



# Lassen County

G1

## Meeting Minutes Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM*

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Tuesday, January 14, 2025

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:00 A.M. CALL TO ORDER

### BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. CALL TO ORDER BY DEPUTY CLERK OF THE BOARD OF SUPERVISORS MICHELE YDERRAGA AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Tony Shaw, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Deputy Clerk of the Board Yderraga called the meeting to order at 9:00 a.m. and asked for nominations of a Chairman.

**A motion was made by Supervisor Albaugh to nominate Supervisor Neely as Chairman. The motion carried by the following vote:**

**Ayes: 5 - Scanlan, Bridges, Neely, Albaugh, and Ingram**

Deputy Clerk of the Board Yderraga asked for nominations for a Vice Chairman.

**A motion was made by Supervisor Albaugh to nominate Supervisor Bridges as Vice Chairman. The motion carried by the following vote:**

**Ayes: 5 - Scanlan, Bridges, Neely, Albaugh, and Ingram**

**Present:** 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

**Excuse:** 0

### PUBLIC COMMENT

None.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Shaw announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 4 Cases.

- 1 CALVET COMPLIANCE DOCUMENTS  
 SUBJECT: Annual CalVet Compliance Documents required by CalVet to verify Lassen County is complying with the California Code of Regulations and the CalVet Procedure Manual for subvention and Medi-Cal Cost avoidance..  
 FISCAL IMPACT: None.  
 ACTION REQUESTED: Authorize the Chairman to execute the documents.

Attachments: [250114 DeMars, Val- Claim](#)  
[250114 Kingston, Paul- Claim](#)

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

3) Liability Claim; - Claimant: Dean Growdon, Claim No. TIBZ-600167, Agency claimed against: Lassen County; 2) Claimant: Derek Estes, Agency claimed against: Lassen County.

4) Conference with Labor Negotiator Scott McLeran: Lassen County Road Workers Association (LCRWA).

**CLOSED SESSION**

Closed session was held from 9:05 a.m. - 9:50 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Shaw, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Personnel/Risk Analyst Regina Schaap was present from 9:05 a.m. - 9:50 a.m.  
Director of Public Works Pete Heimbigner was present from 9:05 a.m. - 9:45 a.m.  
Director of Community Social Services Jayson Vial was present from 9:05 a.m. - 9:43 a.m.  
Housing Program Manager Grace Poor was present from 9:05 a.m. - 9:43 a.m.

RECESS: 9:50 a.m. - 9:56 a.m.

**9:56 A.M. OPENING CEREMONIES**

**Pledge of Allegiance and Invocation**

After the flag salute, invocation was offered by Supervisor Neely.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Shaw announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 4 Cases.

One case was discussed and direction to staff was given. The additional three cases would be continued to closed session at the end of the agenda.

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

This item would be discussed in closed session at the end of the agenda.

3) Liability Claim; - Claimant: Dean Growdon, Claim No. TIBZ-600167, Agency claimed against: Lassen County; 2) Claimant: Derek Estes, Agency claimed against: Lassen County.

Direction to staff was given.

4) Conference with Labor Negotiator Scott McLeran: Lassen County Road Workers Association (LCRWA).

Direction to staff was given.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### PUBLIC COMMENTS

Steve Allen: Representative for Management and Professionals Association discussed a complaint from United Public Employees of California (UPEC) pertaining to state funding for child care assistance.

Craig Hemphill: Susan River Fire Department board member discussed claims not being paid in a timely manner.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Scanlan: 1) Attended a California State Association of Counties (CSAC) Supervisors Training Phase 1; 2) will be attending the CSAC Supervisors Training Phase 2; 3) met with constituents regarding community and economic development for ideas; 4) attended a Clear Creek Community Services District (CSD) meeting and stated they need help; 5) attended a Spalding CSD meeting; 6) attended a Westwood Chamber of Commerce board meeting; 7) announced the Chowder Cookoff in Westwood would be held on January 18, 2025.

Supervisor Bridges: 1) Attended a Juvenile Justice Coordination meeting; 2) attended Superior Court Judge Bob Burns swearing in ceremony; 3) attended a Rural County Representatives of California (RCRC) meeting; 4) attended a

Zoom training; 5) attended a Form 700 training; 6) attended a Lassen Transit Services Agency (LTSA) meeting; 7) attended a Lassen County Transit Commission (LCTC) meeting; 8) attended a Behavioral Health Advisory Board meeting; 9) requested to adjourn in memory of Frances Law.

Supervisor Ingram: Wished everyone a happy new year and looked forward to 2025.

Supervisor Albaugh: 1) Welcomed Supervisor Scanlan to the Board of Supervisors; 2) congratulated CAO Tony Shaw on his first meeting as the County Administrative Officer; 3) congratulated Supervisor Neely on his nomination as the Chairman; 4) wished everyone a happy new year; 5) apologized for being absent for the LTSA meeting; 6) attended an RCRC meeting; 7) congratulated Modoc Supervisor Geri Byrne on her nomination as Chairman of RCRC; 8) met with Jennifer Uberline and requested an invitation to be sent to Ms. Uberline to attend a board meeting; 9) Wayne Crowfoot would be at an RCRC meeting in March.

Supervisor Neely: 1) Attended an LTSA meeting; 2) attended an LCTC meeting; 3) attended Superior Court Judge Bob Burns swearing in ceremony; 4) attended City of Susanville Police Department a meeting regarding the homeless; 5) requested to adjourn in memory of Johnny Garate.

## BOARDS AND COMMISSIONS

BIG VALLEY RECREATION DISTRICT  
SUBJECT: Vacancy on the Big Valley Recreation District for Resident Lassen - Elector, term to expire December 5, 2025.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment (Cindy Harbert).

Attachments: [BVRD Appt](#)

**A motion was made by Supervisor Neely, seconded by Supervisor Ingram, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

SIERRA VALLEY RESOURCE CONSERVATION DISTRICT  
SUBJECT: Sierra Valley Resource Conservation District board member reappointments. Three (3) terms expired December 4, 2024. Two appointments were made by the Sierra County Board of Supervisors on December 3, 2024, and December 17 2024. The third appointment is scheduled for January 21, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider approving re-appointments of Chad Smith, Bryan Griffin, and Lorenzo Larrucea.

Attachments: [Sierra Valley RCD](#)

CAO Shaw gave a brief overview of the item and stated the action requested

was for a reaffirmation by the Lassen County Board of Supervisors for the Sierra County Board of Supervisors.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointments for 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

1. Behavioral Health Advisory Board

a. Welfare and Institution Code section 5604; Resolution No. 13-025.

b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Bridges (R), Neely (A)

2. Public Risk Innovation Solutions Management (PRISM)

a. Government Code section 6500, Joint Powers Agency.

b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Egan (R), McMullen (A)

3. Eagle Lake Interagency Board

a. Unknown.

b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Gallagher

4. Emergency Medical Care Committee

a. Health and Safety Code Section 1797.272.

b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Ingram (R)

5. Honey Lake Valley Recreation Authority

a. Government Code section 6500, Joint Powers Agency.

b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).

CURRENT APPOINTMENTS: Neely (R), Ingram (R), Gallagher (A)

6. Land Conservation Committee

a. Resolution No. 12-050; Minute Order of January 16, 2001.

b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Albaugh

7. Lassen County Air Pollution Control District

- a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order of the Board of Supervisors.
  - b. Three County Supervisors.  
CURRENT APPOINTMENTS: Gallagher, Neely, Ingram
8. Lassen County Children and Families First Commission (FIRST 5)
    - a. Health and Safety Code section 130100; County Code Chapter 7.02.
    - b. One County Supervisor.  
CURRENT APPOINTMENTS: Gallagher
9. Lassen County Transportation Commission (LCTC)
    - a. Government Code section 29535.
    - b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.  
CURRENT APPOINTMENTS: Gallagher (R), Ingram (A); Albaugh (R), Bridges (A); Neely (R), Ingram (A)
10. Lassen Transit Services Agency (LTSA)
    - a. Government Code section 6500, Joint Powers Agency.
    - b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.  
CURRENT APPOINTMENTS: Gallagher (R), Ingram (A); Albaugh (R), Bridges (A); Neely (R), Ingram (A)
11. Lassen Regional Solid Waste Management Authority (LRSWMA)
    - a. Government Code section 6500, Joint Powers Agency.
    - b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.  
CURRENT APPOINTMENTS: Albaugh (R), Neely (A); Gallagher (R), Ingram (A)
12. Lassen-Plumas-Sierra Community Action Agency
    - a. Government Code section 6500, Joint Powers Agency.
    - b. Two elected officials or their representatives, appointed by the Board of Supervisors.  
CURRENT APPOINTMENTS: Bridges (R), Barbara Longo (A)
13. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)
    - a. Government Code Section 6500, Joint Powers Agency
    - b. One Supervisor from each member County; one alternate, need not be a Supervisor  
CURRENT APPOINTMENTS: Ingram (R), Bridges (A)
14. Northern Rural Training and Employment Consortium (NorTEC)

- a. Government Code Section 6500, Joint Powers Agency.
  - b. One County Supervisor and one alternate.
- CURRENT APPOINTMENTS: Bridges (R), Ingram (A)

15. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

- a. Government Code Section 6500, Joint Powers Agency.
  - b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.
- CURRENT APPOINTMENTS: Bridges (R), Neely (A)

16. Trindel Insurance Fund

- a. Government Code section 6500, Joint Powers Agency.
  - b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.
- CURRENT APPOINTMENTS: Egan, McMullen

17. Long Valley Groundwater Management District

- a. Government Code Section 6500, Joint Powers Authorization.
  - b. A member of the Board of Supervisors to fill a vacancy of a four year term for Director 1 (exp. July 1, 2025).
- CURRENT APPOINTMENTS: Ingram, Neely

18. Big Valley Groundwater Advisory Committee

- a. Government Code Section 6500, Joint Powers Agency.
  - b. One County Supervisor and one Alternate.
- CURRENT APPOINTMENTS: Albaugh (R), Bridges (A)

19. Airport Land Use Commission (ALUC)

- a. Government Code Section 21670 of the Public Utility Commission.
  - b. Two regular members of the Board of Supervisors.
- CURRENT APPOINTMENTS: Neely (R), Gallagher (A)

20. Sierra Nevada Conservancy

- a. Public Resources Code Section 33321.
  - b. One member of the Board of Supervisors.
- CURRENT APPOINTMENT: Albaugh.

21. Susanville Veterans Memorial Building Task Force

- a. Resolution 09-057; Minute Order of October 13, 2009.
- b. Multiple.

1) Board of Supervisors

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Neely, (A) Vacant (nominee by the City of Susanville)

2) Blue Star Mothers of America

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Tricia Deutsch, (A) Joanne Darlington

3) Marine Corps League

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Vacant, (A) Vacant

4) Veterans of Foreign Wars

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Ronald Wood, (A) James Vincent

5) Veterans Auxiliary Groups

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Lola Ramey, (A) Wendy Jacobs

6) Public-at-Large

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Bob Tyndal, (A) Christy Palmer

7) Lassen County Veterans Service Officer

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: Chris Mancebo, Veteran Services Officer (VSO) (P), Designee of VSO (A)

8) Lassen County Director of Public Works

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Pete Heimbigner, (A) Designee of Director

9) American Legion

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Stephen Soto, (A) Larry Rogers

1. Behavioral Health Advisory Board  
Bridges (R), Neely (A)



2. Public Risk Innovation Solutions Management (PRISM)  
Shaw (R), McMullen (A)
3. Eagle Lake Interagency Board  
Scanlan
4. Emergency Medical Care Committee  
Ingram
5. Honey Lake Valley Recreation Authority  
Neely (R), Scanlan (R), Albaugh (A)
6. Land Conservation Committee  
Albaugh
7. Lassen County Air Pollution Control District  
Ingram, Neely, Scanlan
8. Lassen County Children and Families First Commission (FIRST 5)  
Bridges
9. Lassen County Transportation Commission (LCTC)  
Ingram (R), Scanlan (A); Albaugh (R), Bridges (A); Neely (R), Scanlan (A)
10. Lassen Transit Services Agency (LTSA)  
Ingram (R), Scanlan (A); Albaugh (R), Bridges (A); Neely (R), Scanlan (A)
11. Lassen Regional Solid Waste Management Authority (LRSWMA)  
Scanlan (R), Ingram (A); Albaugh (R), Neely (A)
12. Lassen-Plumas-Sierra Community Action Agency  
Bridges (R), Director of Community Social Services Jayson Vial(A)
13. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)  
Ingram (R), Bridges (A)
14. Northern Rural Training and Employment Consortium (NorTEC)  
Bridges (R), Ingram (A)
15. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board
  - a. Government Code Section 6500, Joint Powers Agency.  
Bridges (R), Neely (A)

16. Trindel Insurance Fund  
Shaw, McMullen
17. Long Valley Groundwater Management District  
Ingram, Neely
18. Big Valley Groundwater Advisory Committee  
Albaugh (R), Bridges (A)
19. Airport Land Use Commission (ALUC)  
Neely (R), Scanlan (A)
20. Sierra Nevada Conservancy  
Albaugh.
21. Susanville Veterans Memorial Building Task Force
  - a. Resolution 09-057; Minute Order of October 13, 2009.
  - b. Multiple.
    - 1) Board of Supervisors  
(P) Neely, (A) Vacant (nominee by the City of Susanville)
    - 2) Blue Star Mothers of America  
(P) Tricia Deutsch, (A) Joanne Darlington
    - 3) Marine Corps League  
(P) Vacant, (A) Vacant
    - 4) Veterans of Foreign Wars  
(P) Ronald Wood, (A) James Vincent
    - 5) Veterans Auxiliary Groups  
(P) Lola Ramey, (A) Wendy Jacobs
    - 6) Public-at-Large  
(P) Bob Tyndal, (A) Christy Palmer
    - 7) Lassen County Veterans Service Officer  
(P) Chris Mancebo, Veteran Services Officer (VSO), (A) Designee of VSO
    - 8) Lassen County Director of Public Works  
(P) Pete Heimbigner, (A) Designee of Director
    - 9) American Legion  
(P) Stephen Soto, (A) Larry Rogers

**A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh requested to pull Item# G2 - California Department of Social Services (CDSS), Equifax/TALK and Work Number Memorandum of Understanding; and Item# G4 - CalVet Compliance Documents. Supervisor Bridges requested to pull Item# G3 - Lassen County Jail Body Scanner.

COUNTY CLERK-RECORDER

**Approval of the Consent Agenda**

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 12, 2024  
SUBJECT: Meeting Minutes of December 12, 2024.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2024-12-10](#)

**These Minutes were approved on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:  
a) United States Forest Service, Plumas National Forest addressing the Board of Supervisors.  
b) Application for Alcoholic Beverage License(s) - Iron Horse Saloon, LLC.  
c) Fair Advisory Board Meeting Minutes of November 12, 2024.  
d) Lassen County Planning Commission Notice of Meeting Cancellation.  
e) Lassen County Behavioral Health Advisory Board Meeting Agenda for January 13, 2025.

Attachments: [G5](#)

**This Report was received and filed on the Consent Agenda.**

BOARD OF SUPERVISORS

ACER VEGETATION MANAGEMENT PROJECT LETTER OF SUPPORT

SUBJECT: Receive request from Lassen Fire Safe Council Inc. (LFSC) to provide a letter in support of LFSC's Acer Vegetation Management Project that will improve forest health and resiliency and decrease hazardous fuels west of Eagle Lake in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letter and authorize the Chairman to execute; and/or 2) provide direction to staff.

Attachments: [250114 LOS for-FH Acer Project](#)

**This Action Item was approved on the Consent Agenda.**

EASTSIDE COMMUNITIES: LONE SPRING - PHASE 1 PROJECT LETTER OF SUPPORT

SUBJECT: Receive request from Lassen Fire Safe Council Inc. (LFSC) to provide a letter in support of LFSC's Eastside Communities: Lone Spring - Phase 1 grant application to fund forest health treatments within and adjacent to the community of Milford.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letter and authorize the Chairman to execute; and/or 2) provide direction to staff.

Attachments: [250114 LOS- FH Eastside Communities Lone Spring Project](#)

**This Action Item was approved on the Consent Agenda.**

## DEPARTMENT REPORTS

### HEALTH AND SOCIAL SERVICES

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS), EQUIFAX/TALK, AND WORK NUMBER MEMORANDUM OF UNDERSTANDING (MOU) WITH LASSEN COUNTY

SUBJECT: California Department of Social Services (CDSS), Equifax/TALK, and Work Number Memorandum of Understanding (MOU) with Lassen County.

FISCAL IMPACT: No Fiscal Impact.

ACTION REQUESTED: 1) Approve the CDSS, Equifax/TALK, and Work Number MOU; and 2) authorize the Director of Community Social Services to Execute the MOU.

Attachments: [G2-BOS CSS CDSS and Equifax-TALK 1.14.25](#)

Director of Community Social Services Jayson Vial informed the board this item was a three year Memorandum of Understanding that would allow Lassen Works to pull employee information pertaining to the Welfare to Work Program. This would allow county staff to access the federal system for prior employment to assist clients in obtaining work. Director Vial stated this program had been successful in the past. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### SHERIFF'S DEPARTMENT

##### LASSEN COUNTY JAIL BODY SCANNER

SUBJECT: Approve the cost to purchase Body scanner for the Jail in the amount of \$152,091.25.

FISCAL IMPACT: The cost will come from Fund/Budget Unit No. 130-0525 in the amount of \$152,091.25 and will impact the 2024/2025 Fiscal Year budget.

ACTION REQUESTED: 1) Approve purchase; and 2) authorize the County Administrative Officer or his Designee to execute.

**Attachments:** [Body scanner board packet](#)

Supervisor Bridges stated he pulled this item to recognize the Sheriff's Office and thanked staff for the work put into the purchase of the body scanner. Supervisor Albaugh asked if the county was purchasing the scanner from San Bernardino County. Sheriff's Lieutenant (Lt.) Amy Foster said rather than doing a Request For Proposal (RFP), San Bernardino provided their documents from their purchase of a body scanner. CAO Shaw informed the board Lassen County's purchasing policy allowed for use of a competitive bid process by another agency. Lt. Foster gave a brief overview of the body scanner's functions and where it would be located in the jail.

**A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### VETERANS SERVICES

##### CALVET COMPLIANCE DOCUMENTS

SUBJECT: Annual CalVet Compliance Documents required by CalVet to verify Lassen County is complying with the California Code of Regulations and the CalVet Procedure Manual for subvention and Medi-Cal Cost avoidance..

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize the Chairman to execute the documents.

**Attachments:** [G4](#)

CAO Shaw informed the board the Veterans Services Officer (VSO) Chris Mancebo was not present to discuss this item and stated he would get in touch with VSO Mancebo to conduct a presentation.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to table this item. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARD OF SUPERVISORS

**BIZZ JOHNSON EXTENSION EAST LETTER OF SUPPORT**

**SUBJECT:** Receive request from Lassen County Transportation Commission (LCTC) to provide a letter in support of LCTC's Bizz Johnson Extension East Feasibility Study grant application to Caltrans.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** 1) Approve letter and authorize the Chairman to execute; and/or 2) provide direction to staff.

**Attachments:** [250114 BOS Letter of Support-Bizz Extension](#)

Lassen County Transportation Commission (LCTC) Executive Secretary John Clerici informed the board this item was a Letter of Support to apply for grants for planning services. Mr. Clerici stated the grant application would be for Bizz Johnson trailing, evaluation, development, and maintenance. Lassen Lands Trails and Trust (LLTT) Vice President Elizabeth Norton stated the planning grant was being submitted on behalf of LCTC and the planning would consist of natural resources and opportunities, bridges, culverts and would be collecting all information to help determine the cost for an entity to purchase the corridor. County Counsel Uhrhammer clarified the grant would be for funding and feasibility. Stan bales from the Bureau of Land Management (BLM) stated this would help develop Bizz Johnson Trail. Director of Public Works Pete Heimbigner gave a brief summary of the Letter of Support.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**ELECTRIC VEHICLE CHARGING INFRASTRUCTURE MASTER PLAN GRANT APPLICATION**

**SUBJECT:** Receive request from Lassen County Transportation Commission (LCTC) to provide a letter in support of LCTC's Electric Vehicle Charging Infrastructure Master Plan Grant Application to Caltrans.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** 1) Approve letter and authorize the Chairman to execute; and/or 2) provide direction to staff.

**Attachments:** [250114 BOS Letter of Support-EV Plan Support](#)

Lassen County Transit Commission (LCTC) Executive Secretary John Clerici informed the board this item was the same as the Bizz Johnson Extension Letter

of Support except it was for Electric Vehicle (EV) Charging Infrastructures. The charging stations would only be for personal vehicles, not commercial. Mr. Clerici briefly discussed opportunities, travelers, economic development, and informed the board neighboring counties were also planning for EV Infrastructures. Supervisor Albaugh discussed ecological preservation. Brief discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 3 - Scanlan, Neely and Ingram

**Nay:** 2 - Bridges and Albaugh

RECESS: 11:47 a.m. - 1:30 p.m.

## DEPARTMENT REPORTS - CONTINUED

### VETERANS SERVICES OFFICER

#### CALVET COMPLIANCE DOCUMENTS

SUBJECT: Annual CalVet Compliance Documents required by CalVet to verify Lassen County is complying with the California Code of Regulations and the CalVet Procedure Manual for subvention and Medi-Cal Cost avoidance..

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize the Chairman to execute the documents.

**Attachments:** [250114 DeMars, Val- Claim](#)  
[250114 Kingston, Paul- Claim](#)

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this item be reconsidered. The motion carried by the following vote::**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, to open this item for potential action. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### CALVET COMPLIANCE DOCUMENTS

SUBJECT: Annual CalVet Compliance Documents required by CalVet to verify Lassen County is complying with the California Code of Regulations and the CalVet Procedure Manual for subvention and Medi-Cal Cost avoidance..

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize the Chairman to execute the documents.

Attachments: [G4](#)

Supervisor Albaugh asked for additional information pertaining to this item. Veterans Services Officer (VSO) Chris Mancebo stated the Medi-Cal Cost Avoidance was for any Veteran who filed for health care benefits compensation, depending on the percentage compensated by the Veteran Affairs (VA) would be the Veteran's share of cost. This was for non-injury services and the Veteran could be seen at a VA or non-VA hospital. If the Veteran met requirements for Medi-Cal the VA will pay the state for the cost. If this item was not approved by the board the state could withhold a percentage of the funding used for medical costs. VSO Mancebo stated Subvention was if a Veteran never filed a claim for compensation of pension for disability. They would be required to complete forms and are assigned point values depending on the claim. Additional discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

THE BOARD OF SUPERVISORS RULES OF PROCEDURE RESOLUTION NO. 20-047

SUBJECT: The Board of Supervisors Rules of Procedure.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Review and discuss the Supervisors Rules of Procedure; and 2) provide direction to staff.

Attachments: [250114 Board of Supervisors Rules Of Procedure-Resolution 20-047](#)

CAO Shaw stated this item was added to the agenda per the request of Supervisor Albaugh. The last Board of Supervisors Rules of Procedure was adopted in 2020 and could be amended if the board chose to do so. Supervisor Albaugh stated there were several reasons he requested to add this item. The first reason was due to a new supervisor was elected to the board. The second reason was due to the issues that had occurred at several meetings toward the end of the year. Supervisor Albaugh emphasized the need to be respectful for others and their opinions, to speak kindly to each other, and to apologize when a mistake was made. Supervisor Albaugh said after reviewing the board's rules and procedures they could have good, solid, productive meetings and not a bunch of fan fair and disruptions. Supervisor Albaugh recommended to have everyone read the documents and to keep a copy in their desk for future review. Supervisor Bridges agreed. Brief discussion was held pertaining to Rosenberg's Rules of Procedures. Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas discussed the Auditor's purpose for attending the agenda and board meetings. The board gave direction to amend the Board's Rules of Procedure every two years.



## COUNTY ADMINISTRATIVE OFFICE

## LASSEN COUNTY ROAD WORKERS ASSOCIATION

SUBJECT: Ratification of Memorandum of Understanding (MOU) between County of Lassen and Lassen County Road Workers Association (LCRWA) effective July 1, 2024 through June 30, 2027.

FISCAL IMPACT: Varied over multiple budget units.

ACTION REQUESTED: 1) Ratify MOU with Lassen County Road Workers Association; 2) Authorize CAO to sign; and/or 2) Provide direction to staff.

**Attachments:** [2024-2027 Draft Road Workers Association MOU 12-23-24 draft RS edits final \(002\)](#)

Personnel/Risk Analyst Regina Schaap informed the board this item was an agreed Memorandum of Understanding that had been successfully negotiated and the final document was being presented for ratification. Supervisor Albaugh thanked staff for their efforts.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## PEACE OFFICERS ASSOCIATION SUPERVISORS MEMORANDUM OF UNDERSTANDING

SUBJECT: Ratification of Memorandum of Understanding (MOU) between County of Lassen and Lassen County Peace Officer Supervisors Association (LCPOSA) for the period January 1, 2025 through December 31, 2027.

FISCAL IMPACT: Varied over multiple budget units.

ACTION REQUESTED: 1) Ratify MOU with Lassen County Peace Officer Supervisors Association; 2) Authorize CAO to sign; and/or 3) Provide direction to staff.

**Attachments:** [2025-2027 POASU MOU Draft final clean](#)

Personnel/Risk Analyst Regina Schaap informed the board they had a successfully negotiated with the Peace Officers Association Supervisors and was presenting the Memorandum of Understanding (MOU) for ratification. CAO Shaw said there was a typo in the MOU and the retroactive date was July 1, 2024. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## HEALTH &amp; SOCIAL SERVICES

COLWEST INVESTMENTS, LLC, LASSEN COUNTY, AND SIERRA DESERT PROPERTIES

SUBJECT: Staff report on Agreement Between ColWest Investments, LLC; Lassen County; and Sierra Desert Properties.

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

**Attachments:** [H6-BOS G&L Homekey Update 1.14.25](#)

Health and Social Services Program Manager Grace Poor informed the board the Homekey Project was going on two years and gave a brief history of the project. The action requested was to receive the report and provide direction to staff on how to continue with the project. Owner of ColWest LLC Melanie Westbrook gave a detailed power point presentation and update of how the project has proceeded. Ms. Westbrook discussed roofing, framing windows, siding, and construction. Ms. Westbrook informed the board ColWest, LLC was unable to obtain a bond for the Homekey Project and requested the board to waive the bond requirement. ColWest, LLC was not paid in advance, they were reimbursement paid. Supervisor Albaugh asked why ColWest, LLC was unable to obtain a bond. Ms. Westbrook stated due to the age of ColWest, LLC they were unable to receive a bond for the amount requested. Ms. Westbrook informed the board she diligently tried several different options but was denied each time. Additional discussion was held pertaining to state rules and regulations, construction timeline, occupancy dates, project extension, bonding options, and current percentage of completion. Supervisor Albaugh requested to table for a few weeks to re-address. County Counsel Uhrhammer stated closed session was recessed and this item needed to be discussed. Direction to staff could be given at that time. County Counsel Uhrhammer informed the board no action would be taken and to receive report.

SPEAKERS: ColWest, LLC Co-Owner Jason Colbert, Director of Community Social Services Jayson Vial.

SECOND AMENDMENT TO THE AGREEMENT BETWEEN COMMUNITY MEDICAL SPECIALISTS INC. AND LASSEN COUNTY

SUBJECT: Second Amendment to the Agreement between Community Medical Specialists Inc. and Lassen County Health and Social Services to raise the Maximum Contract Amount for all Fiscal Years (FY) 2023/2024 and 2024/2025 to \$500,000 to provide after-hours emergency response and evaluations.

FISCAL IMPACT: This Agreement will be paid from Fund/Budgets Unit No. 110-0771, 110-0751, 164-0752 and is included in the FY 2024/2025 budget.

ACTION REQUESTED: 1) Approve the Second Amendment to the Agreement with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

**Attachments:** [H7-BOS Community Med Specialists Inc. \(5150\) 1.14.25](#)

Director of Behavioral Health Tiffany Armstrong recognized her staff and informed the board of the loss of an employee. Supervisor Neely stated Lassen County is willing to do whatever the staff needed and would be keeping everyone in his prayers. Director Armstrong stated this item was an amendment to the contract and informed the board the department had positions that were unable to be filled by staff. Staffing had to be outsourced due to the nature of the positions. Director Armstrong briefly discussed the positions, funding and rates. Director Armstrong said she was looking to increase the funding amount into after hours crisis and stated the work load averaged approximately forty calls per month. Additional discussion was held pertaining to the provider, hours, and funding. Director of Community Social Services Jayson Vial acknowledged Director Armstrong and her staff on the hard work they do for Behavioral Health.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

SECOND AMENDMENT TO THE AGREEMENT BETWEEN COMMUNITY MEDICAL SPECIALISTS INC. AND LASSEN COUNTY

SUBJECT: Second Amendment to the Agreement between Community Medical Specialists Inc. and Lassen County Health and Social Services to raise the Maximum Contract Amount for all Fiscal Years (FY) 2023/2024 and 2024/2025 to \$1,500,000 to provide professional psychiatric, diagnostic, and therapeutic services.

FISCAL IMPACT: This Agreement will be paid from Fund/Budget Unit No. 110-0771, 110-0751, 164-0752 and is included in the FY 2024/2025 budget.

ACTION REQUESTED: 1) Approve the Second Amendment to the Agreement with Community Medical Specialists Inc.; and 2) Authorize the County Administrative Officer or Designee to execute the Amendment.

**Attachments:** [H8- BOS Community Med Specialists Inc. \(Psychiatric\) 1.14.25](#)

Director of Behavioral Health Tiffany Armstrong informed the board this item was the same as the previous item but was for professional services.

Supervisor Albaugh was absent from 3:02 p.m. - 3:03 p.m.

**A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Bridges, Neely and Ingram

**Absent:** 1 - Albaugh

AGREEMENT BETWEEN NORTH AMERICAN MENTAL HEALTH AND LASSEN COUNTY

SUBJECT: Agreement between North American Mental Health and Lassen

County Health and Social Services for Professional Psychiatric, Diagnostic, and Therapeutic Services in the amount of \$300,000 for the term of July 1, 2024 through June 30, 2025.

FISCAL IMPACT: This Agreement will be paid from Fund/Budget Unit No. 110-0771, 110-0751, 164-0752, 165-0751 and is included in the Fiscal Year 2024/2025 budget.

ACTION REQUESTED: 1) Approve the Agreement with North American Mental Health; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

**Attachments:** [H9- BOS North American Mental Health 1.14.25](#)

Director of Behavioral Health Tiffany Armstrong stated this item was similar to the prior items. North American Mental Health provided therapists to assist with services to the county. They don't provide as many people as the other agreements but they had increased their rates. Supervisor Albaugh asked why the county needed to have an agreement with this group if services were provided by the other two agreements. Director Armstrong stated this was one of the original contracts Behavioral Health had started with. This group provided professionals to come to the Norcal area. The county has to meet the mandates to provide services to clients. This group can find someone immediately. Brief discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

SECOND AMENDMENT TO THE AGREEMENT BETWEEN NORTH VALLEY BEHAVIORAL HEALTH, LLC. AND LASSEN COUNTY

SUBJECT: Second Amendment to the Agreement between North Valley Behavioral Health, LLC. and Lassen County Health and Social Services to raise the Maximum Contract Amount for both Fiscal Years (FY) 2023/2024 and 2024/2025 to \$450,000 to provide acute psychiatric inpatient care to the residents of Lassen County.

FISCAL IMPACT: This Agreement will be paid from Fund/Budget Unit No. 110-0771, 110-0751 and 164-0752, 165-0751 and is included in the FY 2024/2025 budget.

ACTION REQUESTED: 1) Approve the Second Amendment to the Agreement with North Valley Behavioral Health, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

**Attachments:** [H10- BOS North Valley Behavioral Health, LLC. 1.14.2025](#)

Director of Behavioral Health Tiffany Armstrong stated this agreement was with an actual hospital. The agreement with North Valley Behavioral Health was established in the event a client needed to be placed in a psychiatric hospital. There wasn't enough funding in the budget as there were two clients admitted

this fiscal year. CAO Shaw informed the board the money was state funded and within the budget. Brief discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

FIRST AMENDMENT TO THE AGREEMENT BETWEEN LASSEN FAMILY SERVICES AND LASSEN COUNTY

SUBJECT: First Amendment to the Agreement between Lassen Family Services and Lassen County Health and Social Services to extend the term of the agreement for one additional year, Fiscal Year (FY) 2024/2025, and extend the Maximum Contract Amount by \$81,641.68 making the Maximum Contract Amount for the agreement \$158,5433.36.

FISCAL IMPACT: This Agreement will be paid from Fund/Budget Unit No. 120-0853.

ACTION REQUESTED: 1) Approve the First Amendment to the Agreement with Lassen Family Services; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

**Attachments:** [H11-BOS LFS \(CAPIT\) 1.14.25](#)

Director of Community Social Services Jayson Vial stated this was an increase to the contract with Lassen Family Services for the Child Abuse Prevention and Treatment Program. The program teaches positive parenting, co-parenting, 24/7 Dads Program, and Father in Fifteen. This agreement covers parenting education programs and Lassen Family Services. Over 150 families were served in 2024. Director Vial stated he was grateful to see the single father programs and they were being attended.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AGREEMENT #24-HHAP-10069 BETWEEN THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND LASSEN COUNTY  
SUBJECT: Agreement #24-HHAP-10069 between the Department of Housing and Community Development and Lassen County Health and Social Services regarding Homeless Housing, Assistance, and Prevention Program Round 5 (HHAP-5).

FISCAL IMPACT: This Revenue Agreement for Grants and Loans Fund/Budget Unit No. 110-0941 and will be included in the Fiscal Year 2025/2026 budget.

ACTION REQUESTED: 1) Approve the Agreement #24-HHAP-10069; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [H12- BOS Agreement #24-HHAP-10069 1.14.25](#)

Health and Social Services Program Manager Grace Poor stated this item was for homeless housing assistance. This was a Round 5 application applying with six other counties for homeless housing and assistance funding that had been submitted in March of 2024. The board approved the Memorandum of Understanding with the other counties. The funding had been received the last several years to use for staff and client services. \$95,000 was set aside for housing and reserved for staffing for the future. Portions of the funding were also used to improve programs, pay consultants, staff time for audits, training, building maintenance, computers, office supplies, fiscal staff, homeless management, license fees, and staff time to view data. Program Manager Poor briefly discussed state rules and regulations for the allocation of funds. Director of Community Social Services Jayson Vial stated there were a lot of members of the community who helped to work on homelessness. Supervisor Scanlan asked how many people were taking advantage of the program and how long they were in the program. Program Manager Poor stated there were approximately forty youths, half a dozen seniors, five clients in Family of Child Welfare Program, and 30 clients in Bridge Housing. The time in the program was approximately six months, depending on the program clients were in. Director Vial said if the client didn't participate with Program Manager Poor, they would not be allowed to continue with the program. Additional discussion was held.

Supervisor Ingram was absent from 3:25 p.m. - 3:26 p.m.

**A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Shaw reported: 1) Met with Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas to discuss the mid-year budget and would be scheduling a meeting; 2) announced that the board would be going back into closed session..

RECESS: 3:31 p.m. - 3:39 p.m.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Shaw announced the following closed session items and stated Closed Session Item# 2 was being pulled from the agenda.

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 4 Cases.

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

### CLOSED SESSION

Closed session was held from 3:39 p.m. - 5:34 p.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Shaw, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Director of Planning and Building Services Maury Anderson was present from 3:40 p.m. - 4:40 p.m.

Director of Public Works Pete Heimbigner was present from 3:40 p.m. - 5:14 p.m.  
Deputy Director of Public Works Kayla Neely was present from 3:40 p.m. - 5:14 p.m.

Health and Social Services Program Manager Grace Poor was present from 3:40 p.m. - 3:41 p.m.; and 4:40 p.m. - 5:14 p.m.

Director of Behavioral Health Tiffany Armstrong was present from 3:40 p.m. - 3:41 p.m.; and 4:40 p.m. - 5:14 p.m.

Director of Community Social Services Jayson Vial was present from 3:40 p.m. - 3:41 p.m.; and 4:40 p.m. - 5:14 p.m.

Supervisor Neely was absent from 3:49 p.m. - 3:52 p.m.

Supervisor Bridges was absent from 5:05 p.m. - 5:07 p.m.

CAO Shaw was absent from 5:06 p.m. - 5:07 p.m.; and 5:16 p.m. - 5:17 p.m.

County Counsel Uhrhammer suggested to Supervisor Ingram to recuse himself and leave closed session.

Supervisor Ingram parted closed session and left for the day at 5:22 p.m.

### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Shaw reported the following closed session item:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 4 Cases.

Direction was given to staff.

### ADJOURNMENT

There being no further business, the meeting is adjourned in memory of Frances Law and Johnny Garate at 5:34 p.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board

DRAFT