



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, August 22, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

A. 9:03 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Hammond and Albaugh. Also
Present: County Administrative Officer (CAO) Richard Egan, County Counsel
Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, David Teeter, Jeff Hemphill, Aaron Albaugh and
Tom Hammond

Excuse: 0

1. PUBLIC COMMENT

None.

2. CLOSED SESSION

Closed session was held from 9:03 a.m. - 9:27 a.m.

Present: Supervisors Gallagher, Teeter, Hammond and Albaugh. Also Present:
CAO Egan, County Counsel Burns, Deputy Clerk of the Board Yderraga and
Agricultural Commissioner Craig Hemphill.

Supervisor Hemphill recused himself from 9:03 a.m. - 9:27 a.m.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Employee performance evaluation: Agricultural Commissioner Craig Hemphill.

RECESS: 9:27 a.m. - 9:32 a.m.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced:

1) Employee performance evaluation: Agricultural Commissioner Craig Hemphill was given an excellent evaluation by unanimous vote.

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Teeter, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

3. PUBLIC COMMENTS

Pat Holley: Discussed crime in Lassen County.

Darrell MacChamber: Discussed crime in Lassen County.

Patricia Hagata: Lassen County Chamber of Commerce. Gave an update regarding the Centennial Celebration being held at the Historical Courthouse in September.

Gary Bridges: Discussed crime in Lassen County.

Gary Felt: Discussed crime in Lassen County.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: Went hunting and watched the solar eclipse.

Supervisor Teeter: 1) Attended a Planning and Service Area - Area Agency on Aging (PSA 2) meeting; 2) attended a Lassen County Transportation Commission (LCTC) meeting.

Supervisor Hemphill: 1) Attended the Farm to Table event; 2) attended the Green Waste event in Janesville; 3) attended a LCTC meeting; 4) attended a Chamber of Commerce Mixer.

Supervisor Hammond: Will be attending the California Governor's Military Council meeting.

Supervisor Albaugh: 1) Wished his son, Cooper Albaugh a happy 16th birthday; 2) announced Big Valley school started and wished the students good luck to a new year; 3) witnessed the solar eclipse in Albany, Oregon; 4) attended a Regional Council Representatives of California (RCRC) meeting in Sacramento; 5) announced the Lassen County Employee Luncheon will be held at the Historical Courthouse today at noon.

C. PUBLIC HEARINGS

1

10:00 a.m.: PLANNING AND BUILDING SERVICES

SUBJECT: File #318.01.51, Proposed amendment to Title 18 of the Lassen County Code to add sections 18.14.762 "Medical helipad" and 18.102.030(e) "Selected District Uses." This amendment would allow for the placement of medical helipads, subject to securing a use permit, in all zoning districts except

for residential districts as defined in Lassen County Code Section 18.14.995, and medical helipads shall not be permitted in "P-C" Planned Community Districts, "O-S" Open Space Districts, "O-D" Primitive Area Districts, "O-H" Historical Site Districts, "O-C-B" Public Campground/Boating/Beach Districts, "T-P-Z" Timber Production Zone Districts, or "A-P" Agricultural Preserve Combining Districts.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and 2) introduce the ordinance and read (or waive reading); or 3) provide direction to staff.

Attachments: PB Ord Helipads 8-22-17pckt

The public hearing was opened at 10:00 a.m.

Planning and Services Director Maurice Anderson gave a brief summary of the amendments to the Lassen County Code pertaining to Helipads. Brief discussion was held.

Manager of Samsa Air Liz Groneman spoke in favor of the Ordinance to amend the Lassen County Code. Everd McCain also spoke in favor of the amendment. No one from the public spoke against the amendment.

The public hearing was closed at 10:14 a.m.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Ordinance be introduced and reading waived. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

2

10:15 a.m.: ROAD DEPARTMENT

SUBJECT: Resolution of Vacating and Abandoning Public Right of Way-Portion of Buffum Lane, County Road 212.

FISCAL IMPACT: Potential insignificant reduction in Highway Users Gas Tax revenue to Fund/Budget Unit No. 122-1221 which is more than recovered with the removal of this section from the County's liability and maintenance responsibilities.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) adopt Resolution.

Attachments: PW Buffum Ln doc

The public hearing was opened at 10:15 a.m.

Public Works Director Larry Millar gave a brief summary of the Resolution to abandon a portion of the south end of Buffum Lane. Brief discussion was held.

Trisha Wood spoke in favor of the Resolution. No one from the public spoke against the Resolution.

The public hearing was closed at 10:20 a.m.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No. 17-048 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

G. INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G2 Minutes, Item# G3 Public Health and Item# G4 Miscellaneous Correspondence for further discussion. Supervisor Hemphill pulled Item# G1 Appointment for further discussion.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Consent Agenda be approved as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

1

APPOINTMENT

SUBJECT: Annual Committee Appointments for 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Appoint Barbara Longo, Director of Health and Social Services, to the Lassen-Plumas-Sierra Community Action Agency Board of Director to fill vacancy created by resignation of Melody Brawley

Supervisor Hemphill welcomed the Director of Health and Social Services Barbara Longo. Brief discussion was held.

SPEAKERS: Directors of Health and Social Services Melody Brawley and Barbara Longo.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

COUNTY CLERK-RECORDER

2

MINUTES

SUBJECT: Meeting minutes of August 15, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: Draft Minutes

Supervisor Albaugh requested a spelling correction under "Public Comment", page 2; and correct wording under "Matters Set for Time Certain - Appeal

Hearing Continued", page 6, second motion. County Counsel Burns gave direction to Deputy Clerk of the Board Yderraga.

A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, that these Minutes be approved as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

RECESS: 10:27 a.m. - 10:33 a.m.

C. PUBLIC HEARINGS - Continued

3

10:30 a.m. ROAD DEPARTMENT

SUBJECT: Resolution of Vacating and Abandoning Public Right of Way - Olson Road, County Road 532.

FISCAL IMPACT: Potential insignificant reduction in Highway Users Gas Tax revenue to Budget/Fund Unit No. 122-1221 which is more than recovered with the removal of this section from the County's liability and maintenance responsibilities.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) adopt Resolution.

Attachments: [PW Olsen Rd](#)

The public hearing was opened at 10:33 a.m.

Public Works Director Larry Millar gave a brief summary of the Resolution to vacate and abandon the Public Right of Way on Olson Road.

There were no comments from the public in favor or against the Resolution.

The public hearing was closed at 10:35 a.m.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No. 17-049 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

H. DEPARTMENT REPORTS - Continued

HEALTH & SOCIAL SERVICES

3

PUBLIC HEALTH

SUBJECT: Supplemental Nutrition Assistance Program - Education (SNAP-Ed) Grant Project Agreement Number 17-10385.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.

ACTION REQUESTED: 1) Approve; and 2) authorize the CAO to sign.

Attachments: [BOS PH SNAP-Ed Grant Agreement #17-10385](#)

Director of Health and Social Services Barbara Longo gave a detailed summary of the Supplemental Nutrition Assistance Program - Education (SNAP-Ed) grant project agreement. Brief discussion was held.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

MISCELLANEOUS CORRESPONDENCE ITEMS

- 4 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Fair meeting agenda for August 15, 2017.
 - b) Central Valley Regional Water Quality Control Board REVISED - Addition of Videoconferencing Option for Workshops held on August 16, 2017 and August 23, 2017.
 - c) AT&T Consumer Protection and Safety Division notice of all site land use approval for site name: CA111 Hamilton.
 - d) Susanville City Council meeting agenda for August 16, 2017.

Attachments: Misc Corr

Supervisor Albaugh announced Item# G4b Central Valley Regional Water Quality Control Board workshop being held in Rancho Cordova on August 23, 2017 via videoconference. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that these Reports be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

D. MATTERS SET FOR TIME CERTAIN

- 1 10:45 a.m.: PROCLAMATION
SUBJECT: Proclamation recognizing Melody Brawley (Health and Social Services) on her retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.
- Supervisor Albaugh presented a proclamation to Melody Brawley for 27 years of service with the Lassen County Department of Health and Social Services.

H. DEPARTMENT REPORTS - Continued

PLANNING AND BUILDING SERVICES

- 1 APPEAL HEARING CONTINUED
SUBJECT: Appeal, filed by Everd McCain, of the Lassen County Planning

Commission non-action regarding Design Review #2017-009, Danny Leung. The applicant is proposing to bring into compliance an existing (unapproved/unpermitted) 1,080 square foot detached garage. The proposed project does not meet the building height requirements of Lassen County Code § 18.22.050(B). Deviation from these requirements may be allowed through the Design Review process. The project site is zoned R-1-NH-3-AA-D (Single Family Residential, 3 Acre Natural Habitat, Accessory Animal, and Design Combining District) and has a land use designation of "Estate Residential" in the Richmond/Gold Run Area Plan, 1993, and The Lassen County General Plan, 2000. The project site is located approximately a half mile north west of the intersection of Richmond Road North and Susan Hills Drive at 473-645 Audrey Drive, Susanville CA, 96130. APN: 116-460-15.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt a resolution approving the appeal; thereby approving the design review application; or 2) adopt a resolution denying the appeal; thereby disapproving the design review application.

Attachments: PB LeungAppeal8-8-17pckt(mmedit)

Planning and Building Services Director Maurice Anderson gave a brief summary of the appeal. Discussion was held.

RECESS: 11:01 a.m. - 11:04 a.m.

The Public Hearing was re-opened at 11:08 a.m.

Appellants agent, Everd McCain spoke in favor of the application. No one from the public spoke against the project.

The Public Hearing was closed at 11:08 a.m.

A motion was made by Supervisor Hammond, seconded by Supervisor Hemphill, that this Resolution No. 17-050 be adopted, granting the appeal. The motion carried by the following vote:

Aye: 3 - Gallagher, Hemphill and Hammond

Nay: 2 - Teeter and Albaugh

COUNTY ADMINISTRATIVE OFFICE

2

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Met with Pat Holley on August 21, 2017 to discuss current crime in Lassen County; 2) continuing to refine the budget. Brief discussion was held.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:31 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board