

DEPARTMENT of PUBLIC WORKS

County of Lassen



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B-1
2017/51

February 28, 2017

TO: Board of Supervisors

FROM: Larry Millar, Public Works Director
Jennifer Branning, Chief Probation Officer

SUBJECT: Notice of Reduction in Force (Layoff) for Lassen County Road Department
and Lassen County Probation Department

RECOMMENDATION: 1) Approve Reduction in Force (Layoff) for the Lassen County Road Department, Assistant Engineer and Lassen County Probation Department, Juvenile Hall Superintendent; and 2) Defund Assistant Engineer position 9263 in Road Fund 122-1221 and Juvenile Hall Superintendent position 9220 in Probation Fund 145-0562; and 3) Fund Supervising Juvenile Hall Counselor position 9221 in Probation Fund 145-0562.

DISCUSSION: Due to the lack of work for the classification of Juvenile Hall Superintendent for the Probation Department and the Assistant Engineer position for the Public Works Department (Road Division) and the need to reduce the overall budgets due to declining revenues it is necessary to reduce the workforce for these two departments.

The two effected employees in these classifications have been made aware of the layoff plan as has their bargaining unit representative for the "Lassen County Management and Professional Association."

Per the County's layoff procedure, Article 8.01 of the Lassen County Management and Professional Association Memorandum of Understanding the dis-allocation of these two positions will occur after the required 30 day notice period.

ALTERNATIVES: Do not approve

FINANCIAL IMPACT: Decrease of approximately \$84,700 (annually) from the Road Operating Budget 122-1221 and approximately \$25,840 (annually) from the Probation Department Budget 145-0562.

OTHER AGENCY INVOLVEMENT: None

DEPARTMENTAL APPROVAL:

A handwritten signature in blue ink, appearing to read "Larry O. Millar", written over a horizontal line.

REVIEWED FOR AGENDA:

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