

913
a



LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY

Margaret Long, *Interim Executive Secretary*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530) 251-8260
FAX: (530) 251-2675
lassentransportation.org

Date Posted: July 5, 2017

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:
Kathie Garnier, Chairman (City Council) Jeff Hemphill, Vice Chairman (Co. Supervisor)
Brain Wilson (City Council) David Teeter (Co. Supervisor)
Joe Franco (City Council) Aaron Albaugh (Co. Supervisor)

Subject: REGULAR MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for Monday, July 10, 2017 at 1:00 p.m. The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville Ca. The Agenda is as follows:

Page (1) **CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions or deletions

Motion Required

7 1.3 Minutes Approval: June 5, 2017

Commissioners Present: Garnier, Wilson, Hemphill, Albaugh, Franco, Teeter

Motion Required

1 1.4 Minutes Approval: June 19, 2017

Commissioners Present: Garnier, Wilson, Hemphill, Albaugh, Franco, Teeter

Motion Required

(2) **CORRESPONDENCE/PUBLIC COMMENT**

16 2.1 Letter regarding Low Carbon Transit Operations Program (LCTOP) for Free Fare Day Program

(3) **REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- CHP Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Executive Secretary Report (LCTC Staff)
- Summary of Commission Financial Activities.

(4) NEW BUSINESS

- 17 4.1 Authorize release and advertising of Request for Proposal (RFP) for Staffing Services to Lassen County Transportation Commission: 1) approve the RFP; 2) authorize the Interim Executive Secretary to release and advertise the RFP for Staffing Services, and 3) designate the Chairperson, Vice-Chairperson, Interim Executive Secretary, City of Susanville Director of Public Works and Lassen County Director of Public Works to perform the technical evaluation of each proposal, as specified in the RFP.

Motion Required

- 48 4.2 Adopt the Transit Development Plan.

Motion Required

- 4.3 Discuss use of leftover funds of Rolling Stock project: Project was closed out in June. Remaining funds: \$6,839.91.

Receive report and provide direction to staff

- 4.4 Discussion on use of leftover funds of Security Lighting project: Remaining funds: \$10,419.70.

Receive report and provide direction to staff

- 189 4.5 Adopt agreement with Donald R. Reynolds, CPA, to provide triennial compliance auditing for the three year audit period from July 1, 2016 through June 30, 2018 for an amount not to exceed \$10,500.

Motion Required

- 4.6 Adopt agreement with Donald R. Reynolds, CPA, to provide independent auditing services to prepare annual audits for fiscal years ending June 30, 2016, 2017 and 2017 in amounts not to exceed \$12,000.00, 12,700.00, and 13,500.000.

Motion Required

- 215 4.7 Adopt amendment to the agreement with Green DOT to replace project schedule and extend the term of the agreement until January 31, 2018

Motion Required

(5) OTHER BUSINESS

- 5.1 Matters brought forth by the Commission
5.2 Set date for next Regular Commission meeting for August 21, 2017.
5.2 Adjourn

CC: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, alternate and Kevin Stafford, alternate) Caltrans District 2 (David Moore, Kathy Grah, Tamara Rich), Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diane Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville India Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

00010855.1

913
b

**LASSEN COUNTY
PUBLIC IMPROVEMENT CORPORATION
ANNUAL MEETING
AGENDA**

CORPORATION DIRECTORS: Chairman of the Board of Supervisors Aaron Albaugh, Assessor Dan Schlueter, Auditor Diana Wemple, County Administrative Officer Richard Egan, County Clerk Julie Bustamante, Sheriff Dean Growdon, Treasurer-Tax Collector Nancy Cardenas.

**Wednesday, July 11, 2017 1:30 AM Administration Conference Room
221 South Roop St
Susanville, CA 96130**

ADDRESSING THE BOARD

* Any person desiring to address the Board shall first secure permission of the presiding officer.

* Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table and shall be completed and presented to the secretary in advance of speaking.

* Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217.

* Next Resolution in line for adoption: **No. PIC 17-01**

A. 11:00 AM CALL TO ORDER

1. PUBLIC COMMENT

B. ITEMS BEFORE THE BOARD

1. **SUBJECT:** Minutes of Aug 10, 2016.
ACTION REQUESTED: Approve.

2. **SUBJECT:** Annual request to Board of Supervisors to appropriate \$1,000 in the County Budget to provide for paying the Corporation's annual expenses, such as payment of the Corporation's annual fee to the State of California.
ACTION REQUESTED: Approve.

3. **SUBJECT:** Adjournment.

BYLAWS
OF
LASSEN COUNTY PUBLIC IMPROVEMENT CORPORATION

ARTICLE I

**NAME, ORGANIZATION AND PURPOSE,
PRINCIPAL OFFICE**

Section 1.01. *Name.* The name of this corporation is "Lassen County Public Improvement Corporation" (hereinafter referred to as the "Corporation").

Section 1.02. *Organization, Purpose and Use of Funds.* The activities of the Corporation shall be limited to the activities described in its Articles of Incorporation. No gains, profits or dividends shall be distributed to any of the directors or officers of the Corporation, and no part of the net earnings, funds or assets of the Corporation shall inure to the benefit of any director, officer or individual or any other person, firm or corporation excepting only the United States of America, the State of California, or any municipal corporation or political subdivision thereof, or to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable or social welfare purposes and which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code of 1986.

Section 1.03. *Principal Office.* The principal office of the Corporation for its transaction of business is located at 221 South Roop Street, Susanville, California 96130.

Section 1.04. *Change Of Principal Office.* The Board of Directors is hereby granted full power and authority to change the principal office of the Corporation from one location to another in the County of Lassen, California. Any such change shall be noted by the Secretary in an appendix to these Bylaws, but no such appendix shall be considered an amendment of these Bylaws.

ARTICLE II

MEMBERSHIP

The Corporation shall not have members. Any action which would otherwise require approval by a majority of all members or approval by the members shall require only approval of the Board of Directors. All rights which would otherwise vest in the members shall vest in the directors.

ARTICLE III

DIRECTORS

Section 3.01. *Number.* The authorized number of directors of the Corporation shall be not less than three and not more than seven. The exact number of Directors within that range shall be fixed and may from time to time be changed by a resolution adopted by the Board. Collectively, the directors shall be known as the "Board of Directors".

Section 3.02. *Designation of Directors.* The Corporation's Board of Directors shall consist of the current persons who serve in the following positions for the County of Lassen: the Chairman of the Board of Supervisors of the County of Lassen, the Assessor of the County of Lassen, the Auditor/Controller of the County of Lassen, the Sheriff of the County of Lassen, the Treasurer/Tax Collector of the County of Lassen, the County Clerk/Recorder of the County of Lassen, and the County Administrative Officer of the County of Lassen. Each current and future person who serves in the above described positions for the County of Lassen shall serve as a director of the Board of Directors of the Corporation.

Section 3.03. *Term of Office.* All directors of the Corporation shall serve as a director of the Board of Directors of the Corporation until such time as they no longer serve in one of the positions described in Section 3.02 of these Bylaws. Additionally, all directors of the Corporation may resign as a director of the Board of Directors of the Corporation by giving written notice of such resignation at least forty-five (45) days prior to the effective date of such resignation to: (i) the Board of Directors of the Corporation, and (ii) the Board of Supervisors of the County of Lassen.

Section 3.04. *Voting.* Voting at meetings may be by voice or by ballot.

Section 3.05. *Place of Directors' Meetings.* Meetings of the Board of Directors shall be held at the principal office of the Corporation unless a different place is designated in the notice of such meeting.

Section 3.06. *Annual Meetings.* The annual meeting of the Board of Directors shall be held immediately following the first meeting of the Board of Supervisors of the County of Lassen in July of each year, or at such time as the Board of Directors may from time to time determine, for the purpose of electing Directors, if required, and for the transaction of such other business as may properly come before the meeting.

Should said day fall upon a legal holiday, the annual meeting shall be held on the next business day thereafter at the same hour and place.

Section 3.07. *Regular Meetings.* The Board of Directors by resolution may provide for the holding of regular meetings and may fix the time and place of holding such meetings.

Section 3.08. *Special Meetings.* Special meetings of the Board of Directors may be called in accordance with the provisions of Section 54956 of the Government Code of the State of California.

Section 3.09 *Consent to Meetings.* Any director not present at a meeting may, if such director so desires, file a written consent to actions taken at such meeting with the Secretary of the Corporation.

Section 3.10. *Quorum and Manner of Action.* A quorum shall consist of a majority of the members of the Board of Directors unless a greater number is expressly required by these Bylaws. Unless expressly required by statute or by these Bylaws, every act or decision done or made by a majority of the Board of Directors, at a meeting duly held at which a quorum is present, shall be the act of the Board of Directors. Subject to the Articles of Incorporation, no action may be taken by the Board of Directors except upon the affirmative vote of a majority of the members of the Board of Directors.

Section 3.11. *Notice; Conduct of Meeting.* All meetings of the Board of Directors shall be called, noticed, held and conducted subject to the provisions of the Ralph M. Brown Act (Chapter 9 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California, being Sections 54958-54962 thereof). The President or, in his or her absence, the Vice President, or, in the absence of the Vice President, a chair chosen by a majority of the directors present, shall preside at all meetings of the Board of Directors.

Section 3.12. *Compensation of Directors.* No director shall be entitled to receive any compensation for serving as a director or as an officer of the Corporation, except that any director or officer may be reimbursed for expenses duly incurred in the performance of duties as director or officer of the Corporation, upon approval of the Board of Directors.

ARTICLE IV

POWERS OF BOARD OF DIRECTORS

Section 4.01. *General Powers of Board of Directors.* Subject to the limitations of the Articles of Incorporation of the Corporation, the terms of these Bylaws, and the laws of the State of California, all corporate powers shall be vested in and exercised by or under the authority of, and the business, property and affairs of the Corporation shall be controlled by, the Board of Directors. The Board of Directors may delegate the management of the activities of the Corporation to any person or persons, management company or committee, however composed, provided that the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board of Directors.

Section 4.02. *Indemnification.* To the fullest extent permitted by law, the Board of Directors may authorize indemnification by the Corporation of any person who is or was a director, officer, employee or other agent of the Corporation, against expenses, judgments,

finer, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Corporation, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

Section 4.03. *Incurring of Indebtedness.* The Board of Directors, on behalf of the Corporation and in furtherance of its proper purposes, may incur such indebtedness, may issue bonds, notes, debentures and other evidences of indebtedness of the Corporation, may secure the same by mortgage, transfer in trust, pledge or other encumbrance of the whole or any part of the assets of the Corporation, may establish funds and make other provisions for the payment of such indebtedness and interest thereon, and may otherwise act or enter into other agreements in connection therewith, in each case as shall be deemed necessary or appropriate by the Board of Directors.

Section 4.04. *Loans and Other Agreements.* Subject to the provisions of the California Nonprofit Public Benefit Corporation Law, the Board of Directors, on behalf of the Corporation and in furtherance of its proper purposes, may make loans to, enter into leases or subleases with, or otherwise enter into agreements with, any person, and may take such collateral or other security with respect thereto and may otherwise act or enter into other agreements in connection therewith, in each case as shall be deemed necessary or appropriate by the Board of Directors.

ARTICLE V

LIABILITY

Section 5.01. *Nonliability for Debts.* The private property of the Board of Directors shall be exempt from execution or other liability for any debts, liabilities or obligations of the Corporation and no director shall be liable or responsible for any debts, liabilities or obligations of the Corporation.

Section 5.02. *Property Interest of Directors.* No director of the Corporation shall have any right, title or interest in or to any property or assets of the Corporation either prior to or at the time of any liquidation or dissolution of the Corporation, all of which properties and assets shall at the time of any liquidation or dissolution vest to the County of Lassen, State of California or otherwise as provided in the Articles of Incorporation of the Corporation.

ARTICLE VI

OFFICERS

Section 6.01. *Number.* The officers of the Corporation shall be a President, a Vice President, a Comptroller, a Treasurer, a Secretary and such subordinate officers, including one

or more assistant secretaries and assistant financial officers, as the Board of Directors may appoint. Subject to Section 6.03 of these Bylaws, the office of President shall always be held by the Chairman of the Board of Supervisors of the County of Lassen and the office of Vice President shall always be held by the County Administrative Officer of the County of Lassen without the need for the Board of Directors to make an appointment for such offices. Additionally, subject to Section 6.03 of these Bylaws and unless otherwise prescribed by the Board of Directors, the office of Comptroller shall be held by the Auditor/Controller of the County of Lassen, the office of Treasurer shall be held by the Treasurer/Tax Collector of the County of Lassen and the office of Secretary shall be held by the County Clerk/Recorder of the County of Lassen without the need for the Board of Directors to make an appointment for such offices. When the duties do not conflict, one person may hold more than one of these offices. The President, Vice President, Comptroller, Treasurer and Secretary shall have such powers and duties as may be prescribed by the Board of Directors or by these Bylaws.

Section 6.02. *Election, Term of Office.* Except as provided in Section 6.01, each officer shall be appointed by the Board of Directors, or, in the case of the initial officers, designated by the incorporator, and shall hold office until his or her successor shall have been appointed and qualified, or until the death, resignation or removal of such officer.

Section 6.03. *Resignations.* Any officer may resign at any time by giving written notice to the President or to the Secretary of the Corporation. Any such resignation shall take effect at the time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6.04. *Vacancies.* A vacancy in any office because of death, resignation, removal, disqualification or any other cause, shall be filled in the manner prescribed in these Bylaws for regular appointment to such office.

Section 6.05. *President.* The President shall be the chief executive officer of the Corporation and shall, subject to the control of the Board of Directors, have general supervision, direction and control of the business and officers of the Corporation. The President shall preside at all meetings of the Board of Directors. The President shall be ex-officio member of all standing committees, including the Executive Committee, and shall have the general powers and duties of management usually vested in the office of chief executive officer of a corporation and shall have such other powers and duties as may be prescribed by the Board of Directors or by these Bylaws. At each meeting of the Board of Directors, the President shall submit such recommendations and information as he or she may consider proper concerning the business, affairs and policies of the Corporation.

Section 6.06. *Vice President.* At the request of the President or in the absence or disability of the President, the Vice President shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all of the restrictions upon the President. The Vice President shall have such other powers and perform such other duties as

may from time to time be assigned to that office by the President, the Board of Directors or by these Bylaws.

Section 6.07. *Comptroller*. In the absence or disability of the President and the Vice President, the Comptroller shall perform all the duties of the President and when so acting shall have all the powers and be subject to all the restrictions upon the President. In the absence or disability of the Secretary, the Comptroller shall perform all the duties of the Secretary and when so acting shall have all the powers and be subject to all the restrictions upon the Secretary. The Comptroller shall have such other powers and perform such other duties as may from time to time be prescribed by the Board of Directors, the President or by these Bylaws.

Section 6.08. *Treasurer*. The Treasurer shall keep and maintain or cause to be kept or maintained adequate and correct accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any director of the Board of Directors. The Treasurer shall deposit all moneys and other valuables in the name and to the credit of the Corporation in such depositories as may be designated by the Board of Directors. The Treasurer shall disburse the funds of the Corporation as shall be ordered by the Board of Directors, shall render to the President and the Board of Directors whenever they shall request it, an account of all transactions and of the financial condition of the Corporation, shall take proper vouchers for all disbursements of the funds of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors, the President or by these Bylaws.

Section 6.09. *Secretary*. The Secretary shall:

(a) certify and keep at the office of the Corporation, or at such other place as the Board of Directors may order, the original or a copy of these Bylaws, as amended or otherwise altered;

(b) keep at the office of the Corporation, or at such other place as the Board of Directors may order, a book of minutes of all meetings of the directors, recording therein the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, and the proceedings thereat;

(c) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;

(d) be custodian of the records of the Corporation;

(e) exhibit at all reasonable times to any director, upon application, these Bylaws and the minutes of the proceedings of the directors of the Corporation; and

(f) in general, perform all duties of the office of Secretary and such other duties as may from time to time be assigned to such office by the Board of Directors or the President.

Section 6.10. *Subordinate Officers.* The Board of Directors may elect or authorize the appointment of such other officers than those hereinabove mentioned as the business of the Corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as are provided in these Bylaws, or as the Board of Directors or the President from time to time may authorize or determine.

ARTICLE VII

OBJECTS AND PURPOSES

Section 7.01. *Nature of Objects and Purposes.* The business of the Corporation is to be operated and conducted in the promotion of its objects and purposes as set forth in Article II of the Articles of Incorporation.

Section 7.02. *Disbursement of Assets During Continuance of Corporation.* During the continuance of the Corporation it may distribute any of its assets to the County of Lassen. If for any reason the County of Lassen is unable or unwilling to accept the assets of the Corporation, said assets will be distributed to the United States of America, the State of California, or any municipal corporation or political subdivision thereof or to a nonprofit fund, foundation or corporation which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code of 1986, as amended.

Section 7.03. *Dissolution.* Subject to the limitations contained in the Articles of Incorporation, the Corporation shall not be voluntarily dissolved, except by the vote of a majority of the Board of Directors. Upon the dissolution or winding up of the Corporation, its assets remaining after payment of, or provision made for the payment of, all debts and liabilities of the Corporation, shall be distributed to the County of Lassen. If for any reason the County of Lassen is unable or unwilling to accept the assets of the Corporation, said assets will be distributed to the United States of America, the State of California, or any municipal corporation or political subdivision thereof or to a nonprofit fund, foundation or corporation which has established its tax-exempt status under Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code of 1986, as amended.

Section 7.04. *Merger.* The Corporation may merge with other corporations organized solely for nonprofit purposes, qualified and exempt from State of California taxation and from Federal taxation pursuant to Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code of 1986, as amended, upon compliance with the provision of California law relating to merger and consolidation.

ARTICLE VIII

GENERAL PROVISION

Section 8.01. *Payment of Money, Signatures.* All checks, drafts or other orders for payment of money, notes or other evidences of indebtedness issued in the name of or payable to the Corporation and any and all securities owned by or held by the Corporation requiring signature for transfer shall be signed or endorsed by such person or persons in such manner as from time to time shall be determined by the Board of Directors.

Section 8.02. *Execution of Contracts.* The Board of Directors, except as otherwise provided in these Bylaws, may authorize any officer or officers, agent or agents, to enter into any contract or execute any contract or execute any instrument, in the name of and on behalf of the Corporation and such authority may be general or confined to specific instances and unless so authorized by the Board of Directors, no officer, agent or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or in any amount.

Section 8.03. *Fiscal Year.* The fiscal year of the Corporation shall begin July 1 and end June 30 of each year, except the first fiscal year which shall run from the date of incorporation to June 30, 1999.

Section 8.04. *Annual Audit.* The affairs and financial condition of the Corporation shall be audited annually at the end of each fiscal year as a part of the annual audit of the County of Lassen.

Section 8.05. *Construction and Definitions.* Unless otherwise provided herein or in the Articles of Incorporation, the general provisions, rules of construction and definitions contained in the General Provisions of the California Nonprofit Corporation Law and in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these Bylaws.

ARTICLE IX

EXEMPT ACTIVITIES

Notwithstanding any other provisions of these Bylaws, no director, officer, employee, or representative of the Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be taken or carried on by an organization exempt under Section 501(c)(3) or Section 501(c)(4) of the Internal Revenue Code of 1986, as amended, and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE X

AMENDMENT OF BYLAWS AND ARTICLES OF INCORPORATION

Section 10.01. *Amendment of Bylaws.* Subject to the limitations contained in the Articles of Incorporation, any of these Bylaws may be amended or repealed, and new Bylaws may be adopted, by the affirmative vote of a majority of the directors of the Board of Directors; except, however, any amendment or other change to Section 3.02 hereof regarding the Designation of the Directors shall require the written consent of the Board of Supervisors of the County of Lassen in addition to the affirmative vote of a majority of the directors of the Board of Directors of the Corporation.

Section 10.02. *Amendment of Articles of Incorporation.* Subject to the limitations contained in the Articles of Incorporation, the Articles of Incorporation of the Corporation may be amended by unanimous vote of the Board of Directors and the written consent of the Board of Supervisors of the County of Lassen.

gib
C

Lassen Transit Service Agency



LARRY MILLAR, Executive Director
DAVID KNAUT, Assistant Transportation Planner

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassen-transportation.org

LTSAJ-2
2017/252

Distribution Date: July 6, 2017

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Kathie Garnier, Chairman (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)
David Teeter (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

From:

Larry D. Millar, Executive Director

Subject:

REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY (LTSA)** has been scheduled for **Monday, July 10, 2017**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page Item

(1) CONVENE

1.1 Agenda Approval: Additions and deletions

Motion Required

1. 1.2 Minutes Approval: May 8, 2017 Commissioners present: Albaugh, Garnier, Hemphill, Teeter, and Wilson. Commissioners Absent: Franco

Motion Required

5. 1.3 Minutes Approval: Special Meeting, June 5, 2017 Commissioners present: Albaugh, Garnier, Hemphill, Teeter, Wilson and Franco. Commissioners Absent: None.

Motion Required

(2) **CORRESPONDENCE/PUBLIC COMMENT**

2.1 Correspondence: None.

2.2 Public Comment: Matters brought forth by the Public.

- (3) **NEW BUSINESS**
7. 3.1 **Lassen Rural Bus performance report:** Receive information about Lassen Rural Bus performance in fiscal year 2015/16.
Information Only
10. 3.2 **Paratransit Contract:** By motion, 1) Accept Paratransit's proposal and amend agreement or 2) Leave Contract as is.
Motion Required
18. 3.3 **2017/18 Charter Rates:** 1) Accept report from staff; 2) by motion, adopt 2017/18 Charter Rates by adopting Resolution 17-005.
Motion Required
24. 3.4 **Community Events Resolution:** 1) Accept report from staff; 2) by motion, adopt Resolution 17-006 to adopt resolution 17-006 to adopt the annual community events.
Motion Required
- (4) **OTHER BUSINESS**
- 4.1 **Reports by Executive Director and Staff:**
28. 4.2 **Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
 - Report on maintenance activity of the LRB transit fleet
 - Report on condition of fleet vehicle HVAC systems
- 4.3 **Matters brought forth by the Agency**
- 4.4 **Set date for the next Regular Agency Meeting for September 11, 2017**
- 4.5 **Adjourn**

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/IDX; Lassen Senior Services (Penny Artz); Sierra Arroyo Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS FOR FUTURE MEETINGS



913
EDMUND G. BROWN JR.
GOVERNOR



MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Central Valley Regional Water Quality Control Board

Notice of Public Workshops for the 2018 Joint Triennial Review of the Water Quality Control Plans for the Sacramento River and San Joaquin River Basins and the Tulare Lake Basin

The Central Valley Regional Water Quality Control Board (Central Valley Water Board) is beginning the process of reviewing its Water Quality Control Plans for the Sacramento River and San Joaquin River Basins and for the Tulare Lake Basin (Basin Plans). The Basin Plans cover all the watersheds of the Central Valley from the Oregon state border to the northern tip of Los Angeles County. The Basin Plans identify beneficial uses of surface water and groundwater, establish water quality objectives to protect beneficial uses, and describe an implementation plan to achieve water quality objectives.

The Central Valley Water Board staff will hold two public workshops to receive comments on basin plan elements that may need amendment. The purpose of the triennial review is to identify high priority basin planning issues that the Central Valley Water Board will direct basin planning efforts over the next three years. Amendments to the basin plan may occur as a result of the triennial review priorities but are not part of the triennial review process. The triennial review process does not include consideration of waste discharge requirements, waivers of waste discharge requirements, National Pollutant Discharge Elimination System permits, or other regulatory matters.

While Central Valley Water Board members may be present, no action will be taken on the triennial review during these workshops. Time limits may be imposed on interested persons. The public workshops are scheduled as follows:

Date: 16 August 2017

Time: 1:00 pm

Place: Central Valley Water Board office
1685 E Street
Fresno, CA 93706

Date: 23 August 2017

Time: 1:00 pm

Place: Central Valley Water Board office
11020 Sun Center Drive, Suite 200
Rancho Cordova, CA 95670

The workshop facilities will be accessible to persons with disabilities. Individuals requiring special accommodations are requested to contact Ms. Betty Yee at (916) 464-4643 at least 5 working days prior to the meeting. TTY users may contact the California Relay Service at 1-800-735-2929 or voice line at 1-800-735-2922.

Written comments recommending issues to consider during the Triennial Review process should be submitted by **30 August 2017**. Staff will provide an update to the Central Valley Water Board as an information item during its August 2017 Board meeting and will include a summary of written comments submitted by **31 July 2017**. Comments should be submitted to

KARL E. LONGLEY ScD, P.E., CHAIR | PAMELA C. CREEDON P.E., BCCE, EXECUTIVE OFFICER

11020 Sun Center Drive #200, Rancho Cordova, CA 95670 | www.waterboards.ca.gov/centralvalley



913
e
EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Central Valley Regional Water Quality Control Board

NOTICE OF PUBLIC HEARING

Concerning

Amendments to Reformat the Water Quality Control Plan for
the Sacramento River and San Joaquin River Basins and the
Water Quality Control Plan for the Tulare Lake Basin

The Regional Water Quality Control Board, Central Valley Region (Central Valley Water Board or Board) will hold a public hearing to consider adoption of proposed amendments to reformat the Water Quality Control Plan for the Sacramento and San Joaquin River Basins and the Water Quality Control Plan for the Tulare Lake Basin (Basin Plans). These amendments include changing the format to single columns, adding numbering to the headers, and replacing the statewide policies in the appendices with links to the State Water Resources Control Board's website.

The public hearing, to be conducted during the August 2017 Central Valley Water Board meeting, is scheduled at the time and location noted below:

Date: 10 to 11 August 2017 (Please contact staff two weeks prior to the meeting for the exact date.)
Time: 8:30 am
Place: Central Valley Water Board office
11020 Sun Center Drive, Suite 200
Rancho Cordova, CA 95670

After hearing testimony, the Central Valley Water Board may choose to act on the proposal, make revisions to the staff proposal, or may choose to continue or close the hearing and vote on the proposal at a future meeting.

Interested persons may download the draft Staff Report for the proposed Basin Plan amendments in PDF format from the Central Valley Water Board's Internet website at:

http://www.waterboards.ca.gov/centralvalley/water_issues/basin_plans/non-regchanges.shtml

Copies of these documents can also be obtained by contacting or visiting the Central Valley Water Board's offices at 11020 Sun Center Drive, #200, Rancho Cordova, California 95670-6114 or 1685 E Street, Fresno, California 93706-2007 weekdays between 8:00 a.m. and 5:00 p.m. Confirmation of the hearing date and any questions regarding the proposed amendments should be directed to Betty Yee at 916-464-4643 or betty.yee@waterboards.ca.gov. To continue receiving notifications regarding these amendments, you must subscribe to the "Basin Plan Triennial Review for the Sacramento & San Joaquin River Basins" mailing list through our webpage at: http://www.waterboards.ca.gov/resources/email_subscriptions/reg5_subscribe.shtml or by sending a written request to Ms. Betty Yee at the above postal or email address.

KARL E. LONGLEY ScD, P.E., CHAIR | PAMELA C. CREEDON P.E., BCCE, EXECUTIVE OFFICER

11020 Sun Center Drive #200, Rancho Cordova, CA 95670 | www.waterboards.ca.gov/centralvalley

913 f

CITY OF SUSANVILLE
66 North Lassen Street + Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting + City Council Chambers
July 19, 2017 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 17-5404

Next Ordinance No. 17-1012

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION— Significant exposure to litigation pursuant Government Code section 54956.9(d)(2) regarding one (1) potential case
 - B CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section 54957.6
 - 1 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: Fire, SPOA
- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Councilmember Schuster*
 - *Proclamations, awards or presentations by the City Council:*
- 5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's June 7, 2017 meeting
- B Approve vendor warrants numbered 100749 through 100877 for a total of \$771,235.59 including \$112,210.86 in payroll warrants
- C Receive and file Monthly Finance Report: June 2017

7 **PUBLIC HEARINGS:**

- A Consider approval of **Resolution No. 17-5384** establishing and adopting Schedules of Fees for Services previously Resolution No. 17-5368

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider request to allow the sale of alcoholic beverages concessions at the Diamond Mountain Golf Course Club House on August 19, 2017 and authorizing the Susanville Sunrise Rotary to obtain appropriate licensing
- B Consider fee waiver request for use of Memorial Park for Art in the Park events, July 11 – August 15, 2017

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

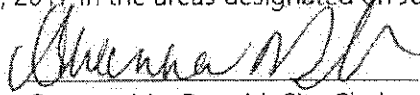
15 **ADJOURNMENT:**

- The next regular City Council meeting will be held on August 2, 2017 at 6:00 p.m.

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for July 19, 2017 in the areas designated on July 14, 2017.

A handwritten signature in dark ink, appearing to read "Gwenna MacDonald", is written over a horizontal line.

Gwenna MacDonald, City Clerk