

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LASSEN  
APPROVING THE CONFLICT OF INTEREST CODE  
OF THE HONEY LAKE VALLEY RECREATION AUTHORITY**

**WHEREAS**, the Political Reform Act, Government Code sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

**WHEREAS**, on June 6, 2017, the Honey Lake Valley Recreation Authority ("Authority") approved and adopted the attached Conflict of Interest Code. The Authority is required to submit the attached Code to the Code Reviewing Body for approval in order for the Code to be effective pursuant to Government Code sections 87303, 87306, and 87306.5; and

**WHEREAS**, the Lassen County Board of Supervisors is the designated Code Reviewing Body pursuant to Government Code section 82011(b); and

**WHEREAS**, pursuant to Government Code section 87303, the Board of Supervisors must thereafter either (a) approved the proposed Code as submitted, (b) revise the proposed Code and approve as revised, or (c) return the proposed Code to the District with direction to revise and resubmit within sixty (60) days.

**NOW THEREFORE BE IT RESOLVED THAT** the Board of Supervisors for the County of Lassen as Code Reviewing Body does hereby approve the attached Conflict of Interest Code as submitted.

**BE IT FURTHER RESOLVED THAT** this Resolution supersedes any previous Resolution of the Board of Supervisors for the County of Lassen approving a Conflict of Interest Code for this District.

The foregoing resolution was adopted at a regular meeting of the Board of Supervisors of the County of Lassen, California, held on the \_\_\_\_ day of July, 2017 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN OF THE BOARD OF SUPERVISORS  
COUNTY OF LASSEN, STATE OF CALIFORNIA

ATTEST:  
JULIE BUSTAMANTE  
Clerk of the Board

By \_\_\_\_\_  
MICHELE YDERRAGA, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the Lassen County Board of Supervisors at a regular meeting thereof held on the \_\_\_\_\_ day of July, 2017.

\_\_\_\_\_  
Deputy Clerk of the Board  
Board of Supervisors, County of Lassen

*County of Lassen*

**ADMINISTRATIVE SERVICES**



**CHRIS GALLAGHER**

*District 1*

**DAVID TEETER**

*District 2*

**JEFF HEMPHILL**

*District 3*

**AARON ALBAUGH**

*District 4*

**TOM HAMMOND**

*District 5*

**Richard Egan**

*County Administrative Officer*

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**Julie Morgan**

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**Regina Schaap**

*Executive Assistant to the CAO*

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## Memorandum

Date: July 10, 2017

To: County Counsel

From: Regina Schaap,  Executive Assistant to the CAO

Subject: Honey Lake Valley Recreation Authority's Resolution No. 17-14 Adopting A Conflict of Interest Code

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Please find attached the above referenced resolution for your approval. Please advise if you have any concerns or questions. Thank you.

**RESOLUTION NUMBER 17-14**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF**  
**THE HONEY LAKE VALLEY RECREATION AUTHORITY ADOPTING**  
**A CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code section 81000, et seq., requires every state or local government agency to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the Honey Lake Valley Recreation Authority ("Authority"), as a joint powers authority, must adopt and promulgate a conflict of interest code; and

**WHEREAS**, the Fair Political Practices Commission ("FPPC") has adopted a regulation, 2 Cal. Code of Regulations section 18730, setting forth the terms of a standard model conflict of interest code, which can be incorporated by reference, and which will be amended from time to time by the FPPC to conform to any amendments in the Political Reform Act after public notice and hearing pursuant to the Administrative Procedures Act, Government Code section 11370, et seq.; and

**WHEREAS**, incorporation by reference of the terms of regulation 2 Cal. Code of Regulations section 18730, and any amendments to it, as the Authority's conflict of interest code will minimize the actions required to keep the Authority's conflict of interest code in conformity with state statutes and regulations.

**NOW, THEREFORE, BE IT RESOLVED as follows:**

1. The terms of 2 Cal. Code of Regulations section 18730, and any amendments to it that may be duly adopted from time to time by the FPPC, are hereby adopted by reference as the Conflict of Interest Code of the Authority.
2. The list of designated employees/positions and disclosure categories attached hereto as "Appendix A" are hereby adopted as the Appendix of designated employees and disclosure categories referred to in 2 Cal. Code of Regulations section 18730(b)(2).
3. This Conflict of Interest Code shall become effective upon the date of its approval by the Lassen County Board of Supervisors or designee, which is the code reviewing body for the Authority pursuant to Government Code section 82011(b).
4. Designated employees/positions not previously designated in the Code shall file Statements of Economic Interest with the Authority Secretary within thirty (30) days after the effective date of this Conflict of Interest Code and annually thereafter. Upon receipt of the Statements of Economic Interest, the Authority Clerk shall, as required by law, either forward the Statements of Economic Interest to the FPPC or retain the originals as the filing officer.

Approved: \_\_\_\_\_

  
\_\_\_\_\_  
Brian R. Wilson, President

The foregoing **Resolution No. 17-14** was approved and adopted at a special meeting of the Board of Directors of the Honey Lake Valley Recreation Authority held on the 6<sup>th</sup> day of June, 2017, by the following vote:

AYES: Garnier, Teeter, Hemphill & Wilson  
NOES: None  
ABSENT: Meserve  
ABSTAIN: None

  
Heidi Whitlock, Secretary

APPROVED AS TO FORM:

  
Kronick, Moskovitz, Tiedemann & Girard

**APPENDIX A TO HONEY LAKE VALLEY RECREATION AUTHORITY  
CONFLICT OF INTEREST CODE**

I. Disclosure and Disqualification Requirements. The disclosure and disqualification requirements for employees and individuals occupying the positions designated below shall be as set forth by regulation of the Fair Political Practices Commission (Title 2, California Code of Regulations, section 18730, hereafter "Section 18730"), as Section 18730 may be amended by the Fair Political Practices Commission from time to time.

II. Designated Employees/Positions. The employees/positions listed below constitute the list of designated employees/positions that are required to complete a Statement of Economic Interests (Fair Political Practices Commission Form 700). The individual occupying each position is deemed to make, or participate in the making of, decisions that may have a material effect on a financial interest of that individual. The individuals occupying the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Section III.

<u>Designated Employee/Position</u>	<u>Disclosure Categories</u>
Board Member .....	1, 2
Executive Officer .....	1, 2
Authority Attorney .....	1, 2
Consultants <sup>1</sup> .....	1, 2

III. Disclosure Categories - Defined.

A. Category 1

Persons in this category shall disclose all interests in real property which are located in whole or in part within the jurisdiction of the Honey Lake Valley Recreation Authority.

B. Category 2

Persons in this category shall disclose all investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, located within or doing business in the jurisdiction of the Honey Lake Valley Recreation Authority.

IV. Statements. Designated employees/positions shall file Statements of Economic Interests with the Authority Secretary, who shall be, and shall perform the duties of, the filing officer for the Honey Lake Valley Recreation Authority. Statements will be retained by the Authority.

<sup>1</sup> Consultants shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Authority Executive Officer may determine in writing that a particular Consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the Consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is public record and shall be retained for public inspection in the same manner as this Conflict of Interest Code.