



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, August 8, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond.
Also Present: Deputy County Administrative Officer (CAO) Tony Shaw, County
Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, David Teeter, Jeff Hemphill, Aaron Albaugh and
Tom Hammond

Excuse: 0

CLOSED SESSION

None.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the pledge of allegiance, invocation was offered by Supervisor Albaugh.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Gallagher, seconded by Supervisor
Hammond, that this Agenda be approved. The motion carried by the
following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PUBLIC COMMENTS

Larry Johnson: Discussed sales tax increase and Lassen County Sheriff's
Office.

Director of the Westwood Family Resource Center Nicole Young: Discussed the
need of the \$10,000 allocation they receive every year to keep the resource
center functional.

Director of Health and Social Services Melody Brawley: Introduced Barbara
Lango, who will be the new Health and Social Services Director upon Melody's
retirement.

Director of Health and Social Services Barbara Lango: Discussed her career
and qualifications for the Director of Health and Social Services.

Captain Kevin Jones: 1) Reported updates to the Board; 2) attended National Night Out; 3) sent staff over to the Modoc County fire; 4) the grant for a new boat the Sheriff's Office applied for was declined, however they will be eligible in April, 2018; 5) Captain Bohl attended National Night Out; 6) this year has been the busiest the Sheriff's Office has been since 2008.

Sheriff Dean Growdon: Found the issue with the Shaffer Mountain repeater. They were able to fix on sight and make operational. The Sheriff's Office still plans on purchasing new modules.

DeAnne Mitchell: Herlong Family Resource Center. Can't afford to lose one person. Stated all of the resource centers need to be available. Resources are needed in Lassen County.

Director of Big Valley Resource Center Kristy Ausmussen: Discussed the need of the \$10,000 allocation they receive every year to keep the resource center functional.

May Sherman: Expressed concern regarding budget cuts for the Lassen County One Stops.

UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

Supervisor Hammond: 1) Discussed the importance of the Lassen County One Stops; 2) had a package sent to Caltrans regarding the A26 Herlong access bridge to the base seeking emergency approval to perform repairs to the bridge due to this past winter's storm.

Supervisor Hemphill: Will be having a green waste event in Janesville at a future date.

Supervisor Gallagher: 1) Attended the annual Westwood Chimney Fund Barbeque and participated as a judge; 2) thanked Bob McGarva and the organizers of the Chimney Fund BBQ; 3) attended the National Night Out event.

Supervisor Teeter: 1) Attended National Night Out; 2) attended a Susanville City Council meeting; 3) attended a Depot 6 meeting with the City of Susanville Police Chief; 4) attended a North Central Neighborhood Watch meeting; 5) donated \$460 to the North Central Neighborhood Watch to go to Susanville Police Department for new signs; 6) attended a First 5 meeting and met the new Director of Health and Social Services Barbara Lango; 7) attended the Susanville Farmers Market; 8) attended the Westwood Farmers Market.

Supervisor Algaugh: 1) Attended National Night Out and commented on Captain Kevin Jones doing a nice job; 2) stated the fire in Modoc County affected Lassen County.

Supervisor Gallagher added Paul Smith will be having a Standish/Litchfield Fire Department meeting Wednesday, August 9, 2017 at 7:00 p.m.

MATTERS SET FOR TIME CERTAIN

10:00 a.m. PROCLAMATION

SUBJECT: Proclamation recognizing Kimberly Perkins (Health and Social Services) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

Attachments: Proclamation 2017 -- Kimberly Perkins

Supervisor Albaugh presented Kimberly Perkins with a proclamation.

10:05 a.m. ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.

SUBJECT: Board Update of job seeker and business services provided to Lassen County by Alliance for Workforce Development, Inc.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Attachments: Alliance for Workforce

Business Service Supervisor Terri Hiser-Haynes from Alliance for Workforce, gave a detailed presentation of the many benefits to the community that Alliance for Workforce offers. Discussion was held.

10:28 a.m. - 10:35 a.m.: RECESS

PUBLIC HEARINGS

10:30 a.m. APPEAL HEARING

SUBJECT: Appeal, filed by Everd McCain, of the Lassen County Planning Commission non-action regarding Design Review #2017-009, Danny Leung.

The applicant is proposing to bring into compliance an existing (unapproved/unpermitted) 1,080 square foot detached garage. The proposed project does not meet the building height requirements of Lassen County Code § 18.22.050(B). Deviation from these requirements may be allowed through the Design Review process. The project site is zoned R-1-NH-3-AA-D (Single Family Residential, 3 Acre Natural Habitat, Accessory Animal, and Design Combining District) and has a land use designation of "Estate Residential" in the Richmond/Gold Run Area Plan, 1993, and The Lassen County General Plan, 2000. The project site is located approximately a half mile north west of the intersection of Richmond Road North and Susan Hills Drive at 473-645 Audrey Drive, Susanville CA, 96130. APN: 116-460-15.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Conduct a public hearing to consider the appeal; and 2) Adopt a resolution approving the appeal; thereby approving the design review application; or 3) adopt a resolution denying the appeal; thereby disapproving the design review application.

Attachments: PB LeungAppeal8-8-17pckt(mmedit)

The public hearing was opened at 10:35 a.m.

Planning and Building Services Director Maurice Anderson presented a staff report.

Appellants agent, Everd McCain spoke in favor of the application. Iona McCain

spoke in favor of the application. No one from the public spoke against the project.

Planning and Building Services Director Anderson and Associate Planner Stefano Richici made additional statements to the Board on the project.

The public hearing was closed at 10:55 a.m.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, to continue the decision on the matter until the next Board Meeting of Tuesday, August 15, 2017 at a Time Certain of 10:30 a.m., after Counsel Burns can research the idea of whether the Board could impose more financial penalties than just double the permit fees standard. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Hemphill and Hammond

Nay: 1 - Albaugh

MATTERS SET FOR TIME CERTAIN - Continued

10:50 a.m. PUBLIC WORKS

SUBJECT: Fredonyer Butte Trail System Project Concept.

FISCAL IMPACT: Staff time contributed to conceptual project.

ACTION REQUESTED: Provide direction to staff concerning the Fredonyer Butte Trails System Project Concept for several items: 1) Submittal of Resource Advisory Committee funding request; and 2) entering into a Memorandum of Understanding (MOU) with Lassen National Forest and other interested partners to undertake project; and 3) enter into "Challenge Cost Share Agreement" with Lassen National Forest and other interested partners to undertake project; and 4) authorize the Chairman of the Board or CAO to prepare and sign a letter supporting the Resource Advisory Committee (RAC) funding request.

Attachments: [doc04251720170802104829](#)

Deputy Director of Facilities Maintenance Peter Heimbigner gave a detailed report on the Fredonyer Butte Trail System. Discussion was held.

SPEAKERS: Tim Garred.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that the Action Item be approved as 1) Submittal of Resource Advisory Committee funding request; and 4) authorize the Chairman of the Board or the CAO to prepare and sign a letter supporting the Resource Advisory Committee (RAC) funding request. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G3 Planning and Building Services, Item# G4 Building Division and Item# G5 Miscellaneous Correspondence.

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of July 25, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: Draft Agenda Minutes 7-25-17

These Minutes were approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for August, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: Personnel Report

This Report was received and filed on the Consent Agenda.

DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

PLANNING AND BUILDING SERVICES

SUBJECT: Second reading of ordinance. Proposed Ordinance to revise Chapter 12.25 (Uniform Code for the Abatement of Dangerous Buildings) of the Lassen County Code to adopt the most current version of the Uniform Code for the Abatement of Dangerous Buildings, to empower the Building Official to "abate any public nuisance summarily without notice in an emergency where life or safety of the public is endangered," and to complete any abatement work himself or herself or to contract with a private party in order to accomplish said work. The proposed ordinance also amends the above chapter of the Lassen County Code and Chapter 12.15 (Uniform Housing Code) to empower a hearing officer to function as the board of appeals for appeals under both the Uniform Code for the Abatement of Dangerous Buildings and the Uniform Housing Code. The Planning Commission currently serves those functions. This ordinance was

introduced at the Board of Supervisors meeting on July 25, 2017.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Ordinance; and/or 2) provide direction to staff.

Attachments: PB AdoptOrdDangBldgs8-8-17pckt

County Counsel Burns gave a brief description of the Ordinance that was introduced at the Board of Supervisors meeting held on July 25, 2017. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, that this Ordinance No. 2017-006 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

BUILDING DIVISION

SUBJECT: Second reading of ordinance. The proposed ordinance repeals and replaces Chapter 12.22 (Board of Appeals) of the Lassen County Code in its entirety. The duties of the board of appeals shall be to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the uniform codes. The proposed ordinance amends Section 12.22.010, citing the current sections of the California Building Code under which the Appeals Board is established; Section 12.22.020, amending the Board composition from up to six members to three members; and eliminates Section 12.22.050 allowing for an appeal of the Board of Appeals' decision to the Board of Supervisors, rendering the decision of the Board of Appeals final. This ordinance was modified and introduced at the Board of Supervisors meeting held on July 25, 2017.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: PB AdoptOrdBdofAppeals8-8-17ord

County Counsel Burns gave a brief description of the Ordinance that was introduced at the Board of Supervisors meeting held on July 25, 2017. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Ordinance No. 2017-007 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Behavioral Health Advisory Board meeting agenda for August 14, 2017.

- b) Susanville City Council meeting agenda for August 2, 2017.
- c) Lassen County Planning Commission Board Meeting Agenda for August 2, 2017.
- d) Lassen County Technical Advisory Committee Meeting agenda for August 3, 2017.
- e) Central Valley Regional Water Quality Control Board Meeting Agenda for August 11, 2017.
- f) Central Valley Regional Water Quality Control Board Notice of Public Outreach meeting for August 28, 2017.
- g) State Water Resources Control Board Notice of Opportunity for Public Comment, Staff Informational Workshops, Board Workshop and Public Hearing to be held on July 20, 2017, July 27, 2017 and August 2, 2017.
- h) Honey Lake Valley Resource Conservation District Special Meeting Minutes (Closed Session) for April 26, 2017.
- i) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for April 26, 2017.
- j) Honey Lake Valley Resource Conservation District Regular Meeting for May 24, 2017.
- k) Central Valley Regional Water Quality Control Board REVISED Change of Hearing Date and Deadline for Comments NOTICE OF PUBLIC HEARING to be held on October 19-20, 2017.
- l) Honey Lake Valley Resource Conservation District Public Notice of Regular Meeting for July 26, 2017.
- m) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for June 28, 2017.
- n) Honey Lake Valley Resource Conservation District Special Meeting Minutes for June 28, 2017.

Attachments: MISC CORR

Supervisor Albaugh asked if any of the Board Members were familiar with G5e #21, Item f. Deputy CAO Shaw stated he would request a staff report from Mt. Lassen Power.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that these Reports be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PUBLIC WORKS DEPARTMENT

ONE STOP

SUBJECT: One stop projects staff report.

FISCAL IMPACT: Project funding is within Fund/Budget Unit No. 110-0751 and 164-0752.

ACTION REQUESTED: 1) Receive staff report; and/or 2) provide direction to staff.

Attachments: doc04259120170803051549

Deputy Director of Facilities Maintenance Peter Heimbigner presented a power point presentation for the Westwood One Stop building updates. Discussion was held.

Supervisor Hemphill was absent from 11:46 a.m. - 11:48 a.m.

This Report was received.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Deputy CAO Shaw reported: 1) CAO Egan would be returning August 9, 2017; 2) invited the Board of Supervisors to attend the harrassment training at Jensen Hall on August 14, 2017 or August 15, 2017; 3) the Fair Board meeting will be August 8, 2017 at 5:30 p.m.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:58 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board