



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL -
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, July 11, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

A. 9:00 A.M. CALL TO ORDER

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga. Absent: Supervisor Gallagher.

Present: 4 - David Teeter, Jeff Hemphill, Aaron Albaugh and Tom Hammond

Absent: 1 - Chris Gallagher

Excuse: 0

1. PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.
- 2) Liability Claim: Workers Compensation Claim No. TIBT-600061.

2. CLOSED SESSION

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns, Deputy Clerk of the Board Yderraga, Personnel/Risk Analyst Cheryl Douglas and Trindel Representative Sarah Haines.

Closed session was held from 9:01 a.m. - 9:22 a.m.

RECESS: 9:22 a.m. - 9:30 a.m.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan reported: 1) Liability Claim: Workers Compensation Claim No. TIBT-600061. No reportable action.

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested Item# G5 Planning to be moved to Department Reports for discussion.

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Agenda be approved as amended. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

3. PUBLIC COMMENTS

Taylor Hagata: Discussed cannabis and crime in Lassen County.

Director of the Big Valley Family Resource Center Kristy Ausmussen:

Introduced Christine Pojay who is the new Board President for the Big Valley Community Alliance and the new Board Clerk for the Southern Cascades Emergency Medical Services.

Sheriff Dean Growdon: 1) Discussed the Butte County fire; 2) discussed Sheriff's Office equipment; 3) discussed jail population and current crime in Lassen County.

Gary Felt: Discussed current crime in Lassen County.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

Supervisor Hammond: Will not be present at the July 18, 2017 Board of Supervisors meeting; 2) will be attending the Change of Command at the Sierra Army Depot on July 12, 2017; 3) will be holding a future town hall meeting in Doyle with Sheriff Dean Growdon.

Supervisor Hemphill: 1) Will be attending a Memorial Building Task Force meeting July 12, 2017; 2) watched the fireworks at the fairgrounds on July 4, 2017; 3) visited the Honey Lake Valley pool; 4) discussed the current crime in Lassen County.

Supervisor Teeter: 1) Attended a North Central Neighborhood Watch and Depot 6 meetings; 2) discussed current crime in Lassen County; 3) would like to donate \$800 to Sage Brush Horse Association from discretionary funds for a flag pole at the fairgrounds.

Supervisor Albaugh: 1) The Bike Club from Davis, Ca. rode through Lassen County; 2) Family Night in the Park would be held on July 13, 2017; 3) encouraged everyone to attend the fair next week.

D. MATTERS SET FOR TIME CERTAIN**G. INFORMATION/CONSENT CALENDAR****Approval of the Consent Agenda**

Supervisor Albaugh pulled Item# G4 Health and Social Services for further discussion.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:

ADMINISTRATIVE SERVICES

- 1** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for May, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: Personnel Report

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

- 2** MINUTES
SUBJECT: Approve the meeting minutes of June 27, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: June 27, 2017 Draft Minutes

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

- 3** PUBLIC HEALTH
SUBJECT: Agreement #17-10164 with California Department of Public Health (CDPH) for Hospital and Emergency Preparedness Programs.
FISCAL IMPACT: There is no impact to County General Fund. This is a five-year revenue Agreement with CDPH.
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to sign.

Attachments: BOS PH CDPH HPP & PHEP

This Action Item was approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

- 6** PUBLIC WORKS

SUBJECT: Agreement between Lassen County and Advanced Comfort Control.

FISCAL IMPACT: Maximum agreement not-to-exceed amount of \$65,000 from Public Works Fund/Budget Unit No. 100-0221 and other various County Budget units.

ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to sign.

Attachments: PW - doc04127420170630063818

This Action Item was approved on the Consent Agenda.

TREASURER/TAX COLLECTOR

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PROPERTY TAX SALE EXCESS

SUBJECT: Property Tax Sale: Excess Proceeds from May 2016 tax sale.

FISCAL IMPACT: Increase General Fund in the amount of \$64,859.42.

ACTION REQUESTED: 1) Review and approve claims for excess proceeds filed with the Lassen County Tax Collector pursuant to Revenue and Tax Code §4675 as follows:

031-130-57-11	Auckland Pastures LLC	\$8,880.34
031-170-66-11	Ronald E. Silva	\$6,985.00
043-130-38-11	Julie K. Mensch	\$834.80
043-130-38-11	Melissa Mensch	\$834.80
043-130-38-11	Thomas P. Mensch	\$834.80
043-130-38-11	Timothy Mensch	\$834.80
117-460-54-11	Mary Cardin	\$8,589.05
119-420-02-11	Ely Family Trust	\$1,176.46
125-093-03-11	Edward G. Operini	\$19,007.15
129-440-03-11	Levendowsky Family Trust	\$29,504.25
129-440-03-11	Lassen County OR&R	\$2,897.00
139-132-16-11	Wells Fargo	\$22,632.10
139-132-16-11	Wells Fargo	\$12,547.66
139-180-16-11	Asset Discovery and Recovery Services	\$13,568.84
139-180-16-11	Unclaimed Financial Assets LLC	\$13,568.84
147-080-23-11	Stephen Milstein	\$5,142.74

Attachments: Tax Collector attach

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

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ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Architectural Review Committee agenda for July 5, 2017.
- b) Lassen County Technical Advisory Committee Meeting agenda for Thursday, July 6, 2017.
- c) Lassen County Planning Commission Board Meeting Agenda for July 5, 2017.
- d) Honey Lake Valley Resource Conservation District Regular Meeting for

June 28, 2017.

e) Honey Lake Valley Resource Conservation District Special Meeting for
June 29, 2017.

Attachments: Misc Corr

These Reports were approved on the consent agenda.

H. DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

4

HEALTH AND SOCIAL SERVICES

SUBJECT: Lease Agreement with Lassen County Office of Education for
336 Alexander Avenue and Vacant Lot on Chestnut Street.

FISCAL IMPACT: There is no impact to County General Fund. The costs of
this lease will be paid for with HSS and Community Social Services funds.

ACTION REQUESTED: 1) Approve; and 2) authorize the County
Administrative Officer to sign.

Attachments: BOS HSS 336 Alexander & Chestnut Lot Lease Agreement

Health and Social Services Director Melody Brawley gave a report of the lease
agreement with Lassen County Office of Education. Discussion was held.
There was a typo in the amount of liability coverage. The lease read "One
Billion Dollars (\$1,000,000,000)" and the corrected amount should read as
"One Million Dollars (\$1,000,000).

**A motion was made by Supervisor Teeter, seconded by Supervisor
Hemphill, that this Action Item be approved with corrections to the
liability coverage amount to read as one million dollars (\$1,000,000).
The motion carried by the following vote:**

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

C. PUBLIC HEARINGS

1

10:00 A.M. CODE ENFORCEMENT

SUBJECT: Public hearing to consider the recovery of administrative abatement
costs for the abatement of a severely fire damaged residential structure located
at 206 Fir Street, Westwood, CA (APN: 125-162-17); and with the recovery of
abatement and administrative costs as provided in chapter 1.18 of the Lassen
County Code. This property is owned by Jeremy McLain. The associated code
enforcement file number CDEF 2014-031. The abatement was executed due to
the owner's failure to secure, repair, or remove the structure.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered
through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; 2) receive report from staff;
and 3) adopt a resolution directing staff to execute and record the amendment
to the lien on said property, with the Lassen County Recorder.

Attachments: PB McLainAbatement7-11-17pckt

The Public Hearing was held from 10:03 a.m. - 10:09 a.m.
Planning and Building Services Director Maurice Anderson gave a detailed report of the abated property. Brief discussion was held. Public comment was opened at 10:08 a.m. and closed at 10:08 a.m.. There were no comments.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No. 17-044 be adopted. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

H. DEPARTMENT REPORTS - Continued

PLANNING AND BUILDING SERVICES

- 1** **CONTRACT AMENDMENT**
SUBJECT: Amendment to the contract with GEI Consultants, Inc.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve amendment to GEI contract term;
and/or 2) provide direction to staff.

Attachments: PB GEI ContractAmend7-11-17bdltr

Assistant Planning and Building Services Director Gaylon Norwood gave a detailed report of the GEI Consultants, Inc. contract amendment. Discussion was held.

SPEAKER: Planning and Services Director Maurice Anderson.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

PUBLIC WORKS DEPARTMENT

- 2** **SEMINGSON ARCHITECTS, INC. AGREEMENT**
SUBJECT: First Amendment to Agreement Between Lassen County and Semingson Architects, Inc. (One Stop Projects).
FISCAL IMPACT: The additional cost for this First Amendment is \$70,000 which makes the maximum amount payable under this contract \$82,500, to be paid from Fund/Budget Unit No. 110-0751 and 164-0752.
ACTION REQUESTED: 1) Approve the First Amendment with Semingson Architects, Inc., Cottonwood, California; and 2) authorize the County Administrative Officer to sign the First Amendment.

Attachments: PW - Semingson doc

Deputy Public Works Director for Facilities Peter Heimbigner gave a detailed report of the Semingson Architects, Inc agreement. Discussion was held.

SPEAKERS:

Director of the Big Valley Family Resource Center Kristy Ausmussen.
Health and Social Services Director Melody Brawley.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

PLANNING AND BUILDING SERVICES

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PLANNING

SUBJECT: Consider repeal, in its entirety, of Chapter 12.32 (Setback Lines) of the Lassen County Code, because the requirements found therein are no longer considered necessary.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: PB OrdRepealSetbacks7-11-17adopt

Planning and Building Services Director Maurice Anderson requested a repeal, in its entirety, of Chapter 12.32 (Setback Lines) of the Lassen County Code. Discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, that this Ordinance No. 2015-005 be adopted. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

COUNTY ADMINISTRATIVE OFFICE

3

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:54 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board