

LASSEN COUNTY
ARCHITECTURAL REVIEW COMMITTEE AGENDA
707 NEVADA STREET CONFERENCE ROOM
SUSANVILLE, CA 96130
June 15, 2017

2:00 p.m. Convene in Special Session
Matters Initiated by the General Public

Project Description

DESIGN REVIEW #2017-009, Danny Leung. The applicant is proposing a 1,080 square foot detached garage. The proposed project does not meet the building height requirements of Lassen County Code § 18.22.050 or the roof pitch requirements of Lassen County Code § 18.108.235. Deviation from these requirements may be allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned R-1-NH-3-AA-D (Single Family Residential Natural Habitat 3-Acre Minimum Animal Accessory Design Review Combining District) and has a land use designation of "Estate Residential" in *the Richmond/Gold Run Area Plan, 1993, and The Lassen County General Plan, 2000*. The project site is located approximately a half mile north west of the intersection of Richmond Road North and Susan Hills Drive at 473-645 Audrey Drive, Susanville CA, 96130. APN: 116-460-15. Staff Contact: Kelly Mumper, Assistant Planner.

Committee Members: Planning Director
Building Official
Planning Commissioner

Agenda Only: County Counsel
County Clerk
County Administrative Officer
Board of Supervisors
County Times
Applicant

Lassen County Planning and Building Services (530) 251-8269

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CITY OF SUSANVILLE
66 North Lassen Street • Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting • City Council Chambers
June 21, 2017 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 17-5396

Next Ordinance No. 17-1012

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)

- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

- 3 **CLOSED SESSION:**
 - A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 1. Public Employee Performance Evaluation: City Administrator

- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Councilmember Schuster*
 - *Proclamations, awards or presentations by the City Council:*

- 5 **BUSINESS FROM THE FLOOR:**
Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

- 6 **CONSENT CALENDAR:**
All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.
 - A Approve minutes from the City Council’s May 17, 2017 meeting
 - B Approve vendor warrants numbered 100500 through 100632 for a total of \$315,543.92 including \$160,085.96 in payroll warrants
 - C Receive and file monthly Finance Report: May 2017

7 **PUBLIC HEARINGS:**

- A Consider approval of **Resolution No. 17-5385** Adopting the City of Susanville 2016-2017 Budget
- B Consider approval of **Resolution No. 17-5391** establishing Honey Lake Valley Community Pool as eligible for the "Raw Cost" natural gas rate and confirming and continuing previously established rates.
- C Consider approval of **Resolution No. 17-5392** setting assessments for Historic Uptown Susanville Association (HUSA) Fiscal Year 2017/2018

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 17-5386** Establishing Appropriations Limitation for Fiscal Year 2017-2018
- B Consider request to write off Accounts Receivable
- C Consider request to allow the sale of alcoholic beverages concessions at the Diamond Mountain Golf Course Club House on July 15, 2017 and authorizing the T & A Lounge to obtain appropriate licensing
- D Consider approval of **Resolution No. 17-5394** approving Agreement between Lassen Community College and the City of Susanville Fire Department to use our clinical facility for the Health Occupation Program
- E Consider approval of **Resolution No. 17-5395** approving wireless service agreement with AT&T

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider approval of **Resolution No. 17-5393** amending the Fiscal Year 2016-2017 budget
- B Consider approving the establishment of a revenue and expense budget to provide State of California OES Haz-Mat team training as authorized by Resolution No. 17-5380.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

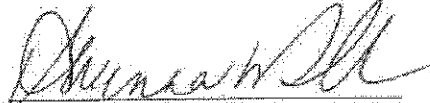
15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on July 5, 2017 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

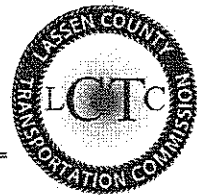
I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for June 21, 2017 in the areas designated on June 16, 2017.

A handwritten signature in black ink, appearing to read "Gwenna MacDonald", written over a horizontal line.

Gwenna MacDonald, City Clerk

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LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY



RICHARD EGAN, Executive Secretary

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530) 251-8333
FAX: (530) 251-2663
lassen transportation.org

LCTC/T-2
2017/222

Date Posted June 16, 2017

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

- Kathie Garnier, Chairman (City Council)
- Brian Wilson (City Council)
- Joe Franco (City Council)
- Jeff Hemphill Vice Chairman (Co. Supervisor)
- David Teeter (Co. Supervisor)
- Aaron Albaugh (Co. Supervisor)

From: Richard Egan, Executive Secretary

Subject: SPECIAL MEETING OF THE LASSEN COUNTY TRANSPORTATION COMMISSION

The special meeting of the Lassen County Transportation Commission has been scheduled for **Monday, June 19, 2017, at 3:30 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
- 1.1 Pledge of Allegiance
- 1.2 Agenda Approval: Additions and deletions **Motion Required**
- 1. 1.3 Minutes Approval: May 8, 2017, Commissioners present: Wilson, Hemphill, Garnier, Albaugh, and Teeter. Commissioners absent: Franco. **Motion Required**

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1.4 Closed Session:
 - A. Public Employee Evaluation: Legal Counsel

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

- (2) **CORRESPONDENCE / PUBLIC COMMENT**
- 2.1 Correspondence: None
- 2.2 Public Comment: Matters brought forth by the Public

(3) **REPORTS**

3.1 Caltrans, CHP, City of Susanville, County of Lassen, Susanville Indian Rancheria:

3.2 Executive Secretary Report:

(4) **UNFINISHED BUSINESS**

5. 4.1 Transit Development Plan

ACTION REQUESTED: Receive and adopt the Transit Development Plan

144. 4.2 2017/2018 fiscal year proposed budget including Local Transportation Fund (571-5711); State Transit Assistance Fund (572-5721); and LCTC Proposition 1B (573-5731):

ACTION REQUESTED: Approve budget

159. 4.3 Resolution No. 17-10 providing budget instructions to the County Auditor for Fund 571 for the 2017/2018 fiscal year:

ACTION REQUESTED: Adopt Resolution

161. 4.4 Resolution No. 17-11 providing budget instructions to the County Auditor for Fund 572 for the 2017/2018 fiscal year:

ACTION REQUESTED: Adopt Resolution

163. 4.5 Comment letter from the Lassen County Transportation Commission to Caltrans regarding the US 395 Transportation Concept Report under Caltrans Authority:

ACTION REQUESTED: Approve letter and authorize Chairperson to sign and/or provide direction to staff

(5) **NEW BUSINESS**

5.1 Matters brought forth by the Commission

(6) **OTHER BUSINESS**

6.1 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Sian Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- Award Audit Agreement