

MEMORANDUM

DATE October 10, 2017
TO: Board of Directors
FROM: Robert M Burns, District Counsel
SUBJECT: Rules of Procedure

RECOMMENDATION: **That the Board:** Adopt Resolution

PREVIOUS BOARD ACTIONS: By Resolution No. 16-02, the Board adopted its rules of procedure on June 24, 2016; thereafter the Board adopted an amendment on September 27, 2016 by resolution 16-05.

DISCUSSION: After succeeding with the “teleconference” method of conducting a meeting, it appears this method can be used in the future. In order to effectuate that, it would appear an amendment of the Board’s rules is in order to allow for such “teleconference” meetings to be called.

The attached Board Rules of Procedure includes added language in items 1A and 1B for the purpose of effectuating this.

FISCAL IMPACT: None identified

ALTERNATIVES: Provide direction to staff

RB:ts