



# Lassen County

## Meeting Minutes Board of Supervisors

# DRAFT

### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, August 9, 2022

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:02 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh, and Hammond.  
Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, Gary Bridges, Jeff Hemphill, Aaron Albaugh and Tom Hammond

**Excuse:** 0

### PUBLIC COMMENT

Kelly Ackley: From the Chamber of Commerce invited the board and members of the public to attend their Stakeholders meeting.

Claudio Bustamante: Complimented Fair Manager Kaitlyn Midgley on a great fair this year.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Employee performance evaluation: Fair Manager.
- 2) Liability Claim; - Claimant: Wendy Greene, Agency claimed against: Lassen County Sheriff's Office.

### CLOSED SESSION

Closed session was held from 9:05 a.m. - 9:50 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh, and Hammond.  
Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Personnel Coordinator/Risk Analyst Regina Schaap was present from 9:05 a.m. - 9:50 a.m.

Deputy CAO Tony Shaw was present from 9:05 a.m. - 9:50 a.m.

Assistant to the CAO/Budget Analyst Samantha McMullin was present from 9:08 a.m. - 9:09 a.m.

Fair Manager Kaitlyn Midgley was present from 9:10 a.m. - 9:45 a.m.

RECESS: 9:50 a.m. - 9:54 a.m.

## **9:54 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

After the flag salute, invocation was offered by Supervisor Gallagher.

### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

- 1) Employee performance evaluation: Fair Manager.

No reportable action.

- 2) Liability Claim; - Claimant: Wendy Greene, Agency claimed against: Lassen County Sheriff's Office.

No reportable action.

### **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

### **PUBLIC COMMENTS**

Sheriff/Coroner Dean Growdon: Gave an update on the jail and Sheriff's Office.

Tom Neely: Informed the board of the Lassen Chamber of Commerce's Stakeholders meeting to be held on August 11, 2022, at 5:00 p.m. pertaining to economic development.

### **UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Albaugh: 1) thanked the Board of Supervisors, Deputy CAO Tony Shaw, Budget Analyst/Executive Assistant to the CAO Samantha McMullen, and everyone who participated in the Quad County meeting; 2) attended a Golden State Natural Resources meeting; 3) met with the Resource Conservation Districts with Sierra Nevada Conservancy (SNC); 4) praised Director of Health and Social Services Barbara Longo for the Westwood Wellness Center open house; 5) attended a transportation meeting.

Supervisor Hammond: 1) Requested to adjourn the meeting in memory of Judy Everett; 2) attended a transportation meeting; 3) there will be a Bi-State meeting on September 22; 4) will be attending a Sierra Alliance meeting.

Supervisor Hemphill: 1) Attended a transportation meeting; 2) attended a transit

meeting; 3) attended a Lassen County Local Agency Formation Commission (LAFCo) meeting; 4) attended a National Resources Conservation Service (NRCS) meeting.

Supervisor Bridges: 1) Requested to adjourn in memory of Jon O'Sullivan; 2) attended a Coalition 395 meeting; 3) attended a Behavioral Health Advisory Board meeting; 4) attended Benson's Humble Homestead ribbon cutting ceremony; 5) attended the grand opening of the Bieber Wellness Center. Praised Health and Social Services Director Barbara Longo and her staff on a job well done; 6) will be attending the Chamber of Commerce Stake Holder meeting August 11.

Supervisor Gallagher: 1) Attended a LAFCo meeting; 2) attended a First5 meeting; 3) attended a barbecue cook-off in Westwood; 4) been working with Deputy CAO Shaw and Senator Nancy Skinner regarding; 5) attended a Lassen Volcanic Legacy Byway Committee; 6) discussed Assembly Bill (AB) 2751 being passed by the Governor to close all high school trap shooting.

## **PUBLIC HEARINGS**

### **PLANNING AND BUILDING SERVICES**

SUBJECT: Rezone #2022-001 and Parcel Map # 2022-003. Proposal to rezone a single 79-acre legal parcel from A-1 (General Agricultural District) to A-3 (Agricultural District), and divide said parcel into a 1-acre parcel (Parcel 1, "homesite" parcel) and 78-acre parcel (Parcel 2), pursuant to Lassen County Code Section 18.108.250 (Segregation of Homesites in Agricultural Zones). The parcel is located at 661-960 Susanville Road, approximately 4 miles northeast of Bieber, CA. APN: 003-090-025.

FISCAL IMPACT: None expected.

ACTION REQUESTED: 1) Receive and consider the Planning Commission's recommendations on the rezone and parcel map applications; and 2) conduct a Public Hearing; and 3) adopt resolution to approve the rezone and parcel map applications, and introduce (waiving reading) and adopt an Ordinance implementing the rezone for 79 acres of property from A-1 to A-3; or 4) alternatively, the board could determine that the lands are not suitable for the proposed rezone and parcel map and adopt a resolution denying the applications.

Attachments: [Board Packet, Crabtree](#)  
[DRAFT BoS Appr Resolution, Crabtree](#)  
[DRAFT BoS Dis Resolution, Crabtree](#)

Senior Planner Nancy McCallister gave a detailed report of the rezone, location and county code. Senior Planner McCallister informed the board there was a revision to the resolution and brought an updated form. Brief discussion was held.

The Public Hearing was open from 10:25 a.m. - 10:26 a.m.

SPEAKERS IN FAVOR: Laurence Crabtree.

SPEAKERS IN OPPOSITION: None.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Resolution No. 22-041 and Ordinance No. 2022-06 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

RECESS: 10:29 a.m. - 10:38 a.m.

## **INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh requested to pull Item# G3 - Minutes.

### **Approval of the Consent Agenda**

**A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

## **AUDITOR AND TREASURER DEPARTMENTS**

### **FUND CASH BALANCES**

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of June, 2022.

FISCAL IMPACT: None.

ACTION: Receive and file.

**Attachments:** [LASSEN COUNTY FUND BALANCES 06-30-2022](#)

**This Report was received and filed on the Consent Agenda.**

## **COUNTY CLERK-RECORDER**

### **MINUTES**

SUBJECT: Meeting Minutes of July 12, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS 2022-07-12](#)

**These Minutes were approved on the Consent Agenda.**

### **MINUTES**

SUBJECT: Meeting Minutes of July 26, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2022-07-26](#)

**These Minutes were approved on the Consent Agenda.**

#### HEALTH AND SOCIAL SERVICES

##### AGREEMENT

SUBJECT: Mental Health Plan (MHP) Contract No. 22-20109 for Mental Health Services Term July 1, 2022 - June 30, 2027.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve Agreement 22-20109; and 2) authorize the CAO to execute the agreement.

Attachments: [HSS BH MHP Attach](#)

**This Action Item was approved on the Consent Agenda.**

#### TREASURER/TAX COLLECTOR

##### PORTFOLIO

SUBJECT: Treasurer's Investment Report for June, 2022.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 06-30-2022](#)

**This Report was received and filed on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

a) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Board Meeting agenda for July 29, 2022.

b) Lassen County Technical Advisory Committee Meeting Agenda meeting Notice for Cancellation for August 4, 2022.

c) Planning and Building Services Notice of Public Hearing Recommendation to the Lassen County Board of Supervisors for Board of Supervisors, July 26, 2022.

d) Central Valley Regional Water Quality Control Board Meeting Agenda for Thursday, June 9, 2022, and Friday, June 10, 2022.

Attachments: [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### COUNTY CLERK

##### MINUTES

SUBJECT: Meeting Minutes of July 19, 2022.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS 2022-07-19](#)

Supervisor Albaugh stated he pulled the minutes for a minor error and discussed with Deputy Clerk of the Board Yderraga.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that these Minutes be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

#### PUBLIC WORKS DEPARTMENT

##### BID AWARD

SUBJECT: Bid Award Cost Adjustment for Purchase of 3/8 Chip Seal Aggregate.

FISCAL IMPACT: SB-1 funding is budgeted in the Road Fund/Budget Unit No. 122-1221 for this purchase.

ACTION REQUESTED: Revise the bid award amount for purchase of 3/8 inch chips from Sierra Cascade Aggregate & Asphalt Products, Inc. due to cost increases for fuel and parts after bid award from \$39/ton to \$48.80/ton plus sales tax for a total not to exceed amount of \$176,379.

**Attachments:** [PW Attach](#)

Director of Public Works Pete Heimbigner gave a brief overview of this item and discussed the purpose of the price increase from the original bid. Director Heimbigner discussed gasoline prices and informed the board he had spoken to the vendor regarding the bid increase. Discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Hammond

**Nay:** 1 - Albaugh

#### SHERIFF'S DEPARTMENT

##### DESIGNATED TREATMENT CENTER

SUBJECT: Authorize the Sheriff and Director of Behavioral Health, pursuant to California Penal Code Section 1369.1, to designate the Lassen County Jail as a "Treatment Facility" in order to provide medically approved medication to inmates who are found to be mentally incompetent to stand trial and unable to provide informed consent due to a mental disorder.

FISCAL IMPACT: The cost of psychiatric medications are covered within the

existing contract with Wellpath. The additional costs to the county for medications outside the contract is minimal.

ACTION REQUESTED: Approve the resolution to designate the Lassen County Jail as a designated treatment facility pursuant to California Penal Code Section 1369.1.

**Attachments:** [So Attach](#)

Sheriff's Captain John McGarva gave brief overview of the item and introduced Jessica Blacka from Wellpath and the Director of Behavioral Health Tiffany Armstrong. Ms. Blacka discussed the duties and procedures of Wellpath. Captain McGarva discussed medical injections and procedures. Director Armstrong stated she supported the treatment center.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Resolution No. 22-042 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

#### COUNTY ADMINISTRATIVE OFFICE

##### MEMORANDUM OF UNDERSTANDING

SUBJECT: Ratification of Memorandum of Understanding (MOU) (Jan 1, 2020 - Dec 31, 2023) between County of Lassen and Lassen County Peace Officers Supervisors Association Employees.

FISCAL IMPACT: Varied over multiple budget units.

ACTION REQUESTED: 1) Ratify MOU with Peace Officers Supervisors Association Employees; and 2) authorize Chairman and County Administrative Officer to execute.

**Attachments:** [2022-7-27 POASU MOU Draft-RSchaap edits-FINAL ACCEPTED DRAFT](#)

CAO Egan informed the board Lassen County had a successful negotiation with the Lassen County Peace Officers Supervisors Association.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

##### SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Reminded the board they had received a couple of invites to participate in public forums regarding the PG&E settlements. CAO Egan reminded the board of restrictions and brown act revisions; 2) informed the board he would agendize the Auditor's vacancy for discussion.

#### ADJOURNMENT

There being no further business, the meeting is adjourned at 10:59 a.m. in memory of Judy Everett and Jon O'Sullivan.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board