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**CITY OF SUSANVILLE**  
**66 North Lassen Street • Susanville CA**  
**Kathie Garnier, Mayor**  
**Joseph Franco, Mayor pro tem**  
**Mendy Schuster \* Kevin Stafford \* Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY   SUSANVILLE MUNICIPAL ENERGY CORPORATION   SUSANVILLE  
PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting • City Council Chambers**  
**October 4, 2017 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 17-5438*

*Next Ordinance No. 17-1012*

- 1     **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2     **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3     **CLOSED SESSION:**
  - A     PUBLIC EMPLOYMENT – pursuant to Government Code §54957
    - 1     City Administrator – Approve final draft of job recruitment flyer and final draft of job announcement
    - 2     Approved Position List
    - 3     Interim City Administrator Agreement
    - 4     Administrative Consulting Services Agreement
- 4     **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Mayor Garnier*
  - *Proclamations, awards or presentations by the City Council:*
- 5     **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's September 6 and 8, 2017 meetings
- B Approve vendor warrants numbered 101273 through 101450 for a total of \$1,088,591.69 including \$254,865.10 in payroll warrants
- C Receive and file Finance Reports: August 2017

7 **PUBLIC HEARINGS:**

- A Consideration of **Resolution No. 17-5418** to **17-5428** authorizing Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:
  - Resolution No. 17-5418 \* APN 105-232-09: 136 S. Fairfield
  - Resolution No. 17-5419 \* APN 105-050-11: 1615 Fifth Street
  - Resolution No. 17-5420 \* APN 103-250-39: 50 Harris Drive
  - Resolution No. 17-5421 \* APN 107-090-19: 350 Limoneria
  - Resolution No. 17-5422 \* APN 103-231-08: 1116 Mark Street
  - Resolution No. 17-5423 \* APN 105-164-01: 57 N. McDow Street
  - Resolution No. 17-5425 \* APN 107-171-25: 738 & 740 Plumas Street
  - Resolution No. 17-5426 \* APN 105-301-02: Riverside/Laurel Street
  - Resolution No. 17-5427 \* APN 107-250-04: Modoc and Sierra Street
  - Resolution No. 17-5428 \* APN 103-085-09: 875 Washo Lane

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 17-5416** authorizing a street closure in support of the Annual Lassen Land & Trails Trust, Rails to Trails Festival and Handcar Races on October 7, 2017, 8:00 a.m. to 4:00 p.m.
- B Consider **Resolution No. 17-5429** supporting Veterans of Foreign Wars Annual Veterans Day Parade on Saturday, November 11, 2017, and authorizing the Public Works Director to submit an application for a Caltrans encroachment permit for the event
- C Consider **Resolution No. 17-5430** authoring increase in out of area fires budget
- D Consider **Resolution No. 17-5431** approving and authorizing City Administrator to execute 5-year agreement for banking services with Tri-Counties Bank
- E Consider **Resolution No. 17-5432** approving appointment of representative to the Small Cities Organized Risk Effort (SCORE) Board of Directors
- F Consider the option to purchase Hangar #9A at the Susanville Municipal Airport
- G Consider the option to purchase Hangar #13 at the Susanville Municipal Airport
- H Consider **Resolution No. 17-5433** authorizing execution of an Airport Hangar Space Lease Agreement for Hangar #14 at the Susanville Municipal Airport
- I Consider **Resolution No. 17-5434** authorizing the Public Works Director to Submit a proposed list for street maintenance and rehabilitation projects per the Road Repair and Accountability Act of 2017 also known as Senate Bill 1 (SB1 - Beall)

- J Consider **Resolution No. 17-5435** authorizing execution of agreement with Jared. G. Hancock for consulting services
- K Consider **Resolution No. 17-5436** approving Cooperative Agreement Susanville Indian Rancheria Housing Authority
- L Consider **Resolution No. 17-5437** approving agreement for Interim City Administrator services with Dan Newton

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

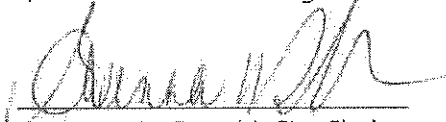
15 **ADJOURNMENT:**

▪ **The next regular City Council meeting will be held on October 18, 2017 at 6:00 p.m.**

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for October 4, 2017 in the areas designated on September 29, 2017.

  
Gwenna MacDonald, City Clerk

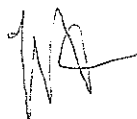
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## **NOTICE OF CANCELLATION**

**THE OCTOBER 4, 2017, *REGULARLY SCHEDULED MEETING* OF THE LASSEN COUNTY PLANNING COMMISSION HAS BEEN CANCELLED.**

**A SPECIAL MEETING OF THE LASSEN COUNTY PLANNING COMMISSION WILL BE HELD ON  
OCTOBER 11, 2017, IN THE BOARD OF  
SUPERVISORS CHAMBERS, 707 NEVADA  
STREET, SUSANVILLE CA.**

For questions, please contact the Lassen County Department of Planning and Building Services, (530) 251-8269.

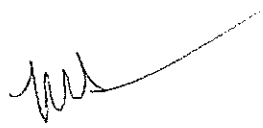


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AGENDA  
LASSEN COUNTY PLANNING COMMISSION  
\*SPECIAL SESSION\*  
BOARD CHAMBERS, 707 NEVADA STREET  
SUSANVILLE, CA 96130  
OCTOBER 11, 2017

1:10 p.m. Convene in Special Session  
Flag Salute  
Roll Call  
Matters Initiated by the General Public  
**Next Resolution in line for adoption: 10-01-17**

1:20 p.m. **PUBLIC HEARING: DESIGN REVIEW #2017-019, Jason and Helen Finks.** The applicants are proposing a 10,000 square foot enclosed horse riding arena that deviates from the roof pitch, eave length, and siding requirements found in Lassen County Code § 18.108.235 (ii) (iii) and (g). This project has been referred to the Planning Commission by the Architectural Review Committee. The project site is zoned A-2-B-19 (Agricultural Residential, 19 Acre Building Site Combining District) and has a land use designation of "Rural Residential" in the *Janesville Planning Area Amendments, 1993*. The project site is located approximately 700 feet north east of Sunnyside Road at 467-925 Sunset Lane in Janesville CA, 96114. APN: 117-330-18-11. Staff Contact: Kelly Mumper, Assistant Planner.



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# HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

**PUBLIC NOTICE**  
**Regular Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**Attachments available 9/22/17 at [www.honeylakevalleyrkd.us](http://www.honeylakevalleyrkd.us)**

**Date:**           **Wednesday, September 27, 2017**

**Location:**     **USDA Service Center**  
                  **170 Russell Avenue, Suite C**  
                  **Susanville, Ca. 96130**  
                  **(530) 257-7271 x100**

**Time:**           **5:30 PM**

## **AGENDA**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

**I.       CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**II.      APPROVAL OF AGENDA**

**III.     PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV.     CONSENT ITEMS**

- A.      Approval of 8/23/17 regular meeting minutes (attachment).
- B.      Approval of August/September 2017 Treasurer's Report.
- C.      Correspondence:
  - 1.      Check #424 in the amount of \$200 from Laurie Tippin as a "donation to help support necessary purchases for the RCD's participation in the LLTT chili cook off. Any residual change can go towards any RCD unrestricted costs.
  - 2.      SDRMA letter dated 9/19/17 regarding no paid property/liability claims in 2016-2017 (attachment).

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**V.      REPORTS**

- A.      District Manager Report (attachment) – Sims.
- B.      NRCS Agency Report (attachment) – Peitz.

1. NRCS FY17 Year End Fiscal Report (attachment).
- C. Lassen SWAT – Sims.
- D. Buffalo Skedaddle Sage Grouse Working Group (attachment) – Sims.
  1. 9/14/17 Buffalo Skedaddle Meeting Report.
- E. WAC Report – Langston.
- F. Modoc Regional RCD/CARCD Report – Sims/Tippin
 

The Modoc Plateau Regional RCD meeting is planned for Thursday, October 12, 2017.
- G. Fire Safe Council Report – Johnson.
- H. Unagendized reports by board members.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

#### **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Consideration and approval of Tier III Operational Agreement between the Susanville Field Office of the Natural Resources Conservation Service (NRCS) and the Honey Lake Valley Resource Conservation District (HLVRCD) for the period of October 1, 2017 to September 30, 2018 (attachment) – Peitz.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.*

- B. Selection and assignment of delegate to vote at upcoming CARCD general membership meeting – Sims/Tippin.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- C. Discussion and voting on the following CARCD resolutions (attachment) – Sims/Tippin.
  1. CARCD Resolution No. 17-01: "A Resolution for the Updating of the California Association of Resource Conservation Districts Bylaws to reflect changes in committee structure" and
  2. CARCD Resolution No. 17-02: "A Resolution for Resource Conservation Districts in the State of California to allow CARCD Regions to submit resolutions for consideration during the Association's annual business meeting".

Results are to be carried forward to the CARCD membership meeting on 11/18/17 and voted on by the HLVRCD delegate.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

#### **VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATER MASTER**

- A. First reading of the DRAFT 2016/2017 Susan River Watermaster Service Area Annual Use Report (attachment) – Sims/Otto.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

#### **VIII. ADJOURNMENT**

The next Honey Lake Valley RCD meeting will be **October 25, 2017 at 5:30 pm.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*I certify that on Friday, September 22, 2017, agendas were posted as required by Government Code Section 54956 and any other applicable law.*

Ian Sims  
District Manager  
Honey Lake Valley RCD

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*Klamath Alliance for Resources & Environment (KARE) would like to extend a special invitation to you for a tour of working timberlands in Siskiyou County. Our fall tour will be held on October 5<sup>th</sup> 2017. The tour will showcase a variety of managed public and private forests, and will include a discussion of water, wildlife, air quality, and wild fire. The tour will be led by our highly qualified tour guides whom have background in wildlife biology, forestry, and natural resource management in the public and private sector. The tour will also include viewing of an active forest thinning project as well a mill tour of the Roseburg mill in Weed, Ca accompanied by a discussion of jobs in the community.*

*The KARE fall tour is an excellent opportunity for community leaders to learn about forest health and management and the economic and environmental impacts that forest resources have on our community.*

*KARE provides transportation, lunch and refreshments for tour attendees as well as a question and answer reception following the tour. This year the tour will be held in South Siskiyou County. If you are interested in attending the KARE fall tour, or if you have any questions or would like more information please contact our Executive Director, Emily Acord at [info@klamathalliance.org](mailto:info@klamathalliance.org) or by phone at 530-925-6142.*

*KARE is a 501(c)(3) non-profit dedicated to educating community members about the environmental and social benefits that come from responsible management of our natural resources on both public and private lands. Our purpose is to inform and educate the public by providing science-based information regarding forest eco-systems, responsible management of our forests, and the benefits of forest resources to our communities.*

# JOIN US

For The KARE 2017 Fall Woods Tour  
October 5th, 2017



## Learn About

Clean air, water, wildlife, wildfire resilience and sustainable forest management practices on public and private land in Northern California.

Tour includes discussion of forest management practices with silviculturists and wildlife biologists, overview of jobs in the community, viewing of an active logging site as well as a mill tour.

For more information or to RSVP Please contact Emily Acord  
Phone: 530-925-6142      Email: [info@klamathalliance.org](mailto:info@klamathalliance.org)

please RSVP on or before September 29

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LASSEN COUNTY  
TECHNICAL ADVISORY COMMITTEE AGENDA  
SECOND FLOOR CONFERENCE ROOM  
707 NEVADA STREET  
SUSANVILLE, CA 96130  
THURSDAY OCTOBER 5, 2017

9:00 a.m. Convene in Regular Session  
Matters Initiated by the General Public

**LOT LINE ADJUSTMENT #2017-004, Laver/Satica.** The applicants are proposing a lot line adjustment between two parcels. Currently, Parcel A is 120 Acres and Parcel B is 320 Acres. If the lot line adjustment were to be approved, Parcel A would be 280 Acres and Parcel B would be 160 Acres. Both Parcel A and Parcel B are zoned U-C-A-P (Upland Conservation Agricultural Preserve Combining District). Both subject parcels have a land use designation of "Extensive Agriculture" pursuant to the *Lassen County General Plan, 2000*. The subject parcels are located south of Karlo Road and approximately 1 mile west of Highway 395 North, in Litchfield CA, 96128. APN(S) 093-040-09 and 093-040-12. Staff Contact: Kelly Mumper, Assistant Planner.

**LOT LINE ADJUSTMENT #2017-005, Greg and Joanne Narramore.** The applicants are proposing a lot line adjustment between two parcels. Currently, Parcel A consists of lots 23 through 26 in block 363 of the Spaulding Eagle Lake Tract Subdivision and Parcel B is lot 27 in block 363 of the Spaulding Eagle Lake Tract Subdivision. If the lot line adjustment application were to be approved, Parcel A would then include lots 23 through 27. Subject Parcel A and B are zoned R-1-D (Single Family Residential, Design Review Combining District). Both subject parcels have a land use designation of "Existing Residential" pursuant to the *Eagle Lake Area Plan, 1982*. The subject parcels are located on Hollywood Way in Spaulding, CA 96130. APN: 077-363-027. Staff Contact: Kelly Mumper, Assistant Planner.

ADJOURN

Distribution:		Agendas Only:	
County Planning & Building Services	County Fire Warden's Office	Applicants/Agents	BOS
County Environmental Health Dept.	County Assessor's Office	County Clerk	County Counsel
County Road Dept.	County Surveyor	Treasurer/Tax Collector	Post
CAO			

Lassen County Planning and Building Services 530-251-8269

*MM*

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LASSEN COUNTY  
ARCHITECTURAL REVIEW COMMITTEE AGENDA  
707 NEVADA STREET CONFERENCE ROOM  
SUSANVILLE, CA 96130  
September 29, 2017

11:00 a.m. Convene in Special Session  
Matters Initiated by the General Public

Project Description

**DESIGN REVIEW #2017-021, Richard & Connie Moll.** The applicants are proposing a 2,400 square foot detached garage that deviates from the siding requirements found in Lassen County Code § 18.108.235(g). Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned A-2-B-2 (Agricultural Residential, 2 Acre Building Site Combining District) and has a land use designation of "Rural Residential" in the *Janesville Planning Area Amendments, 1993*. The project site is located approximately 434 feet south of Main Street in Janesville at 463-255 Pedley Road, Janesville CA 96114. APN: 129-550-39. Staff Contact: Kelly Mumper, Assistant Planner.

Committee Members: Planning Director  
Building Official  
Planning Commissioner

Agenda Only: County Counsel  
County Clerk  
County Administrative Officer  
Board of Supervisors  
County Times  
Applicant

Lassen County Planning and Building Services (530) 251-8269

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**LASSEN COUNTY BEHAVIORAL HEALTH  
ADVISORY BOARD MEETING**

**October 16, 2017**

1400A Chestnut Street, Susanville, CA 96130

Telephone: 251-8108

**AGENDA**

1. Call to Order
2. Approval of the Agenda – Action
3. Approval of the minutes – September 2017
4. Public Comment\* - Information
5. Aurora
6. Department Report
7. Peer Training
8. NAMI
9. 5150 Meeting Update
10. Consideration of Future Agenda Items
13. Next Meeting Date and Time
14. Adjournment

- \* Any person desiring to address the Board shall first secure permission of the presiding officer.
- \* Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the table by the door and shall be completed and presented to the Secretary in advance of speaking.
- \* Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.