

County of Lassen  
**ADMINISTRATIVE SERVICES**



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*District 2*

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February 24, 2017

TO: Board of Supervisors

FROM: Richard Egan, CAO

A handwritten signature in black ink, appearing to be "ME", is written over the "FROM" line.

SUBJECT: 100<sup>th</sup> Anniversary Celebration of the Historic Lassen County Courthouse

**ACTION REQUESTED: That the Board:** Approve expenditure in the amount of \$5,000, and authorize the County Administrative Officer and the Department of Public Works to work with the Lassen County Chamber of Commerce to obtain any necessary permits or approvals to use county property for the 100<sup>th</sup> Anniversary Celebration of Historic Lassen County Courthouse

**FISCAL IMPACT:** Appropriation from the General Fund, Non-Departmental (100-0101) in the amount of \$5,000.

**DISCUSSION:** As previously reported to the Board by Supervisor Teeter, the Lassen County Chamber of Commerce has expressed interest in organizing a 100<sup>th</sup> anniversary celebration of the construction of the Historic Lassen County Courthouse.

The proposed event would be similar in tourism promotion and local celebration of the 150<sup>th</sup> celebration of Lassen County (held in 2014). The venue would be held primarily on the historic courthouse square and include tours of the building. It may also include activities and events within the City of Susanville.

The celebration is currently in the pre-planning stage and financial sponsors, volunteers and activities for the event are being sought.

The Chamber of Commerce is requesting the Board of Supervisors to declare its support of the event by authorizing county staff to help make the courthouse grounds available for the event and for the County to appropriate a cash sponsorship of \$5,000.

Additionally, the Lassen County Chamber of Commerce would seek to obtain the any necessary permits or approvals, such as a facility authorization through the County Department of Public Works, and special event permit from the California Department of Alcoholic Beverage Control. The Chamber will also be seeking to obtain other cash sponsors, such as from the City of Susanville, local organizations and businesses.