



**To:** ESJPA Board of Directors  
ESJPA Alternates  
RCRC CAO's  
RCRC Clerks of the Board

**From:** Greg Norton  
President & CEO

**Date:** November 27, 2017

**Re:** Designation of the 2018 ESJPA Delegates and Alternates -  
**ACTION REQUIRED**

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As we're approaching the end of another year, this is a reminder that annually the Environmental Services Joint Powers Authority (ESJPA) requires confirmation of each member county's Delegate and Alternate to the ESJPA Board of Directors. The first ESJPA Board Meeting of 2018 will be held on **March 15<sup>th</sup>** in Sacramento.

To ensure we have the necessary Delegate and Alternate confirmations, once determined, please utilize the attached designation form to provide your county's election/appointment. Please forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to [mpitto@rcrcnet.org](mailto:mpitto@rcrcnet.org), or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Mary Pitto

Please note that the ESJPA bylaws require that a Supervisor be the Delegate. Alternates are generally a staff member who oversees solid waste/recycling programs for the county. While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate from each county will have voting rights.

Additionally, please note that all Delegates and **Alternates will be required to comply with the ESJPA conflict of interest code and file a Form 700.**

Please do not hesitate to contact me at [gnorton@rcrcnet.org](mailto:gnorton@rcrcnet.org) or Mary Pitto, ESJPA Program Manager, at [mpitto@rcrcnet.org](mailto:mpitto@rcrcnet.org) if you have any questions or require additional information. Thank you for your assistance in this matter.

#### **Attachments**

- ESJPA Designation Form