



# LASSEN COUNTY

## Health and Social Services Department

- **HSS Administration**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8128
- **Grants & Loans Division**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-2683
- **Behavioral Health**  
555 Hospital Lane  
Susanville, CA 96130  
(530) 251-8108 / 8112  
**Chestnut Annex**  
1400-A & B Chestnut Street  
Susanville, CA 96130  
(530) 251-8112
- **Patients' Rights Advocate**  
1616 Chestnut Street  
Susanville, CA 96130  
(530) 251-8322
- **Public Health**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8183
- **Environmental Health**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8183
- **Public Guardian**  
720-A Richmond Road  
Susanville, CA 96130  
(530) 251-8337
- **Community Social Services**  
**Lassen WORKS**  
P. O. Box 1359  
720 Richmond Road  
Susanville, CA 96130  
(530) 251-8152  
**Business & Career Network**  
1616 Chestnut Street  
Susanville, CA 96130  
(530) 257-5057  
**Child & Family Services**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8277  
**Adult Services**  
720 Richmond Road  
Susanville, CA 96130  
(530) 251-8158
- **HSS Fiscal**  
P. O. Box 1180  
Susanville, CA 96130

**Date:** May 15, 2017

**To:** Aaron Albaugh, Chair  
Lassen County Board of Supervisors

**From:** Melody Brawley, Director  
Health & Social Services *M Brawley*

**Subject:** Second Amendment to Agreement with Community Impact Consulting for an Additional \$20,000 for FY 16/17

### Background:

Since July 1, 2016, the various divisions of Health & Social Services have benefited from the Agreement with Community Impact Consulting. When the Behavioral Health Director unexpectedly left in early February, the firm stepped up to assist the department with a number of activities related to past and pending audits and Performance Improvement Projects (PIPs). The need for these additional hours was not anticipated in the original Agreement nor the succeeding amendment.

### Fiscal Impact:

There is no impact to County General Fund. Additional costs for this Amendment will be covered with Behavioral Health funds.

### Action Requested:

(1) Approve the Second Amendment to the Agreement with Community Impact Consulting for an additional \$20,000 for FY 16/17, and (2) authorize the County Administrative Officer to sign the Amendment on the Board's behalf.



**SECOND AMENDMENT TO AGREEMENT  
BY AND BETWEEN  
LASSEN COUNTY  
AND  
COMMUNITY IMPACT CONSULTING, INC. (CIC)**

THIS SECOND AMENDMENT TO AGREEMENT ("Amendment") is made by and between LASSEN COUNTY ("COUNTY") and COMMUNITY IMPACT CONSULTING, INC. (CIC) (hereinafter "CONTRACTOR"), who agree as follows:

1. **Recitals:** This Second Amendment is made with reference to the following facts and objectives:

COUNTY and CONTRACTOR have entered into a written Agreement for the term of July 1, 2016 through June 30, 2017, (the "Agreement") in which CONTRACTOR agreed to provide consultation and facilitation services.

2. **Amendments:** The parties agree to amend the Agreement as follows:

- a. The parties desire to add additional services to be included for FY 2016/17. Therefore, Paragraph A.5 is added to the Scope of Services as follows:

**A.5 Behavioral Health**

A.5.1 CONTRACTOR shall work with COUNTY staff to facilitate short and long range planning, prepare for audits, develop new and/or revised policies, identify new and/or modified approaches to work flows, and promote organizational change and stabilization.

A.5.2 CONTRACTOR shall assist COUNTY with development of local behavioral health crisis management guidelines including facilitating meetings, recording meeting minutes, conducting research where necessary, and preparing written materials for consideration and adoption.

- b. The parties desire to extend the Maximum Contract Amount to include additional funds for FY 2016/17. Therefore, Paragraph B.3 is deleted and replaced with the following:

Original Contract July 1, 2016 - June 30, 2017						
Scope #	Program/Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
A.1.1	Healthcare Provider & Veterans Services Office Meeting Facilitation	Public Health Realignment	Per Meeting	\$ 750.00	5	\$ 3,750.00
A.1.3	Research and preparation of outcome reports, and/or funding proposals for Veteran's Health Services	Public Health Realignment	Per Hour	\$ 100.00	45	\$ 4,500.00
A.2.1 A.2.2	Healthcare Provider & Maternal, Child, Adolescent Health Services Meeting Facilitation	Public Health Realignment	Per Meeting	\$ 100.00	32	\$ 3,200.00
A.2.4	Research and preparation of outcome reports, and/or funding proposals for maternal and child health services	Public Health Realignment	Per Hour	\$ 100.00	21	\$ 2,100.00
A.3.1	Facilitation Lassen Healthcare Collaborative Meetings	Public Health Realignment	Per Meeting	\$ 750.00	11	\$ 8,250.00
A.3.2	Healthcare Collaborative Research, preparation, Individual Meeting	Public Health Realignment	Per Hour	\$ 100.00	60	\$ 6,000.00
A.4.1	Executive Coaching Social Services, BH Access	Public Health Realignment/ Social Services	Per Hour	\$ 100.00	60	\$ 6,000.00
<b>Maximum Contract Amount</b>						<b>\$ 33,800.00</b>

Amended Contract July 1, 2016 - June 30, 2017						
Scope #	Program/Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
A.1.1	Healthcare Provider & Veterans Services Office Meeting Facilitation	Public Health Realignment	Per Meeting	\$ 750.00	12	\$ 9,000.00
A.1.3	Research and preparation of outcome reports, and/or funding proposals for Veteran's Health Services	Public Health Realignment	Per Hour	\$ 100.00	48	\$ 4,800.00
A.2.1 A.2.2	Healthcare Provider & Maternal, Child, Adolescent Health Services Meeting Facilitation	Public Health Realignment	Per Meeting	\$ 100.00	90	\$ 9,000.00
A.3.1	Facilitation Lassen Healthcare Collaborative Meetings	Public Health Realignment	Per Meeting	\$ 750.00	12	\$ 9,000.00
A.3.2	Healthcare Collaborative Research, preparation, Individual Meeting	Public Health Realignment	Per Hour	\$ 100.00	60	\$ 6,000.00
A.4.1	Executive Coaching Social Services, BH Access	Public Health Realignment/ Social Services	Per Hour	\$ 100.00	60	\$ 6,000.00
<b>Maximum Contract Amount</b>						<b>\$ 43,800.00</b>
Second Amended Contract July 1, 2016 - June 30, 2017						
Scope #	Program/Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
A.1.1	Healthcare Provider & Veterans Services Office Meeting Facilitation	Public Health Realignment	Per Meeting	\$ 750.00	12	\$ 9,000.00
A.1.3	Research and preparation of outcome reports, and/or funding proposals for Veteran's Health Services	Public Health Realignment	Per Hour	\$ 100.00	48	\$ 4,800.00
A.2.1 A.2.2	Healthcare Provider & Maternal, Child, Adolescent Health Services Meeting Facilitation	Public Health Realignment	Per Meeting	\$ 100.00	90	\$ 9,000.00
A.3.1	Facilitation Lassen Healthcare Collaborative Meetings	Public Health Realignment	Per Meeting	\$ 750.00	12	\$ 9,000.00
A.3.2	Healthcare Collaborative Research, preparation, Individual Meeting	Public Health Realignment	Per Hour	\$ 100.00	60	\$ 6,000.00
A.4.1	Executive Coaching Social Services, BH Access/Individual Coaching	Public Health Realignment/Social Services/Behavioral Health/MHSA	Per Hour	\$ 100.00	92	\$ 9,200.00
A.5.1	PIP Proposals/research/analysis and facilitation of teams	Behavioral Health/MHSA	Per Hour	\$100.00	60	\$ 6,000.00
A.5.2	5150 Team - Research, analysis, drafting protocols/facilitation of meetings	Behavioral Health/MHSA	Per Hour	\$100.00	108	\$ 10,800.00
<b>Maximum Contract Amount</b>						<b>\$ 63,800.00</b>

\*Contingent upon the availability of funds and approval of the Board of Supervisors

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment, all provisions of the Agreement dated November 15, 2016, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown opposite their respective signatures.

#### CONTRACTOR

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Rudeen Monte, Director  
Community Impact Consulting, Inc. (CIC)

\_\_\_\_ County Initials  
Community Impact Consulting Inc. (CIC) 2nd Amend v.1 16.17

\_\_\_\_ Contractor Initials

Amendment to: Agreement with COMMUNITY IMPACT CONSULTING, INC. (CIC)

COUNTY

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Richard Egan  
County Executive Officer

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Melody Brawley, Director  
Health and Social Services

Approved as to form:

Robert M. Burns  
Lassen County Counsel

Dated: 4/17/17

By: \_\_\_\_\_

Andrew Haut  
Attorney for County Counsel