



LASSEN COUNTY SHERIFF'S OFFICE

1415 Sheriff Cady Lane Susanville, CA 96130

Administration
Phone: (530) 251-8013
Fax: (530) 251-2884

Dispatch
Phone: (530) 257-6121
Fax: (530) 257-9363

Civil
Phone: (530) 251-8014
Fax: (530) 251-2884

Adult Detention Facility
Phone: (530) 251-5245
Fax: (530) 251-5243

Dean F. Growdon
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: John Bohl, Captain

Date: July 17, 2017

Agenda Date: July 18 2017

Discussion:

Captain has been accepted to the AJA California Jail Command Academy. This course consists of two one week sessions, (08/14-8/18 and 10/23-10/27) and is only offered in San Diego for week one and Sacramento for week two.. The up-front training costs will exceed \$2000 and require advance Board Authorization pursuant to the Lassen County Travel Policy. The training costs are as follows:

Correctional Core Course	
Tuition/Registration Fees	\$1,200.00
Lodging	\$1,510.00
Per Diem	\$708.00
Total	\$3,418.00

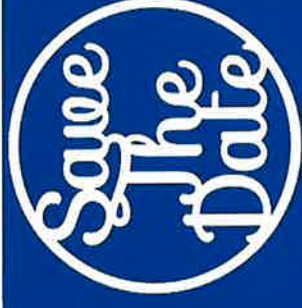
Funding:

These training costs would be expended from the conferences and training line in the Sheriff's Budget 130-0525-(3002901)

Recommendation: That the Board of Supervisors authorizes the listed training expenditures for required training, and approves the full per diem amount to be provided prior to the training session.



California Jail Command Academy



Save the Date!

STC # 4750-085906

Be a part of Class #2 of the California Jail Command Academy. The Academy will be comprised of two one-week sessions. Below is a tentative overview of the instruction:

Curriculum Topics

**Week One—San Diego
August 14 — 18, 2017**

- Leadership
- Leading and Managing Change
- Managing Data and Data-Driven Decisions
- Criticism and Accountability
- Self-Discovery
- Constitutional Law
- Legal Challenges in California Jails
- Generations at Work
- Trends in California Corrections

**Week Two—Sacramento
October 23 — October 27, 2017**

- Managing Your Jail's Workforce
- Collaboration for Jail Leaders
- Agency Culture
- Employee Recruitment
- Power & Influence
- California-Based Challenges
- Strategic Planning/Budget
- Ethics for Jail Leaders
- Developing Your Agency's Next Leaders

Target Audience:
Mid-level Managers

Tuition (STC # 4750-085906)
\$1,200.00

Fillable Registration Forms will be available next week on aja.org.



CALIFORNIA JAIL COMMAND ACADEMY REGISTRATION FORM CLASS 2

STC# 4750-085906

Reserve your spot today! You may cancel up to 30 days prior to the start of the California Jail Command Academy. No refunds will be given for cancellations received within 30 days of the class. All cancellations are subject to a \$50 service fee. **Your cancellation must be received in writing via fax or e-mail.** Substitutions will be acceptable. Please direct questions to pattyv@aja.org or conniel@aja.org.

IT IS STRONGLY RECOMMENDED THAT PARTICIPANTS DO NOT PURCHASE AIRLINE TICKETS WITHOUT FIRST CONTACTING AJA FOR PROGRAM CONFIRMATION.

APPLICANT INFORMATION

Name: John Bohl

Title: Jail Commander

AJA Member #:

Work Phone: (530) 251-5266

Rank: Captain

E-mail: jbohl@co.lassen.ca.us

Cell Phone: (530) 249-3129

AGENCY INFORMATION

Facility Name: Lassen County Jail

Facility Address: 1415 Sheriff Cady Lane

City: Susanville

State: CA ZIP Code: 96130

PERSONAL INFORMATION

Home Address: P.O. Box 36

City: Doyle

Home Phone:

State: CA ZIP Code: 96109

Personal E-mail:

ADDITIONAL INFORMATION

Would you like your materials to be mailed to your home ☒ or work ☐ (select one)

Shirt Size (select one): ☐ S ☐ M ☐ L ☐ XL ☐ 2X ☐ 3X ☒ 4X ☐ Male ☐ Female

What do you believe is your biggest challenge at your facility?

Employee turn over.

PAYMENT INFORMATION

Tuition: Please remit your Tuition of **\$1,200 per person** no later than July 14, 2017.

If you will be paying by credit card or a fully executed purchase order, you may register by completing this form by selecting the SUBMIT button or by selecting the print button and faxing it to 301-790-2941.

If you will be paying by check, please complete this form and mail with payment to:
American Jail Association • 1135 Professional Court • Hagerstown, MD 21740-5853

(Make checks payable in U.S. funds, drawn on a U.S. bank to American Jail Association)

Payment Via Credit Card: Charge to: ☒ VISA ☐ MasterCard ☐ American Express ☐ Discover

Account # XXXXXXXXXXXX Expiration Date: 06/14 Security # XXXX

Cardholder's Name: JOHN BOHL Signature of Cardholder: [Signature]

Billing Address/ZIP Code: 1405 Sheriff Cady Lane, Susanville, CA 96130

Payment Other: PO#

Please Invoice: ☐

PRINT

SUBMIT



John Bohl <johnbohl129@gmail.com>

Your Reservation Confirmation # 68485580 at Holiday Inn Express.

1 message

Holiday Inn Express Reservations <HolidayInnExpress@reservations.ihg.com>

Tue, Jun 13, 2017 at 1:26 PM

To: johnbohl129@gmail.com

[Thank you for booking with Holiday Inn Express.](#)

View with Images



Reservation Confirmed.

[Reservations](#) | [Locations](#) | [Customer Care](#) | [IHG® Rewards Club](#)

Holiday Inn Express Mira Mesa-San Diego

9888 Mira Mesa Blvd.

San Diego, CA 92131

Hotel Front Desk: 1-858-6355566

Guest Name: John Bohl

Check In: Check Out: Rooms: Adults:

08/13/17 – 08/18/17 1 1

03:00 PM 12:00 PM

MODIFY RESERVATION **CUSTOMER CARE** **DOWNLOAD THE IHG® APP** **GROUND TRANSPORTATION** **CANCEL RESERVATION**Your confirmation number is **68485580**. Select your preferences before your stay.

2 Queen Beds Nonsmoking

Rate Type:

Number of Rooms: 1

Room Rate Per Night:

Sun 13 Aug 2017 - Fri 18 Aug 2017 \$149.00 (USD)

Total Taxes: \$93.15 (USD)**Estimated Total Price:** \$838.15 (USD)*
IHG Rewards Club

Name: John Bohl

Member #: 351674318

» [Discover your new benefits](#)[MODIFY RESERVATION](#)

Cancellation Policy: Canceling your reservation after 6:00 PM (local hotel time) on 13 August, 2017, or failing to show, will result in a charge equal to the first night's stay per room to your credit card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.

Rate your Service

Thank you for calling our Reservations department. Please provide feedback for your phone representative.

Hotel Information:

Pet Policy: Pets are not allowed at this location. We do accommodate Service Animals that have been individually trained to do work or perform tasks for persons with disabilities. We request that all service animals be registered with proper documentation.

Payment Card Authorization Form: If this room is booked on behalf of another person, please [follow these instructions](#) to authorize payment.

* Additional taxes and charges may apply. Other hotel-specific service charges may also apply.

[» Give Your Feedback](#)

Things to do

Make the most of your stay, check out local information and nearby attractions.

[» See What's Local](#)

Places to Dine

Explore San Diego dining and restaurants in the nearby area.

[» See What's on the menu](#)

Thank you for booking with Holiday Inn Express. We look forward to your stay.

**Earn extra rewards with Accelerate**

Register for our latest promotion and start earning more, beginning with your very next stay.

[LEARN MORE](#)

**Earn 60,000 points**

Plus an Anniversary Free Night and 5 points per \$1 on purchases when you stay at any IHG hotel.

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**Travel just got a whole lot better**

You're important to us, and we want to tell you about some changes we're making to IHG® Rewards Club

[LEARN MORE](#)

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INTERCONTINENTAL
HOTELS & RESORTS

KIMPTON
HOTELS & RESTAURANTS

HUALUXE
HOTELS AND RESORTS
華邑酒店及度假村

Holiday Inn

Holiday Express

STAYBRIDGE
SUITES

hotel INDIGO

VEN HOTELS

CROWNE PLAZA
HOTELS & RESORTS

GO SOLUTIONS

Resort

CANDLEWOOD
SUITES

IHG Rewards Club



U.S. General Services Administration

FY 2017 Per Diem Rates for ZIP 92131

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACo) website (a non-federal website).

October 2016 - September 2017 within the zip code: 92131. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

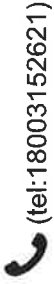
Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
San Diego	San Diego	\$149	\$149	\$149	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$149	\$149	\$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Aug 2017

AK



(tel:18003152621)

Thank you. Your reservation is confirmed.

The power of the **Book With Us Advantage** is in your confirmed reservation.

[Need help? Ask our virtual assistant.](#)

Your Confirmation Number is **67780523**

Things to Consider Before You Travel



Get \$100 >>

Plus 50,000 Bonus Points.
Learn More.



Find fun local activities >

Experience must-see attractions,
events or shows & earn points.

IHG Rewards Club

IHG Rewards Club Number: 351674313

Thank you for booking direct with IHG. You are on your way to earning **4,500 points** for this stay.

Travel Profile: Leisure
Account Balance: 2,300

*IHG Rewards Club Earnings Estimate

Base Earnings :	4500
Total Earnings :	4500

[Want to learn about the points you'll earn?](#)

Hotel Information



West Sacramento - Capitol Area
2761 Evergreen Avenue
West Sacramento , California

Next Steps

[Print Confirmation](#)

[Email Confirmation](#)

[SMS Confirmation](#)

[Add to Calendar](#)

Reservation Price Summary

[View Price Details](#)

Best Price Guarantee – find a lower price for our hotels elsewhere and your first night is free.

Average Nightly Rate	\$ 90.00 USD
Price for 1 rooms 5 nights	\$ 450.00 USD
Total Tax ‡	\$ 54.00 USD
Service Charge ‡	\$ 0.00 USD
Estimated Total Price ‡	\$ 504.00 USD

Rate Type: State Government-US

Modify or Cancel Policy: Canceling your reservation before 6:00 PM (local hotel time) on Sunday, 22 October, 2017 will result in no charge. Canceling your reservation after 6:00 PM (local hotel time) on 22 October, 2017, or failing to show, will result in a charge equal to the first night's stay per room to your credit card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.

Payment Card Authorization Form

Did you book this room on another person's behalf? To allow them to use your payment card during their stay, please [print this form](#) , fill it out and fax it to the hotel. Allow 3 days for processing prior to the check-in date. If you have fewer than 3 days before check-in, please call the hotel for instructions.

Please Note:

- Only the reservation as entered into and confirmed by our system will be honored. Any written or printed confirmation that has been altered may be rejected by the hotel.
- ‡ As taxes and service charges may fluctuate from the time a reservation is made until the actual stay and during the actual stay, the Total Price is an estimate. Estimated price includes Room rate, Extra person charges, service

**Best Price
Guarantee**

or your first night is free

BOOK WITH US ADVANTAGE



([http://go.onelink.me/ihg?](http://go.onelink.me/ihg?pid=global_desktop&c=global_desktop_us_en_fo)

[pid=global_desktop&c=global_desktop_us_en_fo](http://go.onelink.me/ihg?pid=global_desktop&c=global_desktop_us_en_fo)
US-EN-MAN-Footer-AppDownload)



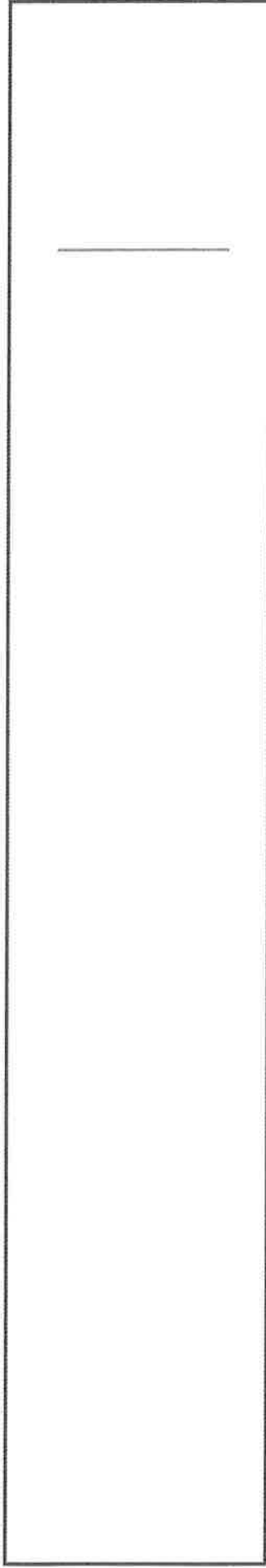
([http://go.onelink.me/ihg?](http://go.onelink.me/ihg?pid=global_desktop&c=global_desktop_us_en_fo)

[pid=global_desktop&c=global_desktop_us_en_fo](http://go.onelink.me/ihg?pid=global_desktop&c=global_desktop_us_en_fo)
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For Wherever Life Takes You

Learn more

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our free apps and mobile websites



*IHG® Rewards Club not applicable to Kimpton® Hotels & Restaurants; to be included at a future date.

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U.S. General Services Administration

FY 2017 Per Diem Rates for ZIP 95691

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACo) website (a non-federal website).

October 2016 - September 2017 within the zip code: 95691. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
West Sacramento / Davis	Yolo	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

W/C

B & A