



OFFICE OF THE DISTRICT ATTORNEY
COUNTY OF LASSEN

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MEMORANDUM

TO: The Honorable Lassen County Board of Supervisors
 FROM: S. Melyssah Rios, District Attorney
 DATE: January 28, 2025
 SUBJECT: Resolution allowing District Attorney or Designee to execute the Grant Award Agreement through CalOES

Sirs,

Resolution 24-053 was brought before you on December 12, 2024. This resolution authorized the Lassen County District Attorney to execute the Grant Award Agreement through CalOES to fund the Lassen County District Attorney's Child Advocacy Center for the fiscal year of 2025/26, April 1, 2025 through March 31, 2026, including any extensions or amendments thereof.

CalOES has recently moved to an online grant system. Previously the application, any amendments and the request for payments were submitted in PDF format via email. Since moving to the online grant system, the Authorized Agent is required to log into the online grant system to electronically sign and submit the application, any amendments and the request for payments. Because the resolution only designates the Lassen County District Attorney to execute the Grant Award Agreement through CalOES, including any extensions or amendments thereof, currently Mrs. Rios is the only one able to complete any actions on the grant.

We are asking the Board of Supervisors to approve the new resolution and allow for the District Attorney or Designee to execute the grant application, including any extensions or amendments thereof. This would ensure that if the District Attorney is not available, the grant can still be managed in the online system.

Thank you for your time and consideration.

Respectfully,

S. Melyssah Rios, District Attorney

RESOLUTION NO: _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF LASSEN COUNTY APPROVING THE UNDERTAKING OF THE LASSEN COUNTY DISTRICT ATTORNEY'S CHILD ADVOCACY CENTER PROGRAM TO BE FUNDED FROM FUNDS AVAILABLE THROUGH THE STATE OF CALIFORNIA ADMINISTERED BY THE CALIFORNIA OFFICE OF EMERGENCY SERVICES

WHEREAS, the Lassen County District Attorney's Office desires to undertake a certain project designated as the Lassen County District Attorney's Child Advocacy Center Program to be funded from funds made available through the State of California administered by the California Office of Emergency Services (hereinafter referred to as Cal OES);

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERISORS OF THE COUNTY OF LASSEN that the District Attorney, or designee, of the County of Lassen is authorized on its behalf to execute the Grant Award Agreement through Cal OES for the fiscal year of 2025/2026, April 1, 2025 through March 31, 2026, and is authorized to execute on behalf of the Lassen County Board of Supervisors said application and Grant Award Agreement for the fiscal year of 2025/2026 including any extensions or amendments thereof;

BE IT FURTHER RESOLVED that the applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES and that the cash match will be appropriated as required;

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility for any such liability;

BE IT FURTHER RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

The foregoing Resolution was duly adopted at a regular meeting of the Board of Supervisors of the County of Lassen, State of California, held January 28, 2025, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Chairman of the Board of Supervisors,
County of Lassen, State of California

ATTEST:
JULIE BUSTAMANTE, Clerk of the Board

By: _____
MICHELE YDERRAGA, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of Supervisors, County of Lassen, State of California, and ex-officio clerk of the Board of Supervisors thereof, do hereby certify that the foregoing Resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 28th day of January, 2025.

MICHELE YDERRAGA
Deputy Clerk of the Board of Supervisors