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Lassen Transit Service Agency



LARRY MILLAR, Executive Director
DAVID KNAUT, Assistant Transportation Planner

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Susanville, CA 96130

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lassentransportation.com

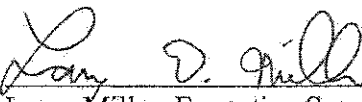
LTSA/J-2
2017/405

Date Posted: November 9, 2017

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Kathie Garnier, Chairman (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)
David Teeter (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

From: 
Larry Millar, Executive Secretary

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, November 13, 2017**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.2 **Minutes Approval:** September 11, 2017, Commissioners present: Wilson, Garnier Albaugh, Hemphill, Teeter, and Franco.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:**

- 4. A) Caltrans: Senate Bill 3, incremental increases to the California minimum wage
- 7. B) CA State Controller's Office: Reissuance of the 2017-18 State of Good Repair Program Allocation Estimate
- 17. C) CA State Controller's Office: Reissuance of the 2017-18 State Transit Assistance Allocation Revised Estimate

2.2 **Public Comment:** Matters brought forth by the Public

- (3) **NEW BUSINESS**
27. 3.1 **Free Fare Day project:** Receive information and provide direction for staff.

**Information and
Possible Action**

28. 3.2 **2nd Bus on CityRoute and South Commuter Route:** Receive information and provide direction for staff.

**Information and
Possible Action**

29. 3.3 **Review Committee for Security Cameras:** Receive information and provide direction to staff

**Information and
Possible Action**

(4) **OTHER BUSINESS**

- 4.1 **Reports by Executive Director and Staff:** None

30. 4.2 **Report by Lassen Rural Bus Manager/Staff:**
— Report on LRB activity
— Report of maintenance activity of the LRB fleet
— Report on condition of fleet vehicle HVAC systems

- 4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting for January 8, 2018

- 4.4 **Adjourn**

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marion Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

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CITY OF SUSANVILLE
66 North Lassen Street • Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting • City Council Chambers
November 15, 2017 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 17-5458

Next Ordinance No. 17-1012

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Dan Newton
 - Bargaining Unit: Firefighters
 - B CONFERENCE WITH LEGAL COUNSEL - pursuant to Government Code Section 54956.9: Existing litigation (2)
- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Daniel Gibbs*
 - *Proclamations, awards or presentations by the City Council:*
- 5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.

Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Approve minutes from the City Council's October 4, 2017 meeting

B Approve vendor warrants numbered 101653 through 101779 for a total of \$405,696.41 including \$102,386.24 in payroll warrants

7 **PUBLIC HEARINGS:**

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

A Consider **Resolution No. 17-5436** approving Cooperative Agreement with Susanville Indian Rancheria Housing Authority

B Consider **Resolution No. 17-5451** approving the release of Skyline/Highway 139 Traffic Signal Mitigation Fees to Lassen County for reimbursement of local funds expended during the Skyline Road East construction project

C Consider **Resolution No. 17-5452** authorizing the Interim City Administrator to execute an agreement with Mike Engman Company for completing emergency road repair work at the Bagwell and Cady Springs sites and amending the Public Works Water Operations budget accordingly

D Consider **Resolution No. 17-5453** authorizing the Interim City Administrator to execute an agreement with Crazy J's Concrete Inc. for repair to the easterly retaining wall in Pancera Plaza on South Gay Street and amending the Public Works Streets budget accordingly

E Consider **Resolution No. 17-5455** approving and authorizing signatories on the City of Susanville Local Agency Investment Fund (LAIF) account

F Consider **Resolution No. 17-5456** terminating Hangar #13 Land Lease Agreement with Virgil Buechler and authorizing execution of Ground Lease Agreement with Paul Clark for Hangar #13

G Consider **Resolution No. 17-5454** granting subpoena power in matters under the jurisdiction of the City Council

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

A Bank of America Parking Lot Report

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

15

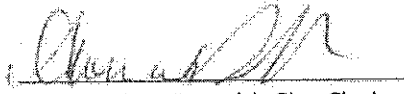
ADJOURNMENT:

- The next regular City Council meeting will be held on December 6, 2017 at 6:00 p.m.

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for November 15, 2017 in the areas designated on November 9, 2017.



Gwenna MacDonald, City Clerk

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***** PUBLIC NOTICE *****



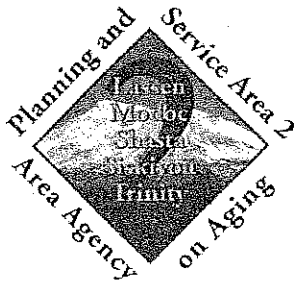
**PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING
(PSA 2 AAA)
Advisory Council Meeting – Conference Call**

November 17, 2017 (Friday) at 10:00 AM

Public access to this Conference Call meeting of the PSA 2 Advisory Council will be available at the following locations:

- **Lassen**
 - Lassen Senior Services, 1700 Sunkist Drive, Susanville
 - Eskaton Lassen Manor, 205 N. Mesa St., Susanville
 - Big Valley 50 Plus Office, Veterans Memorial Hall, 657-555 Bridge St., Bieber
- **Modoc**
 - 155 E. Townsend St., Unit 2, Cedarville
 - T.E.A.C.H., Inc., 112 E. 2nd St., Alturas
- **Shasta**
 - Dignity Health Connected Living, 200 Mercy Oaks Drive, Redding
- **Siskiyou**
 - PSA 2 Area Agency on Aging, 208 W. Center Street, Yreka
 - Mt. Shasta Senior Nutrition Program, 1315 Nixon Rd., Mt. Shasta
- **Trinity**
 - Roderick/Hayfork Senior Center, 90 A Coral Ave., Hayfork

*Copies of the Agenda will be posted at each Conference Call access site or may be obtained through the Area Agency on Aging. For a copy of the agenda, please contact the PSA 2 AAA at 530-842-1687.



PSA 2 Area Agency on Aging

ADVISORY COUNCIL CONFERENCE CALL MEETING

Friday, November 17, 2017

10:00 a.m.

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Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Les Baugh
Chairman,
PSA 2 Executive Board

Peggy Wood
Vice-Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

AGENDA

- A. Call to order
- B. Roll Call (Establishment of a quorum)
- C. Introduction of guests
- D. Approval of Agenda (Changes, additions or deletions)*
- E. Approval of Minutes – October 27, 2017*
- F. **OPEN SESSION / ANNOUNCEMENTS**
(Opportunity to hear comments from the community and for announcements)

G. **REPORTS:**

Chairman's Report

- Update on Advisory Council Activities
- Advisory Council Vacancies / New Appointments

TACC Report

- Update on Recent TACC Activities

CSL Report

- Update on CSL Activities :
Kenneth Ryan, Senior Senator; Martha Beymer, Senior Assemblywoman

Nutrition Report

- Update on SNAP-Ed Activities – Nancy Quirus

Director's Report

- Update on Nutrition Provider Meeting
- Other Agency Activity

H. Discussion on FY 17/18 Goals & Objectives Activity

Note: Please have FY 17/18 Area Plan Goals & Objectives Activity Available

- Update on Physical Activity Questionnaire Project
- Other Activities

I. Continued Discussion on Preparations for FY 18/19 Goals & Objectives

J. Correspondence:

Incoming: (None)

Outgoing: (None)

K. Adjournment

Attachments:

Advisory Council Meeting Minutes – October 27, 2017

Advisory Council Member Roster & Meeting Calendar

Advisory Council Activity Report Form

Advisory Council Successes & Challenges in Senior Services Report

FY 16/17 Area Plan Goals and Objectives

*** Indicates Possible Action to be taken**

Any new items not on the agenda will become a matter of new business, to be brought forward for consideration by the Advisory Council at the next scheduled meeting, unless declared an item which would necessitate an emergency action.

NEXT MEETING:

Conference Call
Friday, January 26, 2018

Agenda authored by T. Gabriel, PSA 2 AAA Executive Director. Questions regarding this agenda may be directed to T. Gabriel.



Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Les Baugh
Chairman,
PSA 2 Executive Board

Peggy Wood
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

PSA 2 Area Agency on Aging

Meeting of the PSA 2 AAA EXECUTIVE BOARD

Monday, November 20, 2017, 10:30 a.m.

Mountain Senior Center

20635 Roff Way

Burney, CA

AGENDA

(Items may not be heard in the order posted)

1. **Call to Order & Flag Salute** (Executive Board Chairman, Les Baugh)
2. **Roll Call** - (Establishment of a quorum / Introductions & Welcome)
3. **Approval of Agenda** (Changes, additions and/or deletions)*
4. **Approval of Consent Agenda** (Topics in the category may be voted on in a block as one item)
 - a) Minutes of the Executive Board Meeting (October 16, 2017)
 - b) Director's Administrative & Program Report and I & A Program Report (October 2017)
 - c) Financial Reports and Check Register (October 2017)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board's Report**
7. **Advisory Council Report** – Advisory Council Vice-Chairman, Clinton Davis
 - Report on Advisory Council Activities
 - Advisory Council Vacancies
8. **Executive Director's Report** – Executive Director, Teri Gabriel
 - a) Follow Up to Nutrition Program Requirements & Meeting

- b) 2015 CDA Monitoring Corrective Action Plan
- c) Community Education Update
- d) Other Agency Activity

**9. Discussion on Plan for PSA 2 AAA Vitality – Guest Speaker – Joe Cobery,
Executive Director – PSA 3**

10. New Business:

Next Meeting – March 19, 2018

11. Old Business:

12. Correspondence:

- Incoming – Letter from California Department of Aging – 17/18 Area Plan Update Approval
 - Letter from California Department of Aging – 2015 Onsite Monitoring Corrective Action Plan Request
- Outgoing – None

13. Adjournment

***Indicates Possible Board Action**

Attachments:

- Minutes of the Executive Board Meeting (October 16, 2017)
- Director's Administrative & Program Report (October 2017)
- I & A Program Report (October 2017)
- Financial Package and Check Register (October 2017)
- Advisory Council Member Roster and Calendar
- Letter from California Department of Aging – 17/18 Area Plan Update Approval
- Letter from California Department of Aging – 2015 Onsite Monitoring Corrective Action Plan Request

**NOTE: WHILE THIS MEETING IS ANTICIPATED TO ADJOURN BY 12:30,
MEMBERS MAY CHOOSE TO BRING A LUNCH**

Agenda Authored by T. Gabriel, PSA 2 Executive Director. Questions may be directed to T. Gabriel

P.O. Box 1400, 208 W. Center Street. Yreka, California 96097
Telephone: 530-842-1687 Fax: 530-842-4804 Toll Free Information & Assistance: 1-800-510-2020
Website: www.psa2.org

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LASSEN COUNTY
TECHNICAL ADVISORY COMMITTEE AGENDA
SECOND FLOOR CONFERENCE ROOM
707 NEVADA STREET
SUSANVILLE, CA 96130
THURSDAY DECEMBER 7, 2017

9:00 a.m. Convene in Regular Session
Matters Initiated by the General Public

LOT LINE ADJUSTMENT #2017-008, Kurtz Family Trust. The applicants are proposing a lot line adjustment between two parcels. Currently, Parcel A is 40 Acres and Parcel B is 309 Acres. If the lot line adjustment were to be approved, Resultant Parcel A would be 100 Acres and Resultant Parcel B would be 249 Acres. Both Parcel A and Parcel B are zoned A-3 (Agricultural District). Both subject parcels have a land use designation of "Intensive Agriculture" pursuant to the *Janesville Planning Area Amendments, 1993* and *Lassen County General Plan, 2000*. The subject parcels are located on Lake Crest Road, approximately 1/4-mile north of Highway 395 South and approximately .5 miles east of the Janesville Grade in Janesville CA 96114. APN(S): 129-620-01, 02, 129-510-26, 29, 89, and 90. Staff Contact: Kelly Mumper, Assistant Planner.

LOT LINE ADJUSTMENT #2017-009, Tami Humphry/The Vestal Family 2006 Trust. The applicants are proposing a lot line adjustment between two parcels. Currently, Parcel A is 636 Acres and Parcel B is 305 Acres. If the lot line adjustment were to be approved, Resultant Parcel A would be 691 Acres and Resultant Parcel B would be 250 Acres. Parcel A is zoned A-3-B-160 (Agricultural 160 Acre Building Site Combining District) and Parcel B is zoned A-3-B-160 (Agricultural 160 Acre Building Site Combining District) and A-2-B-40 (Agricultural Residential 40 Acre Building Site Combining District). Parcel A has a land use designation of "Cropland and Prime Grazing Land" and Parcel B has a land use designation of "Cropland and Prime Grazing Land" and "Grazing and Sagebrush Environment" pursuant to the *Pittville Area Plan, 1986* and *Lassen County General Plan, 2000*. The subject parcels are located on Pit River Canyon Road, approximately 3.5-miles south east of Old Bieber Highway in McArthur, CA. APN(S): 013-100-09, 013-100-14. Staff Contact: Kelly Mumper, Assistant Planner.

Interim Management Plan #2017-001, Interest Income Partners. Proposal for an Interim Management Plan (IMP) to allow for a temporary plan of mining operations to be in effect during idle production periods, when operations are reduced by more than 90 percent of maximum production. The proposed IMP is considered a minor amendment to approved Reclamation Plan #2003-168 and must address the requirements of Lassen County Code, Section 9.60.120 and Public Resources Code, Section 2770(h). An approved IMP may remain in effect for a period not to exceed five years, with two additional five-year extensions available at the request of the applicant. IMPs are not subject to the California Environmental Quality Act (CEQA), as they are not considered a "project" as defined by Section 15378 of the CEQA Guidelines and SMARA, Section 2770(h)(1). The surface mining operation currently occupies 16 acres on two parcels totaling 151 acres, owned by Shirley Davis and Eva Williams. The subject parcels are zoned U-C-2 (Upland Conservation/Resource Management District) and are designated Extensive Agriculture by the *Lassen County General Plan 2000*. The parcels are located adjacent to Hwy 44 in Lassen County, approximately 13 miles east of Old Station, CA and 40 miles northwest of Susanville, CA. A.P.N.: 073-030-09-11 & 073-070-02-11. Staff Contact: Nancy McAllister, Natural Resources Technician.

ADJOURN

Distribution: County Planning & Building Services County Environmental Health Dept. County Road Dept. CAO		County Fire Warden's Office County Assessor's Office County Surveyor	Agendas Only: Applicants/Agents County Clerk Treasurer/Tax Collector	BOS County Counsel Post
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Lassen County Planning and Building Services 530-251-8269

MA *JAM*