two bags for the price of none*, no fees to change your flight**, and some Southwest® love.

*First and second checked bags. Weight and size limits apply. **Fare difference may apply.

SUBTOTAL	$530.01
TAXES & FEES	$86.95
TOTAL DOLLARS	$616.96

Show price breakdown

Save up to 30% off

Earn up to 2400 Rapid Rewards® points.

Book now >

Low fares. No hidden fees. That's Transfarency.®

- 1st and 2nd checked bags fly free®*
- No change fees**
- Free Live TV***

*Weight and size limits apply. **Fare difference may apply.
***Limited time. Where available.

Michelle Latimer

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Monday, August 1, 2022 9:19 AM
To: Michelle Latimer
Subject: You're going to San Diego on 09/11 (3QZ3PJ)!

This message comes from an external sender. EXTERNAL SENDER WARNING!

Here's your itinerary & receipt. See ya soon!
View our mobile site | View in browser

Southwest

Manage Flight | Flight Status | My Account

Travel notice

REAL ID: Beginning May 3, 2023, TSA will require every Passenger to present a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States.

Hi Shamrelle,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

SEPTEMBER 11 - SEPTEMBER 17

RNO → SAN

Reno/Tahoe to San Diego

Confirmation # **3QZ3PJ**

Confirmation date: 08/01/2022

PASSENGER	**Shamrelle Braninburg**
RAPID REWARDS #	Join or Log in
TICKET #	5262148467047
EST. POINTS EARNED	5,301

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Sunday, 09/11/2022 Est. Travel Time: **2h 55m** Anytime

FLIGHT # 1909	DEPARTS	ARRIVES
	RNO 01:15PM Reno/Tahoe	**SJC 02:20**PM San Jose, CA

Stop: Change planes

FLIGHT # 2749	DEPARTS	ARRIVES
	SJC 02:55PM San Jose, CA	**SAN 04:10**PM San Diego

Flight 2: Saturday, 09/17/2022 Est. Travel Time: **4h 30m** Anytime

FLIGHT # 1875	DEPARTS	ARRIVES
	SAN 09:20AM San Diego	**LAS 10:35**AM Las Vegas

Stop: Change planes

FLIGHT # 1224	DEPARTS	ARRIVES
	LAS 12:30PM Las Vegas	**RNO 01:50**PM Reno/Tahoe

Payment information

Total cost

Air - 3QZ3PJ

Base Fare	$	530.01
U.S. Transportation Tax	$	39.75
U.S. 9/11 Security Fee	$	11.20
U.S. Flight Segment Tax	$	18.00
U.S. Passenger Facility Chg	$	18.00
Total	**$**	**616.96**

Payment

Visa ending in 5551
Date: August 1, 2022

Payment Amount: $616.96

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262148467047

All your perks, all in one place. (Plus a few reminders.)

Anytime fare: Your two bags fly free®[2], no change[3] or cancel[4] fees, 10X Rapid Rewards® points, and EarlyBird automatic check-in[10] now included (New!). If you need to cancel your flight, no worries, Anytime fares are refundable.[8] Learn more.

Latoya Salas

From: Michelle Latimer
Sent: Monday, July 25, 2022 11:50 AM
To: Latoya Salas
Subject: FW: Reservation Confirmation #87253559 for Courtyard San Diego Mission Valley/Hotel Circle

Sun. – Friday

From: Courtyard By Marriott Reservations <reservations@res-marriott.com>
Sent: Monday, July 25, 2022 10:24 AM
To: Michelle Latimer <MLatimer@co.lassen.ca.us>
Subject: Reservation Confirmation #87253559 for Courtyard San Diego Mission Valley/Hotel Circle

> This message comes from an external sender. EXTERNAL SENDER WARNING!

ENHANCE YOUR STAY | SUMMARY OF CHARGES | CONTACT US

Our Top Priority — Our Guests: COVID-19 update and cancellation policy.

COURTYARD

Courtyard San Diego Mission Valley/Hotel Circle

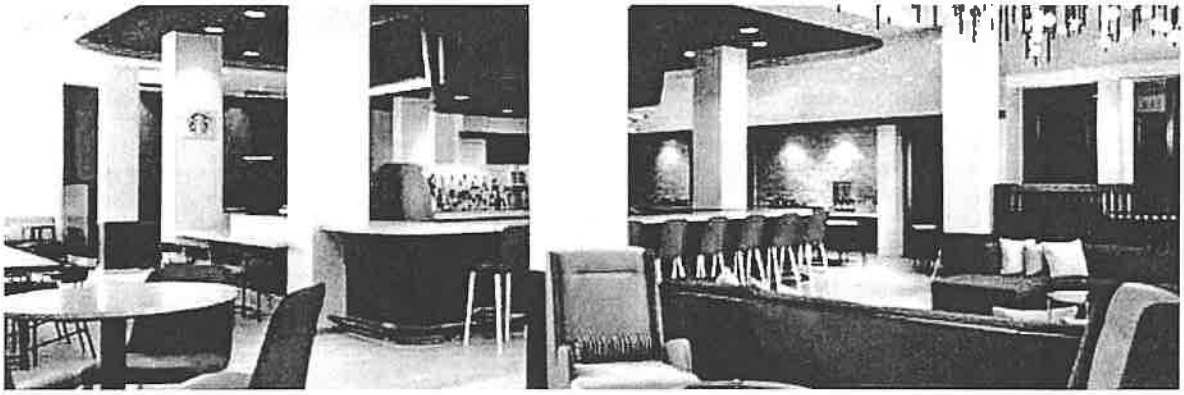
595 Hotel Circle South San Diego California 92108 USA

+1-619-291-5720

Thank you for booking with us, Shamrelle Braninburg.

You're ready to move forward.

Sun, Sep 11, 2022 – Fri, Sep 16, 2022
Confirmation Number: 87253559



Check-In:	Sunday, September 11, 2022	03:00 PM
Check-Out:	Friday, September 16, 2022	11:00 AM

Number of rooms	1 Room
Guests per room	1 Adult
Guarantee Method	Credit Card Guarantee, Visa
Total for Stay (all rooms)	894.38 USD

Room 1

Room Type ›	Guest room, 1 King, Sofa bed

Guaranteed Requests:

Latoya Salas

From: Michelle Latimer
Sent: Monday, July 25, 2022 11:50 AM
To: Latoya Salas
Subject: FW: Reservation Confirmation #87284403 for Courtyard San Diego Mission Valley/Hotel Circle

Fri-Sat.

From: Courtyard By Marriott Reservations <reservations@res-marriott.com>
Sent: Monday, July 25, 2022 10:38 AM
To: Michelle Latimer <MLatimer@co.lassen.ca.us>
Subject: Reservation Confirmation #87284403 for Courtyard San Diego Mission Valley/Hotel Circle

This message comes from an external sender. EXTERNAL SENDER WARNING!

ENHANCE YOUR STAY | SUMMARY OF CHARGES | CONTACT US

Our Top Priority — Our Guests: COVID-19 update and cancellation policy.

Courtyard San Diego Mission Valley/Hotel Circle

595 Hotel Circle South San Diego California 92108 USA

+1-619-291-5720

Thank you for booking with us, Shamrelle Braninburg.

You're ready to move forward.

Our passion is to help you follow yours

From comfortable beds to smartly designed workspaces, Courtyard has everything you need to move forward.

Summary Of Charges

Friday, September 16, 2022 – Saturday, September 17, 2022

1 Night at 289.00 USD per night per room

Flexible Rate

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees	36.13 USD

Totals

Total for Stay (all rooms)	325.13 USD

Thanks for booking with us, Shamrelle.

Join Marriott Bonvoy™ with one click and save your reservation to My Trips.

SAVE MY RESERVATION

Already a Member? Sign in

Courtyard San Diego Mission Valley/Hotel Circle
#87284403

COURTYARD

Sun Sep 10, 2022 - Sat Sep 17, 2022

TOTAL FOR STAY

326.93 USD

(TAX INCLUDED)

Feedback

MORE OPTIONS

LEARN MORE

Please fill the form [illegible]

Make A Reservation

Please choose your Trip Type | Add Trip Information | Billing Information | Ready To Go

Step 3: Enter Billing Information

IMPORTANT: Please check your rate below.

Trip Type: **Round Trip**

Arrival Information

Arrival Date: 09/11/2022

Arrival Time: 04:15 PM

Airline / Cruise Ship / Amtrack: Southwest Airlines

Flight Number:

Drop Off Location

Drop Off Location: SAN DIEGO

Street Address : 595 Hotel Circle South

Hotel Name : Marriott San Diego Mission Valley

Trip Information

Number of Passengers: 1

Passenger Phone #: (530) 251-8281

Passenger Full Name : Shamrelle Braninburg

Exclusive Services : no

Comments :

Pick Up Time and Location

Pick Up Time: 07:00 AM

Pick Up Location: SAN DIEGO

Street Address: 595 Hotel Circle South San Diego, CA 92108

Hotel Name (If applicable): Marriott San Diego Mission Valley

Departure Information

Departure Date: 09/17/2022

First Name:

Last Name:

Email Address:

Phone No:

Address:

City:

State/Province:

California

Other State/Province:

Zip/Postal Code:

Country:

-- Select Option

Price Information

Info.	Total Price
Drop Off Location - SAN DIEGO	$18
Pick Up Location - SAN DIEGO	$18
Number of Passengers - 1 (Additional Passengers are $10 per Person, $20 if roundtrip)	$0.00
Exclusive services - (Additional $35.00 per trip, $70 if roundtrip)	NO
Total:	$36

If your reservation is under 24 hours from now

Please CALL (800) 777-0585

QUICK LINKS

SERVICES

CONTACT INFO

YOUR TRIP TO:

Reno/Tahoe International Airport (RNO)

Scan this QR code for directions on your mobile device:

1 HR 23 MIN | 86.3 MI

Est. fuel cost: $15.30

Trip time based on traffic conditions as of 10:23 AM on July 22, 2022. Current Traffic: Heavy

Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

Susanville to Reno Airport Roundtrip
86.3 x 2= 172.6

1. Start out going **southeast** on Riverside Dr toward Main St/CA-36.

   Then 0.26 miles — 0.26 total miles

2. Turn **right** onto Main St/CA-36.

   If you reach San Francisco St you've gone about 0.1 miles too far.

   Then 2.88 miles — 3.13 total miles

3. Main St/CA-36 becomes US-395 S (Crossing into **Nevada**).

   Then 82.21 miles — 85.35 total miles

4. Take EXIT 33B toward **Reno/Tahoe Intl Airport**.

   Then 0.46 miles — 85.80 total miles

5. Stay **straight** to go onto E Plumb Ln.

   Then 0.46 miles — 86.27 total miles

6. Reno/Tahoe International Airport (RNO), 2001 E PLUMB LN.

Save to My Maps

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.