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HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

PUBLIC NOTICE

Regular Meeting of the:

Honey Lake Valley Resource Conservation District

Date: Wednesday, April 26, 2017

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **4:30 PM** – HONEY LAKE VALLEY RCD CLOSED SESSION MEETING

PLEASE NOTE NEW TIME!

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT ON CLOSED SESSION ITEM

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. ADJOURNMENT TO CLOSED SESSION

A. Personnel – Certain personnel matters pursuant to Government Code Section 54957 – District Manager Ian Sims Initial Performance Review – Claypool.

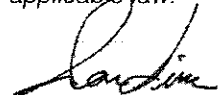
V. RECONVENE IN OPEN SESSION

A. Reportable action:

VI. ADJOURNMENT

The next regular Honey Lake Valley RCD meeting will be **Wednesday, April 26, 2016 at 5:30 pm.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Friday, April 21, 2017 agendas were posted as required by Government Code Section 54956 and any other applicable law.



Ian Sims, District Manager, Honey Lake Valley RCD
agenda closed session meeting – 4-26-17

99
b

HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

PUBLIC NOTICE
Regular Meeting of the:
Honey Lake Valley Resource Conservation District
Attachments available 4/21/17 at www.honeylakevalleyrcd.us

Date: Wednesday, April 26, 2017

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **5:30 PM – PLEASE NOTE NEW TIME!!**

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

- A. Approval of 3/22/17 regular meeting minutes (attachment).
- B. Approval of March/April 2017 Treasurer's Report.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

- A. District Manager Report (attachment) – Sims.
- B. Correspondence (attachment) - Wheeler.
- C. NRCS Agency Report (attachment) – Peitz.
- D. Lassen SWAT – Tippin/Sims.

- E. Buffalo Skedaddle Sage Grouse Working Group -- Sims.
- F. WAC Report -- Langston.
- G. Modoc Regional RCD/CARCD Report -- Tippin.
- H. Fire Safe Council Report -- Sims.
- I. Unagendized reports by board members.

Tie to the Strategic Plan: Strategic Issue 1 -- Build HLVRCO leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION -- RCD

- A. Consideration to select board applicants to fill two board vacancies effective May 24, 2017 (attachment) -- Claypool/Sims.

Tie to the Strategic Plan: Strategic Issue 1 -- Build HLVRCO leadership & organizational capacity.

- B. Consideration and approval of revised MOU between Lassen County Agricultural Department and Honey Lake Valley Resource Conservation District for the shared use of SWAT equipment (attachment) -- Sims.

Tie to the Strategic Plan: Strategic Issue 1 -- Build HLVRCO leadership & organizational capacity.

- C. Second reading of revised draft 2017/2018 RCD/WM budget (attachment) -- Sims.

Tie to the Strategic Plan: Strategic Issue 1 -- Build HLVRCO leadership & organizational capacity.

- D. Consideration and approval of SDRMA Worker's Compensation Policy (attachment) -- Sims.
 - 1. Consideration and approval of Resolution 2017-03 Approving the Form of and Authorizing the Execution of a Sixth Amended and Restated Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority Workers' Compensation Program (attachment).
 - 2. Consideration and approval of Resolution 2017-04 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities (attachment).

Tie to the Strategic Plan: Strategic Issue 1 -- Build HLVRCO leadership & organizational capacity.

- E. Review and provide direction on Annual Operations Plan (attachment) -- Sims.

Tie to the Strategic Plan: Strategic Issue 1 -- Build HLVRCO leadership & organizational capacity.

- F. Consideration and approval of Plumas Corporation, East Creek Restoration project, CEQA lead agency contract (attachment) -- Sims.

Tie to the Strategic Plan: Strategic Issue 2 -- Stay Relevant to the Conservation Needs of the Community

- G. Proposal and decision whether to allow the RCD's grant with the Sierra Nevada Conservancy as match for a CalFire Greenhouse Gas Reduction Fund grant proposal for the Diamond Mountain area that the Lassen County Fire Safe Council is submitting -- Tippin.

Tie to the Strategic Plan: Strategic Issue 2 -- Stay Relevant to the Conservation Needs of the Community

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION-- WATER MASTER

- A. Approval to pay Lozano-Smith Inv. #2024958 dated 4/12/17 in the amount of \$987.19 (attachment) – Claypool/Wheeler.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- B. Approval to pay Randall Harr Inv. #2503 dated 4/5/17 in the amount of \$909.88 (attachment) – Claypool/Wheeler.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

VIII. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be **May 24, 2017 at 5:30 pm.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Friday, April 21, 2017, agendas were posted as required by Government Code Section 54956 and any other applicable law.



Ian Sims,
District Manager
Honey Lake Valley RCD

9c9

LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



RICHARD EGAN, *Executive Secretary*
CYNTHIA RASCHEIN, *Transportation Project Manager*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530) 251-8260
FAX: (530) 251-2675
lassenransportation.org

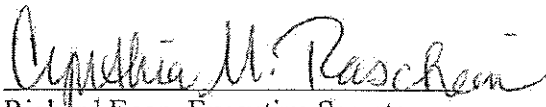
LCTC/T-2
2017/140

Date Posted: April 20, 2017

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Kathie Garnier, Chairman (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)
David Teeter (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

per: 
From: Richard Egan, Executive Secretary

Subject: SPECIAL MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The special meeting of the Lassen County Transportation Commission has been scheduled for **Monday, April 24, 2017, at 1:30 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

(2) **CORRESPONDENCE / PUBLIC COMMENT**
1. 2.1 Correspondence: Memo for 17/18 Budget Requests

2.2 Public Comment: Matters brought forth by the Public

(3) **REPORTS**
3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:
If needed

(4) **NEW BUSINESS**

2. 4.1 17/18 budget needs for staffing services: Discussion on funding sources and needs for staffing

Discussion and Possible Action

4. 4.2 Draft of Request for Proposals (RFP) for Staffing Services to the Lassen County Transportation Commission: Provide direction to staff

Motion Required

43. 4.3 Authorize release and advertising of Request for Proposals (RFP) for Staffing Services to the Lassen County Transportation Commission: 1) approve the RFP; 2) authorize

www.lassenransportation.com

the Executive Secretary to release and advertise the RFP for Staffing Services to the Lassen County Transportation Commission, and 3) designate the Chairperson, Vice-Chairperson, Executive Secretary, and legal counsel Margaret Long to perform the technical evaluation to review each proposal for having the required contents, as specified in the RFP

Motion Required

45. 4.4 Discussion of options if no proposals received: discuss possible action should no proposals be received or no proposal meets the RFP requirements

Provide Direction to Staff

(5) OTHER BUSINESS

5.1 Matters brought forth by the Commission

5.2 Set date for the next Regular Commission meeting for May 8, 2017

5.3 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammonnd, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- 2015/16 final audit
- Draft Overall Work Program
- US 395 Transportation Concept Report (Caltrans)
- Award Audit Agreement
- Legal Counsel Agreement Amendment
- 17/18 Budget Report

99d

Lassen Transit Service Agency



LARRY MILLAR, Executive Director
CYNTHIA RASCHEIN, Transportation Project Manager
DAVID KNAUT, Assistant Transportation Planner

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassen transportation.org

LTSA/J-2
2017/139


Distribution Date: April 20, 2017

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Kathie Garnier, Chairman (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)
David Teeter (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

From:


Larry D. Millar, Executive Director

Subject:

SPECIAL MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

The special meeting of the **LASSEN TRANSIT SERVICE AGENCY (LTSA)** has been scheduled for **Monday, April 24, 2017**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page Item

- (1) CONVENE
1.1 Agenda Approval: Additions and deletions

Motion Required

1. (2) **CORRESPONDENCE/PUBLIC COMMENT**
2.1 Correspondence: Letter from Lassen County Transportation Commission

- 2.2 Public Comment: Matters brought forth by the Public.

2. (3) **NEW BUSINESS**
3.1 Section 5339 Discretionary Bus Program Allocation Request: Receive information and provide guidance to staff

Information and Possible Action

- (4) **OTHER BUSINESS**
4.1 Reports by Executive Director and Staff:

- 4.2 Matters brought forth by the Agency
- 4.3 Set date for the next Regular Agency Meeting for May 8, 2017
- 4.4 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS FOR FUTURE MEETINGS

- Annual Audit
- Discuss locations for bus stop improvements
- Section 5311 Application
- Title VI Plan approval

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**LASSEN COUNTY BEHAVIORAL HEALTH
ADVISORY BOARD MEETING**

May 8, 2017 5:30 P.M.

1400A Chestnut Street, Susanville, CA 96130

Telephone: 251-8108

AGENDA

1. Call to Order
2. Approval of the Agenda – Action
3. Approval of the minutes – April 2017
4. Public Comment* - Information
5. Aurora
6. Department Report
7. Peer Training- Data Notebook
8. NAMI
9. Patient Rights – Nicole Lamica
10. Consideration of Future Agenda Items
11. Next Meeting Date and Time
12. Adjournment

- * Any person desiring to address the Board shall first secure permission of the presiding officer.
- * Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the table by the door and shall be completed and presented to the Secretary in advance of speaking.
- * Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)

ABC 211 (6/99)

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TO: Department of Alcoholic Beverage Control
 1900 CHURN CREEK RD
 STE 215
 REDDING, CA 96002
 (530) 224-4830

File Number: **580305**
 Receipt Number: **2421305**
 Geographical Code: **1800**
 Copies Mailed Date: **April 7, 2017**
 Issued Date:

DISTRICT SERVING LOCATION: **REDDING**First Owner: **BABA RAM JI CORPORATION**Name of Business: **DOYLE PAYLESS SHELL**

Location of Business: **745-750 RACHEL DR**
DOYLE, CA 96109

County: **LASSEN**Is Premise inside city limits? **No** Census Tract **0406.00**

Mailing Address: **PO BOX 668**
 (If different from premises address) **DOYLE, CA 96109**

Type of license(s): **21**

Transferor's license/name: **553999 / YOUNG, MICHAEL**
RAYMOND

Dropping Partner: Yes ☐ No ☒

License Type	Transaction Type	Fee Type	Master	Dup	Date	Fee
21 - Off-Sale General	ANNUAL FEE	NA	Y	0	04/07/17	\$582.00
21 - Off-Sale General	PREMISE TO PREMISE TRANSFER	NA	Y	0	04/07/17	\$100.00
21 - Off-Sale General	PERSON-TO-PERSON TRANSFER	NA	Y	0	04/07/17	\$1,250.00
Total						\$1,932.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the
 Department pertaining to the Act? **No**

Explain any "Yes" answer to the above questions on an attachment which shall be deemed part of this application.

Applicant agrees (a) that any manager employed in an on-sale licensed premises will have all the qualifications
 of a licensee, and (b) that he will not violate or cause or permit to be violated any of the provisions of the
 Alcoholic Beverage Control Act.

STATE OF CALIFORNIA County of **LASSEN**Date: **April 7, 2017**

Under penalty of perjury, each person whose signature appears below, certifies and says: (1) He is an applicant, or one of the applicants, or an executive officer of the applicant corporation, named in the foregoing application, duly authorized to make this application on its behalf; (2) that he has read the foregoing and knows the contents thereof and that each of the above statements therein made are true; (3) that no person other than the applicant or applicants has any direct or indirect interest in the applicant or applicant's business to be conducted under the license(s) for which this application is made; (4) that the transfer application or proposed transfer is not made to satisfy the payment of a loan or to fulfill an agreement entered into more than ninety (90) days preceding the day on which the transfer application is filed with the Department or to gain or establish a preference to or for any creditor or transferor or to defraud or injure any creditor of transferor; (5) that the transfer application may be withdrawn by either the applicant or the licensee with no resulting liability to the Department.

Effective July 1, 2012, Revenue and Taxation Code Section 7057, authorizes the State Board of Equalization and the Franchise Tax Board to share taxpayer information with Department of Alcoholic Beverage Control. The Department may suspend, revoke, and refuse to issue a license if the licensee's name appears in the 500 largest tax delinquencies list. (Business and Professions Code Section 494.5.)

Applicant Name(s)

Applicant Signature(s)

See 211 Signature Page

BABA RAM JI CORPORATION



Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Les Baugh

Chairman,

PSA 2 Executive Board

Peggy Wood

Chairman,

PSA 2 Advisory Council

Teri Gabriel

Executive Director,

PSA 2 AAA

PSA 2 Area Agency on Aging

ADVISORY COUNCIL MEETING

Mountain Senior Center
20635 Roff Way, Burney, CA

Friday, April 28, 2017

10:00 a.m.

AGENDA

- A. 10:00 Call to order – Flag Salute
- B. 10:00 Roll Call (Establishment of a quorum)
- C. 10:05 Introduction of guests
- D. 10:10 Approval of Agenda (Changes, additions or deletions) *
- E. 10:15 Approval of Meeting Minutes – 03/31/17*
(Copies to be distributed at the meeting)
- F. 10:20 OPEN SESSION / ANNOUNCEMENTS
(Opportunity to hear comments from the community
and for announcements)
- G. 10:30 REPORTS:
- Chairman's Report
- Update on Advisory Council Activities
 - Advisory Council Vacancies / New Appointments
- TACC Report
- Update on Recent TACC Activities
- CSL Report
- Update on Recent CSL Activities – Kenneth Ryan, Senior Senator / Martha Beymer, Senior Assemblyman
- Nutrition Report
- Update on SNAP-Ed Activities – Nancy Quirus

Director's Report

- Update on Modoc County RFP Process & Contracted Services
- Update on Community Education Activities
- Senior Rally Day – May 11, 2017
- Discussion on May Meeting Schedule
- Other Agency Activity

H. 11:00 Discussion on FY 16/17 Goals & Objectives Activity

Note: Please have FY 16/17 Area Plan Goals & Objectives Activity Available

- Update on Physical Activity Questionnaire Project and Next Steps
- Other Activities

I. 11:30 Discussion on Preparations for Year End Report to Executive Board

J. Correspondence:

Incoming: (none)

Outgoing: (none)

K. 12:30 Adjournment

Attachments:

Advisory Council Member Roster & Updated Meeting Calendar

Advisory Council Activity Report Form

Advisory Council Successes & Challenges in Senior Services Report

FY 16/17 Area Plan Goals and Objectives

Senior Rally 2017 Flyer

*** Possible Action to be taken**

*****REMINDER: CARPOOLING IS ENCOURAGED!*****

SISKIYOU COUNTY – PLEASE BRING REFRESHMENTS

Any new items not on the agenda will become a matter of new business, to be brought forward for consideration by the Advisory Council at the next scheduled meeting, unless declared an item which would necessitate emergency action.

*****PLEASE NOTE INCLEMENT WEATHER PROCEDURES*****

If it is necessary to cancel a meeting due to inclement weather or other unforeseen circumstances, the Area Agency on Aging will attempt to notify the Advisory Council members via e-mail and/or telephone the day prior to the meeting. If weather conditions are questionable and you have not been contacted, please call the Area Agency on Aging at (530) 842-1687.

NEXT MEETING:

To Be Determined



PSA 2 AREA AGENCY ON AGING

- NOTICE -

DATE: April 27, 2017
TO: PSA 2 Advisory Council Members
FROM: Teri Gabriel, Executive Director
SUBJECT: April 28, 2017, Advisory Council Meeting
CANCELLED

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Please be advised that the PSA 2 Area Agency on Aging Advisory Council Meeting scheduled for Friday, April 28, 2017, has been CANCELLED due to the lack of a quorum.

The next meeting of the Advisory Council is to be determined.

If you have any questions, please contact our office.

Les Baugh
Chairman,
PSA 2 Executive Board

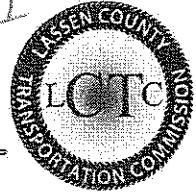
Peggy Wood
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

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LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



RICHARD EGAN, *Executive Secretary*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530) 251-8333
FAX: (530) 251-2663
lassen transportation.org

LCTC/T-2
2017/156

Date Posted: May 3, 2017

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Kathie Garnier, Chairman (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)
David Teeter (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

J. Egan For:
From: Richard Egan, Executive Secretary

Subject: REGULAR MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, May 8, 2017 at 2:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and deletions

Motion Required

1. 1.3 Minutes Approval: April 10, 2017 Commissioners Present: Wilson, Hemphill, Garnier, Albaugh, Franco, and Teeter.

Motion Required

5. 1.4 Minutes Approval: April 24, 2017, Special Meeting
Commissioners Present: Garnier, Hemphill, Teeter, and Franco.
Commissioners absent: Albaugh (by previous arrangement) and Wilson.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

9. 2.1 Correspondence:

- a. Comments from North State Super Region to California Transportation Commission – Road Repair and Accountability Act of 2017
- b. Letter from North State Super Region to California Transportation Commission – U.S. Hwy 101 at Last Chance Grade

Information Only

2.2 Public Comment: Matters brought forth by the Public

(3) REPORTS

3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:

- Caltrans report (Caltrans)
- California Highway Patrol Report (CHP)
- City of Susanville Report (City)
- County of Lassen Report (County)
- Susanville Indian Rancheria Report (SIR)
- Executive Secretary Report (LCTC Staff): LCTC RFP for Staffing Services
- Summary of Commission Financial Activities

(4) NEW BUSINESS

17. 4.1 Presentation by Caltrans District 2 – United States Route 395 (US 395) Transportation Concept Report.

Receive presentation and provide direction to staff

19. 4.2 Accept proposal from Donald R. Reynolds, Certified Public Accountant, to provide triennial compliance auditing services for the three year audit period from July 1, 2016 through June 30, 2018 for and amount not to exceed \$10,500.00, and provide direction to staff to negotiate an agreement for future consideration by the Commission.

Accept proposal and provide direction to staff

4.3 Accept proposal from Donald R. Reynolds, Certified Public Accountant, to provide independent auditing services to prepare annual audits for the fiscal years ending June 30, 2016, 2017, and 2018 in the amounts not to exceed \$12,000.00, \$12,700.00 and \$13,500.00, respectfully, and provide direction to staff to negotiate an agreement for future consideration by the Commission.

Accept proposal and provide direction to staff

68. 4.4 Discussion of LCTC Fund 128 for 2016/17 fiscal year, year to date, and 2017/18 fiscal year budgets (Continued from April 24, 2017 Special Meeting).

Receive report and provide direction to staff

75. 4.5 Accept proposal from Margaret Long, Prentice Long & Epperson pc. Attorneys at Law, to provide legal services and staffing services during periods of vacancies in administrative services.

Accept proposal and provide direction to staff

(5) OTHER BUSINESS

5.1 Matters brought forth by the Commission

5.2 Set date for Special Commission Meeting for May 30, 2017

5.3 Set date for the next Regular Commission meeting for June 12, 2017

5.4 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- 2015/16 Final Audit
- 2017/18 Draft Overall Work Program
- Award Audit Agreement(s) for Triennial and Annual Audits
- 2017/18 Fiscal Year Recommended Budget

Lassen Transit Service Agency

LARRY MILLAR, Executive Director

DAVID KNAUT, Assistant Transportation Planner



707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassen transportation.org

LTSA/J-2
2017/


Distribution Date: May 3, 2017

To: THE LASSEN TRANSIT SERVICE AGENCY

Kathie Garnier, Chairman (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)
David Teefer (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

From:


Larry D. Millar, Executive Director

Subject:

REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

The regular meeting of the LASSEN TRANSIT SERVICE AGENCY (LTSA) has been scheduled for **Monday, May 8, 2017**, immediately following the meeting of the Lassen County Transportation Commission at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page Item

- (1) CONVENE
1.1 Agenda Approval: Additions and deletions

Motion Required

1. 1.2 Minutes Approval: March 6, 2017 Commissioners present: Albaugh, Garnier, Hemphill, Teefer, Wilson and Franco (alternate). Commissioners Absent: DeBoer

Motion Required

3. 1.3 March 14, 2017 Commissioners present: Albaugh, Garnier, Hemphill, Teefer, Wilson and Franco (alternate). Commissioners Absent: DeBoer

Motion Required

5. 1.4 April 24, 2017 Commissioners present: Garnier, Hemphill, Teefer, and Franco. Commissioners Absent: Albaugh and Wilson

Motion Required

- (2) CORRESPONDENCE/PUBLIC COMMENT
6. 2.1 Correspondence: LTSA staff received a charter request from

Jolly Elders of Janesville through Thelma Hildebrand for a trip from Janesville to Burney Falls on July 19, 2017.

2.2 Public Comment: Matters brought forth by the Public.

(3) **NEW BUSINESS**

7. 3.1 Community Events Resolution: By motion, adopt resolution 17-001 to add the Lassen High School Prom as a community event.

Motion Required

10. 3.2 Title VI Plan Update: By motion, 1) Adopt Resolution 17-002, approving the Title VI Plan, and 2) authorize Executive Director to sign all documents necessary for Plan submittal.

Motion Required

44. 3.3 5311 Request for Reimbursement FY2017 and FY2018: 1) By motion, adopt Resolution 17-003 authorizing the Executive Director to sign all related documents for the 5311 Application for Request for Reimbursement for FY 2017 in the amount of \$188,265.00 and for FY 2018 in the amount of \$192,565.00.

Motion Required

47. 3.4 Section 5339 Discretionary Bus Program Allocation Request: 1) By motion, adopt Resolution 17-004 authorizing the Executive Director to sign all related documents for the 5339 Application for replacement purchases of Bus 5 (Make: Bluebird) and Bus 16 (Make: Chevy).

Motion Required

49. 3.5 Eagle Lake Route: Receive information and provide guidance to staff.

Information and Possible Action

52. 3.6 Project Updates: Receive information on projects funded through the Proposition 1B - Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA), the Proposition 1B through the California Governor's Office of Emergency Services (Cal OES) and the Low Carbon Transit Operations Program (LCTOP).

Information

(4) **OTHER BUSINESS**

4.1 Reports by Executive Director and Staff:

- Report on tire chain issue with LRB bus on Fredonyer Pass

54. 4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency

4.4 Set date for the next Regular Agency Meeting for July 10, 2017

4.5 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Michelfetti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenha MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS FOR FUTURE MEETINGS

- Annual Audit
- Amend Purchasing Policy
- Community Event Resolution for 2017/18

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LASSEN COUNTY
TECHNICAL ADVISORY COMMITTEE
REVISED AGENDA
SECOND FLOOR CONFERENCE ROOM
707 NEVADA STREET
SUSANVILLE, CA 96130
THURSDAY MAY 4, 2017

9:00 a.m. Convene in Regular Session
Matters Initiated by the General Public


LOT LINE ADJUSTMENT #2017-001, John A. Conner and Duane A. Conner, Proposal for a lot line adjustment between two legal parcels totaling 300.22 acres. Before the lot line adjustment, Parcel A is approximately 80 acres, Parcel B is 220.22 acres. If the lot line adjustment were approved, Resultant Parcel A would be 296.42 +/- acres and Resultant Parcel B would be 3.8 +/- acres. Both parcels are zoned A-1 (General Agricultural District), with a "Extensive Agriculture" land use designation, *Lassen County General Plan, 2000*. This project is exempt from the California Environmental Quality Act under Section 15305 (a) of the Guidelines. The project site is located West of State Highway 139 and approximately 1.28 miles south west of the town of Adin, CA. APN(S): 003-030-37, 003-030-45, and 003-070-30. Staff Contact: Kelly Mumper, Assistant Planner.

***SUBDIVISION MAP, #2013-024, Walsh Family Trust**, Request for extension for a proposed division of a parcel totaling 302 acres, into a total of 3 parcels and a 264 acre remainder. The proposed parcels range in size from 5 acres to 20 acres in size. Proposed Parcel A is 20 acres Parcel B is 5 acres, Parcel C is 13 acres. Due to an earlier Parcel Map Waiver (#77-12-79), recorded on March 6, 1980, which created an additional parcel adjacent to the project site, a Subdivision application is required. The parcel has multiple zoning districts which include the following: A-2-B-20 (Agricultural Residential, Building Site Combining, 20 acre minimum parcel size), A-2-B-40 (Agricultural Residential, Building Site Combining, 40 acre minimum parcel size), A-3-NH-20 (Agricultural District, Natural Habitat Combining District, 20 acre minimum parcel size), A-3-NH-80 (Agricultural District, Natural Habitat Combining District, 80 acre minimum parcel size). The project is located at 546-675 from Old Highway Road (County Road 407), 0.40 miles west of the intersection of Old Highway Road and Pittville Bench Road in Pittville. APN: 013-020-63. Staff Contact: Gaylon Norwood, Assistant Director.

ADJOURN

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County Environmental Health Dept.	County Assessor's Office	County Clerk	County Counsel
County Road Dept.	County Surveyor	Treasurer/Tax Collector	Post
CAO			

Lassen County Planning and Building Services 530-251-8269


TAC/AGENDA 4/24/17
MLA: aje