



LASSEN COUNTY SHERIFF'S OFFICE

1415 Sheriff Cady Lane Susanville, CA 96130

Administration
Phone: (530) 251-8013
Fax: (530) 251-2884

Dispatch
Phone: (530) 257-6121
Fax: (530) 257-9363

Civil
Phone: (530) 251-8014
Fax: (530) 251-2884

Adult Detention Facility
Phone: (530) 251-5245
Fax: (530) 251-5243

Dean F. Growdon
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: Mike Carney, Captain

Date: January 5th, 2023

Agenda Date: January 17th, 2023

Subject:

Proposition 56 Tobacco Grant

Discussion:

In the fall of 2022, the Lassen County Sheriff's Office applied for the Proposition 56 Tobacco Grant, which is managed by the California Department of Justice. The Lassen County Sheriff's Office received an award of \$794,237 for a grant period of 36 months. The proposal included one Deputy Sheriff positions to serve as School Resource Officers and to conduct tobacco enforcement operations. It also included 1 FTE Community Services Officer who will conduct tobacco prevention and education programs in Lassen County schools, as well as tobacco retailer education and diversion programs.

The Lassen County Sheriff's Office has drafted a proposed budget for the remainder of the 2022/2023 fiscal year, with a total appropriation of \$280,801. These funds will support the positions identified in the original proposal, along with operational expenses and administrative costs. A detailed budget is attached. The grant requires the governing body to adopt a resolution in support of the grant project.

Fiscal Impact:

No General Fund Impact.

Recommendation:

That the Lassen County Board of Supervisors approve the following actions:

1. Fund the current un-funded positions to include: one Deputy Sheriff Position, and 1 FTE Community Services Officer position.
2. Adopt the proposed budget with an appropriation of \$280,801.
3. Adopt Resolution for purposes of accepting funds from the California Department of Justice Tobacco Grant Program.

RESOLUTION NO. 2023-

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, DESIGNATING AND
AUTHORIZING CERTAIN COUNTY OFFICIALS TO EXECUTE APPLICATIONS AND
DOCUMENTS FOR THE PURPOSES OF ACCEPTING FUNDS FROM THE CALIFORNIA
DEPARTMENT OF JUSTICE TOBACCO GRANT PROGRAM**

WHEREAS, the California Department of Justice Tobacco Grant Program requires that the Lassen County Board of Supervisors obtain a resolution in order to accept grant funding; and

WHEREAS, the County of Lassen desires to accept the Tobacco Grant Program for grant years 2022-2023; and

WHEREAS, on January 17th, 2023, The Lassen County Board of Supervisors authorized the Chairman of the Board to execute said applications and documents.

BE IT RESOLVED by the Board of Supervisors of the County of Lassen, California, as follows:

SECTION 1. That the foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. That the Chairman of the Board or designee is hereby authorized to execute and submit for and on behalf of the County of Lassen, a local government established under the laws of the State of California applications and other related documents, including agreements, amendments, extensions, and grant award documents, for the purpose of obtaining grant funding from the California Department of Justice Tobacco Grant Program.

SECTION 3. That this authorization shall be in effect for the duration of the FY 2022/2023, 2023/2024, and 2024/2025 grant periods.

THE FOREGOING RESOLUTION WAS ADOPTED AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, HELD ON THE 17th DAY OF JANUARY, 2023 BY THE FOLLOWING VOTE:

AYES: _____

NOES: _____

ABSENT: _____

CHAIRMAN OF THE BOARD OF SUPERVISORS
COUNTY OF LASSEN, STATE OF CALIFORNIA

ATTEST:
JULIE BUSTAMANTE
Clerk of the Board

BY: _____
Michele Yderagga, Deputy Clerk of the Board

I, Michele Yderagga, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 17th day of January, 2023.

Deputy Clerk of the County of Lassen
Board of Supervisors

**FISCAL YEAR 2022-2023 ESTIMATED
Summary**

Fund: 129

Department : Sheriff

Budget Unit Name: Tobacco

Budget Unit Number: 0538

| Account Name | FY 2019/20 Actual | FY 2020/21 Actual | FY 2021/22 Actual | FY 2022/23 Requested |
|------------------------------|----------------------|----------------------|----------------------|-------------------------|
| Total FTE Employees | 3.50 | 2.00 | 2.00 | 2.00 |
| Salaries & Benefits | \$ 285,369 | \$ 292,363 | \$ - | \$ 214,001 |
| Services & Supplies | \$ 50,441 | \$ 27,361 | \$ - | \$ 43,800 |
| Other Charges | | | | |
| Capital Outlay | \$ - | \$ - | \$ - | \$ 23,000 |
| TOTAL BUDGET REQUEST | \$ 335,810 | \$ 319,724 | \$ - | \$ 280,801 |
| Revenues Available | \$ 344,958 | \$ 318,156 | \$ - | \$ 280,801 |
| Fund Balance (if applicable) | | | | |
| TOTAL REVENUES AVAILABLE | \$ 344,958 | \$ 318,156 | \$ - | \$ 280,801 |
| NET GENERAL FUND REQUIRED | \$ (9,149) | \$ 1,568 | \$ - | \$ 0 |

Department Head Signature _____

Date: _____

| ACCOUNT | ACCOUNT NAME | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 |
|---------|--------------|------------|------------|------------|------------|
| | | Actual | Actual | Actual | Requested |

**129 SHERIFF -
0538 Tobacco**

| | | | | | |
|---------|---------------------------------------|----------------|----------------|----------|----------------|
| 3000100 | SALARIES & WAGES | 179,445 | 180,187 | 7,874 | 123,112 |
| 3000102 | UNIFORM ALLOWANCE | 1,900 | 1,800 | | 960 |
| 3000105 | CELL PHONE ALLOWANCE | 1,039 | 1,035 | 23 | 600 |
| 3000110 | OVERTIME | 13,092 | 1,605 | 221 | 13,718 |
| 3000130 | EXTRA HELP | | | | |
| 3000160 | FURLOUGH SAVINGS | | | | |
| 3000161 | VACANCY SAVINGS | | | | |
| 3000200 | RETIREMENT | 24,934 | 29,408 | 1,236 | 19,616 |
| 3000202 | MEDICARE | 2,806 | 2,791 | 129 | 1,785 |
| 3000204 | PERS MEMBER | | | | |
| 3000205 | PERS UNFUNDED RETIREMENT LIABILITY | 17,406 | 36,591 | | 18,544 |
| 3000210 | SOCIAL SECURITY | 4,767 | 4,217 | 177 | 3,073 |
| 3000300 | GROUP INSURANCE - HEALTH | 15,080 | 6,717 | | 10,224 |
| 3000310 | FLEX PLAN / CAFETERIA PLAN | 20,588 | 23,842 | 1,042 | 16,656 |
| 3000320 | GROUP INSURANCE - DENTAL | 1,506 | 958 | 20 | 960 |
| 3000330 | GROUP INSURANCE - LIFE | 348 | 324 | 15 | 278 |
| 3000340 | GROUP INSURANCE VISION | 124 | | | |
| 3000400 | WORKERS COMPENSATION INSURANCE | 4,372 | | | 2,245 |
| 3000401 | WORKERS COMP EXPERIENCE LOSS | | | | |
| 3000501 | OTHER POST EMPLOYMENT BENEFITS | 4,458 | 2,888 | | 2,229 |
| 3000510 | UNEMPLOYMENT | | | | |
| 3000520 | RETIRES GROUP INSURANCE | | | | |
| 3000750 | YE SALARIES AND EMPLOYEE BENEFITS | (6,497) | | (10,738) | |
| | SALARIES AND EMPLOYEE BENEFITS | 285,369 | 292,363 | 0 | 214,001 |

| | | | | | |
|---------|------------------------------------|---------------|---------------|--|---------------|
| 3001200 | COMMUNICATIONS | 145 | 3,738 | | 900 |
| 3001500 | INSURANCE | | | | |
| 3001700 | MAINTENANCE | | | | |
| 3001701 | MAINTENANCE OF | | | | |
| 3002200 | OFFICE EXPENSE | 11,387 | 3,477 | | 5,000 |
| 3002300 | PROFESSIONAL SERVICES | 6,750 | | | 8,000 |
| 3002302 | IT DIRECT BILL | 6,000 | 10,000 | | 4,500 |
| 3002600 | RENTS AND LEASES | 4,493 | 4,493 | | |
| 3002701 | NON CAPITAL | 5,768 | 1,247 | | 3,500 |
| 3002800 | SPECIAL DEPARTMENT EXPENSE | 6,184 | 1,117 | | 3,550 |
| 3002801 | SPECIAL DEPARTMENTAL EXPENSE - A87 | 6,500 | 351 | | 6,750 |
| 3002900 | TRAVEL AND TRANSPORTATION | | 0 | | 4,000 |
| 3002901 | CONFERENCES AND TRAINING | 1,470 | 28 | | 7,600 |
| 3003000 | UTILITIES | | 952 | | |
| 3003010 | UTILITIES power | 1,743 | 1,960 | | |
| | SERVICES AND SUPPLIES | 50,441 | 27,361 | | 43,800 |

| | | | | | |
|---------|---------------------|--|--|--|--------|
| 3006200 | EQUIPMENT | | | | 23,000 |
| | FIXED ASSETS | | | | |

| | | | | |
|----------------|----------------|----------------|--|----------------|
| Tobacco | 335,810 | 319,724 | | 280,801 |
|----------------|----------------|----------------|--|----------------|

| | | | | |
|-------------|-------------|-------------|--|-------------|
| FTEs | 4.00 | 4.00 | | 2.00 |
|-------------|-------------|-------------|--|-------------|

[illegible]

| REVENUES | | | | | | |
|--|-----------------------------|-------------|----------------------|----------------------|----------------------|-------------------------|
| Budget Unit Name: Sheriff Tobacco Fund: 129 Budget Unit #: 0538 | | | | | | |
| Account | Account Name | Description | Actual FY 2019/20 | Actual FY 2020/21 | Actual FY 2021/22 | Requested FY 2022/23 |
| 2006215 | State PS Realignment Sales | | | | | |
| 2006200 | State Other | | 344,958 | 318,156 | | 280,801 |
| 2007400 | Other Governmental Agencies | | | | | |
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| TOTAL | | | 344,958 | 318,156 | 0 | 280,801 |

| Account | Account Name | Description | Actual FY 2019/20 | Actual FY 2020/21 | Actual FY 2021/22 | Requested FY 2022/23 |
|--------------|-----------------------------|-------------|----------------------|----------------------|----------------------|-------------------------|
| 2006215 | State PS Realignment Sales | | | | | |
| 2006200 | State Other | | 344,958 | 318,156 | | 280,801 |
| 2007400 | Other Governmental Agencies | | | | | |
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| TOTAL | | | 344,958 | 318,156 | 0 | 280,801 |