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**CITY OF SUSANVILLE**  
**66 North Lassen Street + Susanville CA**  
**Kathie Garnier, Mayor**  
**Joseph Franco, Mayor pro tem**  
**Mendy Schuster \* Kevin Stafford \* Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY   SUSANVILLE MUNICIPAL ENERGY CORPORATION   SUSANVILLE  
PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting + City Council Chambers**  
**December 20, 2017 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 17-5463*

*Next Ordinance No. 17-1013*

- 1    **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2    **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3    **CLOSED SESSION:**
  - B    PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
    - 1    City Administrator
  - A    CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
    - 1    Agency Negotiator: Dan Newton  
      Bargaining Unit: Fire Fighters
- 4    **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Dan Newton*
  - *Proclamations, awards or presentations by the City Council:*
- 5    **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's November 15, 2017 meeting
- B Approve vendor warrants numbered 101965 through 200000 for a total of \$522,597.60 including \$155,269.12 in payroll warrants

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider development of lease agreement with property owner to lease the Bank of America parking lot for public use
- B Consider **Resolution No. 17-5462** accepting the City of Susanville's Audited Financial Statements for the Fiscal Year ending June 30, 2016
- C Consider Local Sales and Use Tax/Transactional Use Tax Increase
- D Consider approval of Lassen County Board of Supervisor / Susanville City Council joint meeting scheduled for January 23, 2018

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Susanville Deer Population Report

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- The next regular City Council meeting will be held on January 3, 2018 at 6:00 p.m.

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for December 20, 2017 in the areas designated on December 15, 2017.



Gwenna MacDonald, City Clerk

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LASSEN COUNTY  
ARCHITECTURAL REVIEW COMMITTEE AGENDA  
707 NEVADA STREET CONFERENCE ROOM  
SUSANVILLE, CA 96130  
December 22, 2017

11:00 a.m. Convene in Special Session  
Matters Initiated by the General Public

Project Description

**DESIGN REVIEW #2017-030, Sherry Chappel.** The applicant is proposing a 720 square foot detached garage that deviates from the allowed accessory unit roof height, size limitations for accessory units, and setback requirements found in Lassen County Code § 18.22.050 (1,B)(4)(6). Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned R-1-D (Single Family Residential Design Review Combining District) and has a land use designation of "Existing Residential" pursuant to the *Eagle Lake Area Plan, 1982* and the *Lassen County General Plan, 2000*. The subject parcel is located 1,500 feet south of Spalding Road at 687-875 Linden Way and approximately 1.1 miles east of Eagle Lake Road in Spalding, CA, 96130. APN: 077-232-031. Staff Contact: Kelly Mumper, Assistant Planner.

**DESIGN REVIEW #2017-031, Chris Cordova.** The applicant is proposing to bring an existing (un-permitted) 1,656 square foot detached shop into compliance that deviates from the siding, roof pitch, and eave length requirements found in Lassen County Code § 18.108.235 (ii), (iii), and (g). Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned A-2-NH-5 (Agricultural Residential, Natural Habitat, 5 Acre Building Site Combining District) and has a land use designation of "Rural Residential" in the *Pittville Planning Area, 1986*. The project site is located approximately 2000 feet east of the intersection of Day Road and Iris Road at 640-640 Iris Road in McArthur CA 96056. APN: 001-540-14-11. Staff Contact: Kelly Mumper, Assistant Planner.

Committee Members: Planning Director  
Building Official  
Planning Commissioner

Agenda Only: County Counsel  
County Clerk  
County Administrative Officer  
Board of Supervisors  
County Times  
Applicant

Lassen County Planning and Building Services (530) 251-8269

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LASSEN COUNTY  
TECHNICAL ADVISORY COMMITTEE AGENDA  
SECOND FLOOR CONFERENCE ROOM  
707 NEVADA STREET  
SUSANVILLE, CA 96130  
THURSDAY JANUARY 4, 2018

9:00 a.m. Convene in Regular Session  
Matters Initiated by the General Public

**LOT LINE ADJUSTMENT #2017-010, Aboussleman/Mathews.** The applicants are proposing a lot line adjustment between two parcels. Currently, Parcel A is 21.39 Acres and Parcel B is 100 Acres. If the lot line adjustment were approved, Resultant Parcel A would be 41.39 Acres and Resultant Parcel B would be 80 Acres. Parcels A and B are zoned A-2-B-20 (Agricultural Residential 20 Acre Building Site Combining District). Parcels A and B have a land use designation of "Rural Residential" pursuant to the *Pittville Area Plan, 1986* and *Lassen County General Plan, 2000*. The subject parcels are located on the east side of Kaufenberg Road (County Road 402), approximately 2.2-miles south of Highway 299 in McArthur, CA. APN(S): 013-020-52, 013-160-40. Staff Contact: Kelly Mumper, Assistant Planner.

**LOT LINE ADJUSTMENT #2017-012, Hanson/Five Dot Land & Cattle Co.** The applicants are proposing a lot line adjustment between three parcels. Currently, Parcel A is 1,576.72 Acres, Parcel B is 320 Acres and Parcel C is 1,278.67 Acres. If the lot line adjustment were approved, Resultant Parcel A would be 1,576.72 Acres, Resultant Parcel B would be 306.8 Acres and Resultant Parcel C would be 1291.87 Acres. Parcels A and C are zoned U-C-A-P (Upland Conservation Agricultural Preserve Combining District) and Parcel B is zoned U-C-2 (Upland Conservation & Resource Management District). All Parcels have a land use designation of "Intensive Agriculture" pursuant to the *Lassen County General Plan, 2000*. The subject parcels are located on the east and west side of Highway 139 near the intersection of Highway 139 and Horse Lake Road. APN(S): 091-060-24, 091-070-06, 091-060-12, 14, 15, 091-100-29, 091-060-22. Staff Contact: Kelly Mumper, Assistant Planner.

**MERGER # 2017-002, Spears/Tefs.** The applicants are proposing a merger between three parcels. Currently, Parcel 1 is .24 acres, Parcel 2 is .27 acres, and Parcel 3 is .23 acres. If the merger were approved, the Resultant Parcel 1 would be .35 acres and Resultant Parcel 2 would be .39 acres. The subject parcels are zoned R-1-B (Single Family Residential Building Site Combining District) with a *Westwood/Clear Creek Area Plan* Designation of "Urban Residential, Low Density", and are located in Clear Creek at 462-875, 462-885, and 462-895 Rainbow Drive, Westwood, CA 96137. APN(s): 123-052-04, 123-052-08, 123-052-10. Staff Contact: Kelly Mumper, Assistant Planner.

ADJOURN

Distribution:		Agendas Only:	
County Planning & Building Services	County Fire Warden's Office	Applicants/Agents	BOS
County Environmental Health Dept.	County Assessor's Office	County Clerk	County Counsel
County Road Dept.	County Surveyor	Treasurer/Tax Collector	Post
CAO			

Lassen County Planning and Building Services 530-251-8269



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**LASSEN COUNTY BEHAVIORAL HEALTH  
ADVISORY BOARD MEETING**

**January 8, 2018**

545 Hospital Lane, Susanville, CA 96130

Telephone: 251-8108

**AGENDA**

1. Call to Order
2. Approval of the Agenda – Action
3. Approval of the minutes – December 2017
4. Public Comment\* - Information
5. Friday Night Live
6. Department Report
7. Aurora
8. NAMI
9. Consideration of Future Agenda Items
10. Next Meeting Date and Time
11. Adjournment

- \* Any person desiring to address the Board shall first secure permission of the presiding officer.
- \* Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the table by the door and shall be completed and presented to the Secretary in advance of speaking.
- \* Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

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LASSEN COUNTY  
ARCHITECTURAL REVIEW COMMITTEE AGENDA  
707 NEVADA STREET CONFERENCE ROOM  
SUSANVILLE, CA 96130  
December 29, 2017

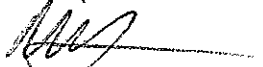
11:00 a.m. Convene in Special Session  
Matters Initiated by the General Public

**DESIGN REVIEW #2017-032, Keith & Rebecca Williams.** The applicants are proposing a 1,350 square-foot detached garage that deviates from the roof eave length and siding requirements of Lassen County Code § 18.108.235 (ii) (g). Deviations from this requirement are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned R-1-A-B-2.5 (Single Family Residential, Agriculture, 2.5 Acre Building Site Combining District) and its land use designation is "Estate Residential" in the *Johnstonville Area Plan, 1986* and *Lassen County General Plan, 2000*. The project site is located approximately a half mile southwest of the intersection of State State Highway 395 South and Johnstonville Drive at 471-195 Diane Drive, Susanville, CA 96130. APN: 116-200-07. Staff Contact: Kelly Mumper, Assistant Planner.

Committee Members: Planning Director  
Building Official  
Planning Commissioner

Agenda Only: County Counsel  
County Clerk  
County Administrative Officer  
Board of Supervisors  
County Times  
Applicant

Lassen County Planning and Building Services (530) 251-8269



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AGENDA  
LASSEN COUNTY PLANNING COMMISSION  
BOARD CHAMBERS, 707 NEVADA STREET  
SUSANVILLE, CA 96130  
January 3, 2018

1:10 p.m. Convene in Regular Session  
Flag Salute  
Roll Call  
General Update of Planning Activities  
Matters Initiated by Commissioners  
Correspondence  
Presentation by Staff  
Approval of Minutes  
Matters Initiated by the General Public  
Next Resolution in line for adoption: 1-01-18

1:20 p.m. **PUBLIC HEARING: Interim Management Plan #2017-001, Hat Creek Construction.** Proposal for an Interim Management Plan (IMP) to allow for a temporary plan of mining operations to be in effect during idle production periods, when operations are reduced by more than 90 percent of maximum production. The proposed IMP is considered a minor amendment to approved Reclamation Plan #2003-168 and must address the requirements of Lassen County Code, Section 9.60.120 and Public Resources Code, Section 2770(h). An approved IMP may remain in effect for a period not to exceed five years, with two additional five-year extensions available at the request of the applicant. IMPs are not subject to the California Environmental Quality Act (CEQA), as they are not considered a "project" as defined by Section 15378 of the CEQA Guidelines and SMARA, Section 2770(h)(1). The surface mining operation currently occupies 16 acres on two parcels totaling 151 acres, owned by Shirley Davis and Eva Williams. The parcels are located adjacent to Hwy 44 in Lassen County, approximately 13 miles east of Old Station, CA and 40 miles northwest of Susanville, CA. The subject parcels are zoned U-C-2 (Upland Conservation/Resource Management District) and are designated Extensive Agriculture by the *Lassen County General Plan 2000*. APN: 073-030-09-11 & 073-070-02-1. Staff Contact: Nancy McAllister, Natural Resources Technician.

**ADJOURN**

Certain actions of the Commission are appealable to the Board of Supervisors. The appeal period is ten days from the date of the Commission's action. For specific information on appeals, please contact the Lassen County Planning and Building Services Department at 530-251-8269.

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**CITY OF SUSANVILLE**  
**66 North Lassen Street ♦ Susanville CA**  
**Kathie Garnier, Mayor**  
**Joseph Franco, Mayor pro tem**  
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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY   SUSANVILLE MUNICIPAL ENERGY CORPORATION   SUSANVILLE  
PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**January 3, 2018 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 17-5467*

*Next Ordinance No. 17-1013*

- 1     **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2     **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion listed under Closed Session.
- 3     **CLOSED SESSION:**
  - A     CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION – Pursuant to Government Code section 54956.9(b)
  - B     PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
    - 1     City Administrator
- 4     **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Councilmember Stafford*
  - *Proclamations, awards or presentations by the City Council:*
- 5     **BUSINESS FROM THE FLOOR:**

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- 6     **CONSENT CALENDAR:** No business.
- 7     **PUBLIC HEARINGS:** No business.
- 8     **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 18-5436** approving Cooperative Agreement with Susanville Indian Rancheria Housing Authority
- B Consider **Resolution No. 18-5458** approving Amendment 1 to the Agreement between the City of Susanville and the Honey Lake Valley Recreation Authority for Administrative, Management and Operational Services
- C Consider **Resolution No. 18-5463** approving the Spaulding Community Services District (CSD) Agreement and Authorizing the City Administrator to Execute the Agreement
- D Consider **Resolution No. 18-5464** calling for the holding of a general municipal election to be held on Tuesday, June 5, 2018 for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities;  
Consider **Resolution No. 18-5465** requesting the Board of Supervisors of the County of Lassen to consolidate a general municipal election to be held on Tuesday, June 5, 2018 with the statewide primary election to be held pursuant to §10403 of the *Elections Code*;  
Consider **Resolution No. 18-5466** adopting regulations for candidates for elective office pertaining to Candidates' Statements submitted to the voters at an election to be held on Tuesday, June 5, 2018.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Sales Tax Measure

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- *The next regular City Council meeting will be held on January 17, 2018 at 6:00 p.m.*

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I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for January 3, 2018 in the areas designated on December 29, 2017.

  
Gwenna MacDonald, City Clerk